



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the June 22, 2023, Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the June 22, 2023, regular meeting to order at 9:00 a.m.

ROLL CALL

- MAYOR MARK SHELDON**
- VICE MAYOR PAUL CASTO**
- COUNCILMAN PHIL CHESTER**
- COUNCILMEMBER MARY COBURN**
- COUNCILMAN MICHAEL JARMAN**

A quorum was present with all five members of City Council. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorney Cole Davis, City Clerk Lynne Fasone, Directors, staff, and members of the public and press.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Ramon Duvall from Beachside Fellowship Church led the invocation. Councilmember Mary Coburn led the Pledge. Mayor Sheldon provided community announcements.

MINUTES

Mayor Sheldon called for approval of the June 8, 2023, regular meeting minutes. **Councilman Jarman so moved. Vice Mayor Casto seconded the motion. The June 8th regular meeting minutes were unanimously approved by a roll call vote (5-0).**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

APPROVAL OF AGENDA

Mayor Sheldon called for approval and/or changes to the agenda. Hearing and seeing none, **Councilman Jarman moved to approve the agenda. Councilman Chester seconded the motion. All were unanimously in favor of approval of the agenda, as presented, by a roll call vote (5-0).**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Mayor Mark Sheldon	Vice Mayor Paul Casto	Ward 2 Phil Chester	Ward 3 Mary Coburn	Ward 4 Michael Jarman	City Manager Drew Whitman
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PRESENTATIONS

On behalf of the entire City Council, Councilmember Coburn congratulated employee Shed Walker on his 35-years of service and presented him with a service plaque.

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor to non-agenda business public comments, limited to three minutes each. Hearing and seeing none, Mayor Sheldon closed the public comment period.

CONSENT AGENDA

***RESOLUTION NO. 23-186, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING OFFERS FOR PURCHASE OF PROPERTY INTERESTS FOR THE FRONT BEACH ROAD SEGMENT 4.2 PROJECT.**

RESOLUTION NO. 23-189, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE FROM MOTOROLA SOLUTIONS, INC. OF RADIOS AND SUPPLEMENTARY EQUIPMENT FOR THE FIRE DEPARTMENT, IN THE TOTAL AMOUNT OF \$42,009.73, AND AGREEING TO BE BOUND BY THE TERMS OF THAT CERTAIN AGREEMENT BETWEEN THE STATE OF WASHINGTON AND MOTOROLA SOLUTIONS, INC., GOVERNING THAT PURCHASE.

RESOLUTION NO. 23-190, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A FIELD MARKING ROBOT FROM TURF TANK, IN THE TOTAL AMOUNT OF \$49,575; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE BUY BOARD PURCHASING COOPERATIVE CONTRACT GOVERNING THAT PURCHASE.

RESOLUTION NO. 23-191, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, ACCEPTING CERTAIN SEWER FACILITIES FROM SHONA KILLOUGH, AND IN CONSIDERATION THEREFOR AUTHORIZING EXECUTION AND DELIVERY OF A REVENUE CERTIFICATE IN AN AMOUNT NOT TO EXCEED TWENTY-THREE THOUSAND, SIX HUNDRED AND FIVE DOLLARS AND NO CENTS (\$23,605) PAYABLE SOLELY FROM SEVENTY-FIVE PERCENT (75%) OF IMPACT FEES COLLECTED BY THE CITY OF PANAMA CITY BEACH FOR SEWER UTILITY CONNECTIONS MADE TO THOSE SAME CERTAIN FACILITIES, ALL AS MORE PARTICULARLY DESCRIBED IN THE BODY OF THE RESOLUTION, AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.

ACTION ITEM, APPROVING CITY MANAGER AND CITY CLERK TRAVEL TO 2023 FLORIDA LEAGUE OF CITIES ANNUAL CONFERENCE.

ACTION ITEM, ACKNOWLEDGE ACCEPTENCE OF THE ANNUAL PROGRESS REPORT ON THE IMPLEMENTATION OF THE CREDITED FLOODPLAIN MANAGEMENT PLAN.

Mayor Sheldon asked the Clerk to read the Consent Agenda. Mayor Sheldon noted the Consent Agenda was available to Council. **Vice Mayor Casto moved to approve the Consent Agenda. Councilman Jarman seconded the motion.** Mayor Sheldon asked the Clerk to call the roll. **The Consent Agenda was unanimously approved by a (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION ITEMS

ITEM 1. ORDINANCE NO. 1622, LARGE CONDITIONAL USE FOR APARTMENT DEVELOPMENTS, SECOND READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance No. 1622 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comment, Mayor Sheldon closed the public hearing.

Mayor Sheldon invited Director Leonard to the podium. Director Leonard reported this would be for apartment developments of 3-acres or larger. Director Leonard explained prior to approval the application would require a public meeting, approval by the Planning Board, approval by City Council and meet any specific and conditional uses requirements. Director Leonard reported the Planning Board recommended approval by a 6-0 vote at its April 12, 2023 meeting. Mayor Sheldon thanked Director Leonard. Mayor Sheldon called for questions for Director Leonard. Hearing and seeing none, Mayor Sheldon noted this item was available to Council.

Councilman Jarman moved to approve Ordinance No. 1622. Councilman Chester seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1622 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 2. ORDINANCE NO. 1623, INFILL LOT STORMWATER REQUIREMENTS, SECOND READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance No. 1623 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comment, Mayor Sheldon closed the public hearing.

Councilman Jarman called for discussion. Councilman Jarman inquired about Section 7(e) "Stem wall construction shall be required by the Public Works Department..." Councilman Jarman discussed the City not having the manpower in place to catch the six-inch differential prior to laying of the foundation. Councilman Jarman recommended changing the wording of Section 7(e). Discussion took place with respect to the proper wording. Attorney Davis recommended inserting a period after "...Public Works Department" and striking the rest of the language in that section. Councilman Jarman and Councilmembers concurred. Attorney Davis noted the amended Ordinance would need to be noticed, the title would change, have a third reading/public hearing would be needed. Councilmembers concurred.

Councilman Jarman moved to approve Ordinance No. 1623, as amended. Councilmember Coburn seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1623, as amended, was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 3. ORDINANCE NO 1626, AMENDING THE FIREFIGHTERS' RETIREMENT PLAN TO PROVIDE FOR A 20-YEAR AND OUT NORMAL RETIREMENT BENEFIT OPTION, SECOND READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance No. 1626 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing none, Mayor Sheldon closed the public hearing.

Mayor Sheldon invited comments from Assistant City Manager White. Ms. White reported she was available to answer any questions. Mayor Sheldon noted this item was available for Council discussion. Vice Mayor Casto confirmed that there was no cost to the City for this added benefit. Assistant Manager White concurred and added the Firefighters who opt-in to the 20 and out benefit will pay the additional cost associated with it.

Councilmember Coburn moved to approve Ordinance No. 1626. Councilman Jarman seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1626 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 4. ORDINANCE NO 1627, AMENDING CHAPTER 7 OF THE CITY'S CODE OF ORDINANCES RELATED TO BEACHES, BOATS, AND WATERWAYS, FIRST READING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance No. 1627 by title only. Mayor Sheldon invited public comment on Item #4. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Ordinance No. 1627. Vice Mayor Casto seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Ordinance No. 1627 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

***ITEM 5. RESOLUTION NO. 23-192, EXTENDING THE SUNSET DATE OF THE FRONT BEACH ROAD PARKING AND MOBILITY STEERING COMMITTEE.**

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Resolution No. 23-192 by title only. Mayor Sheldon invited public comment on Item #5. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comments from Manager Whitman. Manager Whitman reported this resolution would extend the date on the sunset so the Committee/City could collect the correct data during the City's busy time of the year. Mayor Sheldon concurred and added the summer months needed to be included in the study. Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Resolution No. 23-192. Councilmember Coburn seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-192 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 6. RESOLUTION NO. 23-193, APPROVING THE PURCHASE OF TWO CHEVY SILVERADO TRUCKS FOR THE FIRE DEPARTMENT FROM GARBER CHEVROLET BUICK GMC, INC.; AND AUTHORIZING A BUDGET AMENDMENT.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Resolution No. 23-193 by title only. Mayor Sheldon invited public comment on Item #6. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon noted this item was available to Council.

Vice Mayor Casto moved to approve Resolution No. 23-193. Councilman Chester seconded the motion and noted he had a question. Councilman Chester inquired if these vehicles would be equipped and/or did the City need to equip them, etc. Chief Morgan reported the vehicles being purchased would go to the Fire Inspection Division. Chief Morgan further reported that some lights and minimal badging would need to be added, all of which was budgeted. Councilman Chester thanked Chief Morgan for getting such a great deal on the vehicles. Mayor Sheldon concurred and added that these vehicles were included in the 5-year plan, they just needed to be ordered since the turnaround time may be longer.

Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-193 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 7. RESOLUTION NO. 23-194, APPROVING A TASK ORDER WITH MCKIM & CREED, INC. RELATING TO THE EXPANSION OF WASTEWATER LIFT STATION 87.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Resolution No. 23-194 by title only. Mayor Sheldon invited public comment on Item #7. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon noted this item was available to Council.

Councilmember Coburn moved to approve Resolution No. 23-194. Councilman Jarman seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Resolution No. 23-194 was adopted by a unanimous (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

ITEM 8. DISCUSSION / ACTION ITEM, APPOINTMENT OF CITY ATTORNEY.

Mayor Sheldon invited public comment on Item #8. Hearing and seeing no comment, Mayor Sheldon closed the public comment period. Mayor Sheldon invited comments from Manager Whitman. Manager Whitman reported Ms. Amy Myers was not here today and had tendered her resignation. Manager Whitman thanked Amy for her over 20 years of service to the City. Manager Whitman further reported that Amy would continue to work on the City's CRA projects, with the legal team, and had plans to pursue another area of law that was near and dear to her heart. Manager Whitman explained under the City's Charter, the City Council needed to appoint a City Attorney. Manager Whitman thanked Amy again for her time and service to the City. Mayor Sheldon concurred with Manager Whitman and thanked Amy for her outstanding service and noted the City had been blessed with Amy. Mayor Sheldon added with Mr. Davis as Assistant City Attorney, now City Attorney, the City would have institutional knowledge and noted Cole had done an outstanding job for the City, as well as putting up with the Council. Mayor Sheldon recommended moving forward with Cole Davis as the City's Attorney. Mayor Sheldon noted this item was available to Council.

Councilman Chester moved to approve Cole Davis as City Attorney. Councilman Jarman seconded the motion. Mayor Sheldon called for discussion. Vice Mayor Casto noted that Cole had done a fine job and it was time for him to step up. Vice Mayor Casto noted that he appreciated everything that Cole had done for the City. Mayor Sheldon called for further discussion. Hearing and seeing none, Mayor Sheldon asked the Clerk to call the roll. **Cole Davis was unanimously approved as City Attorney by a (5-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

CITY MANAGER REPORT – Manager Whitman introduced the City's new HR Director, Ms. Julie Roeder, who recently replaced Ms. Lori Philput. Manager Whitman thanked Shed Walker for his 35 years of service to the City. Manager Whitman thanked Director Mark Shaeffer and his staff for responding, without hesitation, last Friday after 35 lift stations were taken out of service by a storm.

CITY ATTORNEY REPORT – Mr. Davis thanked Council for their support and votes.

COUNCIL COMMENTS - Mayor Sheldon invited comments from Council. Councilman Chester echoed the comments about Shed Walker and thanked him for his service. Vice Mayor Casto also thanked Shedric and noted he had worked with him for much of his career and noted he was a super guy. Vice Mayor Casto thanked the artists and Debbie related to the SeeLife Program and noted they did a great job. Mayor Sheldon reported today there would be double-red flags on the beach again, even though it appeared sunny outside. Mayor Sheldon urged everyone to stay out of the water and adhere to the flag system to keep safe and to keep the City's first responders safe. Ms. Coburn asked staff to look at and possibly replace the flags on display at the courtyard here on the campus.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 9:27 a.m.

READ AND APPROVED this 13th day of July, 2023.



Mark Sheldon, Mayor
City of Panama City Beach, Florida

ATTEST:



Lynne Fasone, MMC, City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY ("CRA") JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.