

**RESOLUTION NO. 22-34**

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AUTHORIZING THE CITY TO NEGOTIATE CONTINUING SERVICES AGREEMENTS FOR PROFESSIONAL ARCHITECTURAL SERVICES.**

**WHEREAS**, the City has solicited statements of qualifications from firms or individuals for general professional architectural services (PCB22-02 RFQ 11); and

**WHEREAS**, four firms responded to the RFQ; and

**WHEREAS**, a five member evaluation committee individually reviewed the statements of qualifications and found all to be responsive; and

**WHEREAS**, based on the evaluations of the statements of qualifications, the committee ranked DAG and GMC No.1 and 2 for purposes of entering negotiations for satisfactory contracts for this work.

**BE IT RESOLVED**, that appropriate officers of the City are authorized and directed to attempt to negotiate a Master Services Agreement for Professional Architectural Services with two of the Firms in the following order of ranking:

First -	DAG Architects
Second-	Goodwyn Mills Cawood (GMC)
Third-	JRA Architects
Fourth-	VBA Designs

and to return the negotiated Agreements to the City Council for approval.

**THIS RESOLUTION** shall be effective immediately upon passage.

**PASSED, APPROVED AND ADOPTED** in special session this 10<sup>th</sup> day of November, 2021.

**CITY OF PANAMA CITY BEACH,  
FLORIDA**

By: \_\_\_\_\_

Mark Sheldon, Mayor

**ATTEST:**

  
Lynne Fasone, MMC, City Clerk

**PCB22-02.11 - RFQ Professional Services Contracts Architectural Services**

Per the RFQ, scoring for each responding firm was determined using the assigned points for each of the referenced criteria elements:

CRITERIA ELEMENTS	POINTS AVAILABLE					
	PER PERSON	TOTAL	DAG	Goodyrn Milis	JRA	VBA
Project Team Organization and Experience	25	125	110	115	115	90
Design Management	25	125	105	107.5	97.5	92.5
Knowledge and Availability	10	50	48	31	48	39
Demonstrated Design Experience	35	175	161	136.5	147	133
References	5	25	21.5	20	15.5	14
	100	500	446	410	423	369

**Ranking based upon overall scores**

	1	DAG	2	JRA	3	GMC	4	VBA
1								
2								
3								
4								

**Individual Ranks**

	Ranked by Committee Members			
	DAG	GMC	JRA	VBA
1	3	1	2	1
2	1	4	1	3
3	2	2	3	2
4	4	3	3	4

1.8  
2  
2.4  
3.6

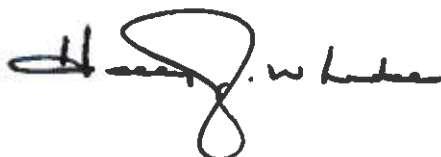
**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

RFO # 11 PROFESSIONAL  
ARCHITECTURAL  
SERVICES

rm: CMC

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				1.0	25	25
<b>II. Design Management</b> Project management plan that addresses: • Coordination of various disciplines. • Project cost control methods during design phase • Quality Assurance methods. • Demonstrated ability to meet budget requirements.				1.0	25	25
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.		0.5			10	5
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in <u>similar local governmental or comparable private sector</u> projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other <u>governmental groups</u> as well as <u>private projects</u> .			0.8		35	28
<b>V. References</b>				1.0	5	5



**TOTAL**

88

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFQ Professional Service Contracts

RFQ #11 PROFESSIONAL ARCHITECTURAL SERVICES

rm: JRA

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				1.0	25	25
<b>II. Design Management</b> Project management plan that addresses: • Coordination of various disciplines. • Project cost control methods during design phase • Quality Assurance methods. • Demonstrated ability to meet budget requirements.			0.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1.0	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in <u>similar local governmental</u> or comparable private sector projects. <u>Familiarity with special needs of Panama City Beach</u> infrastructure. <u>Past performance on City projects</u> or other governmental groups as well as private projects.			0.8		35	28
<b>V. References</b>		0.5			5	2.5

*Handwritten signature*

**TOTAL**

85.5

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

*RFO #11 Professional  
Architectural Services*

rm: DAW

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			0.8		25	20
<b>II. Design Management</b> Project management plan that addresses: • Coordination of various disciplines. • Project cost control methods during design phase • Quality Assurance methods. • Demonstrated ability to meet budget requirements.			0.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1.0	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in <u>similar local governmental</u> or comparable private sector projects. <u>Familiarity with special needs of Panama City Beach</u> infrastructure. Past performance on <u>City projects or other governmental groups</u> as well as private projects.			0.8		35	28
<b>V. References</b>			0.8		5	4



**TOTAL**

82

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

*RFO #11 PROFESSIONAL  
ARCHITECTURAL SERVICES*

rm: VBA

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.		0.5			25	12.5
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			0.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			0.8		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach Infrastructure. Past performance on City projects or other governmental groups as well as private projects.		0.5			35	17.5
<b>V. References</b>		0.5			5	2.5

*Harry J. White*

**TOTAL**

60.5

**Panama City Beach, Florida – Request for Qualifications**



RFQ# and Title: PCB22-02 RFO Professional Service Contracts

Firm: DAG

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			.8		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>				1.0	25	25
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1.0	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1.0	35	35
<b>V. References</b>		.5			5	2.5

**TOTAL** 92.5

**Panama City Beach, Florida – Request for Qualifications**



RFQ# and Title: PCB22-02 RFQ Professional Service Contracts

Firm: JRA

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			.8		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1.0	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1.0	35	35
<b>V. References</b>		.5			5	2.5

**TOTAL** 87.5



**Panama City Beach, Florida – Request for Qualifications**



RFQ# and Title: PCB22-02 RFO Professional Service Contracts

Firm: VBA

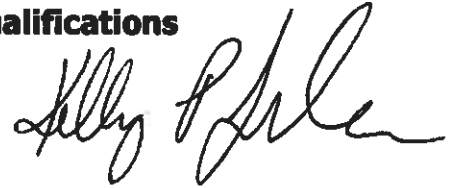
	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			.8		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			.8		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1.0	35	35
<b>V. References</b>		.5			5	2.5

**TOTAL** 85.5

**Panama City Beach, Florida – Request for Qualifications**

RFQ# and Title: PCB22-02 RFO Professional Service Contracts

Firm: GMC



	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			.8		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			.8		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			.8		35	28
<b>V. References</b>		.5			5	2.5

**TOTAL** 78.5

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

rm: GMC

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				1	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>				1	25	25
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			.8		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1	35	35
<b>V. References</b>				1	5	5

Marcie Douglas

*[Handwritten Signature]*

**TOTAL**

98

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

rm: DAG

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			1	1	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1	35	35
<b>V. References</b>				1	5	5

MARCE DOUGLAS

Mos Dye

**TOTAL** 95

## Panama City Beach, Florida – Request for Qualifications

FQ# and Title: PCB22-02 RFQ Professional Service Contracts

rm: JPA

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				1	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>				1	25	25
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			.8		35	28
<b>V. References</b>			.8		5	4

Marcie Douglas

**TOTAL** 92

Mi Dyl

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

Form: VBA

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			.8		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			.8		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				1	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				1	35	35
<b>V. References</b>			.8		5	4

*Marcie Douglas*

*Mi Douglas*

**TOTAL**

89

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts

Form: DAG

*Mark Sheffer*  
*Mark Sheffer*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			X		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				X	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.				X	35	35
<b>V. References</b>				X	5	5

**TOTAL                      90**

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts RFO 11

Form: JRA

*Mark Sheaffer*  
*Karl J...*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20
<b>II. Design Management</b> Project management plan that addresses: • Coordination of various disciplines. • Project cost control methods during design phase • Quality Assurance methods. • Demonstrated ability to meet budget requirements.		X			25	12.5
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.				X	10	10
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			X		35	28
<b>V. References</b>		X			5	2.5

**TOTAL**

**73.0**



**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts RFO 11

*Mark Shaeffer*  
*Mark Shaeffer*

from: GMC

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.			X		25	20
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>		X			25	12.5
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.	X				10	2
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.		X			35	17.5
<b>V. References</b>		X			5	2.5

**TOTAL                      54.5**

**Panama City Beach, Florida – Request for Qualifications**

RFQ# and Title: PCB22-02 RFQ Professional Service Contracts RFO 11

Item: VBA Design

*Mark Shaeffer*  
*Mark Sufi*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.		X			25	12.5
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>		X			25	12.5
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.		X			10	5
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.		X			35	17.5
<b>V. References</b>	X				5	1.0

**TOTAL                      48.5**

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts **RFO-11 Architects**

rm: GMC

**MEZ LEONARD**

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				✓	25	25
<b>II. Design Management</b> Project management plan that addresses: • Coordination of various disciplines. • Project cost control methods during design phase • Quality Assurance methods. • Demonstrated ability to meet budget requirements.				✓	25	25
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			✓		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
<b>V. References</b>				✓	5	5

**TOTAL**

91

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts *RFO-11 Architects*  
 rm: DAG *MEL LEONARD*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
<b>Criteria Element</b>	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				✓	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			✓		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			✓		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
<b>V. References</b>				✓	5	5

**TOTAL**

86

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts *RFD-11 Architects*

irm: JRA

*MEZ LEONARD*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				✓	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			✓		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			✓		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
<b>V. References</b>			✓		5	4

**TOTAL**

85

**Panama City Beach, Florida – Request for Qualifications**

FQ# and Title: PCB22-02 RFO Professional Service Contracts RFO-11 Architects

rm: VBA

*Mez Leonard*

	Marginal	Acceptable	Exceeds	Outstanding	Wt.	Score
Criteria Element	0.2	0.5	0.8	1.0		
<b>I. Project Team Organization and Experience</b> Professional qualifications of staff personnel and their tenure. Capacity of assigned and identified staff to accomplish work.				✓	25	25
<b>II. Design Management</b> Project management plan that addresses: <ul style="list-style-type: none"> <li>• Coordination of various disciplines.</li> <li>• Project cost control methods during design phase</li> <li>• Quality Assurance methods.</li> <li>• Demonstrated ability to meet budget requirements.</li> </ul>			✓		25	20
<b>III. Knowledge and Availability</b> Knowledge and experience with Panama City Beach and project area. Availability of technical support staff.			✓		10	8
<b>IV. Demonstrated Design Experience</b> Demonstrated capability in similar local governmental or comparable private sector projects. Familiarity with special needs of Panama City Beach infrastructure. Past performance on City projects or other governmental groups as well as private projects.			✓		35	28
<b>V. References</b>			✓		5	4

**TOTAL**

85