



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the May 11, 2023, Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the May 11, 2023, regular meeting to order at 6:00 p.m.

ROLL CALL

**MAYOR MARK SHELDON
VICE MAYOR PAUL CASTO
COUNCILMAN PHIL CHESTER
COUNCILMEMBER MARY COBURN
COUNCILMAN MICHAEL JARMAN**

A quorum was present with all five members of City Council. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorney Amy Myers, City Clerk Lynne Fasone, Directors, staff, and members of the public and press.

INVOCATION AND PLEDGE

Pastor Ramon Duvall from Beachside Fellowship Church led the invocation. Councilman Michael Jarman lead the Pledge of Allegiance. Mayor Sheldon provided community announcements.

MINUTES

Mayor Sheldon called for approval of the April 27, 2023, special meeting / Parks & Recreation Workshop minutes. Vice Mayor Casto so moved. Councilman Jarman seconded the motion. The April 27th special meeting minutes were unanimously approved by a roll call vote (5-0).

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

Mayor Sheldon called for approval of the April 27, 2023, regular meeting minutes. Councilman Jarman so moved. Councilman Chester seconded the motion. The April 27th regular meeting minutes were unanimously approved by a roll call vote (5-0).

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

APPROVAL OF AGENDA

Mayor Sheldon called for approval and/or changes to the agenda. Manager Whitman requested recognition of the Girls, Inc. honorees, the three young girls in the audience, be added to the agenda during the presentations. Mayor Sheldon called for further amendments. Hearing and seeing none, **Councilman Jarman moved to approve the agenda, as amended. Vice Mayor Casto seconded the motion. All were unanimously in favor of approval of the amended agenda by a roll call vote (5-0).**

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

PRESENTATIONS

On behalf of the entire City Council, Councilman Jarman presented the following proclamations:

1. Proclamation Presentation – National Safe Boating Week – Councilman Chester reported that these gentlemen participated in videos for safe kayaking for Beach TV and Chasin The Sun.
2. Proclamation Presentation – National Police Week
3. Proclamation Presentation – Drinking Water Week

Added: Recognition of Girls, Inc. Honorees

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor to non-agenda business public comments, limited to three minutes each. Hearing and seeing none.

CONSENT AGENDA

RESOLUTION NO. 23-168, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING SUBORDINATION OF CITY UTILITY INTERESTS TO THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION.

RESOLUTION NO. 23-169, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A PNEUMATIC TIRE FORKLIFT FROM THOMPSON LIFT TRUCK COMPANY, IN THE TOTAL AMOUNT OF \$33,487.70; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT GOVERNING THAT PURCHASE.

REVISION OF THE MASTER AUDIT LIST TO REMOVE SURPLUS ITEMS. These items are to be removed from the Master Audit List. Staff recommends approval. By approval of this matter in the Consent Agenda, the City Council makes a finding of surplus for these items and approves their removal from the Master Audit List.

Mayor Sheldon noted the Consent Agenda was available to Council. **Councilman Chester moved to approve the Consent Agenda. Councilmember Coburn seconded the motion.** Mayor Sheldon asked the Clerk to call the roll. **The Consent Agenda was unanimously approved by a (5-0) roll call vote.**

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION ITEMS

***ITEM 1. ORDINANCE NO. 1620, PROPOSED AMENDMENTS TO SECTION 7.02.03 OF THE LAND DEVELOPMENT CODE (FRONT BEACH OVERLAY DISTRICTS), FIRST READING.**

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Ordinance No. 1620 by title only. Mayor Sheldon invited Director Leonard to the podium. Director Leonard reported the Planning Board recently concluded a complete review of Section 7.02.03 of the Land Development Code, the Front Beach Road Overlay Districts. Director Leonard reported the recommended changes were largely grammatical, correcting section references, and improving tables and figures. Director Leonard added discussion by the Board included more significant changes, but none were recommended. Mayor Sheldon thanked Director Leonard.

Mayor Sheldon called for public comment. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon thanked the Planning Board for their efforts. Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Ordinance 1620. Vice Mayor Casto seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1620 was adopted by a unanimous (5-0) roll call vote.**

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

ITEM 2. RESOLUTION NO. 23-170, ACCEPTING SIGNALIZATION AND PEDESTRIAN IMPROVEMENTS AT THE INTERSECTION OF POWELL ADAMS ROAD AND FRONT BEACH ROAD.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Resolution No. 23-170 by title only. Mayor Sheldon called for public comments. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comments from Mrs. Myers. Mrs. Myers explained Council had seen some version of this agreement three other times. Mrs. Myers added the new net City cost was \$180,920.16 and was not attributed to any expansion in scope of the project, just rising costs. Mayor Sheldon noted this item was available to Council.

Vice Mayor Casto moved to approve Resolution 23-170. Councilmember Coburn seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-170 was adopted by a unanimous (5-0) roll call vote.**

Councilman Jarman	Aye
Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

ITEM 3. RESOLUTION NO. 23-171, ADOPTING A SIGN-ON BONUS POLICY FOR DIFFICULT TO RECRUIT AND/OR RETAIN POSITIONS WITH THE CITY.

Mayor Sheldon introduced City Attorney Myers. Mrs. Myers read Resolution No. 23-171 by title only. Mayor Sheldon called for public comment. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comments from Assistant Manager White.

Ms. White explained this policy was obtained from the City of Panama City; they had used with some success. Ms. White reported the policy helps hard to recruit position and gives discretion to the City Manager Ms. White discussed some of the factors to be considered in the policy. Mayor Sheldon noted this item was available to Council.

Councilman Jarman moved to approve Resolution No. 23-171. Vice Mayor Casto seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-171 was adopted by a (4-1) roll call vote.**

Councilman Jarman	Aye
Councilmember Coburn	No
Councilman Chester	Aye
Vice Mayor Casto	Aye
Mayor Sheldon	Aye

CITY MANAGER REPORT – No report.

CITY ATTORNEY REPORT - No report.

COUNCIL COMMENTS - Mayor Sheldon invited comments from Council.


Councilmember Coburn noted she had spent some time today volunteering at Ironman and wanted to welcome the participants and their families to the City.

Councilman Chester publicly thanked Scott Passmore for representing the City and moving the CRA forward.

Councilman Jarman publicly thanked Mayor Sheldon, staff, and the Air Force for bringing an Air Show to the Beach in 2024.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 6:18 p.m.

READ AND APPROVED this 25th day of May, 2023.



Mark Sheldon, Mayor
City of Panama City Beach, Florida

ATTEST:



Lynne Fasone, MMC, City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY ("CRA") JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.