

RESOLUTION 20-155

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH PANHANDLE ENGINEERING INC. FOR DESIGN OF A SIDEWALK ALONG PANAMA CITY BEACH PARKWAY IN THE BASIC AMOUNT OF \$44,831; AND AUTHORIZING A BUDGET AMENDMENT TO APPROPRIATE FUNDS FOR THIS CONTRACT.

BE IT RESOLVED that:

1. The appropriate officers of the City are authorized to accept and deliver on behalf of the City that certain Task Order 2020-01 to the Master Services Agreement for Professional Engineering Services for Minor Roadways, Sidewalks and Multi-use Trails between the City and Panhandle Engineering, Inc., relating to the design of a sidewalk along the Panama City Beach Parkway between Nautilus Road and North Pier Park Drive, in the basic amount of Forty Four Thousand, Eight Hundred Thirty One Dollars (\$44,831.00), in substantially the form attached and presented to the Council today, draft dated July 23, 2020, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.
2. The following budget amendment #51 is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning October 1, 2019 and ending September 30, 2020, as shown in and in accordance with the attached and incorporated Exhibit A.


THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 13th day of August, 2020.

CITY OF PANAMA CITY BEACH

By: 
Mark Sheldon, Mayor

ATTEST:


Jo Smith, Interim City Clerk



City of
Panama City Beach

PCB Public Works

116 S. Arnold Rd.
PCB, FL. 32413
P: (850) 233-5054
F: (850) 233-5108
www.pcbgov.com

December 4, 2019

Panhandle Engineering
3005 S. Highway 77
Lynn Haven, Fl. 32413

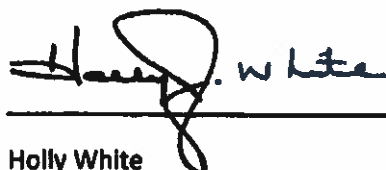
RE: Extension of Contract RFQ:

Engineering Services for Roadway, Sidewalk and Multi-Use Trail Facilities for survey and design of minor transportation projects, including construction or other improvements of roadways, sidewalks and multi-use trails throughout the City on an as-needed basis (agreement dated January 28, 2016)

This letter is to serve as notice of the City's intent to exercise its option to renew the Engineering Services for Roadways for overall City survey and design of minor transportation projects agreement between the City of Panama City Beach and Panhandle Engineering. Continue upon the same terms and conditions for the term of two year, pursuant to the General Section of the Agreement. This letter will extend the current Agreement to December 2022.

2022 -> 2 year extension

This is the first extension allowed under the MSA. There is 1 more two-year extension allowed under the original agreement.



Holly White
Interim City Manager



Chris Forehand
Vice President

Mayor
Mike Thomas

Vice Mayor
Phil Chester

Ward 1
Paul Casto

Ward 8
Geoff McConnell

Ward 4
Hector Solis

City Manager
Mario Gisbert

July 23, 2020

Mr. David Campbell, PE
City of Panama City Beach
110 South Arnold Road
Panama City Beach, FL 32413
dcampbell@pcbgo.com

RE: **PCB Parkway Northside Sidewalk**
PE Task Order 2020-01
PE File #12061

Dear Mr. Campbell:

Panhandle Engineering, Inc. appreciates the opportunity to provide professional engineering services to the City of Panama City Beach. Based on the information you provided, our onsite recon and familiarity with the local conditions and permitting requirements we have prepared and attached a proposed Task Order.

It is our understanding that the scope of services is to prepare construction plans for a 6' wide PCC pedestrian sidewalk along the northside of Panama City Beach Parkway between Nautilus Street and Pier Park North. The entire route is approximately 1.1 miles, however there is an existing 700' sidewalk in front of the Harley Davidson center and 500' in front of the new C-Store that will remain.

It is our understanding that that improvements are within the FDOT ROW and the alignment routes through uplands except a nominal 250' wetland crossing east of North Gulf Blvd. FDOT permitting is included within our scope. Sidewalks are exempt from the State ERP stormwater permitting, so no treatment or attenuation is required. Applicable State and Federal wetland impact permitting is included.

We have prepared a conceptual sidewalk plan for the proposed route and prepared a pre-design opinion of probable cost for construction, to be **\$418,314** which includes a 20% contingency. Our total proposed fee is **\$44,831** and includes the services of Cypress Environmental (\$3,000) regarding the only the wetland crossing east of North Gulf Boulevard.

The attached Task Order describes our proposed scope of work for design, plan preparation, permitting and bidding support services. If construction support services are requested, we will provide you an Addendum based on a defined scope.

Thank you for the opportunity to provide services to the City. If this proposal is acceptable to the City Council, please provide us an approved Task Order.

If you have any questions, please give me a call.

PANHANDLE ENGINEERING, INC.


James H. Slonina, PE
President

P:\12061 Sidewalk @ PCB Pkwy\3 Admin\1 Proposal\8 JULY 2020\12061 Proposal for PCB Parkway Sidewalk Updated 23July2020.docx



civil engineer
environmental
land planning
roads + bridge
stormwater
water + wastewater

PANHANDLE ENGINEERING, INC.
3005 Lynn Haven Parkway
Lynn Haven, FL 32444
P: 850.763.5200
F: 850.769.0730



**CITY OF PANAMA CITY BEACH
PCB PARKWAY NORTHSIDE SIDEWALK
PE FILE NO.12061
TASK ORDER 2020-01**

This Task Order is for the purpose of *Panhandle Engineering, Inc. (PE)* as the Engineer to provide professional services for the Panama City Beach Parkway Northside Sidewalk to the *City of Panama City Beach (City)* acting by and through its Council. PE has developed the following scope of services and associated fee schedule.

DESCRIPTION SCOPE OF SERVICES

SURVEYING

CADD Furnished by Client*

DRMP has previously surveyed the proposed sidewalk routing. DGN files of the survey data will be provided to PE. The survey data will consist of topographical information with one foot contours to include cross sections at 100 foot intervals from Edge of Pavement to the north Right-of-Way line and detailed roadway crossings. Survey data will also locate all underground, above ground utilities, and other improvements in the Right-of-Way along the proposed path from the edge of pavement to the north Right-of-Way line.

*If this information is not available or if FDOT requires a digitally signed survey we will solicit a proposal from Dewberry for City approval. We have worked successfully on many projects with PRI/Dewberry. Dewberry would perform all surveying work and will be a sub-consultant to PE, or direct to the City.

DESIGN AND PREPARATION OF CONSTRUCTION PLANS

\$41,831

A. Sidewalk Design – \$30,831

Panhandle Engineering, Inc. (PE) will provide design to meet minimum requirements of FDOT and City standards to include clear zones, hand rail, handicapped accessibility, slope design, crossings where applicable, appropriate signage as applicable, and minimal surface drainage where needed.

1. Design of the sidewalk improvements will be based on the Florida Green Book, FDOT Design Standards, MUTCD, and ADA.
2. PE will design all driveway and existing sidewalk connection points with necessary ramps, DWS, handicapped accessibility, and slope, clear zone and hand rail as applicable.
3. PE will provide details for slope stabilization, erosion control, staging, and technical specifications.
4. PE will provide construction plans with the details for bidding.

B. Meetings - \$2,500

PE will attend meetings with the City as required to efficiently complete the services required under this scope of work.

1. Kick-off meeting with City Staff.
2. Preliminary layout meeting at 30% to evaluate options for sidewalk placement.
3. 60% review meeting with City Staff.
4. 90% construction plan review meeting.
5. Meeting with FDOT for permitting.
6. Pre-application meetings with WMD & ACOE

C. Permitting - \$8,500

1. PE will prepare the FDOT Right-Of-Way Use Permit Application Package and submit to FDOT for approval.
2. PE and our consultant, Cypress Environmental, will prepare WMD & ACOE wetland Impact applications, including calculations, drawings and environmental impact narrative, as applicable.

BIDDING SUPPORT SERVICES

\$ 3,000

Panhandle Engineering, Inc. (PE) will provide specifications to City of Panama City Beach in standard template format with detailed bid schedule and advertisement. PE will attend pre-bid conference and respond to bidder's pre-bid RFIs. PE will attend bid opening, if requested.

EXCLUSIONS

1. All agency permit application fees.
2. Electrical, cable, telephone, gas, water sewer, or other communication utility design/relocation.
3. Wetland mitigation plan or mitigation bank purchases.
4. Wetland permitting for other un-delineated crossings
5. Geotechnical Evaluation and Testing.
6. Advertisement Fees.
7. Copies of Plans for Bidding – PE will charge bidders/plan holders for copies as applicable.
8. Stormwater Attenuation Design/Permitting.
9. Construction Phase Support services.

PROPOSED FEE SCHEDULE

Professional Services Fees

- A. Surveying
\$N/A
- B. Engineering/Design/Permitting
\$41,831
- C. Bidding Support Services
\$3,000

Total \$44,831

Panhandle Engineering, Inc.
3005 US Hwy 77
Lynn Haven, FL 32444

City of Panama City Beach, Florida
110 S. Arnold Road
Panama City Beach, FL 32413

By: 

By: _____

Name: James H. Slonina, PE.

Name: _____

Title: President

Title: _____

Witnessed: 

Witnessed: _____

Date: 7-23-20

Date: _____

PANHANDLE ENGINEERING, INC.



PCB PARKWAY - NORTH SIDEWALK - NAUTILUS TO PIER PARK
PE Project No. 12061

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
GENERAL					
1	Mobilization (5% of Bid Max)	1	LS	\$ 18,402.00	\$ 18,402.00
2	Bonds and Insurance (2% of Bid Max)	1	LS	\$ 7,360.80	\$ 7,360.80
3	Maintenance of Traffic (2% of Bid Max)	1	LS	\$ 7,360.80	\$ 7,360.80
4	Erosion Control/MPDES	4900	LF	\$ 3.50	\$ 17,150.00
SUBTOTAL					\$ 50,273.60
SIDEWALK CONSTRUCTION					
5	Clearing and Grubbing	4900	LF	\$ 3.00	\$ 14,700.00
6	Import fill hauled and placed	2500	CU YDS	\$ 10.50	\$ 26,250.00
7	Earthwork	2500	CU YDS	\$ 5.00	\$ 12,500.00
8	6' Wide Concrete Sidewalk, 4" Thick	27,000	SQ FT	\$ 6.00	\$ 162,000.00
9	Thermoplastic Crosswalk	222	LF	\$ 25.00	\$ 5,550.00
10	FDOT Handrail	250	LF	\$ 120.00	\$ 30,000.00
11	Side Drain Culvert Extension - 24" RCP	24	LF	\$ 75.00	\$ 1,800.00
12	Side Drain Mitered End - 4:1	2	EA	\$ 3,000.00	\$ 6,000.00
13	Detectable Warnings and Ramp	6	EA	\$ 1,025.00	\$ 6,150.00
14	Sod	9,800	SQ FT	\$ 3.75	\$ 36,750.00
15	Seed and Mulch	5,000	SY	\$ 1.00	\$ 5,000.00
20% CONTINGENCIES					\$ 61,340.00
SUBTOTAL					\$ 368,040.00

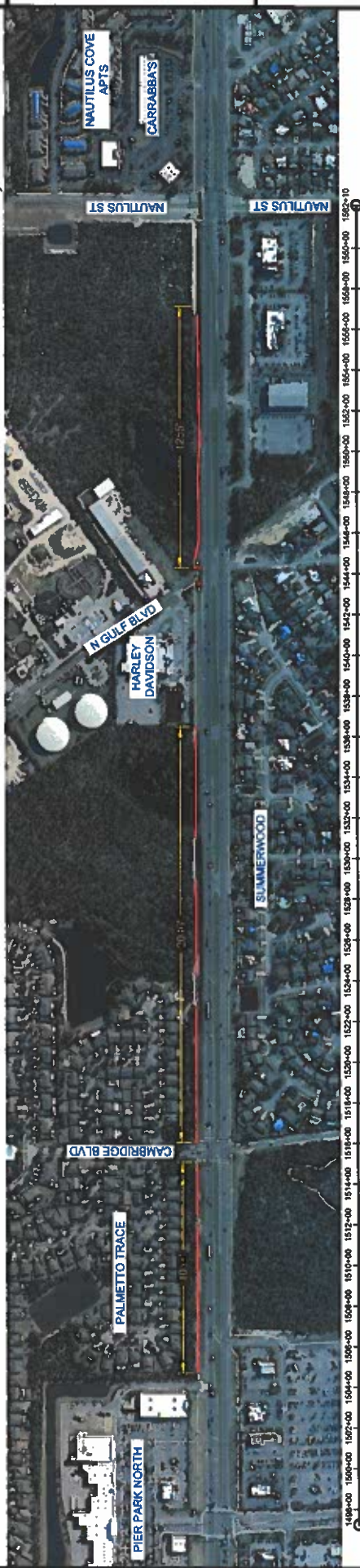
Notes:

- Does not include RW acquisition.
- The preceding opinions of probable costs have been compiled based on aerial photography, conceptual level sketches and a general knowledge of construction costs at this time.
- No survey work, engineering studies or geotechnical exploration have been performed.
- Engineer has no control over materials and labor costs, contractor's mean and methods, and cannot guarantee that the opinions expressed in this OPC will not differ from actual construction costs. Additional costs are possible.

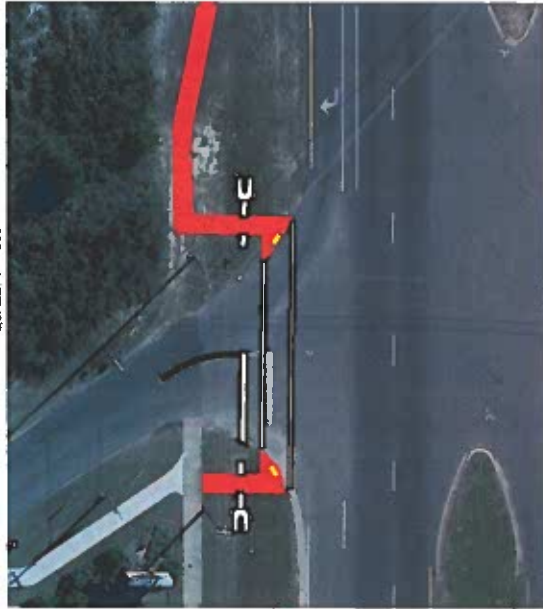
\$418,314

FOR SCALE VERIFICATION AFTER DUPLICATION, THIS LINE SHOULD BE 1" LONG

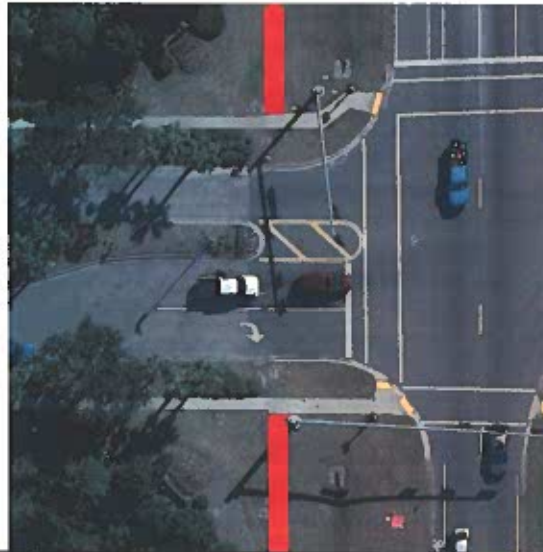
PROPOSED SIDEWALK



PROPOSED SIDEWALK ROUTING
SCALE: 1" = 500'



N GULF BLVD INTERSECTION
SCALE: 1" = 40'



CAMBRIDGE BLVD INTERSECTION
SCALE: 1" = 40'

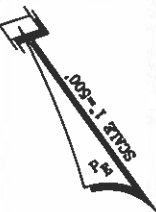
DPR CERTIFICATION #EB-7806

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CONCEPTUAL SIDEWALK PLAN
PANAMA CITY BEACH PARKWAY SIDEWALK
NAUTILUS STREET TO PIER PARK NORTH
PANAMA CITY BEACH, FLORIDA

PANHANDLE ENGINEERING, INC.
ENVIRONMENTAL ENGINEERS • CIVIL ENGINEERS • LAND PLANNERS
3005 South Highway 77 Lynn Haven, Florida 32444
(907) 763-6200 fax (907) 763-6720 www.panhandleengineering.com

CAD FILE: 12061 CSP.dwg
DWN BY: jdm
DATE: JUNE 2020
SHEET NO. 1
PROJECT NUMBER: 12061



PANHANDLE ENGINEERING, INC. ALL RIGHTS RESERVED. NO PART OF THIS DOCUMENT MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN PERMISSION OF PANHANDLE ENGINEERING, INC.

DATE: 06/20/20 1:40 PM FILE: 12061.dwg USER: jdm PLOT: 12061.dwg



Source: <http://maps.baycountyfl.gov>

12061 Wet Areas



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 6/26/2020



**CITY OF PANAMA CITY BEACH
BUDGET TRANSFER FORM BF-10**

No. BA # 51

FUND GENERAL	ACCOUNT DESCRIPTION	APPROVED BUDGET	BUDGET ADJUSTMENT	NEW BUDGET BALANCE
TO 001-0000-381.00-00	Interfund Transfers In	(142,400.00)	(44,831.00)	(187,231.00)
TO 001-4100-541.63-10	Improvements	0.00	44,831.00	44,831.00
		0.00	0.00	0.00
		0.00	0.00	0.00
CRA				
TO 160-8100-581.91-10	Interfund Transfers Out	142,400.00	44,831.00	187,231.00
FROM 160-5901-559.95-00	Reserves Restricted	14,573,725.00	(44,831.00)	14,528,894.00
		0.00	0.00	0.00
	Check Adjustment Totals:	14,573,725.00	0.00	14,573,725.00

BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:

To record transfer of proportionate share funds from the CRA to the General Fund to be utilized for design services associated with the construction of a sidewalk located on PCB Parkway (North)

ROUTING FOR APPROVAL

_____ DEPARTMENT HEAD _____ DATE _____ CITY MANAGER _____ DATE _____

_____ FINANCE DIRECTOR _____ DATE _____

EXHIBIT A