



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the April 13, 2023, Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the April 13, 2023, regular meeting to order at 6:00 p.m.

ROLL CALL

- MAYOR MARK SHELDON**
- VICE MAYOR PAUL CASTO**
- COUNCILMAN PHIL CHESTER**
- COUNCILMEMBER MARY COBURN**
- COUNCILMAN MICHAEL JARMAN**

A quorum was present with all five members of City Council. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorneys Amy Myers and Cole Davis, City Clerk Lynne Fasone, Directors, staff, and members of the public and press.

Rev. Michael Askew from Gulf Beach Presbyterian Church led the invocation. Councilman Phil Chester lead the Pledge of Allegiance. Mayor Sheldon provided community announcements.

MINUTES

Mayor Sheldon called for approval of the March 23, 2023, regular meeting minutes. Councilmember Coburn so moved. Councilman Jarman seconded the motion. The March 23rd meeting minutes were unanimously approved by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

APPROVAL OF AGENDA

Mayor Sheldon called for approval and/or changes to the agenda. Councilman Jarman recommended adding Appointment to the Technical Committee of the Bay County Transportation Planning Organization ("TPO"). Mayor Sheldon called for additional changes. Hearing and seeing none, Councilman Jarman moved to approve the agenda, as amended. Vice Mayor Casto seconded the motion. All were unanimously in favor of approval of the agenda amended agenda by a roll call vote (5-0). Mayor Sheldon noted the appointment would be new Item #8 on the Regular Agenda.

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

PRESENTATIONS

On behalf of the entire City Council, Councilman Chester presented the following proclamations:

1. Proclamation Presentation – National Public Safety Telecommunicators Week; and
2. Proclamation Presentation - Parkinson Awareness Month.

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor to non-agenda business public comments, limited to three minutes each.

1. Molly Allen, Lullwater Lake Resident – Ms. Allen commented that she was excited to see Pastor Askew say the prayer today, as he was from her church. Ms. Allen extended an invitation to everyone to attend her church, Gulf Beach Presbyterian Church.

Mayor Sheldon called for additional public comments. Hearing and seeing none, Mayor Sheldon closed the public comment portion of the agenda.

CONSENT AGENDA

RESOLUTION NO. 23-147, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A LIGHTING AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY FOR INSTALLATION AND MAINTENANCE OF LIGHTING FACILITIES ON PANAMA CITY BEACH PARKWAY BETWEEN NAUTILUS STREET AND RICHARD JACKSON BOULEVARD.

RESOLUTION NO. 23-148, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING LIGHTING AGREEMENTS WITH FLORIDA POWER & LIGHT COMPANY FOR THE REMOVAL, INSTALLATION AND MAINTENANCE OF LIGHTING FACILITIES ON PANAMA CITY BEACH PARKWAY BETWEEN ARNOLD ROAD/SR 79 AND PIER PARK DRIVE, ALONG NORTH ALF COLEMAN ROAD FROM PANAMA CITY BEACH PARKWAY TO SEAGRASS DRIVE, AND ALONG NORTH PIER PARK DRIVE BETWEEN PANAMA CITY BEACH PARKWAY AND BRUNSWICK BOULEVARD IN THE AMOUNTS INDICATED.

RESOLUTION NO. 23-149, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE FROM ALAN JAY AUTOMOTIVE MANAGEMENT, INC. D/B/A ALAN JAY FLEET SALES OF THREE CHEVY SILVERADO 1500 4WD TRUCKS FOR THE UTILITIES AND PIER DEPARTMENTS IN THE TOTAL AMOUNT OF \$121,263; AND AGREEING TO BE BOUND BY THE TERMS OF THAT CERTAIN AGREEMENT BETWEEN THE CITY OF TALLAHASSEE AND ALAN JAY FLEET SALES, GOVERNING THOSE PURCHASES.

RESOLUTION NO. 23-150, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE ONE-YEAR RENEWAL OF A SOFTWARE AGREEMENT WITH CENTRALSQUARE TECHNOLOGIES, LLC, RELATED TO SOFTWARE FOR THE FINANCIAL ACCOUNTING AND UTILITY BILLING SYSTEMS, IN THE TOTAL AMOUNT OF \$58,602.26.

RESOLUTION NO. 23-151, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE MASTER SERVICES AGREEMENT WITH CLOUD NAVIGATOR, INC. RELATING TO A MAIL TENANT MERGER AND ANNUAL MICROSOFT 365 LICENSING FOR A ONE-TIME MIGRATION COST OF \$77,300 WITH AN ONGOING ANNUAL COST OF \$91,176.

RESOLUTION NO. 23-152, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, RELATED TO THE ANNUAL VISIT PANAMA CITY BEACH IRONMAN 70.3 GULF COAST EVENT; CONSENTING TO THE TEMPORARY CLOSURE OF PORTIONS OF HUTCHISON BOULEVARD AND PANAMA CITY BEACH PARKWAY ON SATURDAY, MAY 13, 2023 FOR THE EVENT AS MORE PARTICULARLY SET FORTH IN THE BODY OF THE RESOLUTION.

RESOLUTION NO. 23-153, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PROPOSAL FROM NORTH AMERICAN FIRE EQUIPMENT COMPANY FOR THE PURCHASE OF FIREFIGHTER TURN-OUT GEAR FOR THE FIRE DEPARTMENT, IN THE TOTAL AMOUNT OF \$39,806; AND AGREEING TO BE BOUND BY THE TERMS OF THAT CERTAIN AGREEMENT BETWEEN THE LEAGUE OF OREGON CITIES AND LION, GOVERNING THAT PURCHASE.

RESOLUTION NO. 23-154, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE FROM CLARK EQUIPMENT D/B/A BOBCAT COMPANY OF ONE CT4050 COMPACT TRACTOR FOR THE CONSERVATION PARK, IN THE TOTAL AMOUNT OF \$31,981.15; AND AGREEING TO BE BOUND BY THE TERMS OF THAT CERTAIN SOURCEWELL CONTRACT WITH BOBCAT COMPANY, GOVERNING THAT PURCHASE.

RESOLUTION 23-155, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, DESIGNATING THE USE OF LOCAL GOVERNMENT INFRASTRUCTURE SURTAX FUNDS FOR THE CITY'S FY 2023 STREET RESURFACING PROJECT.

ACTION ITEM, REVISION OF THE MASTER AUDIT LIST TO REMOVE OBSOLETE ITEMS. These items are to be removed from the Master Audit List. Staff recommends approval. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.

Mayor Sheldon noted the Consent Agenda was available to the Council. **Vice Mayor Casto moved to approve the Consent Agenda. Councilman Chester seconded the motion.** Mayor Sheldon asked the Clerk to call the roll.

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION ITEMS

ITEM 1. ORDINANCE NO. 1617, AN ORDINANCE OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AMENDING THE CITY OF PANAMA CITY BEACH POLICE OFFICERS' RETIREMENT PLAN, FIRST READING.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Ordinance No. 1617 by title only. Mayor Sheldon invited Assistant Director White to comment. Ms. White noted she was available to answer any questions. Mayor Sheldon called for public comment on Item #1. Hearing and seeing none, Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Ordinance 1617. Vice Mayor Casto seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1617 was adopted by a unanimous (5-0) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

ITEM 2. ORDINANCE NO. 1618, AN ORDINANCE OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AMENDING THE CITY OF PANAMA CITY BEACH FIREFIGHTERS' RETIREMENT PLAN, FIRST READING.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Ordinance No. 1618 by title only. Mayor Sheldon called for public comment on Item #2. Hearing and seeing none, Mayor Sheldon noted this item was available to Council.

Councilman Jarman moved to approve Ordinance 1618. Councilman Chester seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1618 was adopted by a unanimous (5-0) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

ITEM 3. ORDINANCE NO. 1619, AN ORDINANCE OF THE CITY OF PANAMA CITY BEACH, FLORIDA, AMENDING THE CITY OF PANAMA CITY BEACH GENERAL EMPLOYEES' RETIREMENT PLAN, FIRST READING.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Ordinance No. 1619 by title only. Mayor Sheldon called for public comment on Item #3. Hearing and seeing none, Mayor Sheldon noted this item was available to Council.

Vice Mayor Casto moved to approve Ordinance 1619. Councilman Chester seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1619 was adopted by a unanimous (5-0) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

***ITEM 4. RESOLUTION NO. 23-156, APPROVING AN AGREEMENT WITH GULF COAST UTILITY CONTRACTORS, INC. RELATING TO ALF COLEMAN ROAD PROJECT.**

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Resolution 23-156 by title only. Mayor Sheldon called for public comment on Item #4. Hearing and seeing none, Mayor Sheldon noted this item was available to the Council.

Councilman Jarman moved to approve Resolution 23-156. Vice Mayor Casto seconded the motion. All were unanimously in favor of approval of Resolution No. 23-156 by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

ITEM 5. RESOLUTION NO. 23-157, ESTABLISHING A POLICY FOR CEREMONIAL DECLARATIONS.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Resolution 23-157 by title only. Mayor Sheldon called for public comment on Item #5. Hearing and seeing none, Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Resolution 23-157. Councilman Jarman seconded the motion. All were unanimously in favor of approval of Resolution No. 23-157 by a roll call vote (5-0).

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

ITEM 6. RESOLUTION NO. 23-158, APPROVING A MAINTENANCE AND RIGHT OF WAY MAP VESTING OF THE ROAD KNOWN AS YOUNG STREET.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Resolution 23-158 by title only. Attorney Myers explained the City had been maintaining Young Street in a manner and degree that exceeded the dimensions of the right of way, this resolution would formally dedicate that right of way to the City. Mayor Sheldon called for public comment on Item #6. Hearing and seeing none, Mayor Sheldon noted this item was available to the Council.

Councilman Jarman moved to approve Resolution No. 23-158. Councilmember Coburn seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-158 was approved by a unanimous (5-0) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

ITEM 7. DISCUSSION / ACTION ITEM, APPOINTMENT OF COUNCIL REPRESENTATIVE TO THE CIVIL SERVICE COMMISSION.

Mayor Sheldon called for public comment on Item #7. Hearing and seeing none, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comment from Manager Whitman. Manager Whitman explained Council had a vacant seat on the Civil Service Board, Mr. Mark Kincaid’s seat.

Councilman Jarman reported that David Bickham had shown an interest. Vice Mayor Casto noted he thought David would do a great job.

Councilmember Coburn commented that she felt the City should have an open and transparent appointment policy that should be diverse, posted on City’s website, and let interested individuals fill out questionnaires, etc. Councilmember Coburn further discussed the City being transparent. Councilmember Coburn noted the Civil Service was the last stop for employees, a grievance board. Councilmember Coburn commented that tonight’s appointment, while a good guy, had a personal friendship with City Manager and City Clerk. Councilmember Coburn asked Council to vote no on the appointment and cast a wider net

without personal connection. Councilmember Coburn stated that she did not feel that the appointment needed to be filled tonight.

Councilman Jarman reported that he had severed on the Civil Service Commission for years and had a personal connection with council members, etc., and still acted within his fiduciary responsibility. Councilman Jarman noted that the City Clerk was not a civil service employe, so there was no connection there. Councilman Jarman explained that it had been difficult for Council to get people to serve on these committee. Councilman Jarman noted he was open to looking at the application process again, however, he was not open to hitting the pause button tonight. Councilman Jarman discussed the rotation of terms on the Commission.

Vice Mayor Casto concurred with Councilman Jarman that it had been hard to find people to step-up and serve on these committees. Vice Mayor Casto added that Council does appoint people they know, and, with that, they know what type of person they are. Vice Mayor Casto asked the City Attorney if there was any problem with appointing people Council knows. City Attorney Myers responded no. Vice Mayor Casto added that, as far as local residents go, it would be hard to find people for board appointments that we don't know. Vice Mayor Casto noted Dave would make a good asset to the Board in his opinion.

Councilman Jarman inquired if Councilmember Coburn had spoken with someone about serving and if she wanted to talk about that person. Councilmember Coburn reported she had talked with people, but she could not find anyone to commit to serving.

Mayor Sheldon concurred that finding people who are willing to set-up and serve had been a problem. Mayor Sheldon added that he felt that David would do a great job and if Council knows the person is a good person, then he does not question the appointment. Mayor Sheldon noted he was comfortable moving forward with David. Mayor Sheldon recommended for the Planning Board appointment coming up, Council could look at going back to an application process, if Council so desired.

Vice Mayor Casto moved to appoint David Bickham to the Civil Service Commission. Councilman Jarman seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **The appointment of David Bickham to the Civil Service Commission, as City Council's representative, was approved by a (4-1) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	No
Mayor Sheldon	Aye

Added to the Agenda - ITEM 8. DISCUSSION / ACTION ITEM, APPOINTMENT TO THE TECHNICAL COMMITTEE OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ("TPO").

Mayor Sheldon called for public comment on Item #8. Hearing and seeing none, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comment from Councilman Jarman.

Councilman Jarman explained with Director Kelly Jenkins' recent retirement, there was a vacant seat on the TPO Technical Committee. Councilman Jarman recommended appointing Interim Public Works Director Kathy Younce to the vacant seat.

Mayor Sheldon noted this item was available to the Council. **Councilman Jarman moved to appoint Interim Director Kathy Younce to the Technical Committee of the TPO. Vice Mayor Casto seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **The appointment of Kathy Younce to the Technical Committee of the TPO was approved by a unanimous (5-0) roll call vote.**

Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Councilmember Coburn	Aye
Mayor Sheldon	Aye

CITY MANAGER REPORT – No report.

CITY ATTORNEY REPORT - No report.

COUNCIL COMMENTS - Mayor Sheldon invited comments from Council.

Councilmember Coburn commented that it may be time for Council to start looking at closing down the street through Pier Park because of the loud music, bad language and behavior, etc. Councilmember Coburn commented that it seemed to be overwhelming maintaining that street for the City's Police Department and wanted a more family friendly environment.

Councilman Jarman inquired as to where the City and Simon was with installing the bollards. Manager Whitman discussed closing Pier Park Drive when requested by the Chief and/or Simon. Manager Whitman explained that with the CRA/Front Beach Road improvements a traffic light would be installed at West Park Drive. Manager Whitman also explained to permanently close Pier Park Drive, the City would need to present a referendum to the citizens for a vote.

Councilmember Coburn inquired as to how the road gets closed, not permanently. Manager Whitman discussed his excellent working relationship with Chief and Simon. Manager Whitman further discussed how traffic flows through and around Pier Park when roads were closed.

Police Chief Talamantez concurred with Manager Whitman and added that every weekend in the summer was busy. Chief Talamantez discussed the increase in calls for service in Pier Park. Chief Talamantez noted he understood the challenges with the traffic and closing both West Park Drive and Pier Park Drive. Chief Talamantez added that he and the City Manager have a close relationship and they both can get the road closed in short notice. Chief Talamantez further discussed pulling data and forecasting that area.

Mayor Sheldon noted he understood the issue to be two-fold, the need for safety and the businesses who definitely do not want Pier Park Drive closed. Mayor Sheldon further discussed closing Pier Park Drive and the need for a traffic light at West Park Drive. Chief Talamantez concurred and commented on the flow of traffic during special events when West Park Drive was closed; Pier Park Drive needed to be open.

Councilmember Coburn proposed closing down the northbound lane only of Pier Park Drive, keeping the southbound lane open. Chief Talamantez noted that he did not have experience with something like that, but he could look into it.


Councilman Jarman asked the City Manager and Chief Talamantez as to how fast they could close Pier Park Drive. Both responded within a day.

Councilman Jarman thanked the Police and Fire Departments and city staff for doing an outstanding job over these last few very busy Spring Break weeks. Vice Mayor Casto concurred. Mayor Sheldon concurred and extended his thanks to the City's mutual aid friends as well.

Mayor Sheldon also thanked the community and the City's team who recently stepped up to find a missing child. Mayor Sheldon reported that Mr. Reggie Johns stepped down yesterday from the City's Planning Board. Mayor Sheldon recommended Council focus in its one-on-ones with the City Manager as to how best to move forward based on tonight's conversation. Mayor Sheldon reminded everyone that Council would be holding a special meeting at 8:00 a.m., prior to its 9:00 a.m. regular meeting, on April 27th to look at the amenities at Frank Brown Park and come to a consensus for Staff.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 6:41 p.m.

READ AND APPROVED this 27th day of April, 2023.



Mark Sheldon, Mayor
City of Panama City Beach, Florida

ATTEST:



Lynne Fasone, MMC, City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.