



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the **November 10, 2021** Special Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the meeting to order at 6:00 p.m.

ROLL CALL

MAYOR MARK SHELDON
VICE MAYOR GEOFF MCCONNELL
COUNCILMAN PAUL CASTO
COUNCILMAN PHIL CHESTER
COUNCILMAN MICHAEL JARMAN

A quorum was present with all five council members. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorneys Amy Myers and Cole Davis, City Clerk Lynne Fasone, Directors, staff, and members of the public and press.

Pastor Derrick Bennett led the invocation and Mayor Sheldon led the Pledge of Allegiance.

Mayor Sheldon provided community announcements. Mayor Sheldon called for approval of the regular meeting minutes from August 26, 2021 and September 9, 2021. Councilman Jarman so moved. Councilman Chester seconded the motion. All were in favor of approval by a roll call vote (5-0).

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

PRESENTATIONS

Mayor Sheldon called for presentations. Councilman Casto presented a Veterans' Day Proclamation as well as a Boys & Girls Club Proclamation.

Mayor Sheldon invited Superintendent Bill Husfelt to the podium for an update on the Bay District Schools. Mayor Sheldon invited Glen McDonald, Chairman of the Northwest Florida Airport Board, to the podium for an update on the airport.

Mayor Sheldon called for approval, additions and/or deletions to the agenda. Hearing and seeing none, Vice Mayor McConnell moved to approve the agenda. Councilman Chester seconded the motion. All were in favor of approval by a roll call vote (5-0).

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor for consent agenda and/or non-agenda business public comments.

Lynn Cherry with Friends of Camp Helen State Park Emeritus Board – Ms. Cherry asked Council to allow Mayor Sheldon to write a letter of support, on behalf PCB, for the 44-acre tract purchase on Lake Powell for Camp Helen State Park expansion and Lake Powell protection. **Councilman Casto moved to give Mayor Sheldon the authority to write a letter in support on behalf of City Council. Vice Mayor McConnell seconded the motion. All were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Michelle Carter – Ms. Carter read an excerpt from the book “The Gulf” about dead zones. Ms. Carter expressed concern about a News Herald article on the city’s Outfall project.

Burnie Thompson – Mr. Thompson commented on a grand jury convening next week. Mr. Thompson commented on a racial discrimination case involving the city and inquired as to why there were no African-American employees included in a Florida Government Week photograph.

Mayor Sheldon called for further public comments. Hearing and seeing none, Mayor Sheldon closed public comments.

CONSENT AGENDA

RESOLUTION NO. 22-25, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PANAMA CITY BEACH, FLORIDA, RENAMING TO THE EXTENT NECESSARY, THAT PORTION OF STATE ROAD 79 SOUTH OF PANAMA CITY BEACH PARKWAY AS “SOUTH ARNOLD ROAD,” AND PROVIDING FOR TRANSITION.

RESOLUTION NO. 22-26, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH VYPER AUTOMATION, LLC FOR INTEGRATION OF A NEW SCADA SYSTEM FOR THE WASTEWATER TREATMENT PLANT, IN THE BASIC AMOUNT OF \$129,800.

RESOLUTION NO. 22-27, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH FLORIDA APPROVING AN AGREEMENT WITH GARBER CHEVROLET BUICK GMC, INC. FOR THE PURCHASE OF ONE NEW 2022 CHEVROLET COLORADO EXT CAB 4X4 TRUCK FOR THE BEACH SAFETY DEPARTMENT IN THE AMOUNT OF \$29,780.00.

RESOLUTION NO. 22-28, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING MASTER SERVICES AGREEMENTS FOR PROFESSIONAL GEOTECHNICAL ENGINEERING SERVICES WITH SOUTHERN EARTH SCIENCES INC. AND NOVA ENGINEERING & ENVIRONMENTAL, LLC.

RESOLUTION NO. 22-29, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH TELADOC HEALTH, INC. FOR VIRTUAL HEALTH SERVICES AT A BASIC MONTHLY RATE OF \$7.00 PER EMPLOYEE.

Mayor Sheldon asked Ms. Fasone to read the consent agenda. Mayor Sheldon announced that the consent agenda was available. **Councilman Chester moved to approve the consent agenda. Councilman Casto seconded the motion. All were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION

ITEM 1. ORDINANCE NO. 1568, GRIFFIN BLVD. COMPREHENSIVE PLAN, SMALL-SCALE FUTURE LAND USE, SECOND READING / PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1568 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon invited Director Leonard to the podium. Director Leonard reported the ordinance would approve a small-scale amendment, less than 50 acres, from agricultural to multi-family. Director Leonard reported further that the Planning Board approved the amendment by a 3-2 vote. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Ordinance 1568. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 2. ORDINANCE NO. 1569, GRIFFIN BLVD. REZONING REQUEST, SECOND READING / PUBLIC HEARING AND ADOPTION. *(Quasi-judicial public hearing).*

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1569 by title only. Mrs. Myers asked Council to make their Jennings Disclosures before opening the public hearing. Mayor Sheldon called for Jennings Disclosures from City Council members.

Councilman Jarman reported that he knew the location of the property and had not communicated with anyone about it. Vice Mayor McConnell reported that he had discussions with a few business owners who had expressed concerns about access and drainage. Councilman Chester reported that he knew where the property was located and had talked with department heads about the project. Councilman Casto reported that he knew where the property was located and had talked to no one the rezoning request. Mayor Sheldon reported that he had received one email about the request.

Mayor Sheldon opened the public hearing.

George Dent, Hospitality Depot. Mr. Dent commented that on page 5 of the agenda packet, staff would "prefer" a direct vehicular connection to Highway 79 from the project site. Mr. Dent commented that he believed this was the only way the project would work and he would support it as such. Mr. Dent discussed the business owners and traffic at the end of Beach Commerce Park. Mr. Dent inquired about the

difference between “preferred” vehicular connection and “recommend.” Mr. Dent inquired, given the 100 units, how many rooms and how many people would this project accommodate. Mr. Dent asked Council to please consider the business owners on Beach Commerce Park and also discussed the October 6th and 7th rain/flooding on Beach Commerce Drive. Mr. Dent asked Council to take care of the stormwater issues on that road before the project was built. Mr. Dent recommended again that a road be built to Highway 79.

Ray Greer, the Applicant’s Representative – Mr. Greer reported that with respect to the on-going stormwater issues, St. Joe Company was currently working with an engineer to take care of the stormwater issues. Mr. Greer reported that St. Joe Company was planning for the Highway 79 connection. Mr. Greer added that the Plans were with the city, that the first phase was being permitted, and would be built.

Mayor Sheldon invited Director Leonard to the podium for a report. Director Leonard reported that this was the rezoning portion of the request, and the development agreement was on tonight’s agenda. Director Leonard reported the request was to go from Agriculture and Rural Residential to R-3 unlimited multi-family residential. Director Leonard requested to enter into the record the application, staff report, Planning Board minutes, the advertisement, legal description, and Planning Board Order. Director Leonard reported that the City could not require that the road be built right now because there was plenty of capacity, right now. Director Leonard further discussed the difference between “preferred” and “recommended” and increased capacity. Director Leonard reported that with respect to the number of units, the applicant does not owe the city, nor could the city request, a site plan since this was a rezoning request. Director Leonard added that once the applicant submits for development order, that’s when the site plan will be required. Mayor Sheldon clarified that staff could not recommend the road at this time because the current road was not over capacity. Director Leonard concurred.

Ray Greer, the Applicant’s Representative – Mr. Greer reported that as far as the number of bedrooms, the units would be used for St. Joe Company associate housing with the intent to have buses pick-up workers and take them to the different St. Joe locations, so all the workers would not have cars.

Mayor Sheldon called for additional public comments. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilman Jarman moved to approve Ordinance 1569. Councilman Chester seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Councilman Casto	Aye
Mayor Sheldon	Aye

ITEM 3. RESOLUTION NO. 22-30, APPROVING THE GRIFFIN BLVD. DEVELOPMENT AGREEMENT, SECOND PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-30 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 22-30. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 4. ORDINANCE NO. 1668, COMPREHENSIVE PLAN UPDATE AND PRIVATE PROPERTY RIGHTS ELEMENT, SECOND READING / PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1668 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon invited comments from Director Leonard. Director Leonard reported that this update was a major undertaking by the Planning Board and was unanimously adopted (7-0) by the Board on February 10, 2021. Director Leonard reported that on September 2, 2021 the Plan was sent to the County, DEO, and other state departments and agencies and received no comments back, so it was before Council for adoption.

Mayor Sheldon thanked Director Leonard, the Board and staff for their efforts on this project. Vice Mayor McConnell concurred. Mayor Sheldon noted this item was available to Council. **Vice Mayor McConnell moved to approve Ordinance 1668. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 5. ORDINANCE NO. 1572, AMENDING FIREFIGHTERS' PENSION PLAN, SECOND READING / PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1572 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Ordinance 1572. Vice Mayor McConnell seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 6. ORDINANCE NO. 1573, AMENDING GENERAL EMPLOYEES' PENSION PLAN, SECOND READING / PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1573 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon commented that this change was a huge asset for our City employees.

Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Ordinance 1573. Councilman Chester seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 7. ORDINANCE NO. 1574, AMENDING POLICE OFFICERS' PENSION PLAN, SECOND READING / PUBLIC HEARING AND ADOPTION.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1574 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilman Jarman moved to approve Ordinance 1574. Councilman Chester seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 8. ORDINANCE NO. 1575, AMENDING TOWING RATES, FIRST READING.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Ordinance 1575 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon called for comments from Manager Whitman. Manager Whitman reported that the industry asked the city to look at the rates. Manager Whitman reported that Bay County had adopted these same rates and the existing rates had not been updated since 2008.

Mayor Sheldon noted this item was available to Council. Vice Mayor McConnell commented that this was a large increase all at once and inquired if the rates could be stepped in versus all at once, so customers do not have to bear the burden. Mayor Sheldon recommended keeping the rates consistent across the board, with the County, etc. Councilman Chester concurred with Mayor Sheldon, to keep the rates consistent. **Councilman Chester moved to approve Ordinance 1575. Councilman Casto seconded the motion. Hearing and seeing no further comments, the motion passed by a (4-1) roll call vote.**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	No
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 9. RESOLUTION NO. 22-31, APPROVING A TASK ORDER WITH JRA ARCHITECTS, INC. FOR DESIGN AND CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE FIRE TRAINING TOWER.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-31 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Construction Manager Al Shortt to the podium. Mr. Shortt provided an update on the design and location of the new fire training tower. Mayor Sheldon noted this item was available to Council. Councilman Casto inquired about the parking lot being phased in to try and keep the cost down. Mr. Shortt concurred and proposed to have crushed concrete as the base material that would be used under the asphalt, which would be put down in the future. Councilman Jarman inquired if the funding would be from the general fund. Manager Whitman concurred and added that 20% would come from impact fees as well as grant funding. Ms. White concurred. Councilman Chester inquired if there was anyway to get the parking lot paved. Mr. Shortt reported that the parking lot would be shown as an add alternate, and if the numbers come in where we hoped, the paving would be presented to Council to approve. Discussion regarding wear and tear on equipment took place. **Councilman Jarman moved to approve Resolution 22-31. Councilman Casto seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 10. RESOLUTION NO. 22-32, APPROVING AN AGREEMENT WITH ASW AMERICAN LANDMASTER FOR ONE UTILITY VEHICLE FOR THE FIRE RESCUE DEPARTMENT; AND BUDGET AMENDMENT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-32 by title only. Mayor Sheldon called for public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 22-32. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 11. RESOLUTION NO. 22-33, APPROVING A PURCHASE OF FIVE POLICE ATVs; AND BUDGET AMENDMENT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-33 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Resolution 22-33. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 12. RESOLUTION NO. 22-34, RANK RESPONDENTS TO THE CITY'S REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL ARCHITECTURAL SERVICES.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-34 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon called for comments from the Administration. Assistant City Manager White reported this is was the first of several master services agreements that Council would be seeing to get all the agreements current and back on track. Ms. White added that for this one, five staff members reviewed and ranked the submissions/proposal. Mayor Sheldon noted this item was available to Council. **Vice Mayor McConnell moved to approve Resolution 22-34. Councilman Chester seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

***ITEM 13. RESOLUTION NO. 22-35, AUTHORIZING STAFF TO NEGOTIATE WITH THE 2 TOP RANKED FIRMS FOR CEI SERVICES FOR FRONT BEACH ROAD CRA SEGMENTS AND POWELL ADAMS ROAD SEGMENTS.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-35 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Manager David Campbell to comment. Mr. Campbell noted he was available to answer any questions. Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Resolution 22-35. Councilman Jarman seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

***ITEM 14. RESOLUTION NO. 22-36, AUTHORIZING THE PAYMENT OF ATTORNEYS AND EXPERTS FEES FOR EXPRESS LANE.**

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-36 by title only. Mrs. Myers reported this item was related to the Tote Holdings eminent domain suit and would conclude it. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. **Councilman Jarman moved to approve Resolution 22-36. Councilman Chester seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 15. RESOLUTION NO. 22-37, ACCEPTING CERTAIN SEWER FACILITIES FROM PC180 HOLDINGS, LLC AND A REVENUE CERTIFICATE.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-37 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Director Shaeffer to comment. Director Shaeffer noted that he was available to answer any questions. Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Resolution 22-37.** Councilman Jarman explained that the company was building the infrastructure and for any connection they would get a credit back. Councilman Casto concurred and added that if it happens within a certain amount of time. **Councilman Chester seconded the motion.** **Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 16. RESOLUTION NO. 22-38, ACCEPTING CERTAIN SEWER FACILITIES FROM TYDE APARTMENTS, LLC AND A REVENUE CERTIFICATE.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-38 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 22-38.** **Councilman Jarman seconded the motion.** **Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 17. RESOLUTION NO. 22-39, APPROVING AN AGREEMENT WITH MARSHALL BROTHERS FOR THE PCB PARKWAY REUSE TRANSMISSION EXTENSION PROJECT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-39 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon noted this item was available to Council. Councilman Casto inquired if this was the project we were having trouble getting the PVC piping. Manager Whiteman reported yes. Discussion regarding receiving grant money for this project took place. **Councilman Jarman moved to approve Resolution 22-39.** **Councilman Casto seconded the motion.** **Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 18. RESOLUTION NO. 22-40, AUTHORIZING A BUDGET AMENDMENT TO FUND AN ADDITIONAL ENGINEER FOR THE PUBLIC WORKS DEPARTMENT.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-40 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Director Jenkins to comment. Director Jenkins discussed the Public Works Department trying to provide an extra level of service, taking on new roads, new CRA roads, handling grants, COVID grants, all while trying to provide timely service. Director Jenkins reported that this was not in the budget, however, the workload was just not manageable. Director Jenkins asked for Council's help.

Mayor Sheldon commented that there seemed to be some growing pains. Manager Whitman concurred. Manager Whitman reported on the Public Works Department workload. Manager Whitman recommended approval. Mayor Sheldon reported that Council sees the numbers and understands how busy the Department and staff are.

Vice Mayor McConnell inquired if Director Jenkins had looked at the 5-year budget to see how the city could recoup the funding for this individual. Director Jenkins reported yes and discussed shifting some grants funds. Vice Mayor McConnell discussed that being a one-time shift and discussed reoccurring operational costs. Manager Whitman reported that only 40% would come out of the general fund, the rest would come out of the stormwater fund. Councilman Chester inquired as to how often the city uses consultants. Director Jenkins reported the Department does use consultants, however, there were some projects that were best done in-house. Director Jenkins provided examples. Councilman Chester noted that the city passed the stormwater assessment a few weeks ago and inquired how this position might help. Director Jenkins reported that the person would, among other things, help coordinator Corky's efforts. Vice Mayor McConnell inquired if Director Jenkins was looking at expanding the consultants' roles. Director Jenkins reported no. Discussion regarding the cost benefits of an in-house person versus a consultant took place.

Mayor Sheldon clarified that the city would still use consultants for the big projects, but in order for the city to move forward more effectively, Director Jenkins needed another person. Director Jenkins concurred. Mayor Sheldon commented that there was just more demand on the department. Director Jenkins concurred.

Vice Mayor McConnell reported that he would rather have a consultant that could be rolled off. Mayor Sheldon noted that, as to Director Jenkins point, there seemed to be no end and discussed new projects and the rotation of repairing old projects/roads. Director Jenkins reported there was more inventory to be taken care of. Councilman Jarman inquired if the Department's workload had ever decreased/reduced. Director Jenkins reported they have never been caught up. Mayor Sheldon discussed the growth and demand in PCB.

Councilman Chester inquired if there were currently three engineers. Director Jenkins concurred. Councilman Casto commented that Kelly's department does a great job, however, the biggest complaint/hold-up he hears is Plan reviews. Mayor Sheldon concurred. Councilman Casto inquired if this

person would help get Plans reviewed. Director Jenkins stated yes. Discussion regarding the duties of the engineers took place.

Director Jenkins discussed consultant Paradigm's recommendation for their department. Councilman Jarman noted that he would like to keep the stormwater side in-house. Mayor Sheldon and Councilman Casto agreed.

Vice Mayor McConnell discussed the boom and bust of development and stated that he could not support this because of reoccurring costs. Discussion regarding the cost of an in-house person versus a consultant took place. Discussion regarding a future ERP system (on-line system) took place. Mayor Sheldon noted this was not a department head's problem to figure out; funding without an ad valorem tax. Mayor Sheldon offered his support. Mayor Sheldon noted this item was available to Council. **Councilman Casto moved to approve Resolution 22-40. Councilman Jarman seconded the motion. Hearing and seeing no further comments, the motion passed by a (3-2) roll call vote.**

Councilman Casto	Aye
Councilman Chester	No
Vice Mayor McConnell	No
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 19. RESOLUTION NO. 22-41, AMENDING AND ADOPTING PERSONNEL POLICIES.

Mayor Sheldon introduced Mrs. Myers, City Attorney. Mrs. Myers read Resolution 22-41 by title only. Mayor Sheldon opened public comments. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Manager Whitman to comment. Manager Whitman reported this resolution would clean-up the policies, such as adding the Juneteenth holiday and clarifying PTO. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 22-41. Vice Mayor McConnell seconded the motion. Hearing and seeing no further comments, all were in favor of approval by a roll call vote (5-0).**

Councilman Casto	Aye
Councilman Chester	Aye
Vice Mayor McConnell	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 20. DISCUSSION ITEM - CITIZENS CHARTER REVIEW ADVISORY COMMITTEE UPDATE BY VICE MAYOR MCCONNELL.

Mayor Sheldon called for public comment on Item 20. Hearing and seeing no comments, Mayor Sheldon closed public comments. Mayor Sheldon invited Manager Whitman to comment. Manager Whitman thanked the Citizen Committee for their hard work. Vice Mayor McConnell concurred and discussed how often the Committee met, the Committee's process of reviewing the Charter. Vice Mayor McConnell discussed cleaning up the Charter and the recommended amendments to Articles V and VI. Vice Mayor McConnell reported that three members of the Committee were present to discuss the amendments, however Council wished to proceed.

Mrs. Myers reported the goal of tonight's discussion was to see if Council was inclined to adopt some, or all of, the amendments, which would be brought back to Council in the form of an ordinance for first

reading as early as December. Mrs. Myers discussed the timeline; adoption of ordinance at Council's first January meeting, second reading at January meeting so the referendum could be called, and the ballot language could be confirmed. Mrs. Myers reported that the goal of the Committee has consistently been to finish review so any amendments could go on the ballot of the already existing and scheduled election. Vice Mayor McConnell concurred with Mrs. Myers. Discussion regarding the number of amendments, 27, and how many questions would be put forth on the ballot took place.

Vice Mayor McConnell discussed members of the Civil Service Board attending several Charter Review Committee meetings. Vice Mayor McConnell reported that some members of the Civil Service Board were in attendance and would speak to Article VI amendments, if Council desired. Councilman Casto invited Chairman Mark Neitzel to speak.

Civil Service Board Chairman Mark Neitzel commented that Article VI, Civil Service, of the Charter had been in place for a long, long time. Mr. Neitzel commented that good work was done by the Charter Review Committee and the HR Department to clean-up that section, keep the Board in place, use the Board as a grievance board, and have some type of representation for employees. Councilman Casto inquired how would Council ensure that the grievance process stays in place. Mrs. Myers reported that it would remain intact as there were no changes to that language recommended. Mr. Neitzel offered the Board's support.

Mayor Sheldon invited Charter Review Committee member Zach Coleman to the podium. Mr. Coleman thanked Council for allowing him to speak. Mr. Coleman discussed "future proofing the Charter." Mr. Coleman offered his and his fellow members' support of the amendments. Mr. Coleman reviewed the "big ticket items/amendments," including Sections 5-2, 5-6, 5-7, 6-1, 6-2, and 7-2.

Mayor Sheldon thanked the Committee members and Vice Mayor McConnell for their work. Councilmen Chester and Casto concurred. Councilman Jarman added that he was excited to go through the document. Vice Mayor McConnell thanked the city staff for their input, as well as residents who attended the meetings.

Mayor Sheldon asked Mrs. Myers how best to proceed. Mrs. Myers recommended that if Council had no objection, she would draft an ordinance for first reading. Councilmembers discussed the Charter not being changed since 1970, inflation, and crafting the ballot language so was not "lawyer'ized."

Mayor Sheldon inquired if a motion was necessary. Mrs. Myers recommended that if there were no objections, she would bring back an ordinance for first reading. Hearing and seeing no objections.

CITY MANAGER REPORT

City Manager Whitman reported that the city lost a good friend, personally and to the city, Mr. Bill Buskell and asked everyone to remember him and Veteran's Day tomorrow.

CITY ATTORNEY REPORT

No report.


COUNCIL COMMENTS

Councilman Casto Paul echoed the City Manager's thoughts and asked everyone to keep Mr. Buskell's family in their prayers. Councilmen Chester and Jarman concurred. Councilman Jarman responded to earlier questions asked during the comment period. Vice Mayor McConnell agreed that Mr. Buskell would be missed and reported on the Veterans' Day Parade taking place tomorrow for the first time on the Beach. Vice Mayor McConnell reviewed the Parade schedule. Vice Mayor McConnell wish Chief Tal a Happy 246th Marine Birthday. Mayor Sheldon discussed Mr. Buskell's service to the community and Beach Care

Services. Mayor Sheldon thanked Veterans and discussed the Child Car Seat Safety Program being offered by the City's Police Department. Mayor Sheldon thanked Floridian Partners and Capitol Partners for grant funding brought to the city. Mayor Sheldon confirmed that the city would hide Facebook comments if curse words were used in the comments on the City's page.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 8:10 p.m.

READ AND APPROVED this 21st day of December, 2021.



Mark Sheldon, Mayor
City of Panama City Beach, Florida

ATTEST:



Lynne Fasone, MMC
City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.