

**CITY OF PANAMA CITY BEACH
PLANNING BOARD MEETING MINUTES
February 12, 2020
MINUTES TO THE REGULAR MEETING**

The meeting was called to order by Chairman Sheldon at 1:00 p.m. and Ms. Chester was asked to call the roll. Members present were Mr. Morehouse, Mr. Hodges, Mr. Turner, Mr. Caron and Chairman Sheldon. Mr. Scruggs and Mr. Wakstein were absent.

Pastor Jason Williams from Woodstock/PCB gave the invocation and Chairman Sheldon led the Pledge of Allegiance.

Chairman Sheldon asked if there were any comments or additions to the agenda, no comment from the board members.

ITEM NO. 4 Approval of the December 11, 2019 Planning Board Meeting Minutes

Chairman Sheldon asked if there were any comments or corrections to the meeting minutes. A motion was made by Mr. Caron to approve the meeting minutes and it was seconded by Mr. Turner. Ms. Chester was asked to call roll.

| | | | |
|------------|-----|------------------|-----|
| Mr. Hodges | Yes | Mr. Morehouse | Yes |
| Mr. Turner | Yes | Chairman Sheldon | Yes |
| Mr. Caron | Yes | | |

ITEM NO. 5 Public Comments – Agenda Items and Previous Agenda Items (Non-Public Hearings) Limited to Three Minutes

Ms. Rebecca Edmondson, 14114 Front Beach Road explained that she was here to ask the board to advise how she should proceed in a variance application request. Ms. Edmondson stated in 2011 a detached garage was added to the property to provide care for elderly grandmother. She explained the garage was permitted, inspected and received a Certificate of Occupancy from the City of Panama City Beach Building Department. She stated upon submitting to modify the garage it was discovered the building is located within six (6) inches of the side setback, which is preventing them to modify the structure. Ms. Edmondson asked if the hardship would be an error from the builder and the city regarding the variance request.

Chairman Sheldon asked for Mr. Leonard to comment to the situation and Mr. Leonard explained the matter how it had occurred and that the building official who had approved the build was retired and the plans from the job were not attainable now. The board discussed the matter and asked if there was a way for staff to make an administrative decision on the matter to avoid the task of a variance request. Mr. Leonard commented he would investigate the matter further since he knew the sentiment of the board and explained the procedures of an administrative variance. The board agreed and Ms. Edmondson thanked the board for their assistance in the matter.

ITEM NO. 6 2019 Concurrency Report Update

Mr. Silky introduced the report to the board stating it was a summary of the status of the six facilities that have adopted level of service standards. Chairman Sheldon asked if anyone had any questions or comments, there were none.

Mr. Hodges made a motion to approve and it was seconded by Mr. Caron. Ms. Chester was asked to call roll.

| | | | |
|------------|-----|------------------|-----|
| Mr. Hodges | Yes | Mr. Caron | Yes |
| Mr. Turner | Yes | Mr. Morehouse | Yes |
| | | Chairman Sheldon | Yes |

ITEM NO. 7 2019 City of Panama City Beach Public Schools Facilities Planning Update

Mr. Silky introduced the update to the board and explained the findings were for the facilities within the city limits. He stated Bay County accounts for their facilities within their jurisdiction. Mr. Silky explained to the board the formula provided and used to determine the calculations provided. The board discussed these calculations.

Mr. Hodges made a motion to approve and it was seconded by Mr. Turner. Ms. Chester was asked to call roll.

| | | | |
|------------|-----|------------------|-----|
| Mr. Hodges | Yes | Mr. Caron | No |
| Mr. Turner | Yes | Mr. Morehouse | No |
| | | Chairman Sheldon | Yes |

ITEM NO. 8 Code Enforcement Update

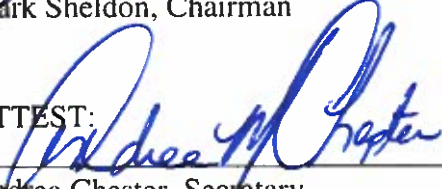
Mr. Tindle provided an update to the board regarding the activities of his department.

The meeting was adjourned at 1:26 p.m.

DATED this 11 day of March, 2020



Mark Sheldon, Chairman

ATTEST: 

Andrea Chester, Secretary