

**RESOLUTION 18-29**

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA APPROVING THE PURCHASE OF A PORTABLE GROUND PENETRATING RADAR FROM GREEN EQUIPMENT COMPANY IN THE BASIC AMOUNT OF \$13,650.**

**BE IT RESOLVED** that the appropriate officers of the City are authorized but not required to execute and deliver on behalf of the City that certain Agreement between the City and Green Equipment Company, relating to the purchase of a portable ground penetrating radar, in the basic amount of Thirteen Thousand Six Hundred Fifty Dollars (\$13,650.00), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager, whose execution of such agreement shall be conclusive evidence of such approval.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 14<sup>th</sup> day of December, 2017.

**CITY OF PANAMA CITY BEACH**

By: 

Mike Thomas, Mayor

**ATTEST:**

  
Jo Smith, City Clerk

**BID TABULATION**  
**GROUND PENETRATING RADAR**  
**CITY OF PANAMA CITY BEACH, FLORIDA**

December 5, 2017

2:00 PM

<b>BIDDER</b>	<b>CONTACT INFORMATION</b>	<b>Basis of Award</b>
Green Equipment Company	459 Main Street, Ste 101-128 Trussville, Alabama 35173 205-565-9265                      jasonwiley@greenequipco.com	\$    13,650.00



# CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME:**

Utilities Department - Al Shortt, Utilities Director

**2. MEETING DATE:**

December 14, 2017

**3. REQUESTED MOTION/ACTION:**

Approve a purchase order in the amount of \$13,650 for the purchase and delivery of one Ground Penetrating Radar.

**4. AGENDA**

PRESENTATION   
PUBLIC HEARING   
CONSENT   
REGULAR

**5. IS THIS ITEM BUDGETED (IF APPLICABLE)?** YES  NO  N/A   
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED YES  NO  N/A

**6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)**

City utilities are currently located by using a metal detector to find the locating wire placed on the pipe. The depth is then found by manually probing the ground above the pipe with a shovel or a post hole digger. A ground penetrating radar can locate the depth of the pipe, as well as the diameter by rolling across the ground above and scanning the subsurface. The acquisition of this piece of equipment will allow our employees to locate utilities more quickly and efficiently, while simultaneously reducing the potential for injury.

City staff prepared bid documents for the supply and delivery of a ground penetrating radar unit. A solicitation for bids was publicly advertised and one bid was received. The Bid Tabulation is attached to this document.

This project is currently budgeted and the proposed expenditure is within the budgeted amount. Staff has reviewed the bid and recommends award of the purchase order to Green Equipment Co. in the amount of \$13,650.

**WHY** - To allow the City Manager to enter into a contract for the purchase and delivery of one Ground Penetrating Radar in the amount of \$13,650.

**WHAT** - To locate utilities in the most efficient manner possible.