

QUARTERLY FINANCIAL MONITORING REPORT



FY 2021 Q3

CITY OF PANAMA CITY BEACH



City of Panama City Beach



September 22, 2021

TO: Mayor and City Council

FROM: Karen Ellis, Finance Director

RE: FY 2021 3rd Quarter Financial Monitoring Report

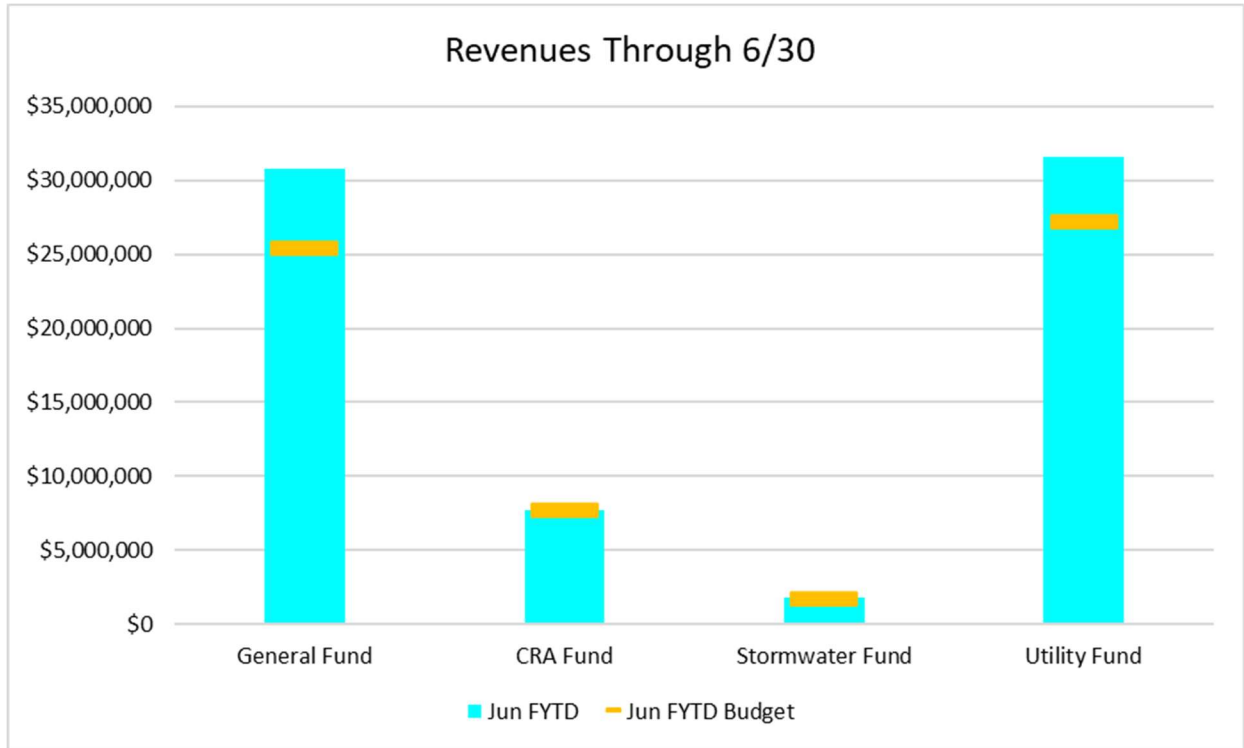
I am pleased to submit for City Council review the City of Panama City Beach's FY 2021 3rd Quarter Financial Monitoring Report. Overall, actual revenues exceed budgeted revenues by 17%, and expenditures are as projected when compared to budget.

The following legend is used throughout this report:

Revenues	Expenditures	
Exceed budget by > 5%	Below budget by > 5%	Positive
Exceed budget by < 5%	Below budget by < 5%	Normal
Below budget by < 5%	Exceed budget by < 5%	Warning
Below budget by > 5%	Exceed budget by > 5%	Negative

Revenues Dashboard

The following charts compare the actual FY 2021 June YTD revenues to both the annual budget and an approximated June YTD budget. Because many of the City's revenue streams are not level throughout the year, the average seasonality from the first three quarters of the most recent five fiscal years has been applied to the annual budget to use as a benchmark for comparing the actual June YTD revenues.



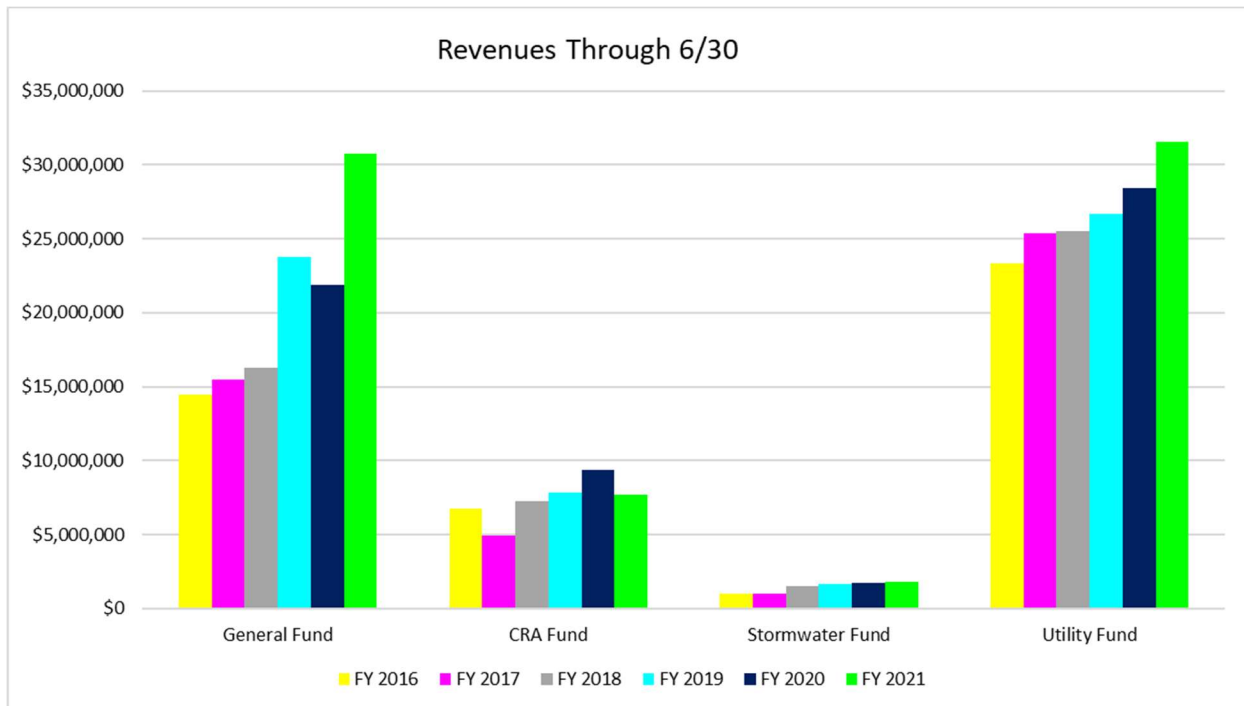
	Jun FYTD (1)	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
General Fund	\$ 30,785,022	\$ 37,570,762	82%	\$ 25,189,184	122%
CRA Fund	7,713,975	14,393,370	54%	7,665,597	101%
Stormwater Fund	1,803,049	1,723,900	105%	1,669,882	108%
Utility Fund	31,578,500	37,706,700	84%	27,225,687	116%
Pier Fund ⁽²⁾	1,223,554	1,384,900	88%	838,063	146%
Aquatic Center Fund ⁽²⁾	322,380	293,000	110%	191,283	169%
Total Revenues	\$ 73,426,479	\$ 93,072,632	79%	\$ 62,779,694	117%

(1) The numbers in this report are unaudited and are subject to change.

(2) The Pier Fund and Aquatic Center Fund are not included in the above bar chart because their revenues are too low to be visible in this graphical representation.

Historical Revenues

The following charts compare the FY 2021 June YTD revenues to historical June YTD revenues.

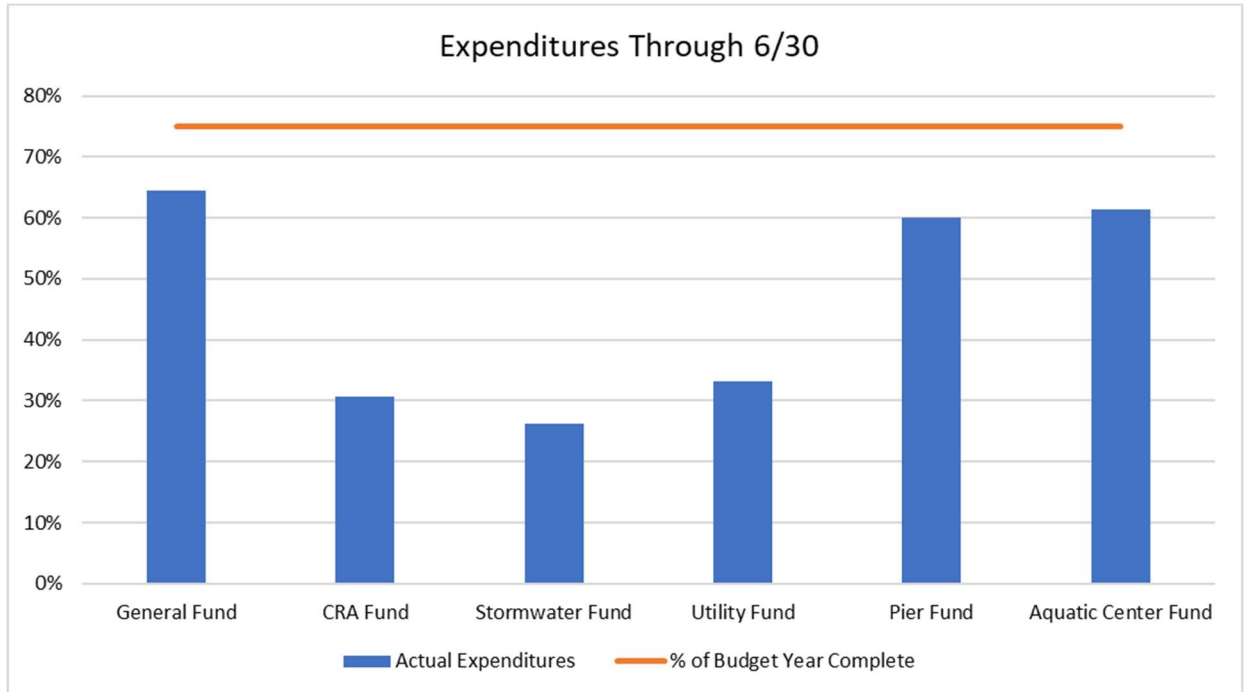


	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
General Fund	\$ 14,438,564	\$ 15,444,699	\$ 16,309,612	\$ 23,803,745	\$ 21,847,679	\$ 30,785,022	41%
CRA Fund	6,770,476	4,914,223	7,266,882	7,813,026	9,348,297	7,713,975	-17%
Stormwater Fund	1,025,916	980,743	1,502,646	1,640,688	1,734,942	1,803,049	4%
Utility Fund	23,365,578	25,369,962	25,494,367	26,675,087	28,429,923	31,578,500	11%
Pier Fund ⁽¹⁾	696,441	754,476	720,837	800,187	804,274	1,223,554	52%
Aquatic Center Fund ⁽¹⁾	213,771	228,068	270,064	269,603	167,263	322,380	93%
Total Revenues	\$ 46,510,746	\$ 47,692,170	\$ 51,564,408	\$ 61,002,336	\$ 62,332,378	\$ 73,426,479	18%

(1) The Pier Fund and Aquatic Center Fund are not included in the above bar chart because their revenues are too low to be visible in this graphical representation.

Expenditures Dashboard by Fund

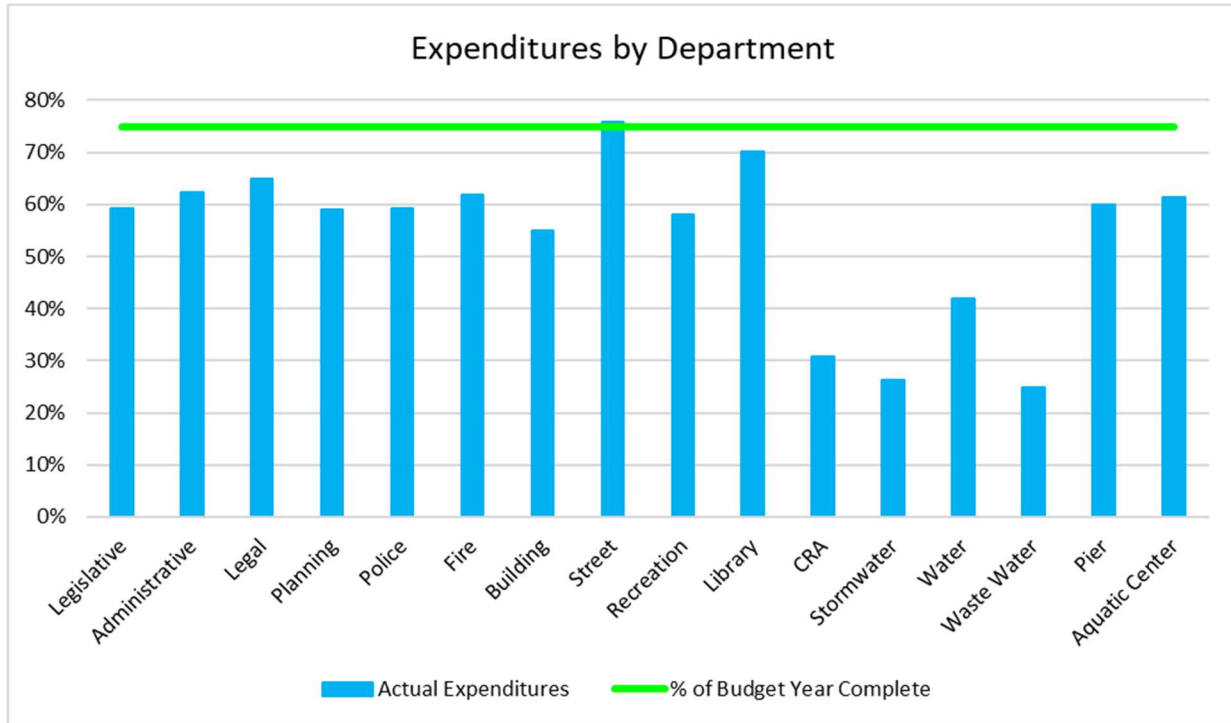
The following charts compare the actual FY 2021 June YTD expenditures to the annual budget by fund. June YTD expenditures for all funds are tracking below 75% of the annual FY 2021 expenditures budget.



Expenditures	Jun FYTD	Annual Budget	% of Annual Budget
General Fund	\$ 27,777,115	\$ 43,070,113	64%
CRA Fund	13,015,391	42,320,411	31%
Stormwater Fund	936,247	3,565,305	26%
Utility Fund	21,897,736	65,885,410	33%
Pier Fund	657,228	1,095,205	60%
Aquatic Center Fund	585,758	955,665	61%
Total Expenditures	\$ 64,869,476	\$ 156,892,109	41%

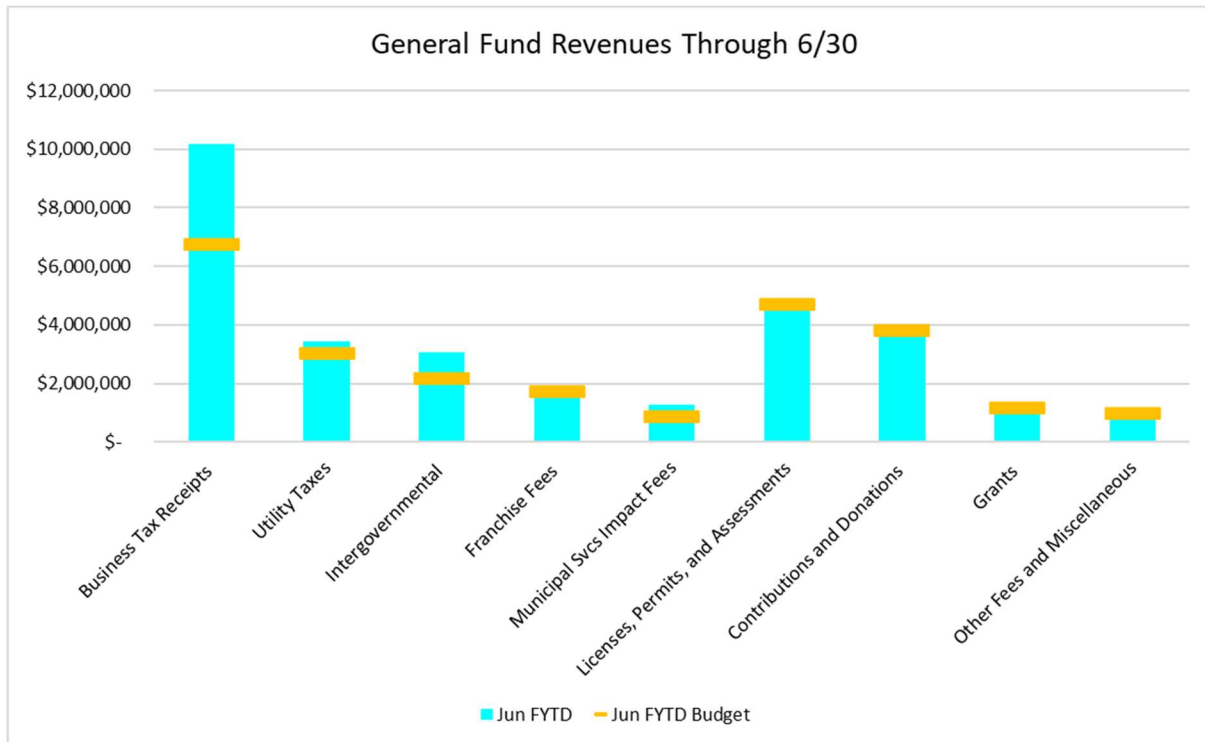
Expenditures Dashboard by Department

The following charts compare the actual FY 2021 June YTD expenditures to the annual budget by department. The Street Department's June YTD expenditures are just over 75% due to the timing of the Philip Griffiths Sr. Parkway Phase II project payments. All other departments are tracking below 75% of the annual FY 2021 expenditures budget.



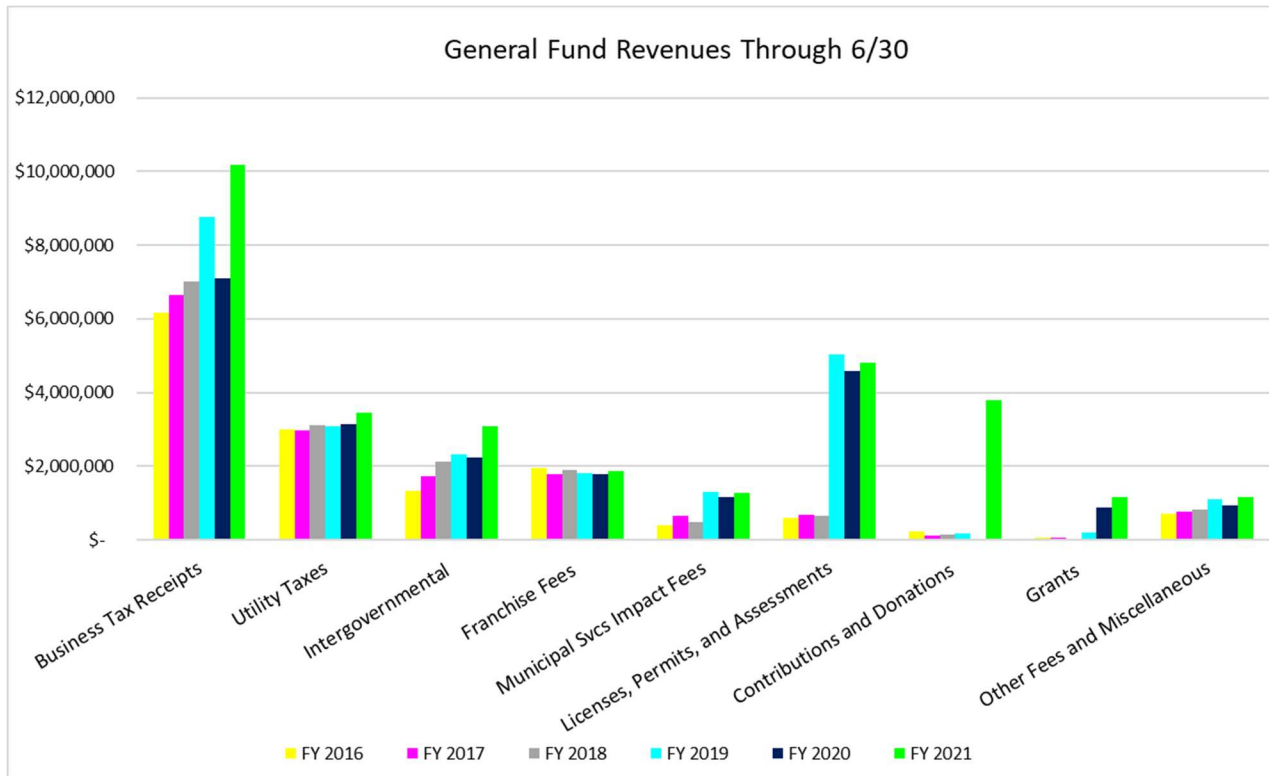
Expenditures	Jun FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 232,586	\$ 391,945	59%
Administrative	1,346,441	2,163,570	62%
Legal	438,647	675,000	65%
Planning	236,603	401,180	59%
Police	6,833,493	11,513,685	59%
Fire	4,856,190	7,859,380	62%
Building	1,115,762	2,027,573	55%
Street	9,441,857	12,453,135	76%
Recreation	3,089,469	5,319,145	58%
Library	186,067	265,500	70%
CRA	13,015,391	42,320,411	31%
Stormwater	936,247	3,565,305	26%
Water	13,476,616	32,158,760	42%
Waste Water	8,421,120	33,726,650	25%
Pier	657,228	1,095,205	60%
Aquatic Center	585,758	955,665	61%
Total Expenditures	\$ 64,869,476	\$ 156,892,109	41%

General Fund Revenues Compared to Budget



General Fund Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Business Tax Receipts	\$ 10,182,070	\$ 11,000,000	93%	\$ 6,736,284	151%
Utility Taxes	3,447,159	4,410,000	78%	3,030,537	114%
Intergovernmental	3,078,799	3,414,163	90%	2,174,905	142%
Franchise Fees	1,880,089	2,590,000	73%	1,724,089	109%
Municipal Svcs Impact Fees	1,270,720	1,322,000	96%	850,022	149%
Licenses, Permits, and Assessments	4,810,515	4,987,100	96%	4,696,255	102%
Contributions and Donations	3,788,241	4,223,760	90%	3,811,708	99%
Grants	1,168,744	4,269,426	27%	1,168,669	100%
Other Fees and Miscellaneous	1,158,685	1,354,313	86%	996,713	116%
Total Revenues	\$ 30,785,022	\$ 37,570,762	82%	\$ 25,189,184	122%

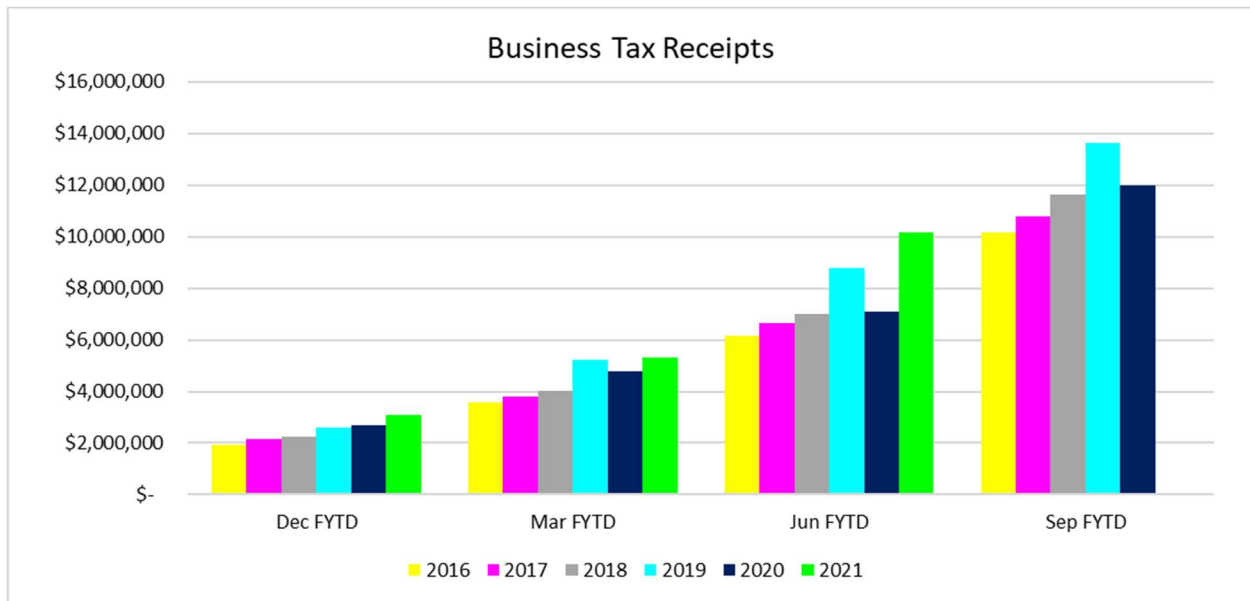
General Fund Revenues Historical Comparison



General Fund Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Business Tax Receipts	\$ 6,178,432	\$ 6,634,955	\$ 7,019,693	\$ 8,763,508	\$ 7,096,471	\$ 10,182,070	43%
Utility Taxes	2,989,549	2,971,302	3,125,297	3,082,193	3,133,156	3,447,159	10%
Intergovernmental	1,334,506	1,730,580	2,119,294	2,322,911	2,239,680	3,078,799	37%
Franchise Fees	1,966,599	1,791,096	1,896,857	1,819,154	1,795,534	1,880,089	5%
Municipal Svcs Impact Fees	400,673	663,836	486,859	1,296,510	1,159,367	1,270,720	10%
Licenses, Permits, and Assessments	587,112	682,437	656,670	5,026,195	4,582,321	4,810,515	5%
Contributions and Donations	222,896	127,052	132,030	185,634	21,063	3,788,241	17885%
Grants	59,404	69,552	37,468	203,522	874,409	1,168,744	34%
Other Fees and Miscellaneous	699,392	773,889	835,445	1,104,117	945,678	1,158,685	23%
Total Revenues	\$ 14,438,564	\$ 15,444,699	\$ 16,309,612	\$ 23,803,745	\$ 21,847,679	\$ 30,785,022	41%

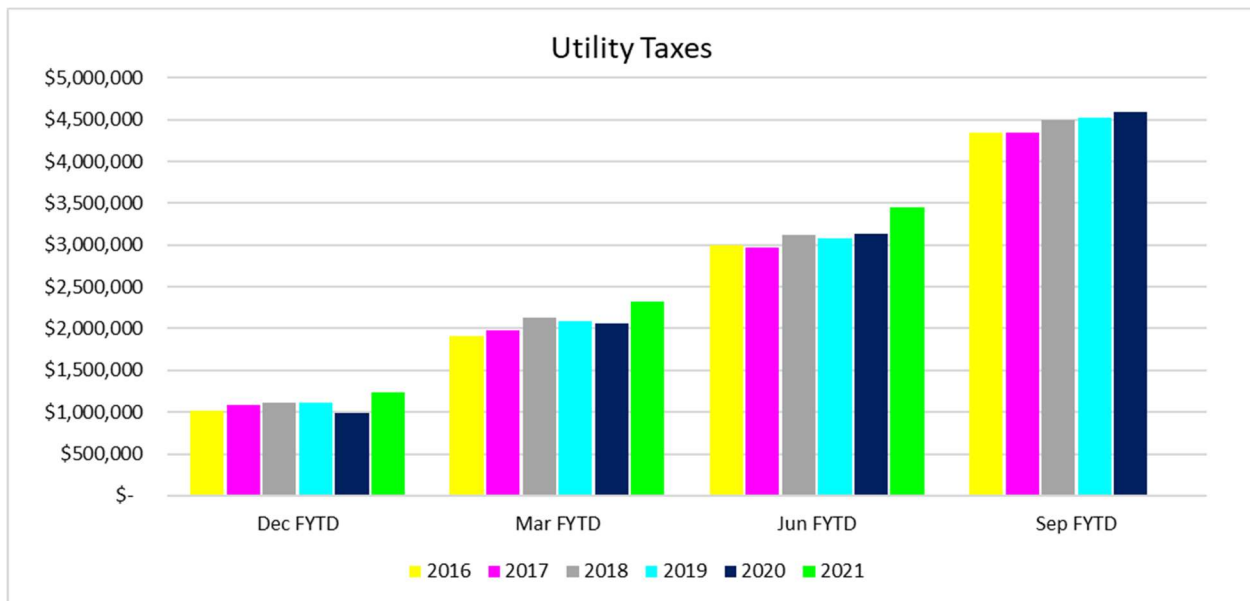
General Fund Revenues Analysis

Business Tax Receipts



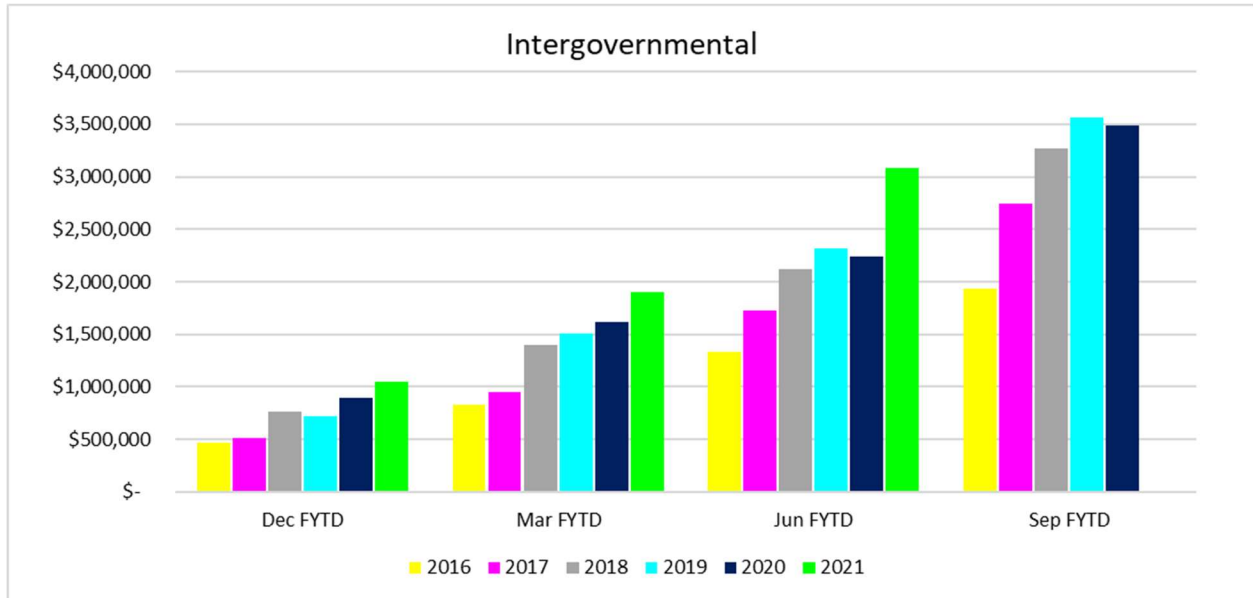
Business tax receipts are the General Fund’s largest revenue source, representing 29% of the FY 2021 General Fund revenues budget. This important revenue source has continued to grow and is up 43% over FY 2020. Historically, 61% of annual business tax receipts are received in the first three quarters of the year. Actual FY 2021 business tax receipts through June are \$10.2 million, or 93% of the \$11 million FY 2021 annual budget.

Utility Taxes



Utility taxes represent 12% of the FY 2021 General Fund revenues budget. Revenues are generated from electricity, natural gas, and communication services operated by third-party providers within the City. Revenues vary according to weather conditions, consumer behavior, and utility rates. This revenue stream has continued to grow and is up 10% over FY 2020. Historically, 69% of annual utility taxes are received in the first three quarters of the year. Actual FY 2021 utility taxes through June are \$3.4 million, or 78% of the \$4.4 million FY 2021 annual budget.

Intergovernmental



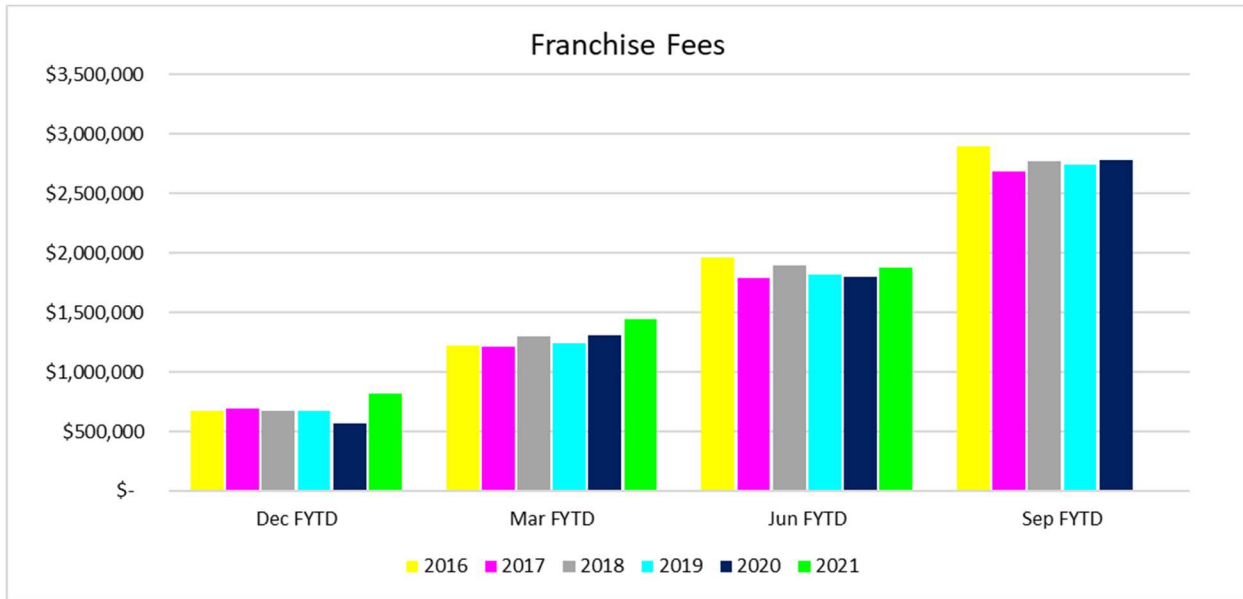
Intergovernmental revenues make up 9% of the FY 2021 General Fund revenues budget. The major components of this category are revenues from the half-cent sales tax and local discretionary half-cent sales surtax. Other revenues included are local option fuel tax, state revenue sharing, State of Florida maintenance contract for streetlights and traffic signals, alcoholic beverage licenses, mobile home licenses, and fuel tax refunds.

June YTD intergovernmental revenues are up 37% over FY 2020. Historically, 64% of annual intergovernmental revenues are received in the first three quarters of the year. Actual FY 2021 intergovernmental revenues through June are \$3 million, or 90% of the \$3.4 million FY 2021 annual budget.

Franchise Fees

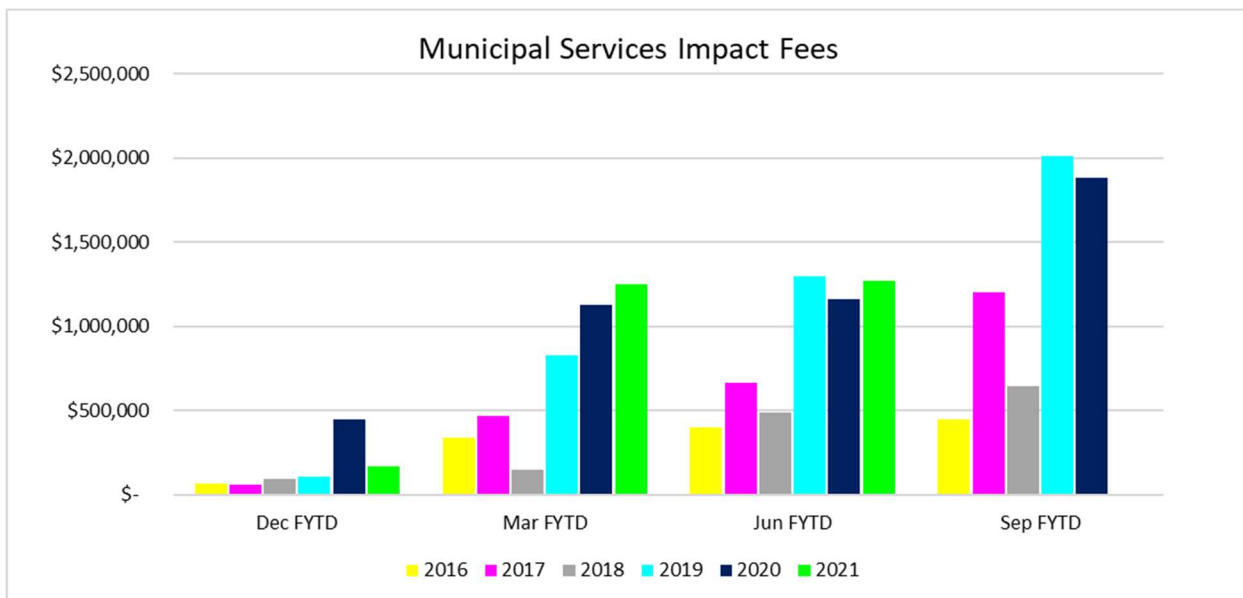
Franchise fees represent 7% of the FY 2021 General Fund revenues budget. Revenues are generated from franchise rights granted to third-party providers for the privilege of construction upon and operating within the right of ways owned by the City. The fee is a percentage of the third-party provider’s gross revenues.

June YTD franchise fees are up 5% over FY 2020. Historically, 67% of annual franchise fees are received in the first three quarters of the year. Actual FY 2021 franchise fees through June are \$1.9 million, or 73% of the \$2.6 million FY 2021 annual budget.



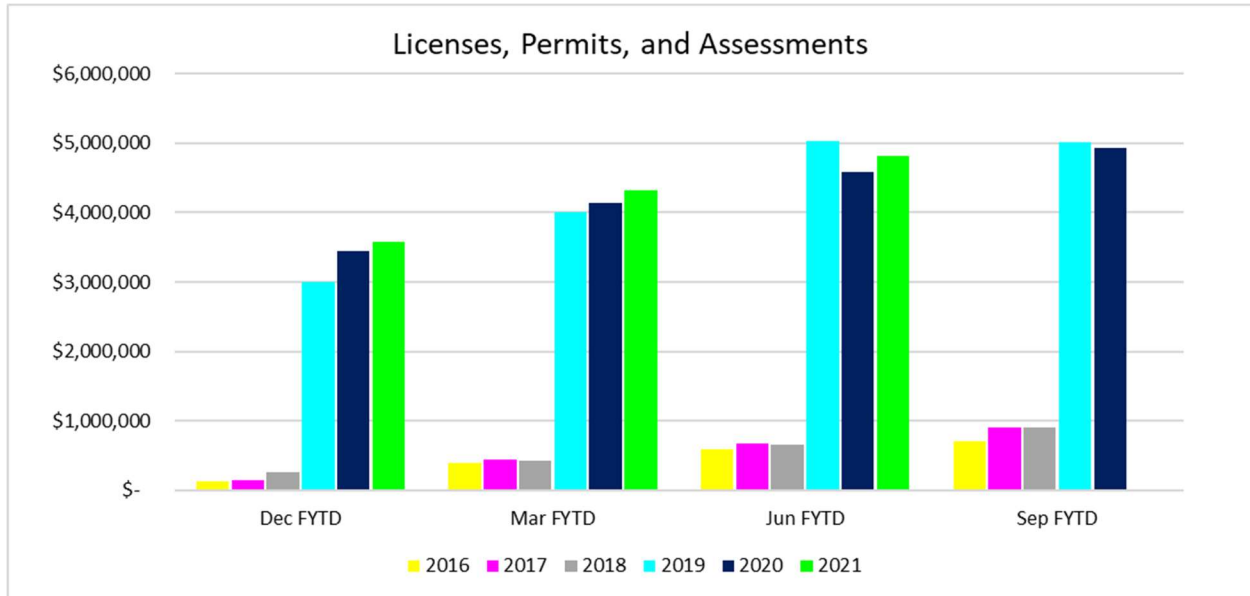
Municipal Services Impact Fees

Municipal services impact fees represent 4% of the FY 2021 General Fund revenues budget. Impact fees are charged on new development to help fund the needed expansion of offsite capital improvements and are restricted for such use. Impact fees are collected in the following four areas: police, fire, recreation, and library.



June YTD impact fees are up 10% over FY 2020. Historically, 64% of the impact fees are received in the first three quarters of the year. Actual FY 2021 impact fees through June are \$1.27 million, or 96% of the \$1.3 million FY 2021 annual budget.

Licenses, Permits, and Assessments



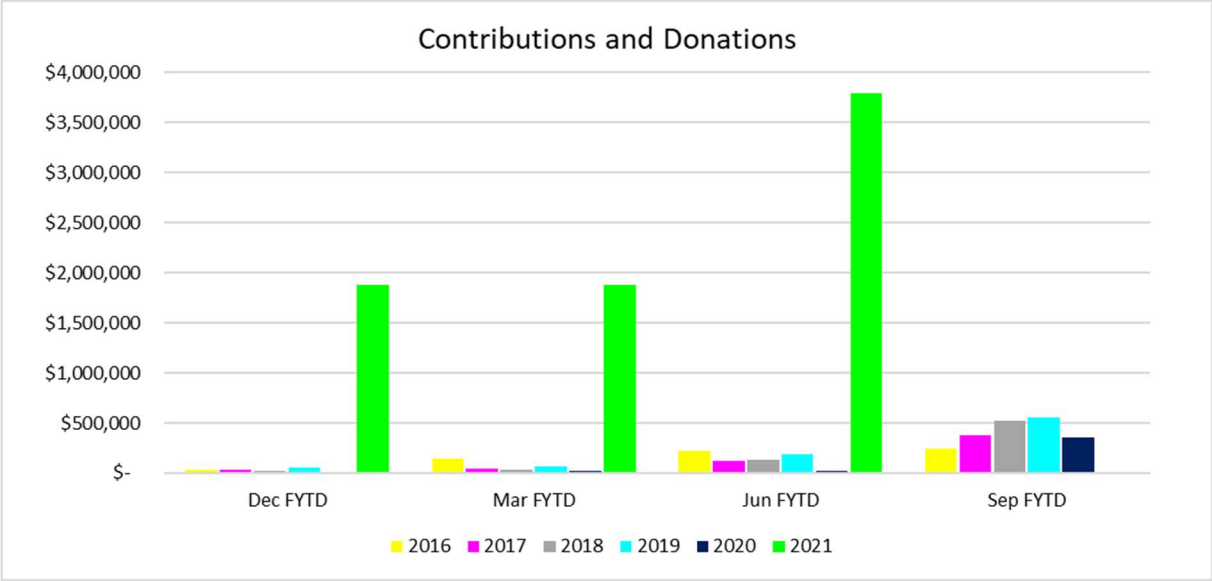
Licenses, permits, and assessments represent 13% of the FY 2021 General Fund revenues budget. The major components of this category are fire rescue assessments and building permits. The City first imposed the fire rescue assessment in FY 2019.

June YTD licenses, permits, and assessments are up 5% over FY 2020. Historically, 94% of annual licenses, permits, and assessments are received in the first three quarters of the year. Actual FY 2021 licenses, permits, and assessments through June are \$4.8 million, or 96% of the \$5 million FY 2021 annual budget.

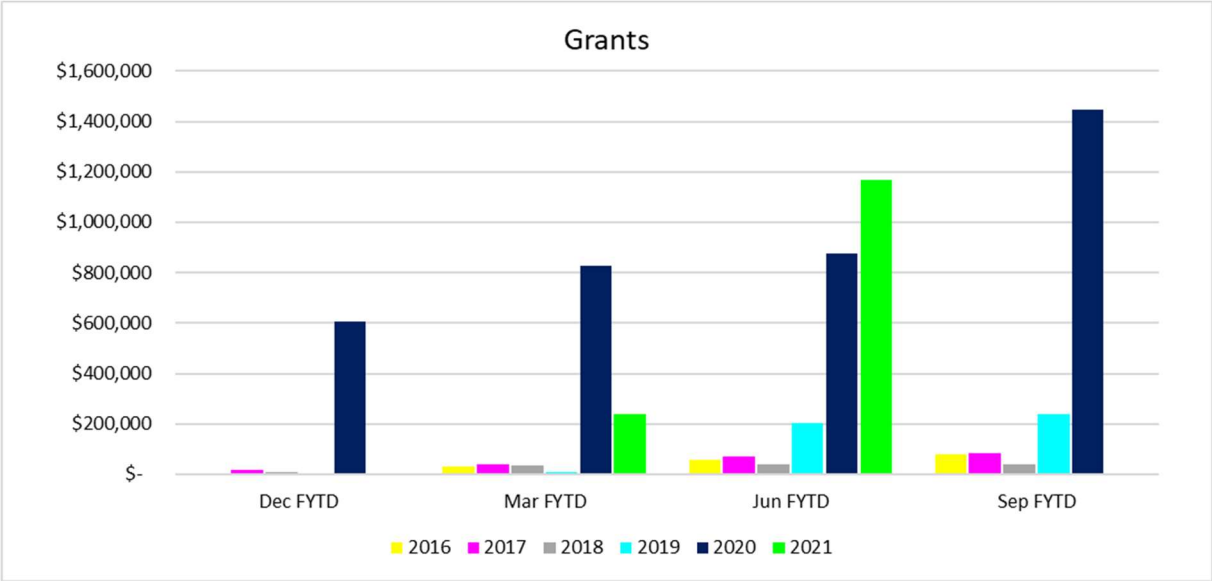
Contributions and Donations

Contributions and donations represent 11% of the FY 2021 General Fund revenues budget. This category is primarily comprised of contributions from the TDC for the lifeguard program and public safety, CVB tournament subsidies, and a \$3.5 million contribution from Bay County for Philip Griffitts Sr. Parkway in FY 2021.

June YTD contributions and donations are up substantially over FY 2020 as the result of the \$3.5 million contribution from Bay County for Philip Griffitts Sr. Parkway.

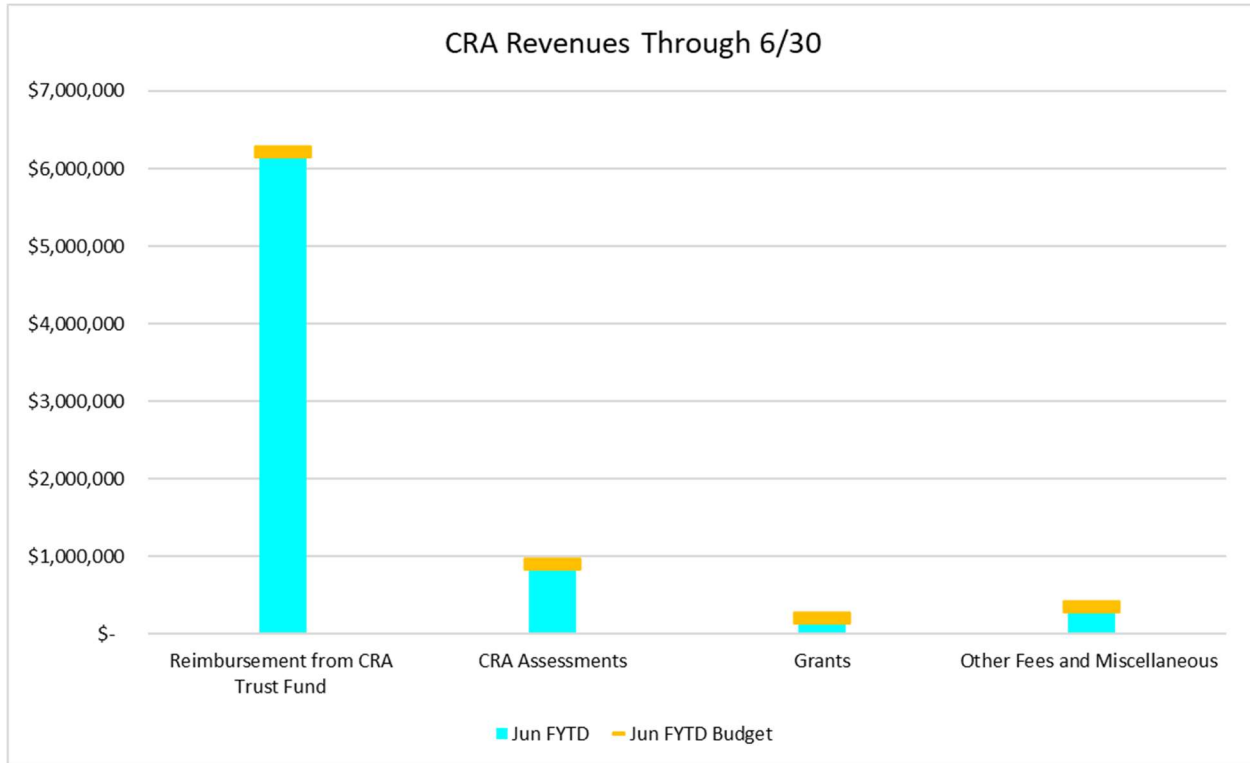


Grants



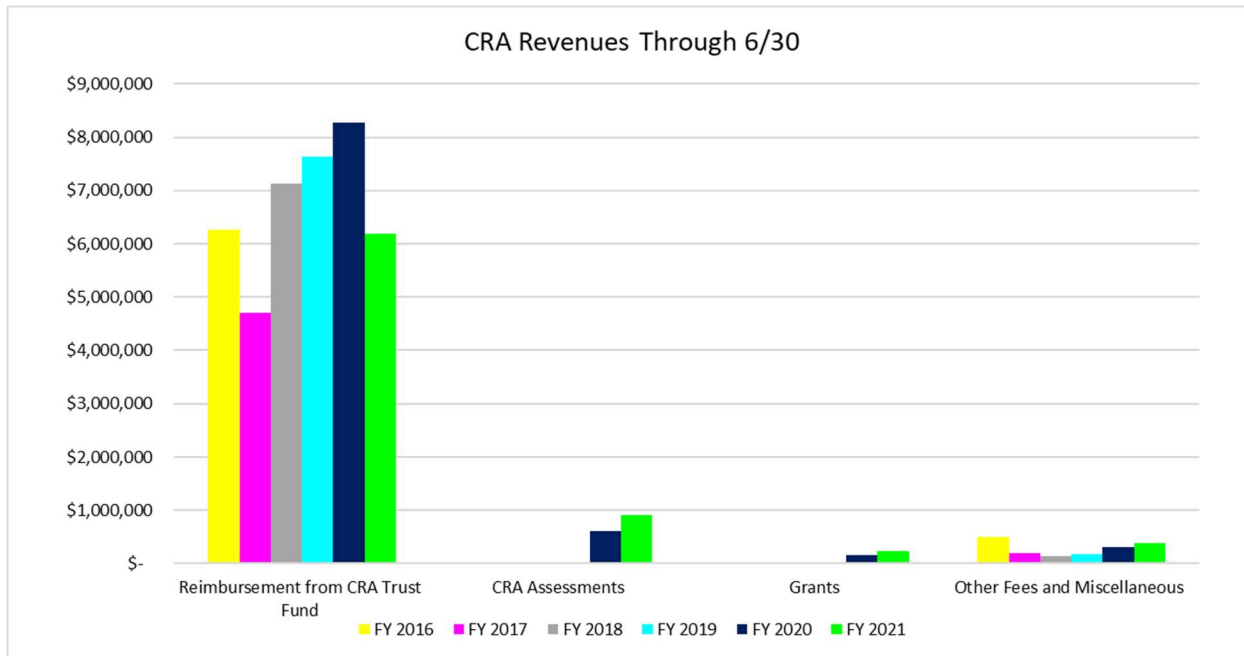
Grants represent 11% of the FY 2021 General Fund revenues budget and include \$2.9 million in state grant and appropriation funds for Philip Griffitts Sr. Parkway Phase II, and a \$0.9 million state grant for the extension of Gayle’s Trails. The City has received the \$2.9 million in state grant and appropriation funds for Philip Griffitts Sr. Parkway Phase II, however the \$0.9 million state grant for the extension of Gayle’s Trails is now expected in FY 2022.

CRA Revenues Compared to Budget



CRA Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Reimbursement from CRA Trust Fund	\$ 6,182,622	\$ 12,422,790	50%	\$ 6,211,395	100%
CRA Assessments	907,632	928,565	98%	902,239	101%
Grants	234,065	557,365	42%	204,112	115%
Other Fees and Miscellaneous	389,656	484,650	80%	347,851	112%
Total Revenues	\$ 7,713,975	\$ 14,393,370	54%	\$ 7,665,597	101%

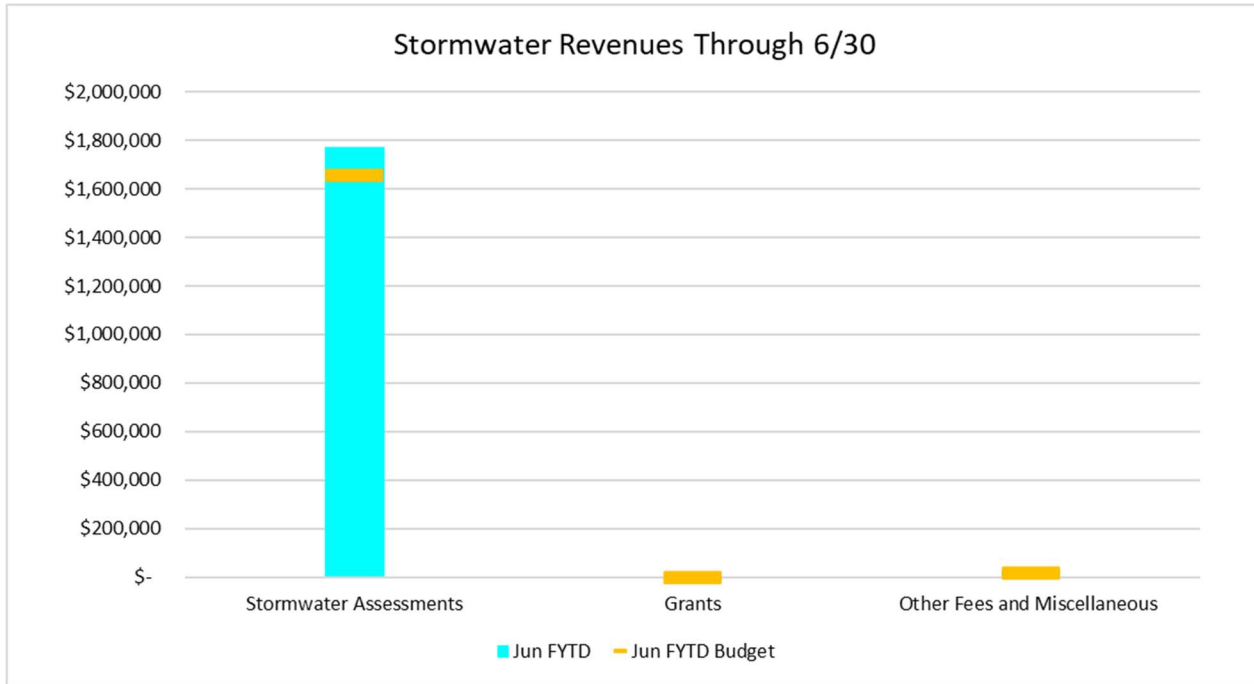
CRA Revenues Historical Comparison



CRA Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Reimbursement from CRA Trust Fun	\$ 6,270,900	\$ 4,712,920	\$ 7,132,850	\$ 7,640,750	\$ 8,272,250	\$ 6,182,622	-25%
CRA Assessments	-	-	-	-	603,599	907,632	50%
Grants	-	-	-	-	163,219	234,065	43%
Other Fees and Miscellaneous	499,576	201,303	134,032	172,276	309,229	389,656	26%
Total Revenues	\$ 6,770,476	\$ 4,914,223	\$ 7,266,882	\$ 7,813,026	\$ 9,348,297	\$ 7,713,975	-17%

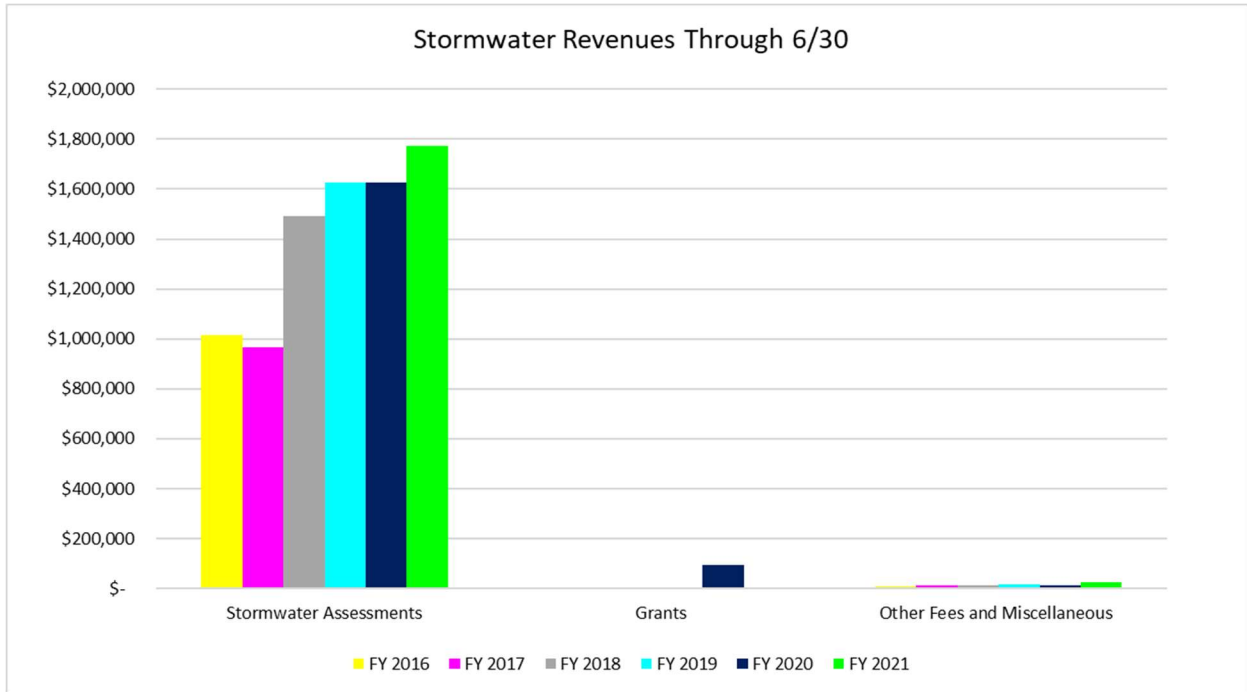
Tax increment funds (TIF) is received by the Community Redevelopment Agency from Bay County and subsequently transferred to the CRA Special Revenue Fund on a quarterly basis. The third quarter transfer took place in July this year rather than June. This timing difference is the reason for the decrease over the prior year.

Stormwater Revenues Compared to Budget



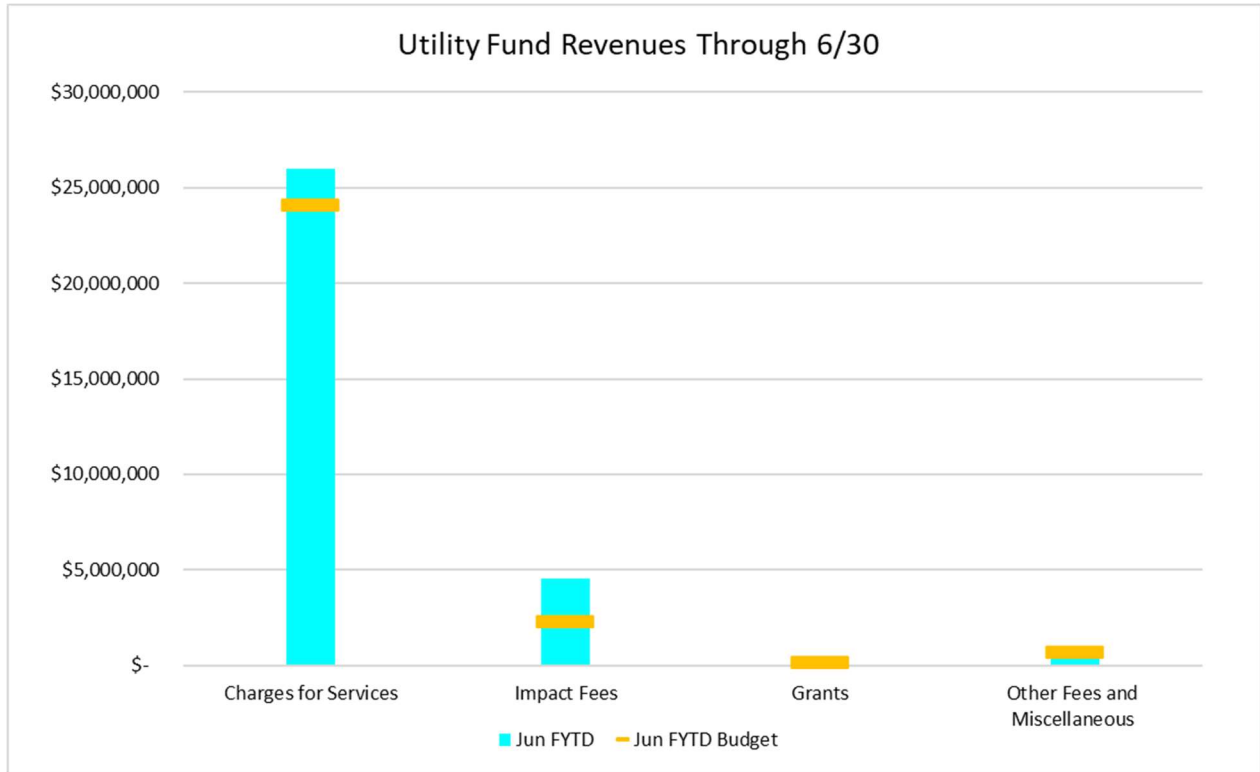
Stormwater Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Stormwater Assessments	\$ 1,774,629	\$ 1,702,700	104%	\$ 1,654,883	107%
Grants	2,085	-	-	-	-
Other Fees and Miscellaneous	26,335	21,200	124%	14,998	176%
Total Revenues	\$ 1,803,049	\$ 1,723,900	105%	\$ 1,669,882	108%

Stormwater Revenues Historical Comparison



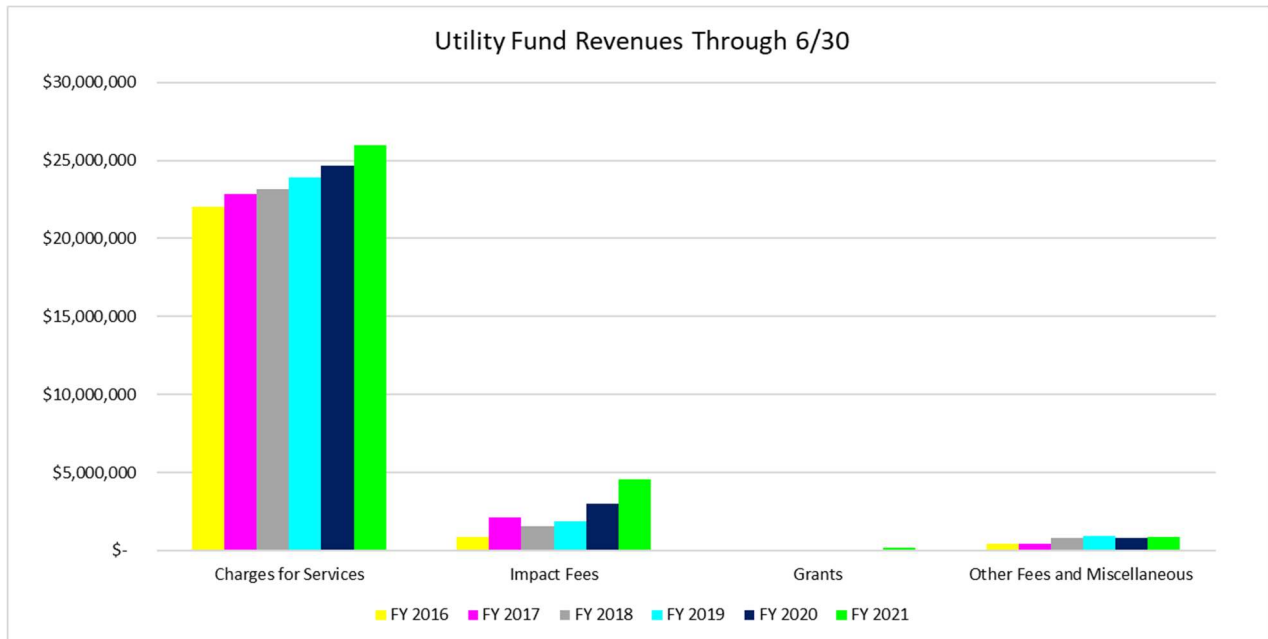
Stormwater Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Stormwater Assessments	\$ 1,015,356	\$ 967,523	\$ 1,490,546	\$ 1,625,248	\$ 1,624,940	\$ 1,774,629	9%
Grants	-	-	-	-	96,101	2,085	-98%
Other Fees and Miscellaneous	10,560	13,220	12,100	15,440	13,900	26,335	89%
Total Revenues	\$ 1,025,916	\$ 980,743	\$ 1,502,646	\$ 1,640,688	\$ 1,734,942	\$ 1,803,049	4%

Utility Fund Revenues Compared to Budget



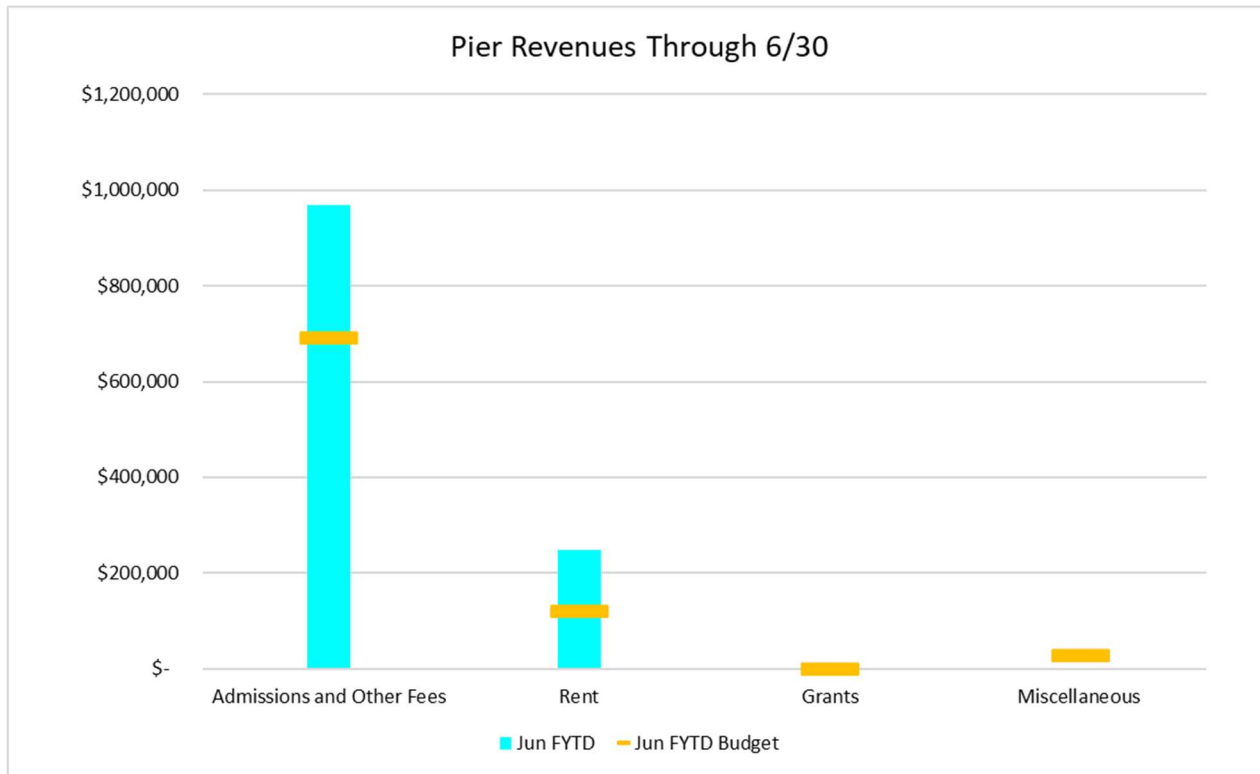
Utility Fund Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Charges for Services	\$ 25,989,389	\$ 32,967,800	79%	\$ 24,092,851	108%
Impact Fees	4,543,172	3,150,000	144%	2,273,163	200%
Grants	161,663	617,900	26%	160,560	101%
Other Fees and Miscellaneous	884,276	971,000	91%	699,113	126%
Total Revenues	\$ 31,578,500	\$ 37,706,700	84%	\$ 27,225,687	116%

Utility Fund Revenues Historical Comparison



Utility Fund Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Charges for Services	\$ 22,060,740	\$ 22,823,825	\$ 23,159,730	\$ 23,885,314	\$ 24,633,505	\$ 25,989,389	6%
Impact Fees	875,525	2,094,271	1,532,305	1,856,225	2,976,130	4,543,172	53%
Grants	-	-	-	-	7,401	161,663	2084%
Other Fees and Miscellaneous	429,313	451,866	802,333	933,548	812,887	884,276	9%
Total Revenues	\$ 23,365,578	\$ 25,369,962	\$ 25,494,367	\$ 26,675,087	\$ 28,429,923	\$ 31,578,500	11%

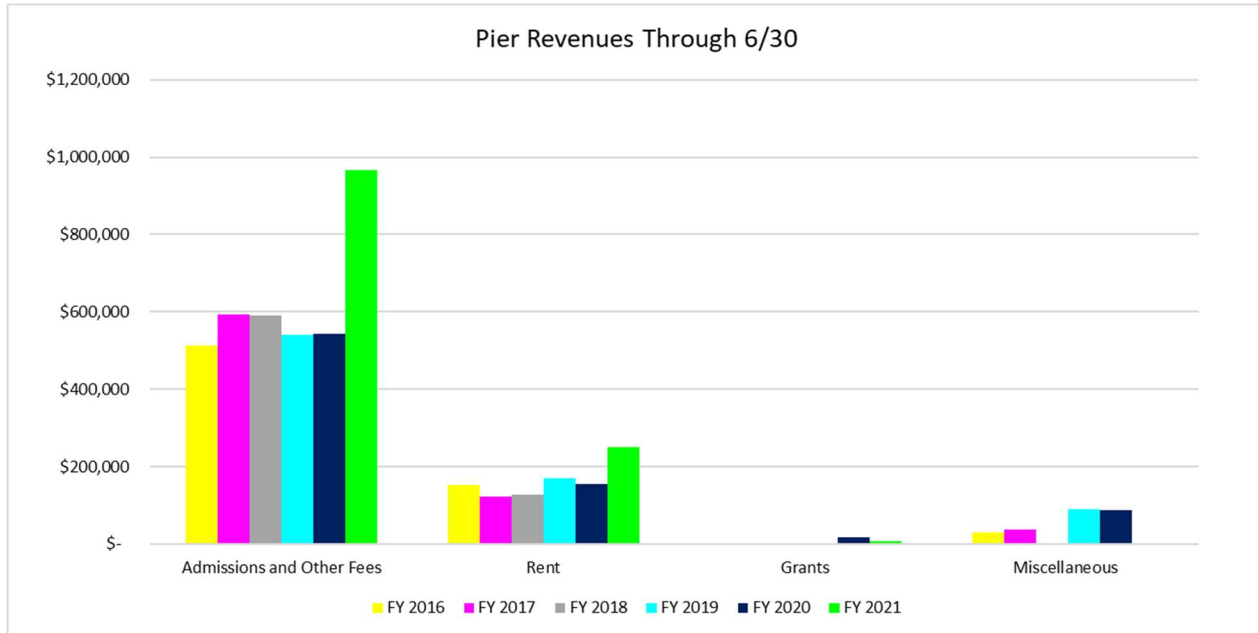
Pier Revenues Compared to Budget



Pier Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Admissions and Other Fees	\$ 967,452	\$ 1,159,000	83%	\$ 691,607	140%
Rent	248,935	196,900	126%	119,132	209%
Grants	5,968	-	-	-	-
Miscellaneous	1,198	29,000	4%	27,324	4%
Total Revenues	\$ 1,223,554	\$ 1,384,900	88%	\$ 838,063	146%

Miscellaneous revenues historically included an annual \$15 thousand fireworks contribution from Simon Properties and a \$10 thousand annual fireworks contribution from the TDC utilized for the 4th of July fireworks display at the City Pier. Beginning this year, the TDC will be paying for the fireworks directly with contributions from the City and Simon Properties. Because of this change, this revenue stream is under budget.

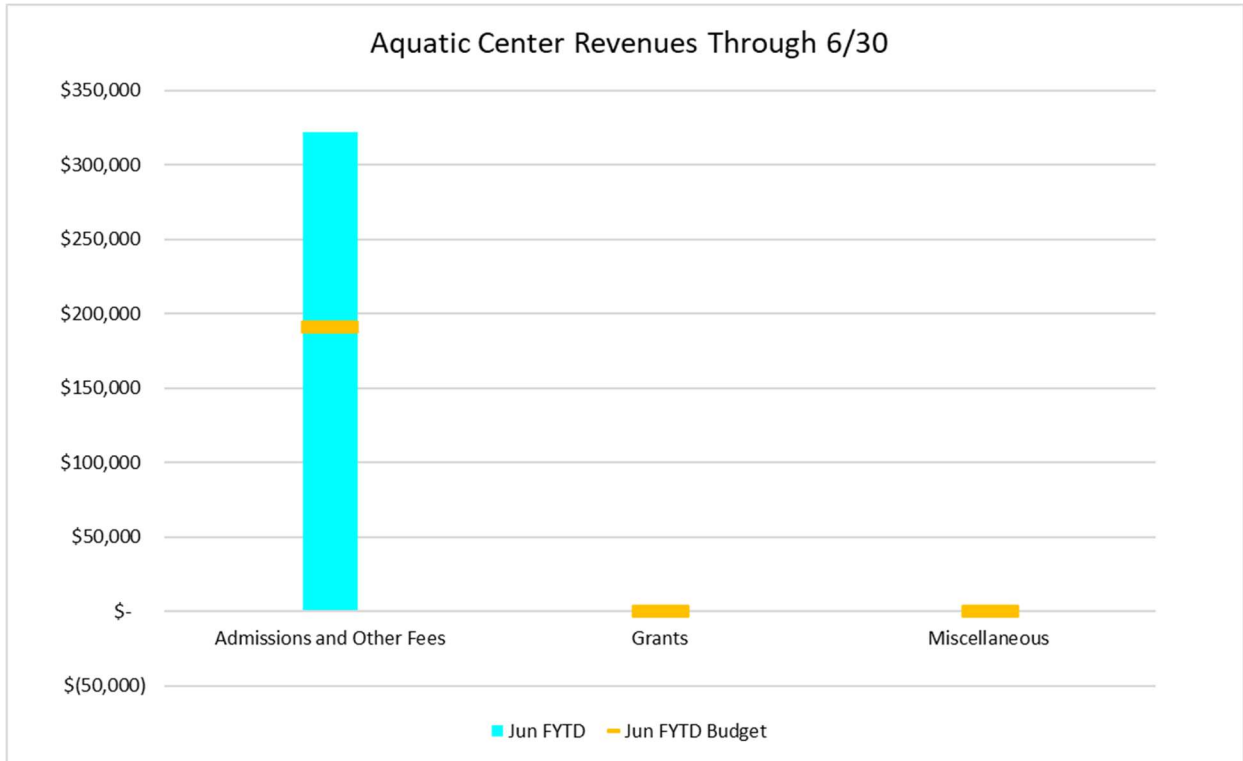
Pier Revenues Historical Comparison



Pier Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Admissions and Other Fees	\$ 512,799	\$ 594,148	\$ 591,747	\$ 540,807	\$ 544,303	\$ 967,452	78%
Rent	153,283	123,456	127,540	168,890	155,185	248,935	60%
Grants	-	-	-	-	17,912	5,968	-67%
Miscellaneous	30,359	36,873	1,550	90,489	86,875	1,198	-99%
Total Revenues	\$ 696,441	\$ 754,476	\$ 720,837	\$ 800,187	\$ 804,274	\$ 1,223,554	52%

Pier admissions are up substantially over FY 2020 due to a combination of increased spectator traffic along with a \$1 spectator fee increase implemented in FY 2021.

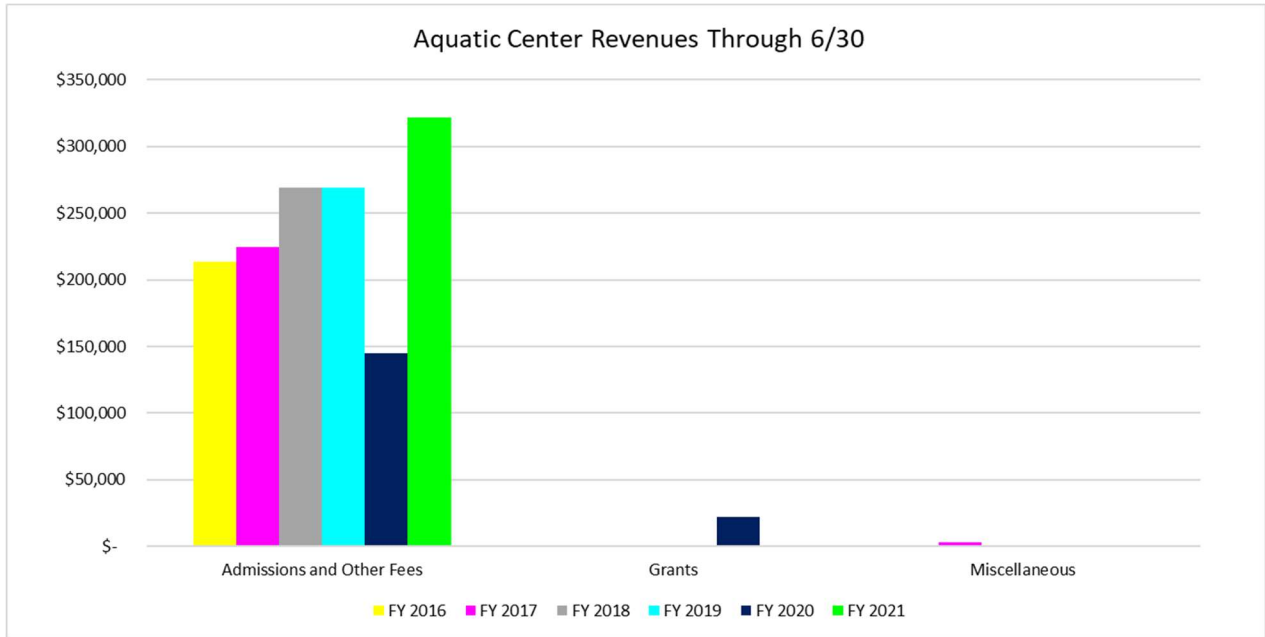
Aquatic Center Revenues Compared to Budget



Aquatic Center Revenues	Jun FYTD	Annual Budget	% of Annual Budget	Jun FYTD Budget	% of Jun FYTD Budget
Admissions and Other Fees	\$ 321,879	\$ 293,000	110%	\$ 191,283	168%
Grants	661	-	-	-	-
Miscellaneous	(160)	-	-	-	-
Total Revenues	\$ 322,380	\$ 293,000	110%	\$ 191,283	169%

Aquatic Center fees are up substantially over budget and FY 2020 due to an increase in swimming lessons and swim meet fees.

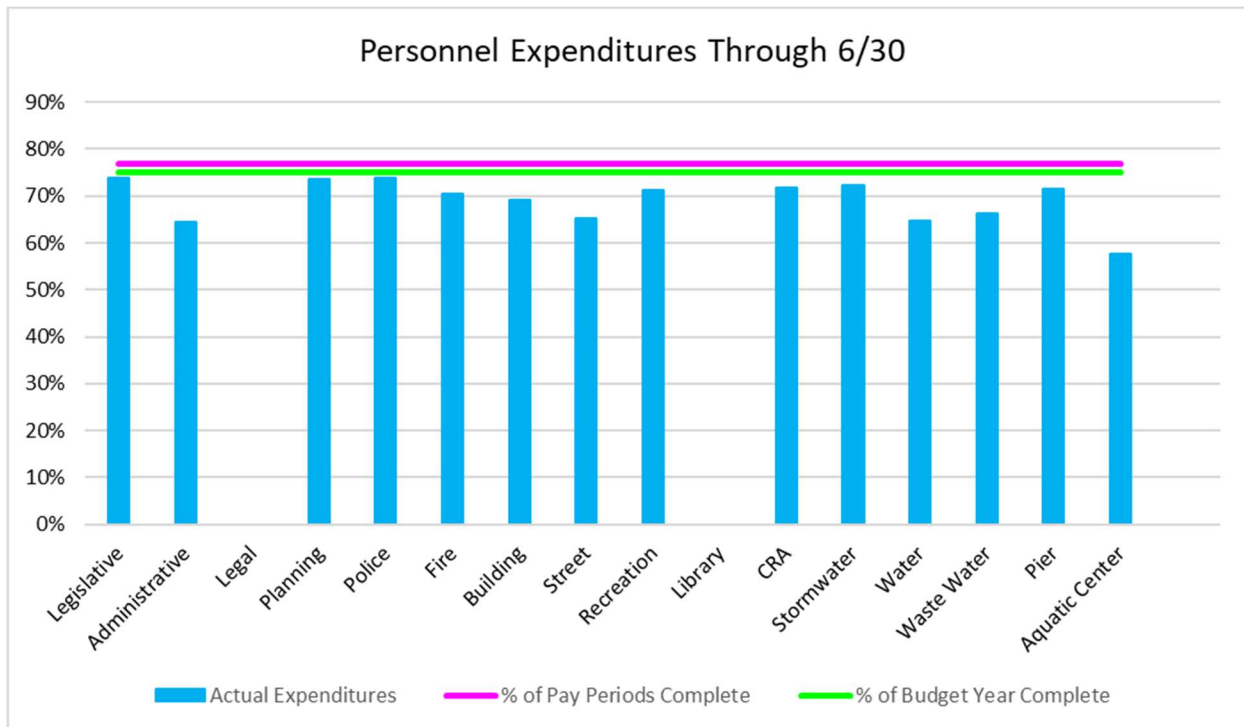
Aquatic Center Revenues Historical Comparison



Aquatic Center Revenues	Revenues Through 6/30						% Change Over Prior Year
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
Admissions and Other Fees	\$ 213,682	\$ 224,599	\$ 269,022	\$ 269,292	\$ 144,848	\$ 321,879	122%
Grants	-	-	-	-	22,079	661	-97%
Miscellaneous	90	3,469	1,041	311	336	(160)	-148%
Total Revenues	\$ 213,771	\$ 228,068	\$ 270,064	\$ 269,603	\$ 167,263	\$ 322,380	93%

Expenditures Analysis

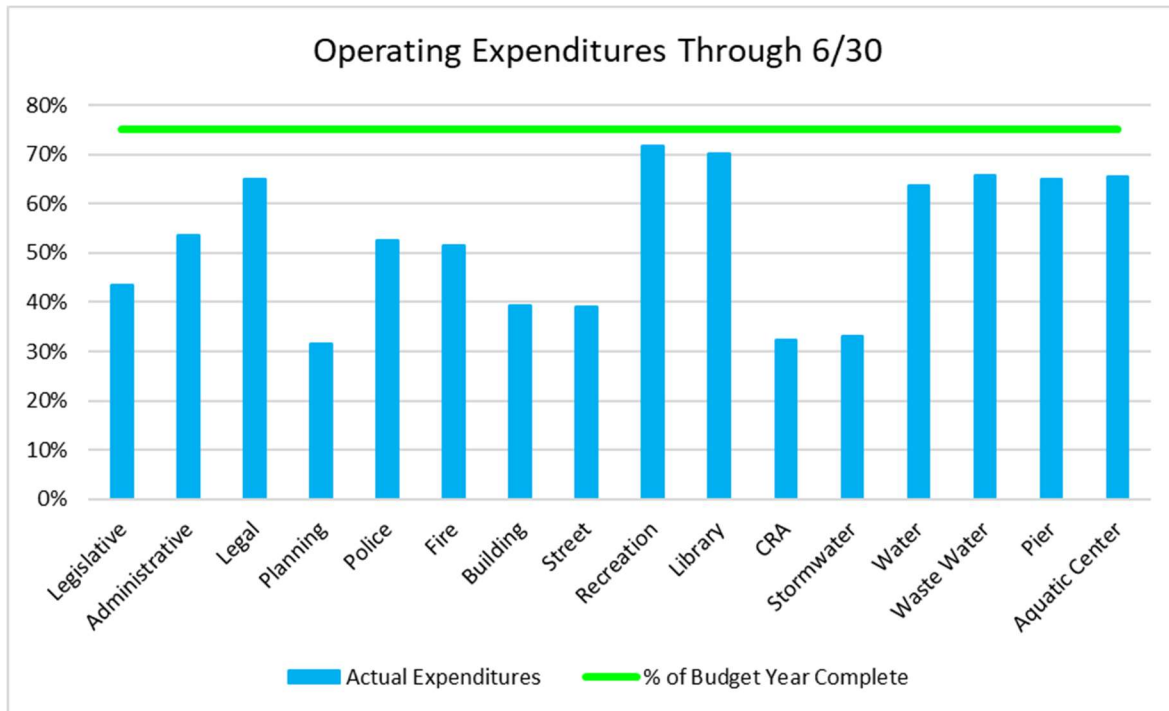
Personnel



Department	Jun FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 150,757	\$ 204,100	74%
Administrative	731,649	1,133,600	65%
Legal	-	-	-
Planning	191,511	259,940	74%
Police	5,290,521	7,157,690	74%
Fire	3,903,127	5,551,150	70%
Building	710,582	1,029,530	69%
Street	689,090	1,056,920	65%
Recreation	1,209,189	1,700,250	71%
Library	-	-	-
CRA	336,226	468,380	72%
Stormwater	477,312	660,860	72%
Water	2,002,268	3,090,100	65%
Waste Water	2,514,446	3,796,100	66%
Pier	358,813	502,030	71%
Aquatic Center	271,122	470,150	58%
Total	\$ 18,836,616	\$ 27,080,800	70%

All departments are currently projected to finish FY 2021 at or below budget.

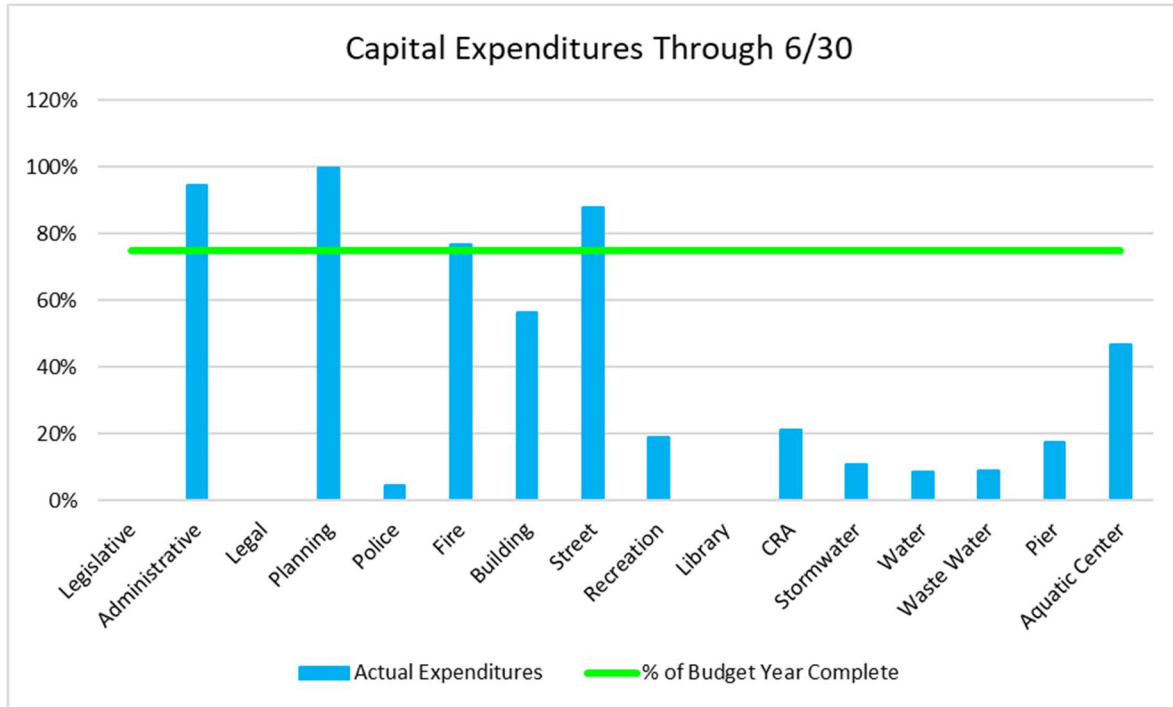
Operating



Department	Jun FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 81,828	\$ 187,845	44%
Administrative	471,412	878,370	54%
Legal	438,647	675,000	65%
Planning	44,093	140,240	31%
Police	1,508,419	2,873,863	52%
Fire	849,301	1,647,085	52%
Building	341,097	867,113	39%
Street	979,846	2,503,025	39%
Recreation	1,482,490	2,070,395	72%
Library	186,067	265,500	70%
CRA	397,770	1,229,220	32%
Stormwater	211,550	637,515	33%
Water	7,755,985	12,162,955	64%
Waste Water	3,757,983	5,710,100	66%
Pier	266,121	410,175	65%
Aquatic Center	305,730	466,515	66%
Total	\$ 19,078,341	\$ 32,724,916	58%

All departments have spent 75% or less of their annual operating expenditures budget.

Capital



Department	Jun FYTD	Annual Budget	% of Annual Budget
Legislative	\$ -	\$ -	-
Administrative	143,380	151,600	95%
Legal	-	-	-
Planning	998	1,000	100%
Police	34,553	785,452	4%
Fire	103,762	135,225	77%
Building	64,083	113,850	56%
Street	7,726,186	8,802,900	88%
Recreation	270,539	1,417,000	19%
Library	-	-	-
CRA	7,606,672	35,882,400	21%
Stormwater	247,384	2,244,500	11%
Water	1,168,670	13,453,800	9%
Waste Water	2,148,691	24,057,000	9%
Pier	32,294	183,000	18%
Aquatic Center	8,906	19,000	47%
Total	\$ 19,556,119	\$ 87,246,727	22%

Capital expenditures do not occur ratably throughout the year. Based upon a review of actual capital expenditures, budgeted amounts for all departments appear to be realistic.