# QUARTERLY FINANCIAL MONITORING REPORT



FY 2021 Q2

**CITY OF PANAMA CITY BEACH** 



## **City of Panama City Beach**



May 04, 2021

TO: Mayor and City Council

FROM: Holly White, Assistant City Manager

RE: FY 2021 2<sup>nd</sup> Quarter Financial Monitoring Report

I am pleased to submit for City Council review the City of Panama City Beach's FY 2021 2<sup>nd</sup> Quarter Financial Monitoring Report for the General Fund, CRA Fund, Stormwater Fund, Pier Fund, and Aquatic Center Fund. This report also includes information regarding expenditures of the Utility Fund. Information regarding Utility Fund revenues is projected to be added to the FY 2021 3<sup>rd</sup> Quarter Financial Monitoring Report.

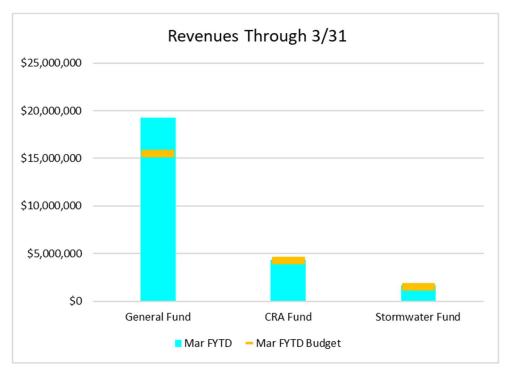
Overall, actual revenues exceed budgeted revenues by 19%, and expenditures are as projected when compared to budget.

The following legend is used throughout this report:

Revenues	Expenditures	
Exceed budget by > 5%	Below budget by > 5%	Positive
Exceed budget by < 5%	Below budget by < 5%	Normal
Below budget by < 5%	Exceed budget by < 5%	Warning
Below budget by > 5%	Exceed budget by > 5%	Negative

#### **Revenues Dashboard**

The following charts compare the actual FY 2021 March YTD revenues to both the annual budget and an approximated March YTD budget. Because many of the City's revenue streams are not level throughout the year, the average seasonality from the first half of the most recent five fiscal years has been applied to the annual budget to use as a benchmark for comparing the actual March YTD revenues.

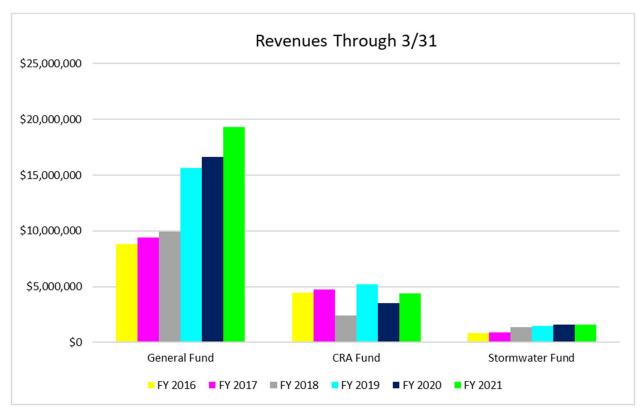


			% of		% of
		Annual	Annual	Mar FYTD	Mar FYTD
	Mar FYTD	Budget	Budget	Budget	Budget
General Fund	\$ 19,286,863	\$ 36,554,762	53%	\$ 15,523,891	124%
CRA Fund	4,367,197	14,393,370	30%	4,292,114	102%
Stormwater Fund	1,621,984	1,723,900	94%	1,487,140	109%
Pier Fund	493,766	1,384,900	36%	349,123	141%
Aquatic Center Fund	165,558	293,000	57%	87,357	190%
Total Revenues	\$ 25,935,368	\$ 54,349,932	48%	\$ 21,739,624	119%

The Pier Fund and Aquatic Center Fund are not included in the above bar chart because their revenues are too low to be visible in this graphical representation.

#### **Historical Revenues**

The following charts compare the FY 2021 March YTD revenues to historical March YTD revenues.

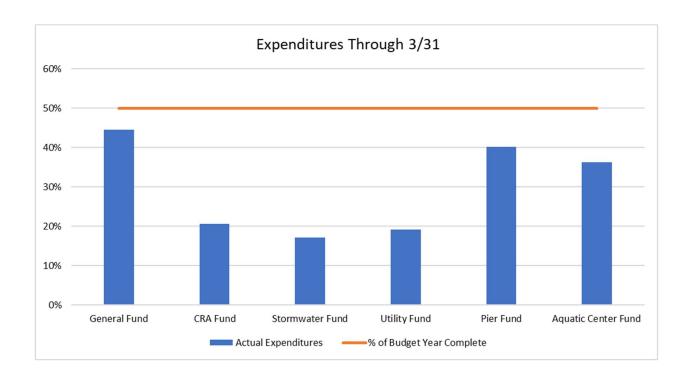


			Revenues Th	iro	ugh 3/31			% Change
								Over Prior
	FY 2016	FY 2017	FY 2018		FY 2019	FY 2020	FY 2021	Year
General Fund	\$ 8,823,416	\$ 9,416,333	\$ 9,953,111	\$	15,652,756	\$ 16,635,994	\$ 19,286,863	16%
CRA Fund	4,456,876	4,746,415	2,391,364		5,181,145	3,532,727	4,367,197	24%
Stormwater Fund	854,671	907,834	1,357,248		1,464,532	1,577,298	1,621,984	3%
Pier Fund	312,098	333,375	345,797		336,661	427,026	493,766	16%
Aquatic Center Fund	74,064	75,494	93,809		73,338	77,214	165,558	114%
<b>Total Revenues</b>	\$ 14,521,124	\$ 15,479,452	\$ 14,141,328	\$	22,708,432	\$ 22,250,259	\$ 25,935,368	17%

The Pier Fund and Aquatic Center Fund are not included in the above bar chart because their revenues are too low to be visible in this graphical representation.

## **Expenditures Dashboard by Fund**

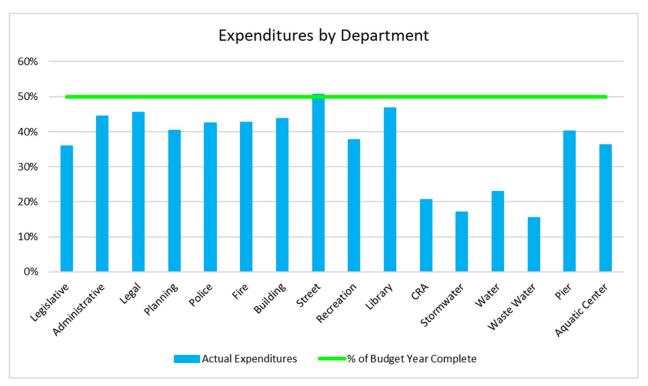
The following charts compare the actual FY 2021 March YTD expenditures to the annual budget by fund. March YTD expenditures for all funds are tracking below 50% of the annual FY 2021 expenditures budget.



				% of
Expenditures	Mar FYTD	Ai	nnual Budget	Annual
General Fund	\$ 18,274,758	\$	41,027,343	45%
CRA Fund	8,605,551		41,674,951	21%
Stormwater Fund	564,506		3,295,610	17%
Utility Fund	12,549,739		65,465,105	19%
Pier Fund	435,386		1,085,840	40%
Aquatic Center Fund	343,845		948,300	36%
Total Expenditures	\$ 40,773,785	\$	153,497,149	27%

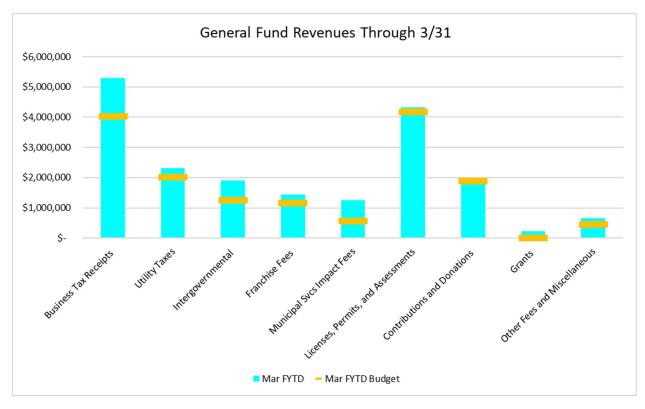
#### **Expenditures Dashboard by Department**

The following charts compare the actual FY 2021 March YTD expenditures to the annual budget by department. The Street Department's March YTD expenditures are just over 50% due to the timing of the Philip Griffitts Sr. Parkway Phase II project payments. All other departments are tracking below 50% of the annual FY 2021 expenditures budget.



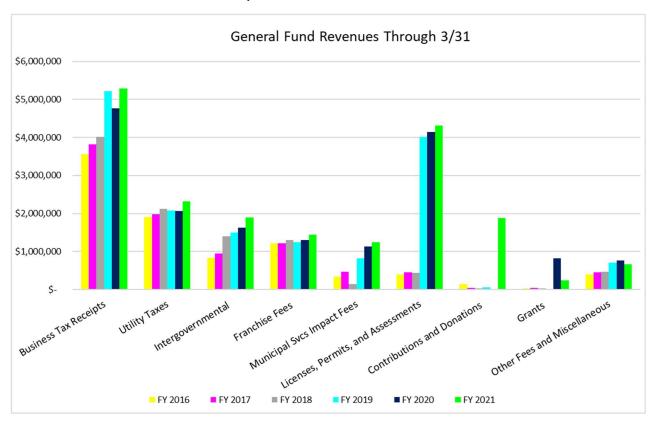
				% of
Expenditures	Mar FYTD	An	nual Budget	<b>Annual Budget</b>
Legislative	\$ 140,851	\$	391,700	36%
Administrative	941,260		2,117,335	44%
Legal	271,140		595,000	46%
Planning	157,039		388,640	40%
Police	4,490,132		10,563,600	43%
Fire	3,123,961		7,316,705	43%
Building	806,016		1,843,683	44%
Street	6,271,421		12,384,430	51%
Recreation	1,948,935		5,160,750	38%
Library	124,003		265,500	47%
CRA	8,605,551		41,674,951	21%
Stormwater	564,506		3,295,610	17%
Water	7,349,456		31,982,005	23%
Waste Water	5,200,283		33,483,100	16%
Pier	435,386		1,085,840	40%
Aquatic Center	343,845		948,300	36%
Total Expenditures	\$ 40,773,785	\$	153,497,149	27%

## **General Fund Revenues Compared to Budget**



			% of		% of
			Annual	Mar FYTD	Mar FYTD
General Fund Revenues	Mar FYTD	<b>Annual Budget</b>	Budget	Budget	Budget
Business Tax Receipts	\$ 5,284,996	\$ 11,000,000	48%	\$ 4,025,109	131%
Utility Taxes	2,317,907	4,410,000	53%	2,013,570	115%
Intergovernmental	1,896,252	3,164,163	60%	1,245,104	152%
Franchise Fees	1,447,110	2,590,000	56%	1,167,599	124%
Municipal Svcs Impact Fees	1,246,744	1,177,000	106%	560,001	223%
Licenses, Permits, and Assessments	4,315,434	4,987,100	87%	4,172,674	103%
Contributions and Donations	1,880,965	4,103,760	46%	1,879,305	100%
Grants	237,322	3,985,426	6%	1,800	13182%
Other Fees and Miscellaneous	660,133	1,137,313	58%	458,728	144%
Total Revenues	\$ 19,286,863	\$ 36,554,762	53%	\$ 15,523,891	124%

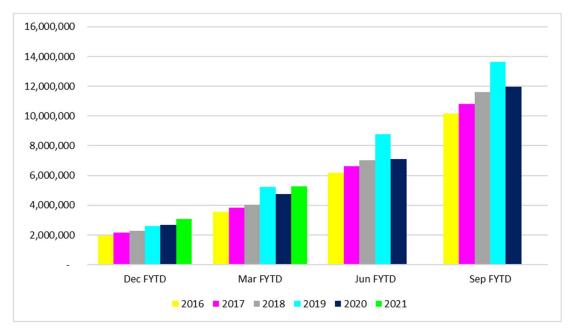
#### **General Fund Revenues Historical Comparison**



			Revenues	Through 3/31			% Change
							Over Prior
General Fund Revenues	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Year
Business Tax Receipts	\$ 3,556,660	\$ 3,820,302	\$ 4,022,622	\$ 5,212,497	\$ 4,757,926	\$ 5,284,996	11%
Utility Taxes	1,916,077	1,979,892	2,123,841	2,084,984	2,064,777	2,317,907	12%
Intergovernmental	831,138	953,641	1,396,677	1,504,417	1,622,233	1,896,252	17%
Franchise Fees	1,221,843	1,211,039	1,299,690	1,240,609	1,307,680	1,447,110	11%
Municipal Svcs Impact Fees	337,273	466,887	149,531	826,682	1,128,342	1,246,744	10%
Licenses, Permits, and Assessments	391,423	448,112	436,140	4,010,304	4,144,959	4,315,434	4%
Contributions and Donations	142,549	43,313	27,673	63,497	16,891	1,880,965	11036%
Grants	29,330	39,532	33,496	7,832	825,003	237,322	-71%
Other Fees and Miscellaneous	397,124	453,615	463,442	701,935	768,184	660,133	-14%
Total Revenues	\$ 8,823,416	\$ 9,416,333	\$ 9,953,111	\$ 15,652,756	\$ 16,635,994	\$ 19,286,863	16%

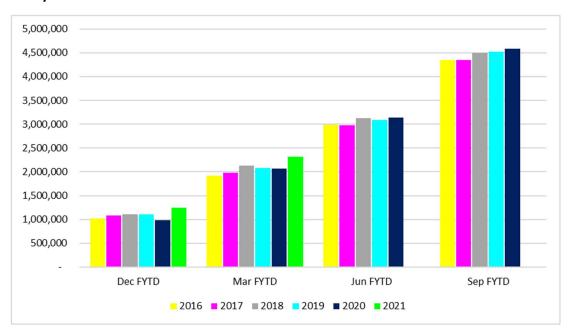
#### **General Fund Revenues Analysis**

#### **Business Tax Receipts**



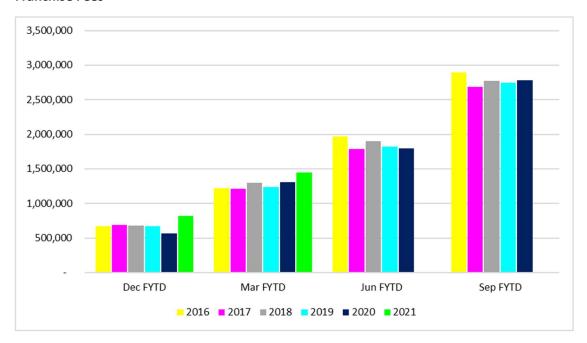
Business tax receipts are the General Fund's largest revenue source, representing 29% of the FY 2021 General Fund revenues budget. This important revenue source has continued to grow and is up 11% over FY 2020. Historically, 37% of annual business tax receipts are received in the first half of the year. Actual FY 2021 business tax receipts through March are \$5.3 million, or 48% of the \$11 million FY 2021 annual budget.

#### **Utility Taxes**



Utility taxes represent 12% of the FY 2021 General Fund revenues budget. Revenues are generated from electricity, natural gas, and communication services operated by third-party providers within the City. Revenues vary according to weather conditions, consumer behavior, and utility rates. This revenue stream has continued to grow and is up 12% over FY 2020. Historically, 46% of annual utility taxes are received in the first half of the year. Actual FY 2021 utility taxes through March are \$2.3 million, or 53% of the \$4.4 million FY 2021 annual budget.

#### **Franchise Fees**



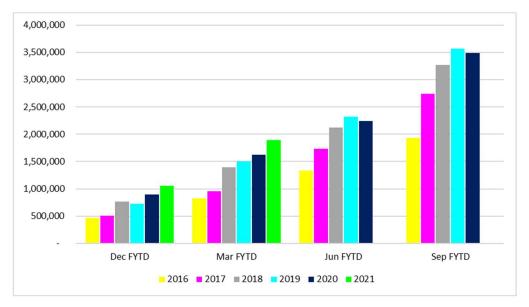
Franchise fees represent 7% of the FY 2021 General Fund revenues budget. Revenues are generated from franchise rights granted to third-party providers for the privilege of construction upon and operating within the right of ways owned by the City. The fee is a percentage of the third-party provider's gross revenues.

March YTD franchise fees are up 11% over FY 2020. Historically, 45% of annual franchise fees are received in the first half of the year. Actual FY 2021 franchise fees through March are \$1.4 million, or 56% of the \$2.6 million FY 2021 annual budget.

#### Intergovernmental

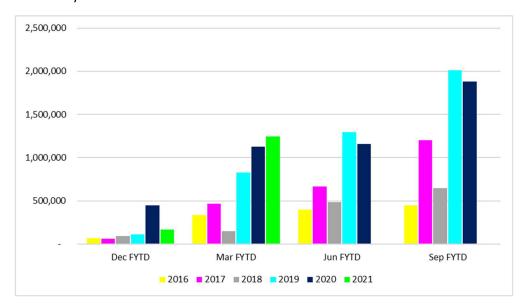
Intergovernmental revenues make up 8% of the FY 2021 General Fund revenues budget. The major components of this category are revenues from the half-cent sales tax and local discretionary half-cent sales surtax. Other revenues included are local option fuel tax, state revenue sharing, State of Florida maintenance contract for streetlights and traffic signals, alcoholic beverage licenses, mobile home licenses, and fuel tax refunds.

March YTD intergovernmental revenues are up 17% over FY 2020. Historically, 39% of annual intergovernmental revenues are received in the first half of the year. Actual FY 2021 intergovernmental revenues through March are \$1.9 million, or 60% of the \$3.2 million FY 2021 annual budget.



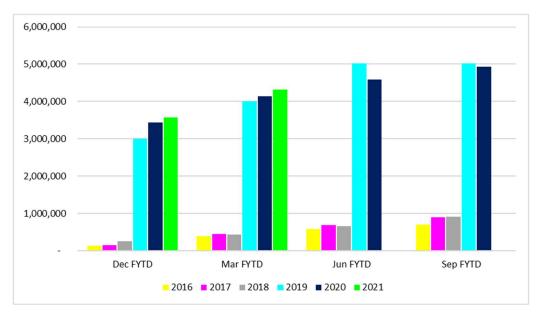
#### **Municipal Services Impact Fees**

Municipal services impact fees represent 3% of the FY 2021 General Fund revenues budget. Impact fees are charged on new development to help fund the needed expansion of offsite capital improvements and are restricted for such use. Impact fees are collected in the following four areas: police, fire, recreation, and library.



March YTD impact fees are up 10% over FY 2020. Historically, 48% of the impact fees are received in the first half of the year. Actual FY 2021 impact fees through March are \$1.2 million, or 106% of the \$1.2 million FY 2021 annual budget.

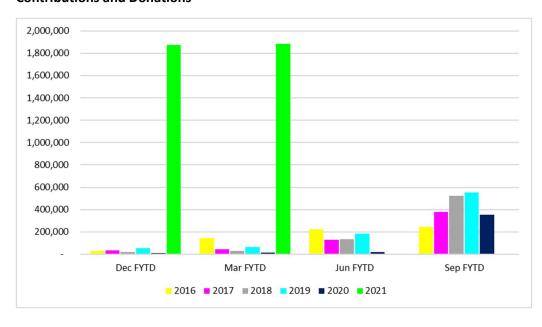
#### Licenses, Permits, and Assessments



Licenses, permits, and assessments represent 13% of the FY 2021 General Fund revenues budget. The major components of this category are fire rescue assessments and building permits. The City first imposed the fire rescue assessment in FY 2019.

March YTD licenses, permits, and assessments are up 4% over FY 2020. Historically, 84% of annual licenses, permits, and assessments are received in the first half of the year. Actual FY 2021 licenses, permits, and assessments through March are \$4.3 million, or 87% of the \$5 million FY 2021 annual budget.

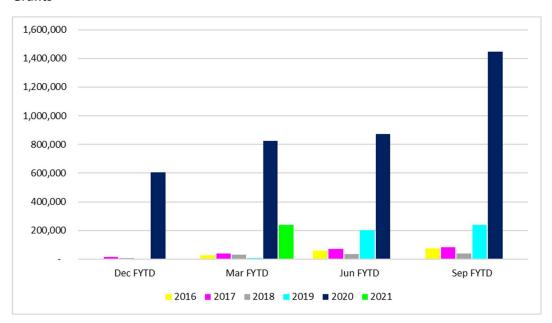
#### **Contributions and Donations**



Contributions and donations represent 11% of the FY 2021 General Fund revenues budget. This category is primarily comprised of contributions from the TDC for the lifeguard program and public safety, CVB tournament subsidies, and a \$3.5 million contribution from Bay County for Philip Griffitts Sr. Parkway in FY 2021.

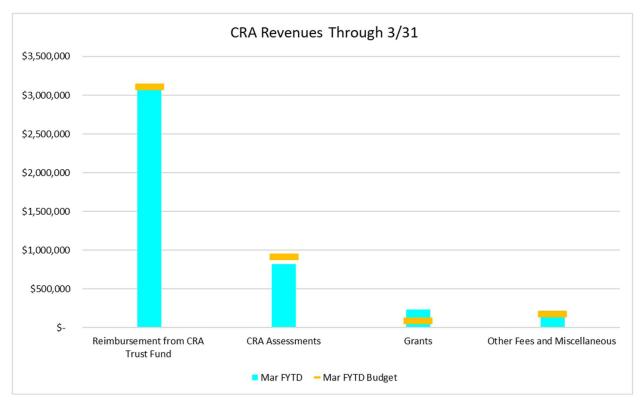
March YTD contributions and donations are up substantially over FY 2020 as the result of receiving the first half of the \$3.5 million contribution from Bay County for Philip Griffitts Sr. Parkway. The second half of this contribution was received in April of 2021.

#### **Grants**



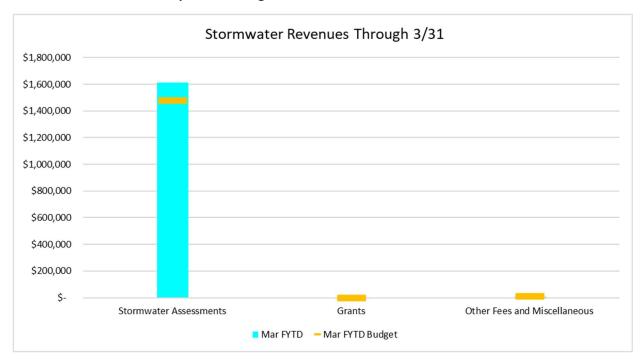
Grants represent 11% of the FY 2021 General Fund revenues budget and include \$2.9 million in state grant and appropriation funds for Philip Griffitts Sr. Parkway Phase II, and a \$0.9 million state grant for the extension of Gayle's Trails. The City expects to receive these funds by the end of the year.

## **CRA Revenues Compared to Budget**



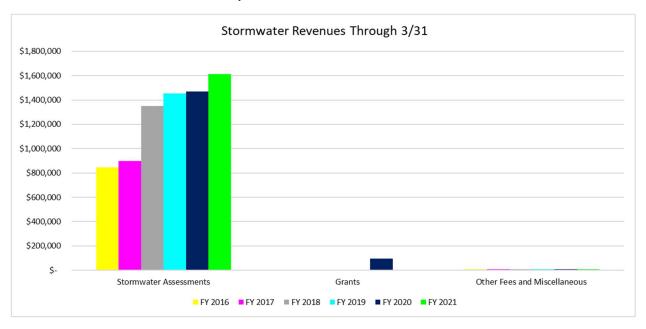
				% of			% of
			Annual	Annual	1	Mar FYTD	Mar FYTD
CRA Revenues	ı	Mar FYTD	Budget	Budget		Budget	Budget
Reimbursement from CRA Trust Fund	\$	3,091,311	\$ 12,422,790	25%	\$	3,105,698	100%
CRA Assessments		821,630	928,565	88%		914,965	90%
Grants		234,065	557,365	42%		92,894	252%
Other Fees and Miscellaneous		220,192	484,650	45%		178,557	123%
Total Revenues	\$	4,367,197	\$ 14,393,370	30%	\$	4,292,114	102%

## **Stormwater Revenues Compared to Budget**



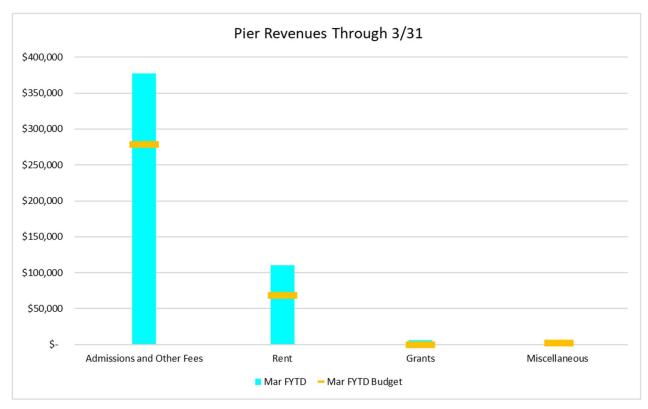
		Annual	% of Annual	1	Mar FYTD	% of Mar FYTD
Stormwater Revenues	Mar FYTD	Budget	Budget		Budget	Budget
Stormwater Assessments	\$ 1,613,436	\$ 1,702,700	95%	\$	1,478,213	109%
Grants	2,085	-	-		-	-
Other Fees and Miscellaneous	6,463	21,200	30%		8,927	72%
Total Revenues	\$ 1,621,984	\$ 1,723,900	94%	\$	1,487,140	109%

## **Stormwater Revenues Historical Comparison**



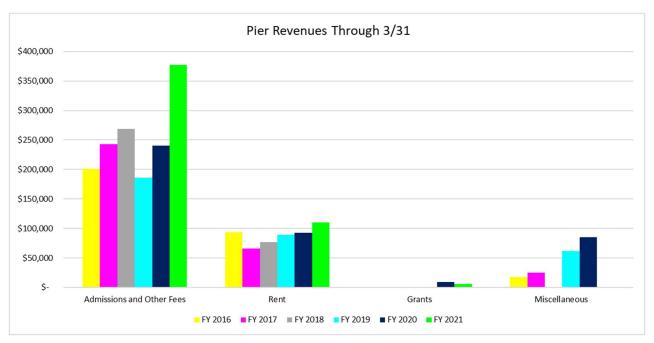
			Revenues	Thi	rough 3/31			% Change
								Over Prior
Stormwater Revenues	FY 2016	FY 2017	FY 2018		FY 2019	FY 2020	FY 2021	Year
Stormwater Assessments	\$ 847,061	\$ 898,544	\$ 1,349,318	\$	1,454,802	\$ 1,471,164	\$ 1,613,436	10%
Grants	-	-	-		-	96,051	2,085	-98%
Other Fees and Miscellaneous	7,610	9,290	7,930		9,730	10,083	6,463	-36%
Total Revenues	\$ 854,671	\$ 907,834	\$ 1,357,248	\$	1,464,532	\$ 1,577,298	\$ 1,621,984	3%

## **Pier Revenues Compared to Budget**



			Annual	% of Annual	IV	/lar FYTD	% of Mar FYTD
Pier Revenues	M	lar FYTD	Budget	Budget		Budget	Budget
Admissions and Other Fees	\$	377,029	\$ 1,159,000	33%	\$	278,661	135%
Rent		110,291	196,900	56%		68,194	162%
Grants		5,968	-	-		-	-
Miscellaneous		478	29,000	2%		2,269	21%
Total Revenues	\$	493,766	\$ 1,384,900	36%	\$	349,123	141%

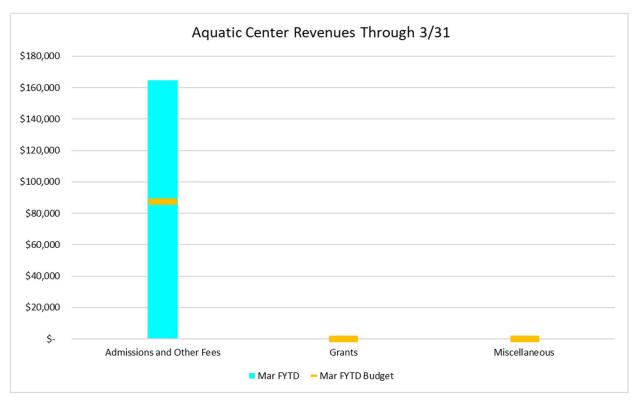
#### **Pier Revenues Historical Comparison**



	Revenues Through 3/31												
												Over Prior	
Pier Revenues	Y 2016	ı	Y 2017	ı	Y 2018		FY 2019		FY 2020		FY 2021	Year	
Admissions and Other Fees	\$ 201,358	\$	243,171	\$	268,419	\$	185,969	\$	239,919	\$	377,029	57%	
Rent	93,567		65,544		76,849		89,145		92,596		110,291	19%	
Grants	-		-		-		-		9,215		5,968	-35%	
Miscellaneous	17,174		24,660		529		61,546		85,296		478	-99%	
Total Revenues	\$ 312,098	\$	333,375	\$	345,797	\$	336,661	\$	427,026	\$	493,766	16%	

March YTD Pier admissions are up substantially over FY 2020 due to a 35% increase in spectator traffic along with a \$1 spectator fee increase implemented in FY 2021.

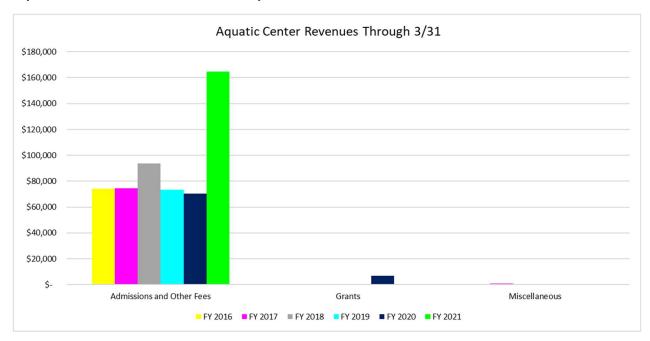
## **Aquatic Center Revenues Compared to Budget**



Aquatic Center Revenues	IV	lar FYTD	Annual Budget	% of Annual Budget	lar FYTD Budget	% of Mar FYTD Budget
Admissions and Other Fees	\$	164,651	\$ 293,000	56%	\$ 87,357	188%
Grants		661	-	-	-	-
Miscellaneous		246	-	-	-	-
Total Revenues	\$	165,558	\$ 293,000	57%	\$ 87,357	190%

March YTD Aquatic Center fees are up substantially over budget and FY 2020 due to an increase in swimming lessons and swim meet fees.

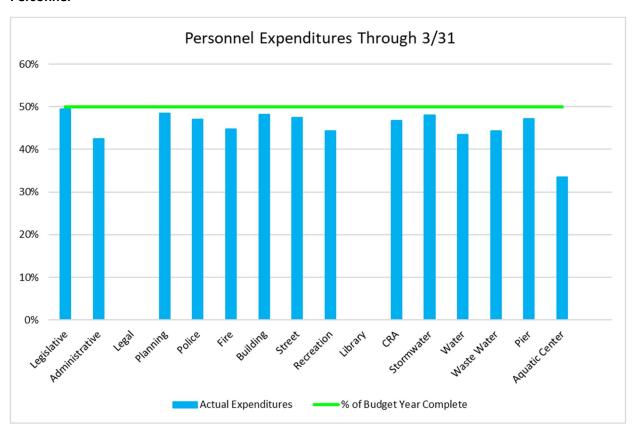
## **Aquatic Center Revenues Historical Comparison**



		Revenues Through 3/31								% Change		
												<b>Over Prior</b>
Aquatic Center Revenues	F	Y 2016	F	Y 2017		FY 2018		FY 2019		FY 2020	Y 2021	Year
Admissions and Other Fees	\$	74,012	\$	74,463	\$	93,643	\$	73,384	\$	70,262	\$ 164,651	134%
Grants		-		-		-		-		6,906	661	-90%
Miscellaneous		52		1,031		166		(46)		45	246	442%
Total Revenues	\$	74,064	\$	75,494	\$	93,809	\$	73,338	\$	77,214	\$ 165,558	114%

## **Expenditures Analysis**

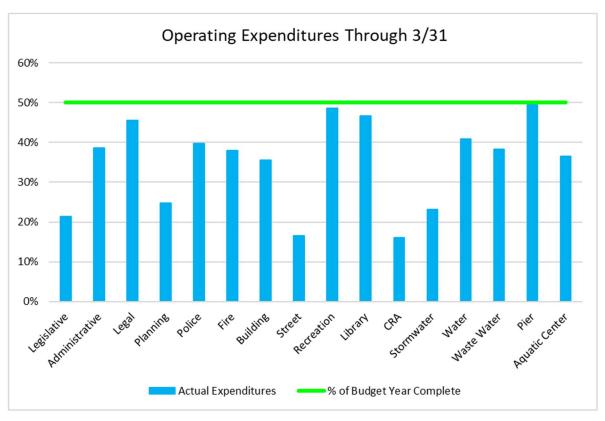
#### Personnel



			% of
		Annual	Annual
Department	Mar FYTD	Budget	Budget
Legislative	\$ 100,849	\$ 204,100	49%
Administrative	473,959	1,115,600	42%
Legal	-	-	-
Planning	123,051	254,040	48%
Police	3,398,132	7,229,990	47%
Fire	2,494,538	5,574,550	45%
Building	449,625	933,800	48%
Street	500,247	1,052,120	48%
Recreation	740,161	1,667,050	44%
Library	-	-	-
CRA	214,129	458,480	47%
Stormwater	311,443	647,960	48%
Water	1,319,275	3,032,600	44%
Waste Water	1,650,534	3,719,700	44%
Pier	232,787	493,030	47%
Aquatic Center	155,105	463,150	33%
Total	\$ 12,163,836	\$ 26,846,170	45%

All departments are currently projected to finish FY 2021 at or below budget.

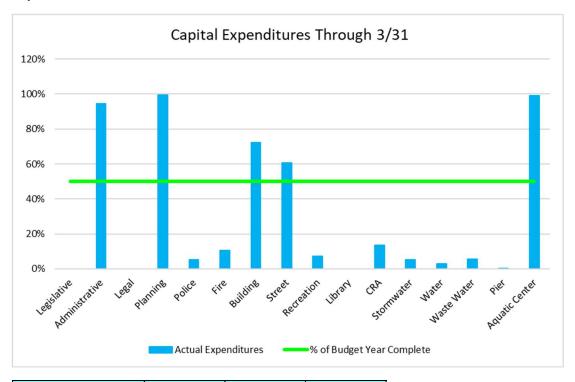
## Operating



		Annual	% of Annual
Department	Mar FYTD	Budget	Budget
Legislative	\$ 40,002	\$ 187,600	21%
Administrative	330,972	857,235	39%
Legal	271,140	595,000	46%
Planning	32,993	133,600	25%
Police	1,055,874	2,662,633	40%
Fire	617,264	1,626,930	38%
Building	292,330	821,283	36%
Street	414,755	2,507,710	17%
Recreation	985,472	2,030,200	49%
Library	124,003	265,500	47%
CRA	194,381	1,214,030	16%
Stormwater	145,726	631,550	23%
Water	4,958,832	12,160,300	41%
Waste Water	2,182,258	5,706,400	38%
Pier	202,574	409,810	49%
Aquatic Center	169,933	466,150	36%
Total	\$ 12,018,508	\$ 32,275,931	37%

All departments have spent 50% or less of their annual operating expenditures budget.

## Capital



		Annual	% of Annual
Department	Mar FYTD	Budget	Budget
Legislative	\$ -	\$ -	-
Administrative	136,329	144,500	94%
Legal	-	-	-
Planning	995	1,000	99%
Police	36,126	670,977	5%
Fire	12,159	115,225	11%
Building	64,061	88,600	72%
Street	5,309,685	8,777,800	60%
Recreation	98,342	1,342,000	7%
Library	-	-	-
CRA	4,853,354	35,882,400	14%
Stormwater	107,337	2,016,100	5%
Water	405,180	13,453,800	3%
Waste Water	1,367,491	24,057,000	6%
Pier	25	183,000	0%
Aquatic Center	18,806	19,000	99%
Total	\$ 12,409,890	\$ 86,751,402	14%

Capital expenditures do not occur ratably throughout the year. Based upon a review of actual capital expenditures, budged amounts for all departments appear to be realistic.

The Street Department has spent \$5.3 million, or 60% of its FY 2021 capital expenditures budget. This is due to the timing of the Philip Griffitts Sr. Parkway Phase II project payments. This project is expected to be completed within budget.

The Administrative Department has spent \$136 thousand, or 94% of its FY 2021 capital expenditures budget. The budget reflects the final payments related to the construction of City Hall which was completed in FY 2020.