

RESOLUTION 21-65

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH,
FLORIDA, APPROVING A BUDGET AMENDMENT TO REFLECT
THE RECEIPT OF \$8,438 FROM THE EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT.**

WHEREAS, on October 16, 2020, the City was awarded an Edward Byrne Memorial Justice Assistance Grant in the amount of \$8,438.00 for the project entitled PCBPD TACTICAL RESPONSE EQUIPMENT; and

WHEREAS, the City's police department would like to use this grant money to purchase four Tactical Entry Vests and one AR Type Suppressor, which purchases are within the City Manager's purchasing authority; and

WHEREAS, neither the receipt of the grant nor the purchase of the tactical equipment were anticipated when the budget was prepared, such that this revenue and these expenses were not included in the budget for FY 2020-20201; and

WHEREAS, a budget amendment is necessary to reflect the total revenue to be received from the grant and the expenditure of like amount for items requested in the grant agreement.

NOW THEREFORE BE IT RESOLVED that the following budget amendment #12 is adopted for the fiscal year beginning October 1, 2020 and ending September 30, 2021, as shown in and in accordance with the attached and incorporated Exhibit A, for the purposes stated herein.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 10th day of December, 2020.

CITY OF PANAMA CITY BEACH

By: 
Mark Sheldon, Mayor

ATTEST:

Lynne Fasone, MMC, City Clerk

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

CERTIFICATE OF SUBAWARD

Subrecipient: City of Panama City Beach

Subrecipient DUNS: 018095984

Date of Award: 10/16/2020

Grant Period: From: 10/01/2020 TO: 09/30/2021

Project Title: PCBPD TACTICAL RESPONSE EQUIPMENT

Subgrant Number: 2021-JAGD-BAY-1-4R-002

Federal Funds: \$8,438.00

Matching Funds: \$0.00

Total Project Cost: \$8,438.00

CFDA Number: 16.738

Federal Award Number: 2019-MU-BX-0036

Federal Awarding Agency: U.S. Department of Justice (USDOJ)

Pass-through Entity: Florida Department of Law Enforcement (FDLE)

Research and Development: No

Indirect Cost: No

A subaward agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the City of Panama City Beach (herein referred to as "Subrecipient");

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide federal financial assistance to the Subrecipient in accordance with the terms and conditions set forth in the subgrant agreement, and

WHEREAS, the Department has available funds resulting from a federal Edward R. Byrne Memorial Justice Assistance Grant award issued under Part E of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and

WHEREAS, the Subrecipient and the Department have each affirmed they have read and understood the agreement in its entirety and the Subrecipient has provided an executed agreement to the Department,

NOW THEREFORE, in consideration of the foregoing:

A subaward is hereby made to the Subrecipient identified above. The subaward is for the amount and time period specified above.

This award is a cost-reimbursement agreement. Requests for reimbursement must be submitted on either a monthly or quarterly basis, as designated in the Financial Section of the agreement. The Subrecipient must maintain original supporting documentation for all funds expended and received under this agreement in sufficient detail for proper pre- and post-audit and to verify work performed was in accordance with the deliverable(s) and not eligible for payment under another state or federal funding source. Supporting documentation includes, but is not limited to: timesheets, activity reports, paystubs, third-party contracts, quotes, procurement documents, equipment inventory records,

Edward Byrne Memorial Justice Assistance Grant (JAG) Program


CERTIFICATE OF SUBAWARD(CONTINUED)

purchase orders, original receipts, invoices, canceled checks or EFT records, or bank statements, as applicable. Payment shall be contingent upon the Department's grant manager receiving and accepting the invoice and requested supporting documentation.

The Subrecipient must provide Performance Reports on either a monthly or quarterly basis, as designated in the Performance Section of the agreement, to the Department attesting to the progress toward deliverables and to validate the required minimum acceptable level of service performed. Performance Reports are due no later than 15 days after the end of each reporting period.

This award is subject to all applicable rules, regulations, and conditions as contained in the Office of Justice Programs (OJP) Financial Guide, and/or the Office of Management and Budget (OMB) Uniform Grant Requirements (2 C.F.R. Part 200), in their entirety. It is also subject to the standard and special conditions attached and such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government.

Failure to comply with provisions of this agreement, or failure to meet minimum performance specified in the agreement will result in required corrective action up to and including project costs being disallowed, withholding of federal funds and/or termination of the project, as specified within the terms of the agreement and OMB Uniform Guidance 200.338 - 200.342.


Authorized Official
Rona Kay Cradit
Bureau Chief


Date

This award is subject to the special conditions (if any) prescribed below.

Ref# S43499: At the time of application approval, the subgrantee had not submitted a current EEO Plan (Utilization Report) to the Office of Criminal Justice grants. These documents must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

Ref# S43982: The subgrantee's procurement policy does not appear to comply with all federal procurement requirements outlined in the Office of Management and Budget (OMB) Uniform Requirements, specifically. The conflict of interest standards include disciplinary actions for violations? 200.318(c), the procurement policy have provisions for avoiding acquisition of unnecessary or duplicative items 200.318(d), the procurement policy include provisions regarding procuring or only awarding contracts to responsible contractors/vendors, (i.e. suspension and debarment) 200.318(h), the procurement policy must have a threshold for competitive proposals? 200.320 (d). All subaward procurements must comply with the standards identified in OMB's Uniform Requirements and documentation must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

Ref# S43984: Pursuant to the Office of Management and Budget (OMB) Uniform Requirements, 2 C.F.R. 200.306(b) the Subrecipient's accounting system must have the capability to record, track, and document cost share or match for each grant.

Ref# S43985: Pursuant to the Office of Management and Budget (OMB) Uniform Requirements, 2 C.F.R. 200.303(a) the Subrecipient must ensure the duties of the person responsible for maintaining financial records are separated from any cash-related functions.

Pursuant to the Office of Management and Budget (OMB) Uniform Requirements, 2 C.F.R. 200.303(a) the Subrecipient must ensure personnel who perform disbursement functions are prohibited from purchasing, receiving, and inventorying items.

Pursuant to the Office of Management and Budget (OMB) Uniform Requirements, 2 C.F.R. 200.303(a) the Subrecipient must ensure the signing of disbursement of checks is limited to individuals who are authorized to make disbursements and whose duties do not include approving vouchers for payment.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

ACCEPTANCE OF FEDERAL FUNDING ASSISTANCE

Subrecipient: City of Panama City Beach

Subgrant Number: 2021-JAGD-BAY-1-4R-002

Project Title: PCBPD TACTICAL RESPONSE EQUIPMENT

Pass-through Entity: Florida Department of Law Enforcement

This award is subject to all applicable rules, regulations, and conditions, as contained in the Department of Justice Grants Financial Guide, and the Office of Management and Budget Uniform Grant Requirements (2 C.F.R. Part 200). This award is also subject to the incorporated standard and special conditions, and such further rules, regulations, and policies as may be reasonably prescribed by the State or Federal Government.

In witness whereof, the parties affirm they each have read and understand the conditions set forth in this agreement, have read and understand the agreement in its entirety, and accept this agreement through the signature of their duly authorized officers on the date, month, and year set out below.

City of Panama City Beach
Authorizing Official (Commission Chairperson, Mayor, or Designated Representative)


Signature

11/17/2020
Date

Mark Sheldon City Mayor / Panama City Beach, Florida
Printed Name and Title

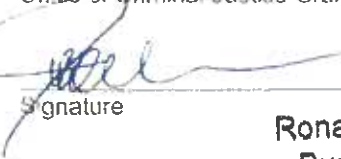
Panama City Beach Police Department
Authorizing Official (Official, Administrator, or Designated Representative)


Signature

10/27/2020
Date

Drew R. Whitman Chief of Police / Panama City Beach Police Department
Printed Name and Title

Florida Department of Law Enforcement
Office of Criminal Justice Grants


Signature

11/18/2020
Date

Rona Kay Credit
Bureau Chief

Printed Name and Title

**CITY OF PANAMA CITY BEACH
BUDGET TRANSFER FORM BF-10**

No. BA # 12

FUND	GENERAL	ACCOUNT DESCRIPTION	APPROVED BUDGET	BUDGET ADJUSTMENT	NEW BUDGET BALANCE
TO	001-0000-331.20-33	Federal Grants Edward Byrne JAG Tactical Response	0.00	(8,438.00)	(8,438.00)
TO	001-2101-521.60-15	Capital Outlay < \$5,000 Grant	0.00	8,438.00	8,438.00
		Check Adjustment Totals:	0.00	0.00	0.00

BRIEF JUSTIFICATION FOR BUDGET ADJUSTMENT:

To approve the award of Edward Byrne Memorial JAG program Grant # 2021-JAGD-BAY-1-4R-002 in the amount of \$8,438.00 and to appropriate the grant funds for the purchase of the equipment contemplated in the grant

ROUTING FOR APPROVAL

DEPARTMENT HEAD _____ DATE _____ CITY MANAGER _____ DATE _____

FINANCE DIRECTOR _____ DATE _____

Exhibit A