

RESOLUTION 20-68

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A WORK ORDER WITH MARK G. LAWSON, P.A. RELATED TO PROPERTY ACQUISITION SERVICES FOR COMMUNITY REDEVELOPMENT PROJECTS, IN THE INTIAL AMOUNT OF \$25,000.

BE IT RESOLVED that the appropriate officers of the City are authorized to accept and deliver on behalf of the City that certain Work Order No. 2020-3 between the City and Mark G. Lawson, P.A., relating to professional services for the acquisition of land and property interests necessary for the improvement and redevelopment of roads described in the Front Beach Road Community Redevelopment Plan, in the initial amount of Twenty Five Thousand Dollars (\$25,000), in substantially the form attached and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

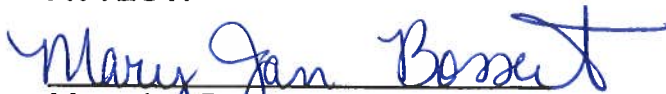
PASSED in regular session this 27th day of February, 2020.

CITY OF PANAMA CITY BEACH

By:

Mike Thomas, Mayor

ATTEST:


Mary Jan Bossert, City Clerk



CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:
CRA/DAVID CAMPBELL

2. MEETING DATE:
FEBRUARY 27, 2020

3. REQUESTED MOTION/ACTION:
APPROVE RESOLUTION 20-68 TO AUTHORIZE THE CITY'S REDEVELOPMENT COUNSEL TO ASSIST WITH CRA PROPERTY ACQUISITION

4. AGENDA
PRESENTATION
PUBLIC HEARING
CONSENT
REGULAR

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? Yes No N/A
BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED Yes No N/A

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)
AS THE CITY PURSUES BONDS TO ACCELERATE THE COMPLETION OF THE FRONT BEACH ROAD CRA, STAFF RECOMMENDS THE CITY TASK ITS SPECIAL REDEVELOPMENT COUNSEL, MARK G. LAWSON AND HIS ASSOCIATES, WITH ASSISTING THE CITY IN PROCURING LAND AND PROPERTY INTERESTS NECESSARY TO CONSTRUCT THOSE PROJECTS.

THE ATTACHED WORK ORDER IS CONSISTENT WITH THE EXISTING PROFESSIONAL SERVICES AGREEMENT, AND EXPRESSLY AND APPROPRIATELY DEFINES THE SCOPE OF SERVICES TO BE PROVIDED. THE APPROVAL OF WORK ORDER 2020-03 IS THE INITIAL DIRECTION AND FUNDAMENTAL AUTHORIZATION OF THE CITY MANAGER OR HIS DESIGNEE TO DIRECT THE WORK, AND THE BUDGET TO PAY FOR THESE SERVICES AND COSTS.

APPROVAL OF THIS ITEM WILL BETTER ENABLE THE CITY TO ACHIEVE ITS GOAL OF EXPEDITING THE CONSTRUCTION AND COMPLETION OF ROAD IMPROVEMENT PROJECTS IN THE FRONT BEACH ROAD CRA.

**GENERAL WORK ORDER
No. 2020-3**

TO: Mark G. Lawson, P.A.
Attention: Mark G. Lawson and James C. Dinkins

FROM: Tony O'Rourke, City Manager
City of Panama City Beach, Florida

1. SCOPE OF SERVICES. In accordance with the Professional Services Agreement between the City and your firm, Mark G. Lawson, P.A. ("MGLPA" or the "Firm"), and long standing familiarity and assistance to the City in community redevelopment matters, the Firm has been directed and authorized by the City Council to undertake the following activities pursuant to this General Work Order and within amounts otherwise budgeted by the City without further additional authorization from the City Council in this specific process:

Task 1. Provide assistance to the City and its redevelopment agency, City Manager, City Engineer, Redevelopment Manager, City Attorney and other management and staff in advancing the acquisition of land, use and easement rights of all kinds to accomplish a variety of public purposes and uses for a variety projects as assigned by authorized designees of the City Manager. Of particular and immediate focus shall be assisting the City and its redevelopment agency in expediting the purchase and acquisition of lands, use rights and other property interests necessary to better accomplish the Front Beach Road Community Redevelopment Plan, as amended. This is an overall or umbrella task or authorization.

Task 2. As work and assistance is necessary and requested, the Firm and its attorneys and legal assistants are directed to work with authorized City and redevelopment agency staff and approved consultants to expedite acquisition work, by providing experience and insight from attorney A. J. Spalla and other Firm counsel in all form of activities prerequisite to purchase and sale, or condemnation when so authorized, in order to ensure fair and equitable acquisition without undue delay, as follows:

- a. Each specific Work Order shall be in substantially this form or format or one approved by the City Manager.
- b. When reasonably possible, the Firm will use legal assistants to advance routine or tasks more conducive to legal assistant assistance and create processes that afford better economies of scale, with work reviewed by attorneys.
- c. Each such specific request for services shall be tracked on an hourly basis, and may be combined into a series of work orders, each of which shall be approved in writing by a designee of the City Manager, and billed at the hourly rates provided for in the Professional Services Agreement regularly, but not more often than monthly.

- d. Each specific work order must have an initial administrative budget determination, with the understanding that as progress is made, or circumstances change, the City designee will address and amend the work order budget, or not, but only as directed and authorized by the City Manager, or such person's designee from time to time, using funds otherwise legally available and budgeted by the City Council.
- e. This is an overall or umbrella task or authorization.

Task 3. Conduct a periodic meeting with designated City management or counsel (by phone or in person) to address work flow, efficiency, and means to ever increase accomplishment of identified acquisition of lands and interests, planning, scheduling of work, and address expectations of securing land and use rights to accomplish the directions of the City Council and any applicable redevelopment plan or other direction of the City Council. This is an overall or umbrella task or authorization.

3. COMPENSATION. Fees are authorized based upon hourly rates provided in the Professional Services Agreement. Additionally, the Firm is entitled to reimbursement for actual or reasonably estimated costs incurred, but not exceeding that provided by Chapter 112, Florida Statutes. These rates and fees will not change except upon notice and acceptance by the City.

The City shall additionally pay all reasonable costs incurred by the Firm on a monthly basis. All invoices will provide appropriate reimbursement backup and detail required by the City for audit purposes.

The foregoing does not cover amounts for published notices, printing, court reporters or transcription fees, or filing fees, or similar costs all of which will be the responsibility of the City, or any additional work not described above or for other engagements.

4. WORK ORDER BUDGETS. The initial budget for this General Work Order is \$25,000. The City Council has directed a budget appropriation for this General Work Order which shall be developed and promptly included in a budget amendment for cost centers or other such expense allocation for use of specialty acquisition services such that expenses under this General Work Order can be allocated between the overall City and any redevelopment area. The Firm may rely upon the representation from the Contract Administrator that additional costs and fees for services authorized in specific work order hereunder have been approved by the City Council by additional general budget appropriation.

Authorized by:	Accepted by:
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City Manager and Contract Administrator	Mark G. Lawson, P.A.
Date:	Date:

cc: City Attorney