

## RESOLUTION 21-147

### **A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, ESTABLISHING A CITIZENS CHARTER REVIEW ADVISORY COMMITTEE TO PROVIDE REVIEW, RECOMMENDATIONS AND GUIDANCE TO THE CITY COUNCIL CONCERNING IMPROVEMENT OF AND REVISIONS TO THE CITY'S CHARTER.**

**BE IT RESOLVED** by the City Council of the City of Panama City Beach, Florida, that a Citizens Charter Review Advisory Committee (the "Charter Review Committee" or "CRC") is hereby established subject to the following:

- A. Mission and Purpose. The mission of the Charter Review Committee is to provide review, recommendations and guidance to the City Council regarding the improvement and amendment of the City's Charter.
- B. Membership.
  - i. The Committee shall be comprised of 5 voting members: a Council member who will serve as Chair, and 4 City electors.
  - ii. In addition to the foregoing, the City Manager, Finance Director and HR/Risk Manager shall serve as ex officio members of the Committee. The ex officio members shall not be entitled to vote and shall not be included in the determination of a quorum.
  - iii. Each Councilperson, except the Councilperson chairing the committee, shall nominate one elector from their ward to the Committee. The Mayor, if not serving as Chair, may nominate an elector from the City at large.
- C. Duties. The Committee shall:
  - i. Study and familiarize themselves with the City's current Charter;
  - ii. Invite and consider input from employees and citizens regarding issues of concern relevant to the Charter;
  - iii. Consider the success and failure of prior proposed Charter amendments;
  - iv. Recommend amendments to the Charter for consideration on the 2022 Municipal Super Tuesday Ballot;
  - v. In the event and to the extent the Council adopts the recommendations of the Committee, educate citizens on the proposed Charter amendments which are placed on the 2022 Municipal Super Tuesday Ballot; and
  - vi. No less than bi-monthly, the Committee shall make a report to the Council regarding its activities, findings and recommendations.
- D. Meetings. The Committee shall meet as often as is necessary and practical in order to finalize its recommendations to the Council on or before October 1, 2021.

E. Duration and Sunset.

The Committee shall dissolve on April 20, 2022, unless its duration is extended or earlier terminated by Resolution of the City Council.


**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED** in regular session this 22<sup>nd</sup> day of April, 2021.

**CITY OF PANAMA CITY BEACH**

By:   
Mark Sheldon, Mayor

**ATTEST:**

  
Lynne Fasone, City Clerk