

RESOLUTION NO. 23-146

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH MCKIM & CREED, INC. RELATING TO ENGINEERING DESIGN AND BIDDING PHASE SERVICES FOR THE CRA SEGMENT 4.3 UTILITIES RELOCATION, IN THE TOTAL AMOUNT OF \$246,180.

BE IT RESOLVED that the appropriate officers of the City are authorized to execute and deliver on behalf of the City that certain Task Order to its Master Services Agreement with McKim & Creed, Inc., relating to Engineering Design and Bidding Phase Services for the CRA Segment 4.3 Utilities Relocation, in the total amount of Two Hundred Forty-Six Thousand, One Hundred Eighty Dollars (\$246,180.00), in substantially the form **attached** as Exhibit A and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 23rd day of March, 2023.

CITY OF PANAMA CITY BEACH

By: 
Mark Sheldon, Mayor

ATTEST:


Lynne Fasone, City Clerk

March 9, 2023

Mark Shaeffer, PE
 Utilities Director
 City of Panama City Beach
 17007 Panama City Beach Parkway
 Panama City Beach, FL 32413

RE: PCB CRA 4.3 Utilities Relocation: Middle Beach Road to just West of Richard Jackson Blvd.

Dear Mr. Shaeffer,

Based upon the scope of work as discussed in our meetings on the referenced project, we offer the following proposal for providing professional engineering services. The utility relocation/design will include potable water, sanitary sewer, and reclaimed water systems along this CRA 4.3 project length and as referenced above. Below is a summary description of tasks and associated fee:

TASK NO. and DESCRIPTION	FEE
1. <u>Data Collection and Preliminary Design:</u> Obtain and review available data on existing conditions with Volkert/FDOT plans in hand, inspect existing conditions, identify other utility conflicts, coordination with PCB Utility Department, Volkert/FDOT and other utility owners and private utility owners. Volkert base drawings/survey will be used as provided by the design engineers. This effort includes a “zero” percent first month opinion of probable cost.	\$71,200
2. <u>Final Design/Construction Documents:</u> Finalize design based on input from PCB Utilities Department, Volkert/FDOT and other utility owners from preliminary design; prepare final construction plans, specifications, and contract documents; coordinate with PCB Utilities Department, Volkert/FDOT and other utilities at sequence of construction, Utility Work Schedules, and identify SUE locations needed for the PCB utilities.	\$89,240
3. <u>Bidding:</u> Assist with questions regarding bidding for PCB utility relocation plans and specifications, review PCB utility bids.	\$4,340
4. <u>SUE Investigation Allowance</u> To be determined during preliminary design phase and only utilized as needed.	\$81,400
TOTAL	\$246,180

1206 N. Palafox St.
 Pensacola, FL 32501
 Work: 850-994-9503

This proposal is based on the 60% plan set as obtained from Volkert Inc. and dated November, 2022. SUE data has not been made available so the allowance provided above includes cross-sections at approximately 100' intervals for all utilities within the project area. This should be a conservative estimate as SUE work by others is believed to be underway.

Attached is the detail of hours projected for Task Items 1. thru 3.. Task 4, if determined to be needed, will be performed by McKim & Creed or sub-consultants and billed accordingly. Construction plan sets will be produced for review at the 90% level and again at the 100%/Final Bid set. Interim plan sets will be available for PCB monthly meetings to discuss options for design. This proposal does not include right-of-way acquisition or permitting. As indicated above, limited bidding services are included as Volkert will handle the majority of tasks for this item. Volkert plans with ACAD/DWG electronic files will be made available and used as our base drawings for this project.

If acceptable, please sign and return one copy for our file. Thank you for the opportunity to provide this proposal and we look forward to working with the PCB Utility Department.

Sincerely,

Glenn Halstead
Digitally signed by
Glenn Halstead
Date: 2023.03.16
09:57:41-05'00'

Glenn P. Halstead, P.E.
Technical Director

Attachment

Approved: _____

Date: _____

COMBINED TASK ORDER AND
NOTICE TO PROCEED

TASK ORDER NO. 2022-02

DATE _____, 2023

Reference is made to that certain MASTER SERVICES AGREEMENT BETWEEN CITY OF PANAMA CITY BEACH AND MCKIM & CREED, RELATING TO PROFESSIONAL ENGINEERING SERVICES FOR PROFESSIONAL ENGINEERING SERVICES FOR WASTEWATER TREATMENT FACILITIES; RECLAIMED WATER STORAGE AND PUMPING FACILITIES; RECEIVING WETLAND FACILITIES; REGIONAL WASTEWATER PUMPING STATIONS (>300,000 GPD ADF); WASTEWATER AND RECLAIMED WATER TRANSMISSION MAINS OVER 12" IN DIAMETER, dated August 17, 2022, (the "Agreement"), the terms, conditions and definitions of which are incorporated herein as if set forth in full. Neither party is in breach of the Agreement.

Pursuant to the Agreement, Engineer agrees to perform the specific professional engineering tasks set forth upon incorporated Attachment A, Scope of Services, relating to CRA Segment 4.3 Utilities Relocation.

Engineer's compensation shall be paid in monthly installments as specified in the Agreement. Engineer's total compensation for the services to be provided under this Task Order shall be determined as follows:

Pursuant to the Agreement, Engineer agrees to perform the specific tasks set forth upon incorporated Attachment A, Scope of Services, relating to _____

Engineer's total compensation shall be (check one):

_____ a stipulated sum of \$ _____; or

a stipulated sum of \$ 164,780.00 plus one or more specified allowances listed below which may be authorized in writing by the City Manager or his designee,

Allowance of \$ Subsurface Utilities Engineering for \$ 81,400.00, and

Allowance of \$ _____ for _____; or

_____ a fee determined on a time-involved basis with a maximum cost of \$ _____;

As set forth upon incorporated Attachment B, Fee Breakdown.

If reimbursable expenses are to be paid hereunder, such expenses must be specifically AUTHORIZED AND IDENTIFIED in this section.

The parties agree that reimbursable expenses shall not exceed \$ _____.

Work shall begin on _____, 2023, and shall be substantially completed by _____, 202____. There are no additional rights and obligations related to this Task Order other than as specified in the Agreement.

Upon execution of this Task Order by both Engineer and City, Engineer is directed to proceed.

IN WITNESS WHEREOF the parties have caused these presents to be executed in their names on the date shown.

Witness:

MCKIM & CREED,

By: _____

Its: _____

Date: _____

CITY OF PANAMA CITY BEACH, FL

By: _____

City Manager

Date: _____

ATTEST:

City Clerk