

# QUARTERLY FINANCIAL MONITORING REPORT

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**FY 2022 Q2**

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**CITY OF PANAMA CITY BEACH**



# City of Panama City Beach



May 6, 2022

TO: Mayor and City Council

FROM: Holly White, Assistant City Manager

RE: FY 2022 2<sup>nd</sup> Quarter Financial Monitoring Report

I am pleased to submit for City Council review the City of Panama City Beach's FY 2022 2<sup>nd</sup> Quarter Financial Monitoring Report. Overall, actual revenues exceed budgeted revenues by 4%, and expenditures are as projected when compared to budget.

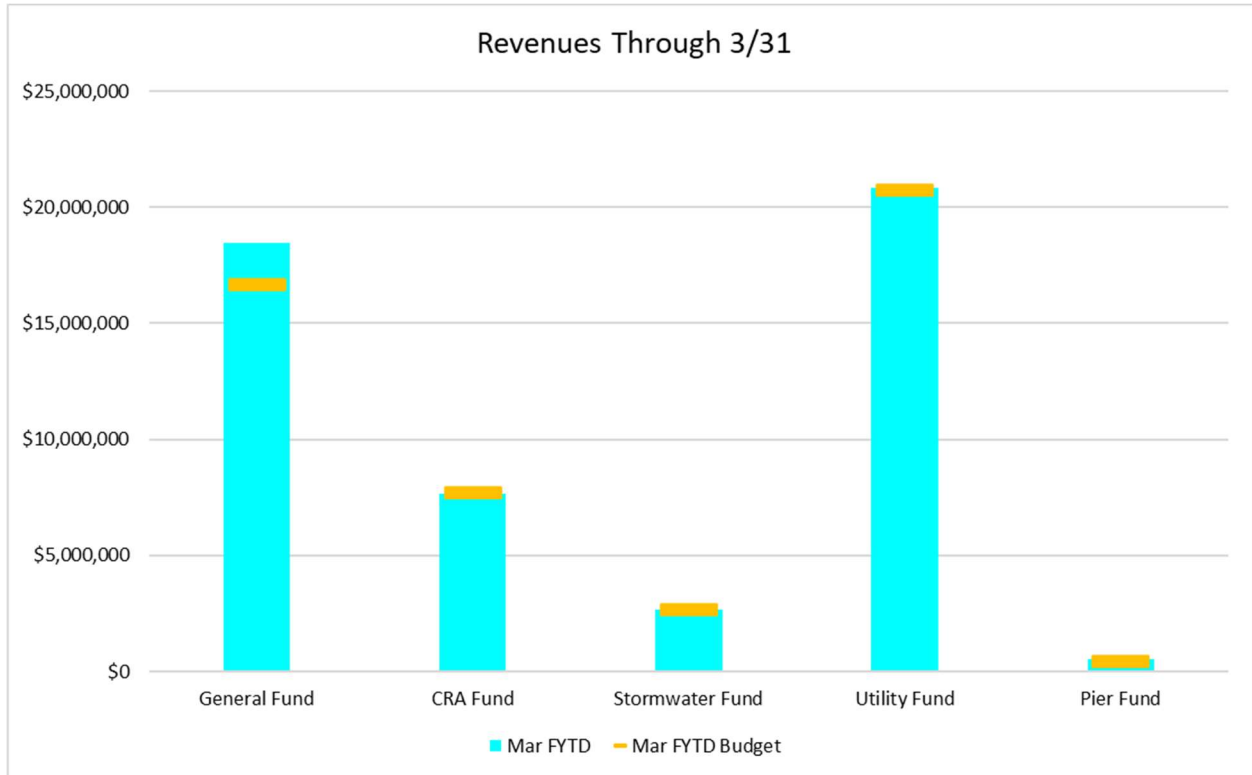
The following legend is used throughout this report:

Revenues	Expenditures	
Exceed budget by > 5%	Below budget by > 5%	Positive
Exceed budget by < 5%	Below budget by < 5%	Normal
Below budget by < 5%	Exceed budget by < 5%	Warning
Below budget by > 5%	Exceed budget by > 5%	Negative

Please note that all numbers in this report are unaudited and are subject to change.

## Revenues Dashboard

The following charts compare the actual FY 2022 March FYTD revenues to both the annual budget and an approximated March FYTD budget. Because several of the City’s revenue streams are not level throughout the year, the average seasonality from the first half of the most recent five fiscal years has been applied to the annual budget to use as a benchmark for comparing the actual March FYTD revenues.

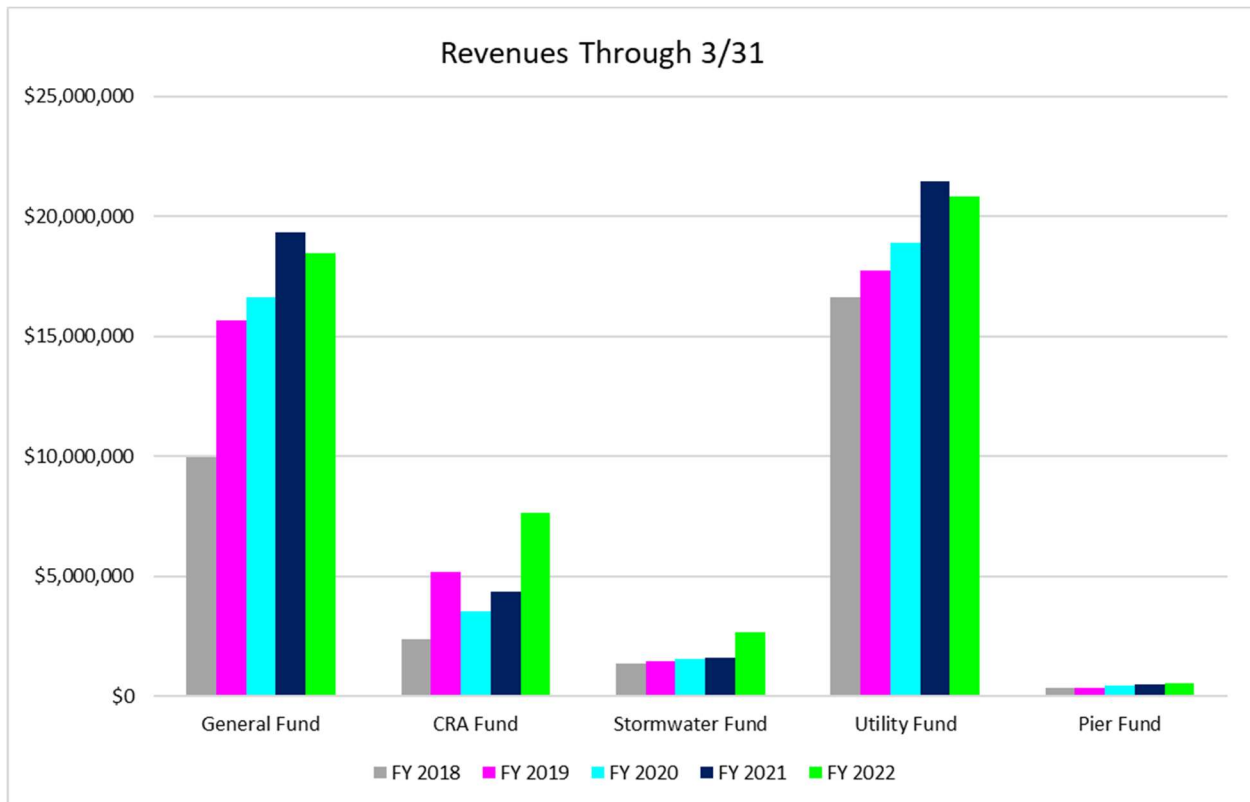


	Mar FYTD	Annual Budget	% of Annual Budget	Budget	% of Mar FYTD Budget
General Fund	\$ 18,455,463	\$ 40,894,583	45%	\$ 16,679,289	111%
CRA Fund	7,653,557	18,856,800	41%	7,712,283	99%
Stormwater Fund	2,687,238	5,046,762	53%	2,684,347	100%
Utility Fund	20,842,044	42,547,150	49%	20,722,634	101%
Pier Fund	524,060	1,680,000	31%	438,551	119%
Aquatic Center Fund <sup>(1)</sup>	192,638	567,100	34%	133,177	145%
<b>Total Revenues</b>	<b>\$ 50,355,000</b>	<b>\$ 109,592,395</b>	<b>46%</b>	<b>\$ 48,370,280</b>	<b>104%</b>

(1) The Aquatic Center Fund is not included in the above bar chart because its revenues are not great enough to be visible in this graphical representation.

## Historical Revenues

The following charts compare the FY 2022 March FYTD revenues to historical March FYTD revenues.

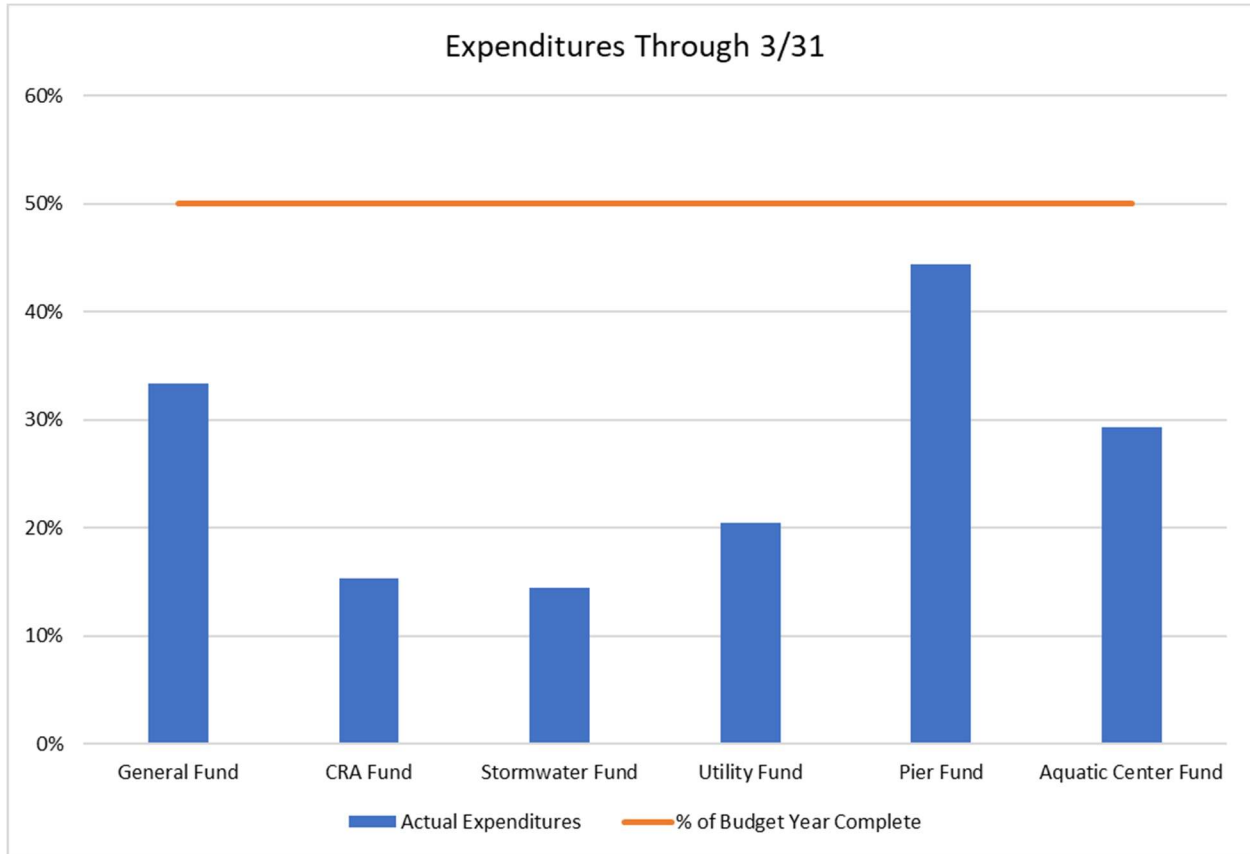


	Revenues Through 3/31					% Change Over Prior Year
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	
General Fund	\$ 9,953,111	\$ 15,652,756	\$ 16,635,994	\$ 19,332,376	\$ 18,455,463	-5%
CRA Fund	2,391,364	5,181,145	3,532,727	4,387,699	7,653,557	74%
Stormwater Fund	1,357,248	1,464,532	1,577,298	1,626,144	2,687,238	65%
Utility Fund	16,627,442	17,742,503	18,913,326	21,447,264	20,842,044	-3%
Pier Fund	345,797	336,661	427,026	500,751	524,060	5%
Aquatic Center Fund <sup>(1)</sup>	93,809	73,338	77,214	165,565	192,638	16%
<b>Total Revenues</b>	<b>\$ 30,768,770</b>	<b>\$ 40,450,935</b>	<b>\$ 41,163,585</b>	<b>\$ 47,459,799</b>	<b>\$ 50,355,000</b>	<b>6%</b>

(1) The Aquatic Center Fund is not included in the above bar chart because its revenues are not great enough to be visible in this graphical representation.

## Expenditures Dashboard by Fund

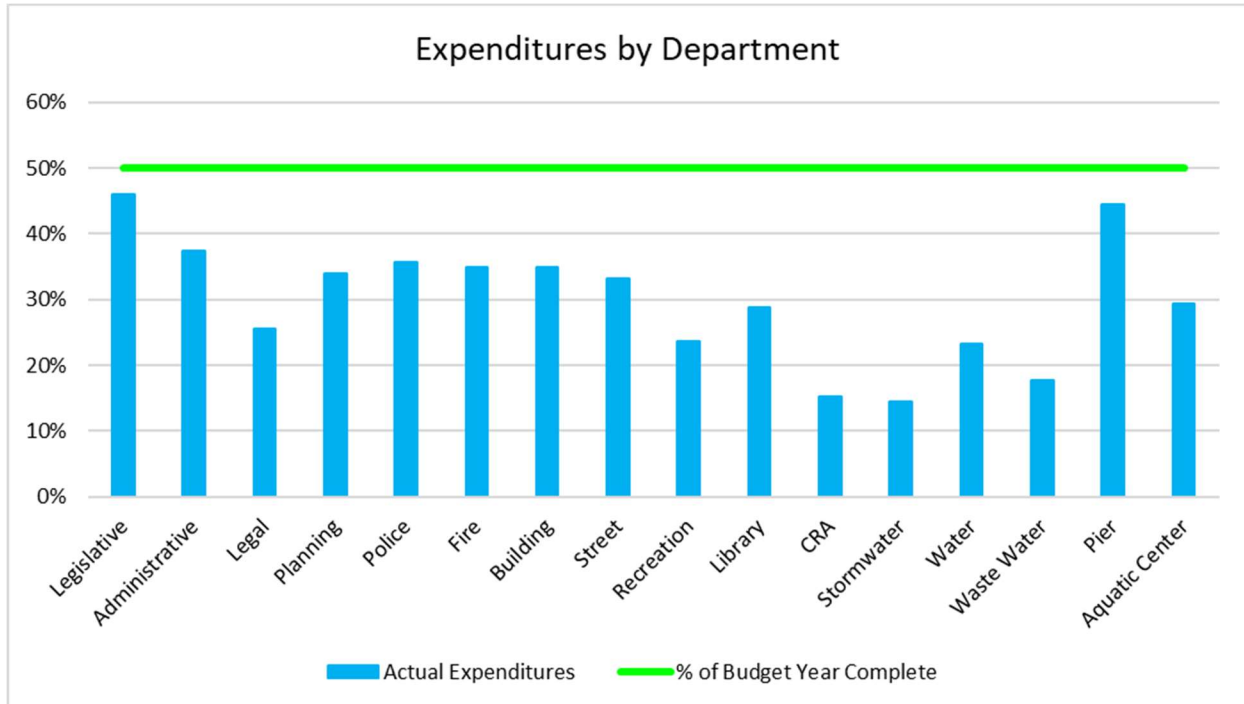
The following charts compare the actual FY 2022 March FYTD expenditures to the annual budget by fund. March FYTD expenditures for all funds are tracking below 50% of the annual FY 2022 expenditures budget.



Expenditures	Mar FYTD	Annual Budget	% of Annual Budget
General Fund	\$ 16,307,759	\$ 48,896,734	33%
CRA Fund	7,025,300	45,863,820	15%
Stormwater Fund	1,043,691	7,242,220	14%
Utility Fund	13,802,260	67,540,350	20%
Pier Fund	482,092	1,086,030	44%
Aquatic Center Fund	411,013	1,400,190	29%
<b>Total Expenditures</b>	<b>\$ 39,072,116</b>	<b>\$ 172,029,344</b>	<b>23%</b>

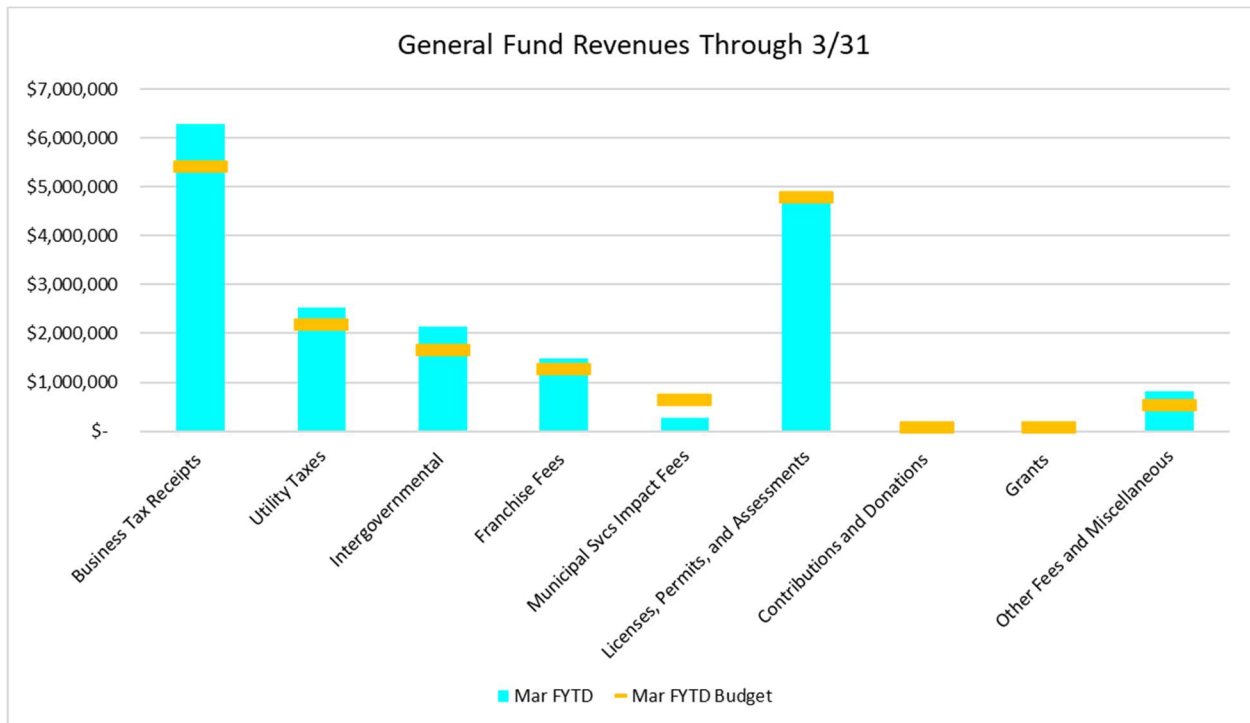
## Expenditures Dashboard by Department

The following charts compare the actual FY 2022 March FYTD expenditures to the annual budget by department. All departments are tracking below 50% of the annual FY 2022 expenditures budget.



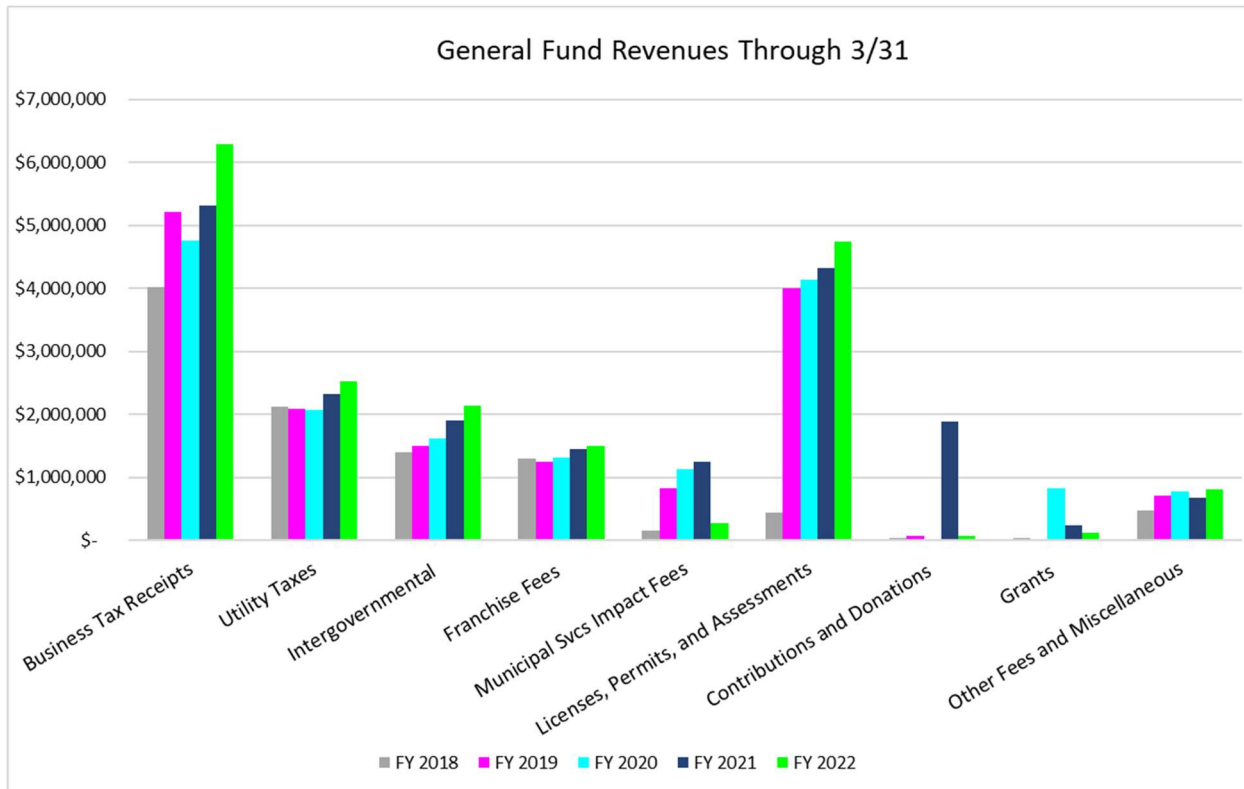
Expenditures	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 188,449	\$ 410,400	46%
Administrative	1,281,002	3,429,520	37%
Legal	159,872	625,000	26%
Planning	175,018	515,200	34%
Police	5,171,952	14,477,645	36%
Fire	4,480,239	12,817,824	35%
Building	744,364	2,130,120	35%
Street	2,338,307	7,047,430	33%
Recreation	1,688,476	7,165,995	24%
Library	80,080	277,600	29%
CRA	7,025,300	45,863,820	15%
Stormwater	1,043,691	7,242,220	14%
Water	7,742,029	33,364,500	23%
Waste Water	6,060,231	34,175,850	18%
Pier	482,092	1,086,030	44%
Aquatic Center	411,013	1,400,190	29%
<b>Total Expenditures</b>	<b>\$ 39,072,116</b>	<b>\$ 172,029,344</b>	<b>23%</b>

## General Fund Revenues Compared to Budget



General Fund Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Business Tax Receipts	\$ 6,292,113	\$ 15,154,900	42%	\$ 5,426,841	116%
Utility Taxes	2,523,521	4,739,000	53%	2,184,150	116%
Intergovernmental	2,137,801	4,090,170	52%	1,655,067	129%
Franchise Fees	1,491,370	2,778,000	54%	1,280,407	116%
Municipal Svcs Impact Fees	265,394	1,232,000	22%	652,807	41%
Licenses, Permits, and Assessments	4,748,123	5,450,900	87%	4,799,767	99%
Contributions and Donations	70,085	1,130,077	6%	68,944	102%
Grants	114,080	5,141,086	2%	85,708	133%
Other Fees and Miscellaneous	812,975	1,178,450	69%	525,597	155%
<b>Total Revenues</b>	<b>\$ 18,455,463</b>	<b>\$ 40,894,583</b>	<b>45%</b>	<b>\$ 16,679,289</b>	<b>111%</b>

## General Fund Revenues Historical Comparison

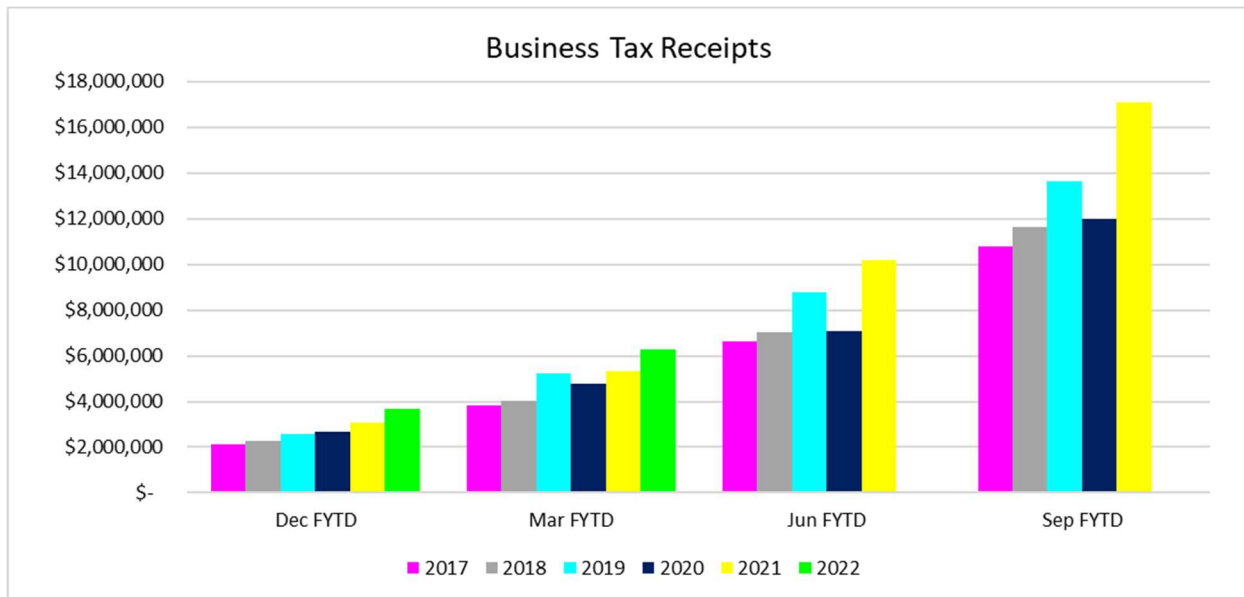


General Fund Revenues	Revenues Through 3/31					% Change Over Prior Year
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	
Business Tax Receipts	\$ 4,022,622	\$ 5,212,497	\$ 4,757,926	\$ 5,311,115	\$ 6,292,113	18%
Utility Taxes	2,123,841	2,084,984	2,064,777	2,317,907	2,523,521	9%
Intergovernmental	1,396,677	1,504,417	1,622,233	1,899,804	2,137,801	13%
Franchise Fees	1,299,690	1,240,609	1,307,680	1,447,532	1,491,370	3%
Municipal Svcs Impact Fees	149,531	826,682	1,128,342	1,246,744	265,394	-79%
Licenses, Permits, and Assessments	436,140	4,010,304	4,144,959	4,315,434	4,748,123	10%
Contributions and Donations	27,673	63,497	16,891	1,885,965	70,085	-96%
Grants	33,496	7,832	825,003	237,322	114,080	-52%
Other Fees and Miscellaneous	463,442	701,935	768,184	670,553	812,975	21%
<b>Total Revenues</b>	<b>\$ 9,953,111</b>	<b>\$ 15,652,756</b>	<b>\$ 16,635,994</b>	<b>\$ 19,332,376</b>	<b>\$ 18,455,463</b>	<b>-5%</b>



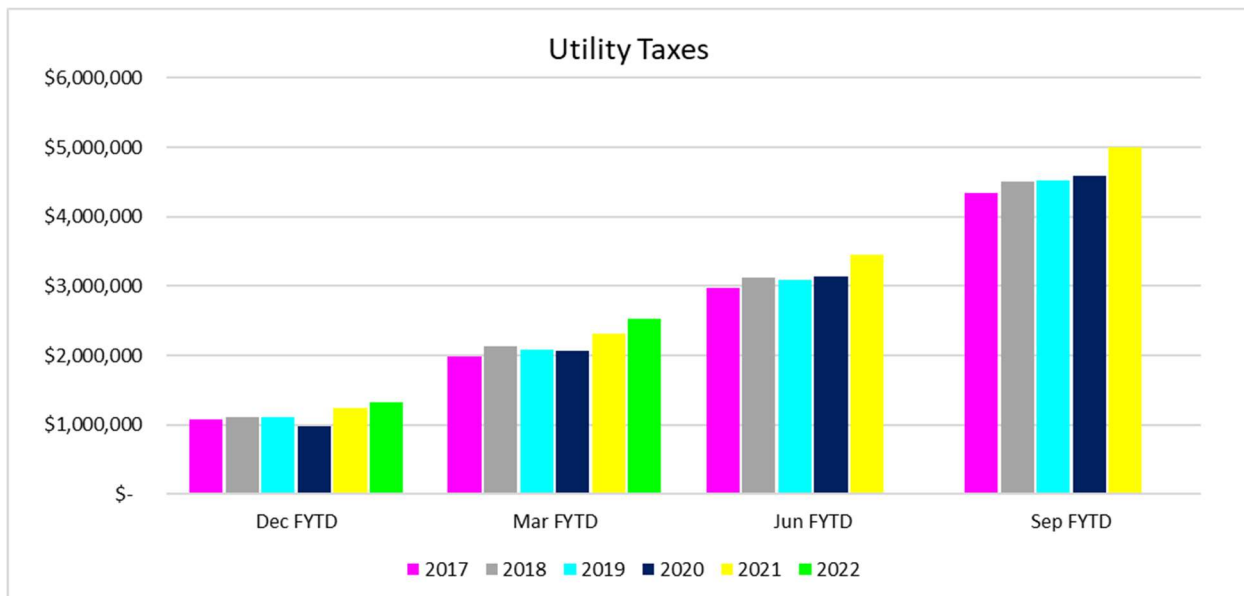
## General Fund Revenues Analysis

### Business Tax Receipts



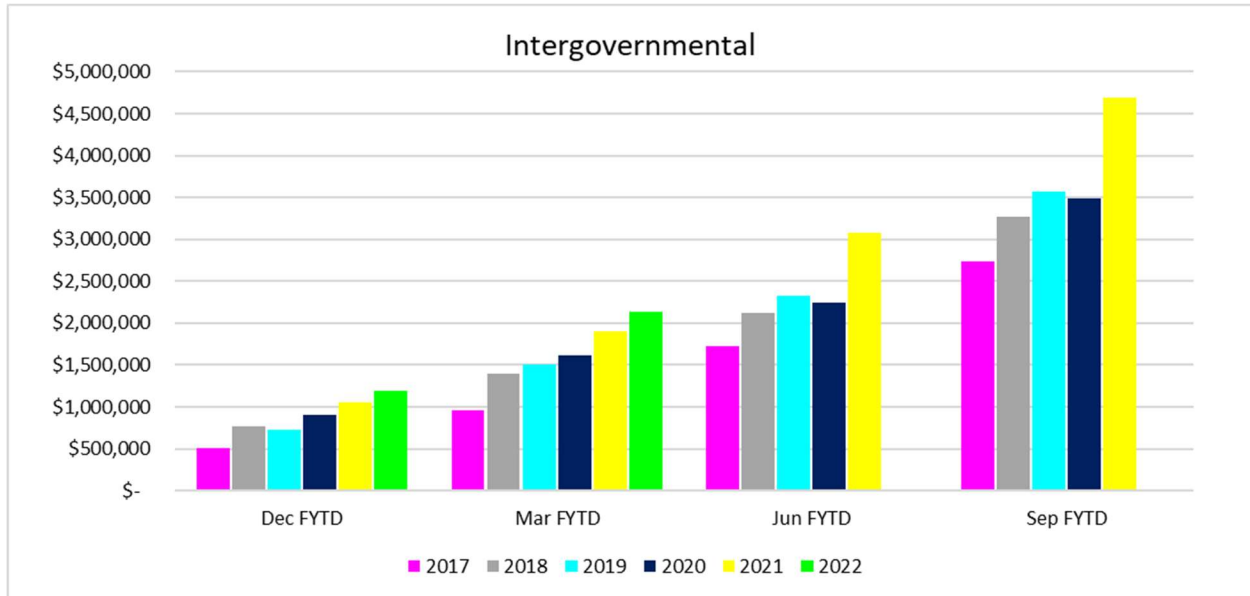
Business tax receipts are the General Fund’s largest revenue source, representing 37% of the FY 2022 General Fund revenues budget. This important revenue source has continued to grow and is up 18% over FY 2021. Historically, 36% of annual business tax receipts are received in the first half of the year. Actual FY 2022 business tax receipts through March are \$6.3 million, or 42% of the \$15.2 million FY 2022 annual budget.

### Utility Taxes



Utility taxes represent 12% of the FY 2022 General Fund revenues budget. Revenues are generated from electricity, natural gas, and communication services operated by third-party providers within the City. Revenues vary according to weather conditions, consumer behavior, and utility rates. This revenue stream has continued to grow and is up 9% over FY 2021. Historically, 46% of annual utility taxes are received in the first half of the year. Actual FY 2022 utility taxes through March are \$2.5 million, or 53% of the \$4.7 million FY 2022 annual budget.

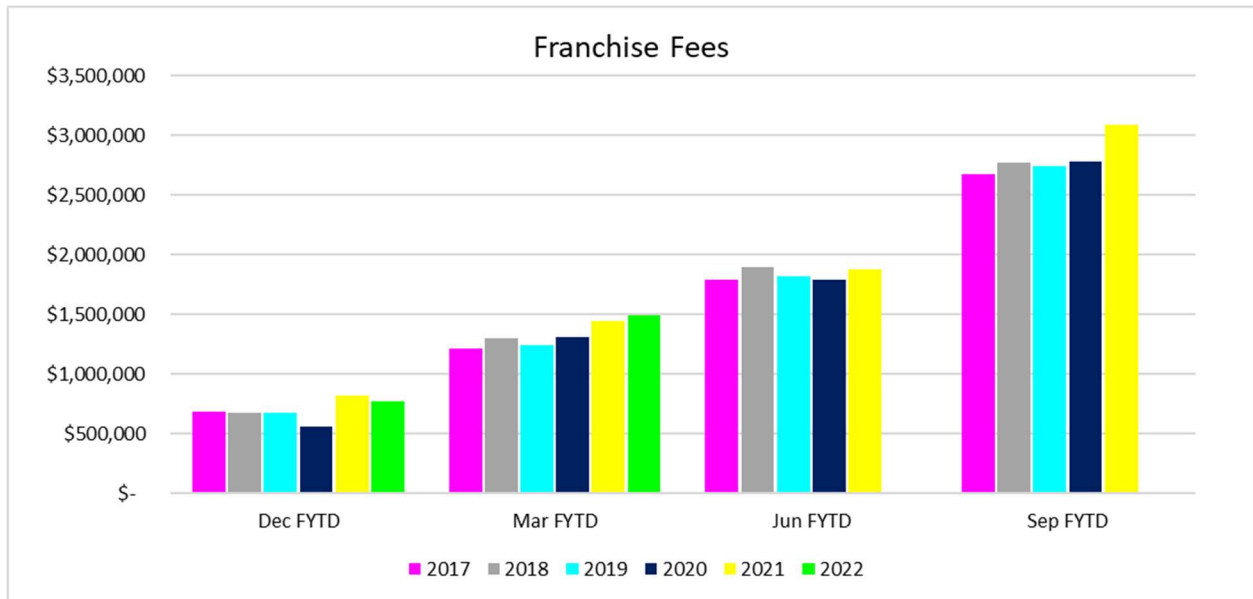
### Intergovernmental



Intergovernmental revenues make up 10% of the FY 2022 General Fund revenues budget. The major components of this category are revenues from the half-cent sales tax and local discretionary half-cent sales surtax. Other revenues included are local option fuel tax, state revenue sharing, State of Florida maintenance contract for streetlights and traffic signals, alcoholic beverage licenses, mobile home licenses, and fuel tax refunds.

March FYTD intergovernmental revenues are up 13% over FY 2021. Historically, 40% of annual intergovernmental revenues are received in the first half of the year. Actual FY 2022 intergovernmental revenues through March are \$2.1 million, or 52% of the \$4.1 million FY 2022 annual budget.

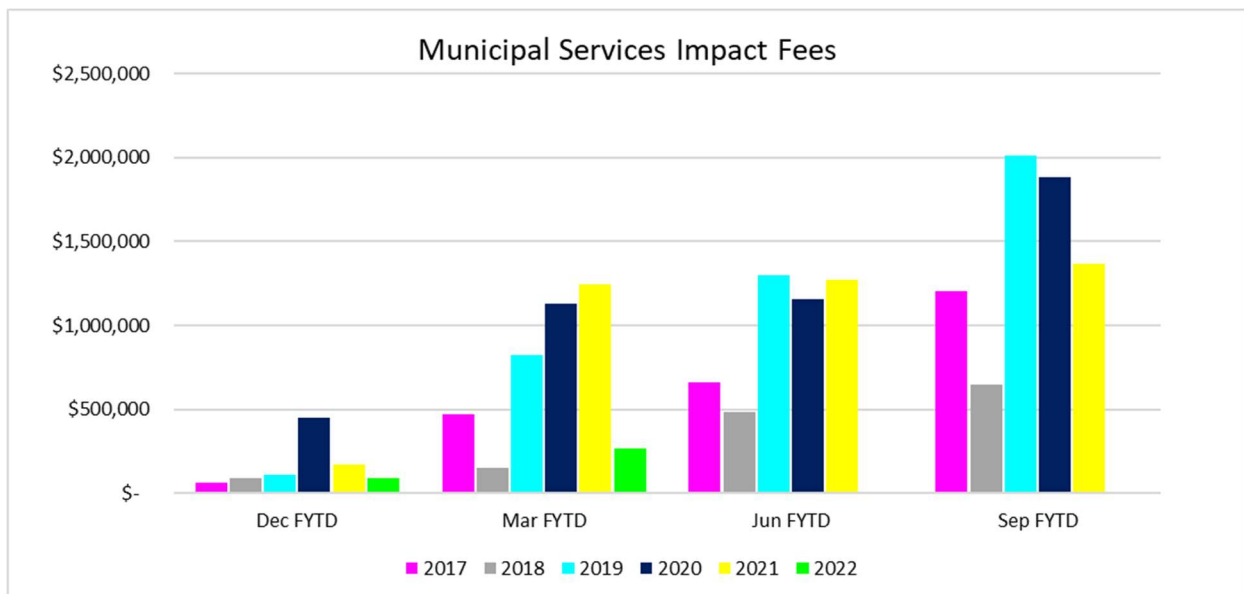
## Franchise Fees



Franchise fees represent 7% of the FY 2022 General Fund revenues budget. Revenues are generated from franchise rights granted to third-party providers for the privilege of construction upon and operating within the right of ways owned by the City. The fee is a percentage of the third-party provider’s gross revenues, which vary according to weather conditions, consumer behavior, and utility rates.

March FYTD franchise fees are up 3% over FY 2021. Historically, 46% of annual franchise fees are received in the first half of the year. Actual FY 2022 franchise fees through March are \$1.5 million, or 54% of the \$2.8 million FY 2022 annual budget.

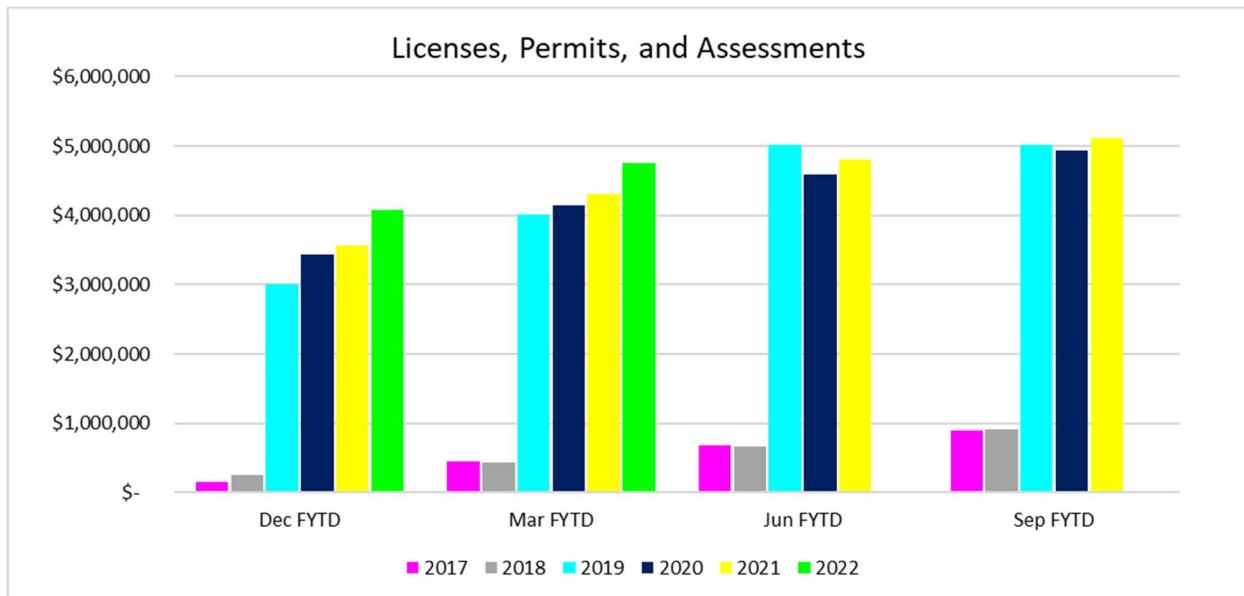
## Municipal Services Impact Fees



Municipal services impact fees represent 3% of the FY 2022 General Fund revenues budget. Impact fees are charged on new development to help fund the needed expansion of offsite capital improvements and are restricted for such use. Impact fees are collected in the following four areas: police, fire, recreation, and library.

March FYTD impact fees are down 79% compared to FY 2021. Historically, 53% of the impact fees are received in the first half of the year, however these revenues fluctuate from year to year. Actual FY 2022 impact fees through March are \$265,000, or 22% of the \$1.2 million FY 2022 annual budget.

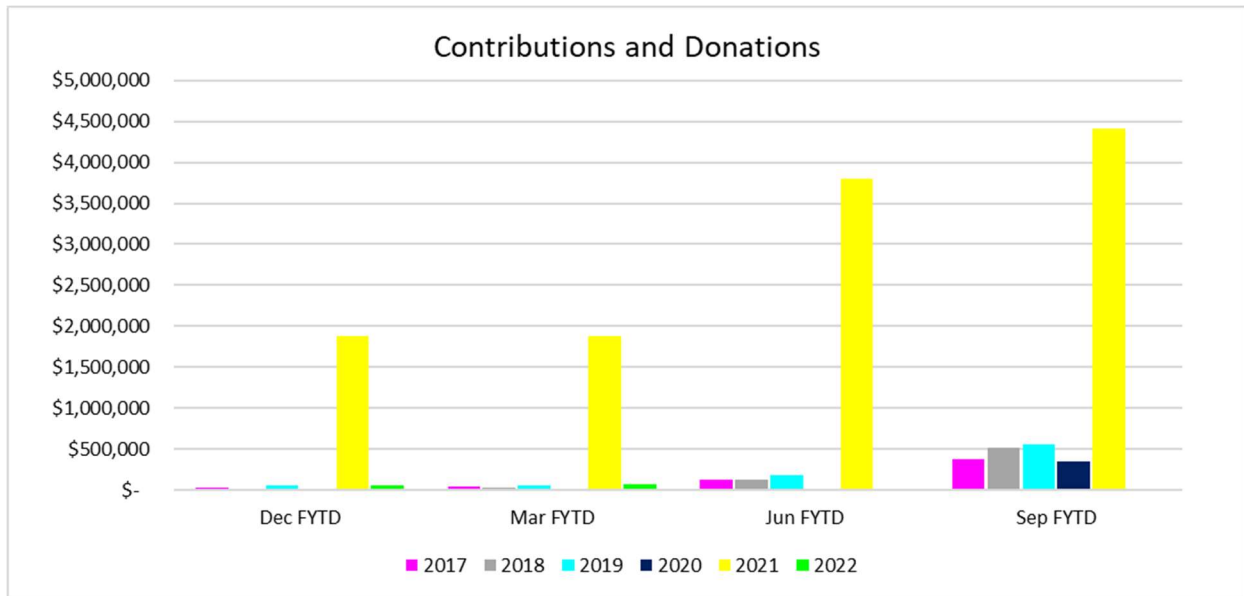
### Licenses, Permits, and Assessments



Licenses, permits, and assessments represent 13% of the FY 2022 General Fund revenues budget. The major components of this category are fire rescue assessments and building permits. The City first imposed the fire rescue assessment in FY 2019.

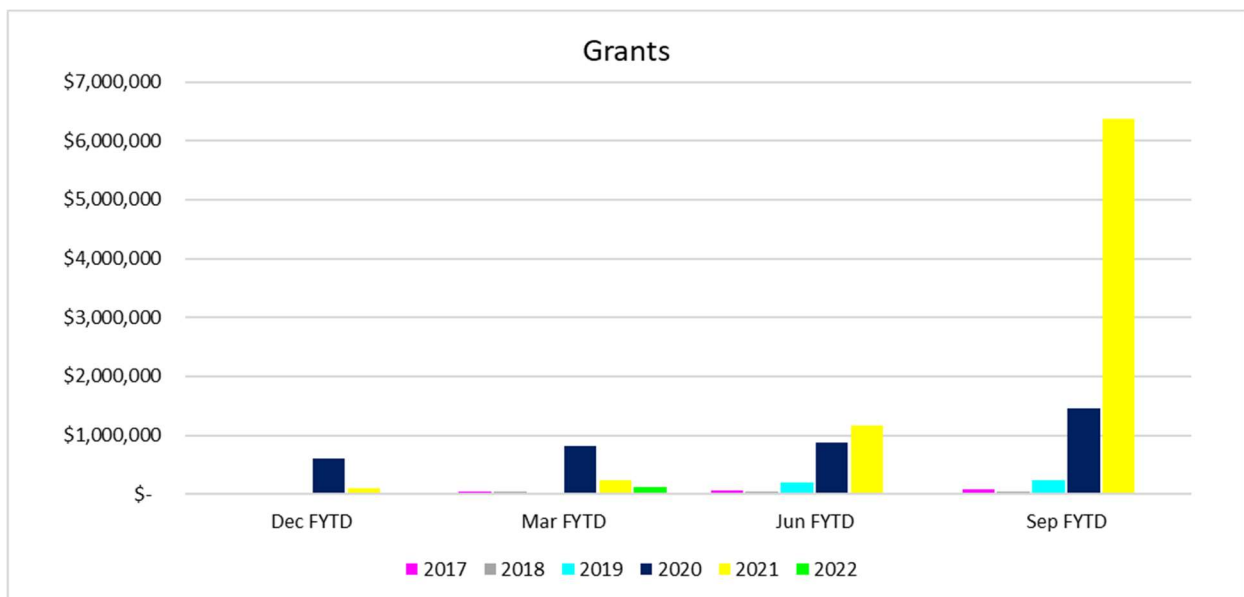
March FYTD licenses, permits, and assessments are up 10% over FY 2021. Historically, 88% of annual licenses, permits, and assessments are received in the first half of the year. Actual FY 2022 licenses, permits, and assessments through March are \$4.7 million, or 87% of the \$5.4 million FY 2022 annual budget.

## Contributions and Donations



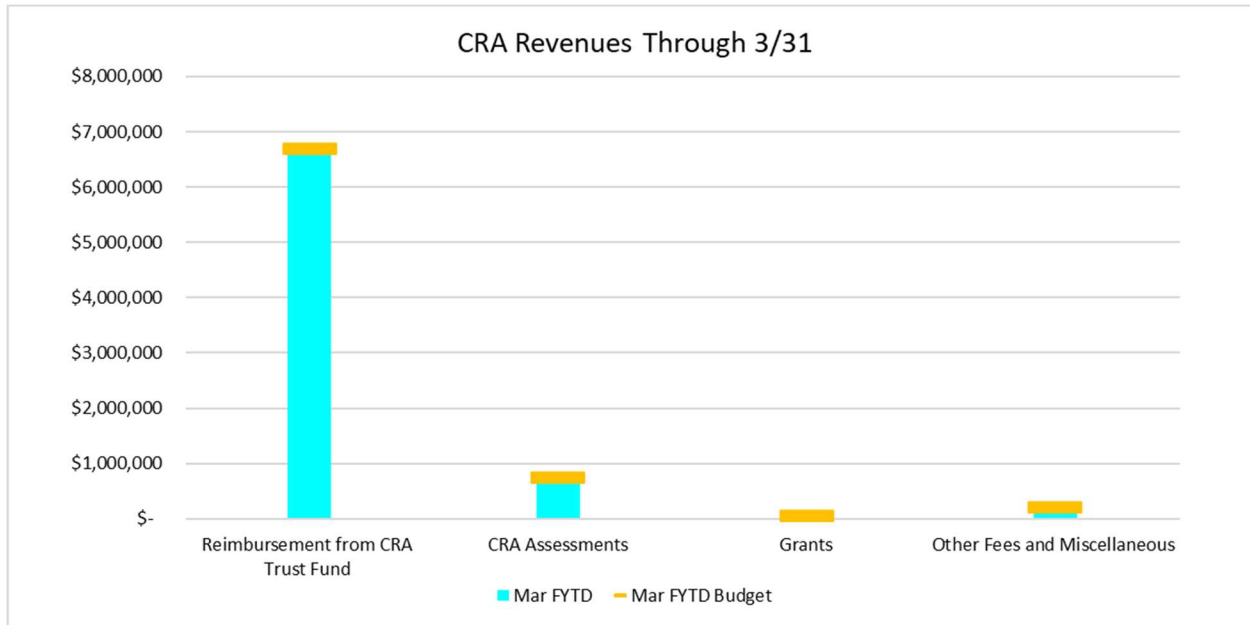
Contributions and donations represent 3% of the FY 2022 General Fund revenues budget. This category is primarily comprised of contributions from the TDC for the lifeguard program and public safety, and CVB tournament subsidies. FY 2022 contributions and donations are down substantially compared to FY 2021 as the result of the \$3.5 million contribution from Bay County for Philip Griffiths Sr. Parkway received in FY 2021.

## Grants



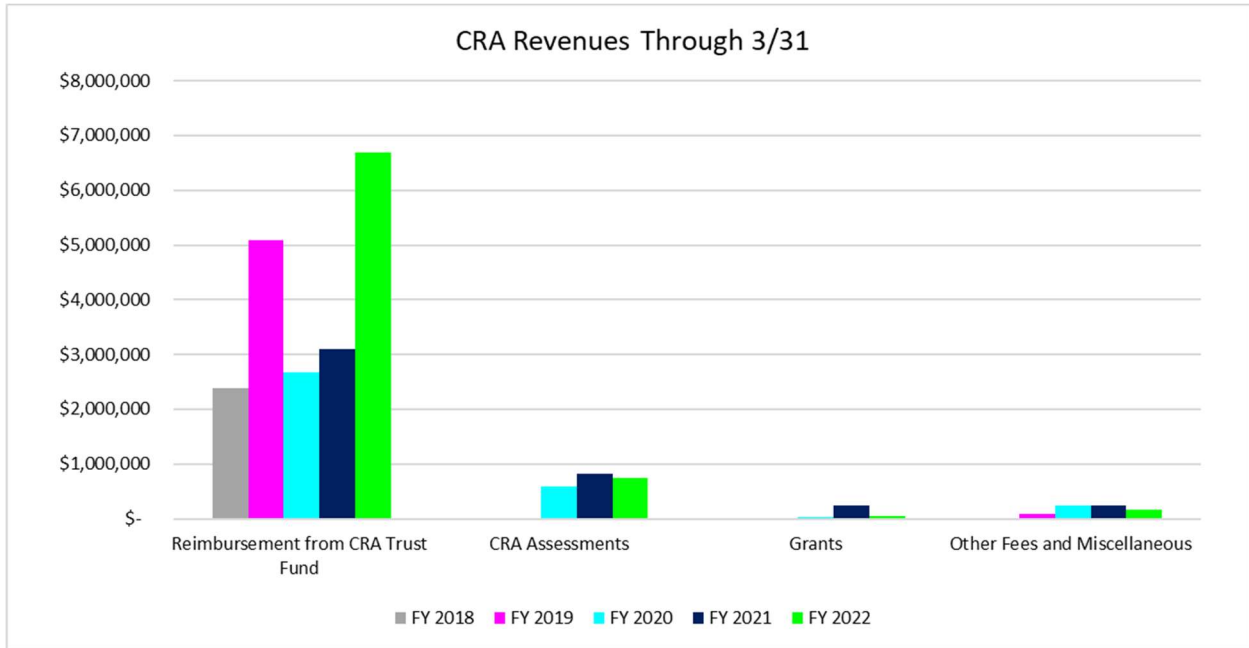
Grants represent 13% of the FY 2022 General Fund revenues budget and include the final \$2 million installment of the state grant for Philip Griffitts Sr. Parkway Phase II, a \$0.9 million state grant for the extension of Gayle’s Trails, a \$0.9 million federal grant for the first phase of the Frank Brown Park saferoom, a \$0.6 million state grant for the fire training tower, and a \$0.6 million federal grant for the police substation. The City expects to receive the grant funds later in FY 2022.

### CRA Revenues Compared to Budget



CRA Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Reimbursement from CRA Trust Fund	\$ 6,687,869	\$ 13,400,000	50%	\$ 6,700,000	100%
CRA Assessments	752,763	811,000	93%	752,608	100%
Grants	44,111	3,750,000	1%	44,105	100%
Other Fees and Miscellaneous	168,815	895,800	19%	215,570	78%
<b>Total Revenues</b>	<b>\$ 7,653,557</b>	<b>\$ 18,856,800</b>	<b>41%</b>	<b>\$ 7,712,283</b>	<b>99%</b>

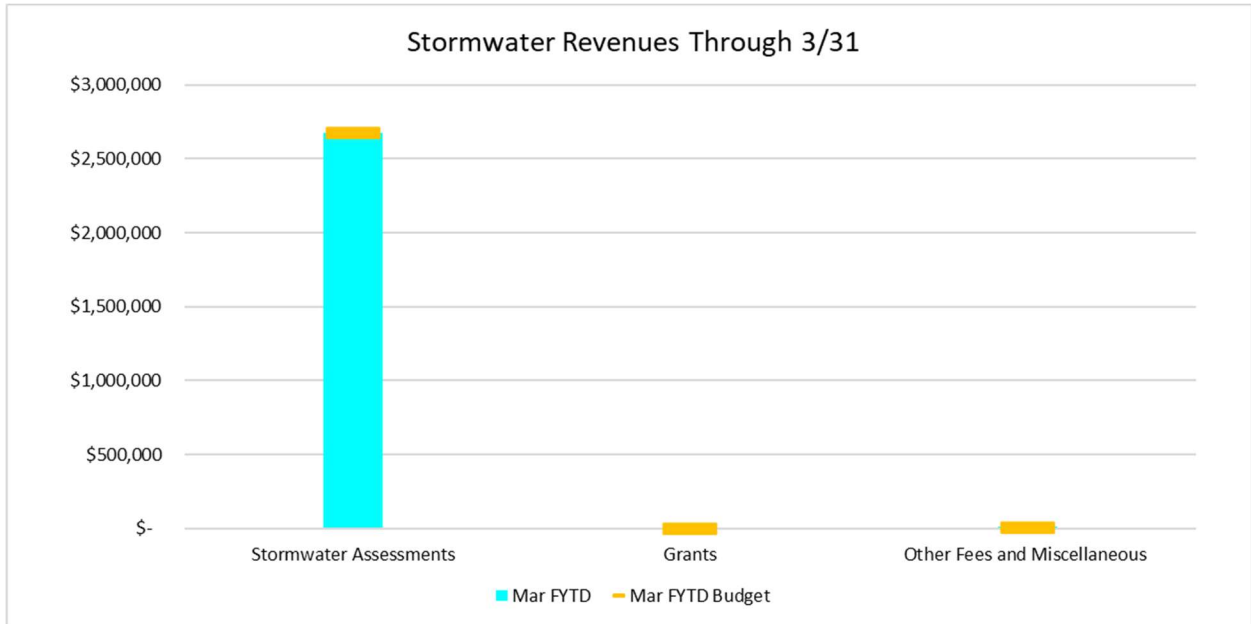
### CRA Revenues Historical Comparison



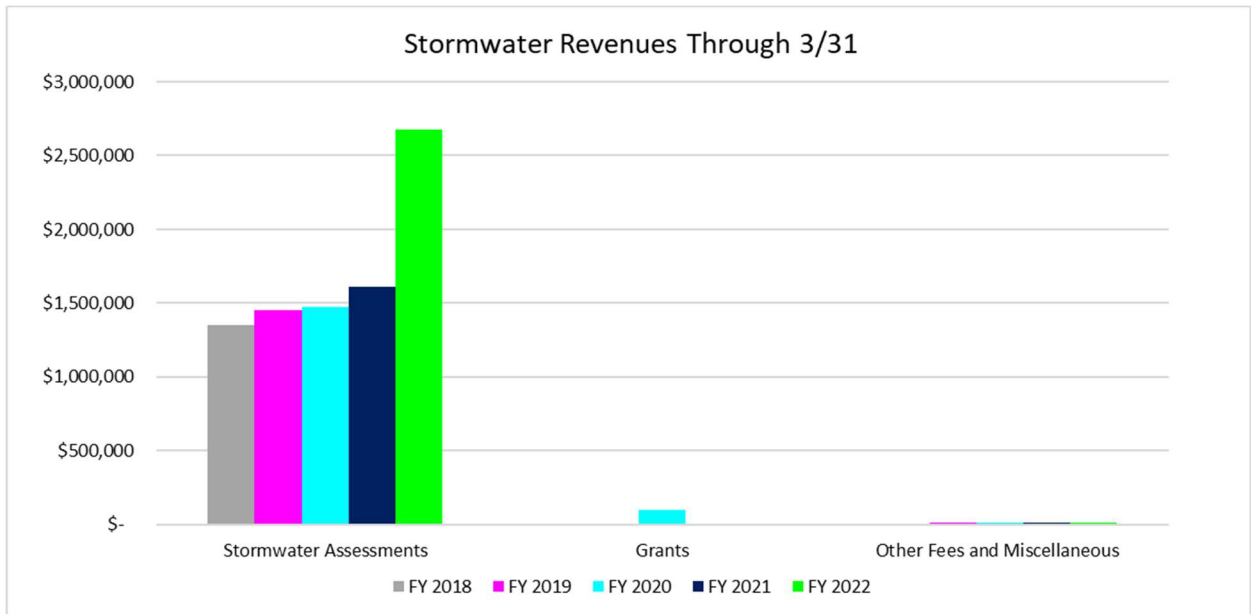
CRA Revenues	Revenues Through 3/31					% Change Over Prior Year
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	
Reimbursement from CRA Trust Fund	\$ 2,377,500	\$ 5,094,400	\$ 2,677,500	\$ 3,091,311	\$ 6,687,869	116%
CRA Assessments	-	-	595,083	821,630	752,763	-8%
Grants	-	-	27,386	234,065	44,111	-81%
Other Fees and Miscellaneous	13,864	86,745	232,758	240,694	168,815	-30%
<b>Total Revenues</b>	<b>\$ 2,391,364</b>	<b>\$ 5,181,145</b>	<b>\$ 3,532,727</b>	<b>\$ 4,387,699</b>	<b>\$ 7,653,557</b>	<b>74%</b>

FY 2021 CRA assessment revenue included \$150,000 for unpaid FY 2020 balances. This additional revenue received in FY 2021 is the reason for the decrease compared to FY 2021.

### Stormwater Revenues Compared to Budget and Historical Comparison

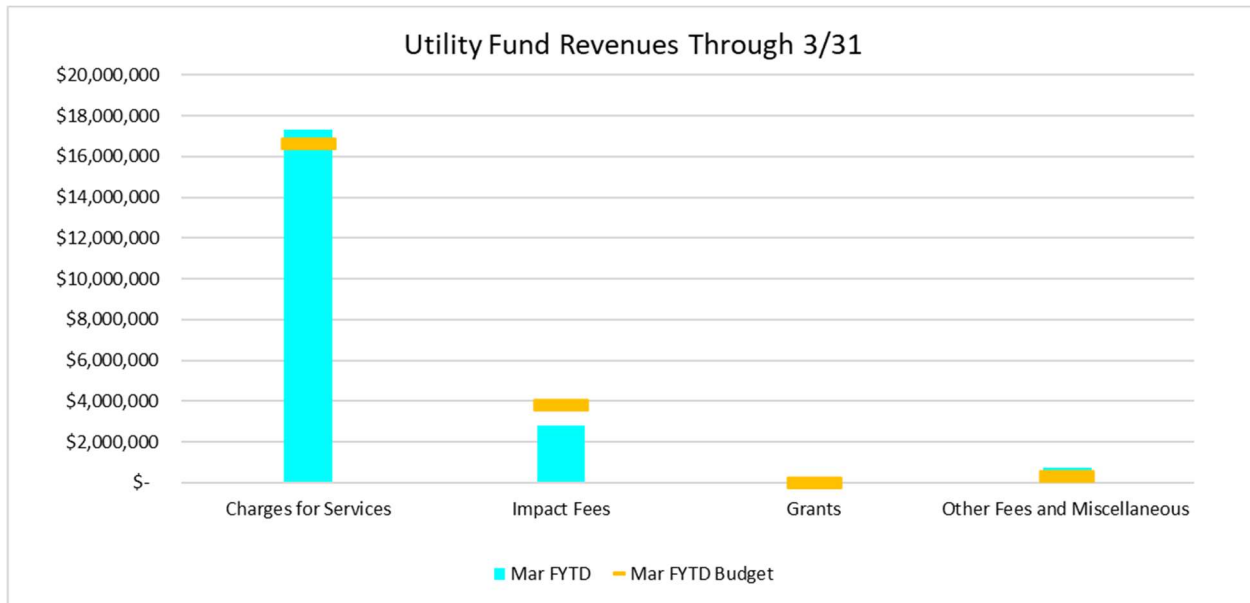


Stormwater Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Stormwater Assessments	\$ 2,675,556	\$ 2,781,162	96%	\$ 2,675,478	100%
Grants	\$ -	\$ 2,245,500	0%	\$ -	-
Other Fees and Miscellaneous	11,682	20,100	58%	8,869	132%
<b>Total Revenues</b>	<b>\$ 2,687,238</b>	<b>\$ 5,046,762</b>	<b>53%</b>	<b>\$ 2,684,347</b>	<b>100%</b>

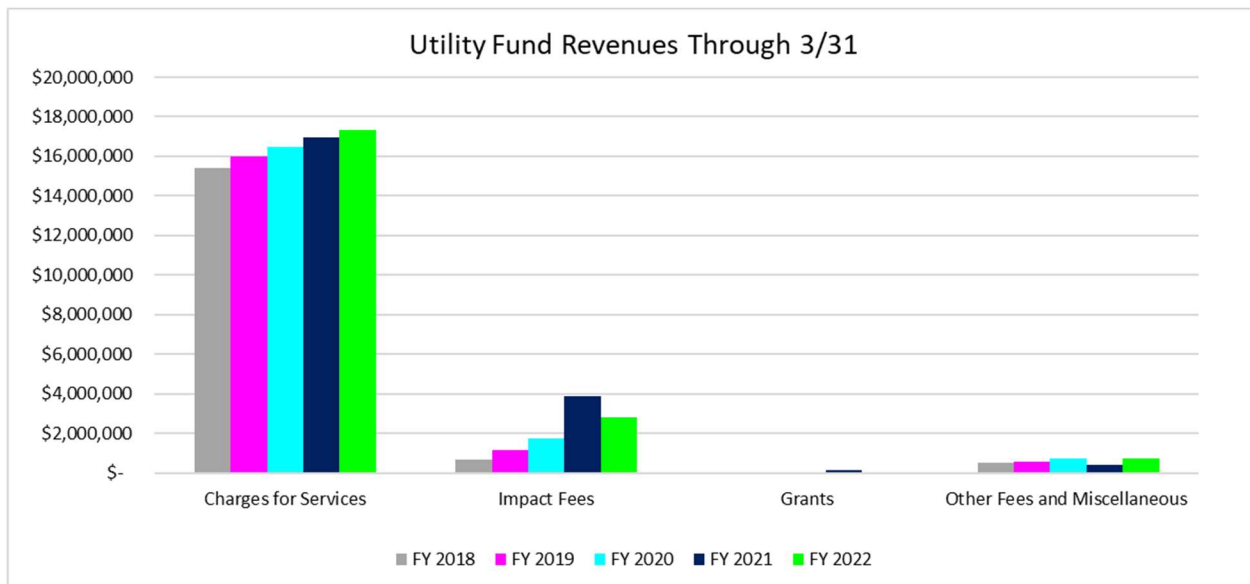




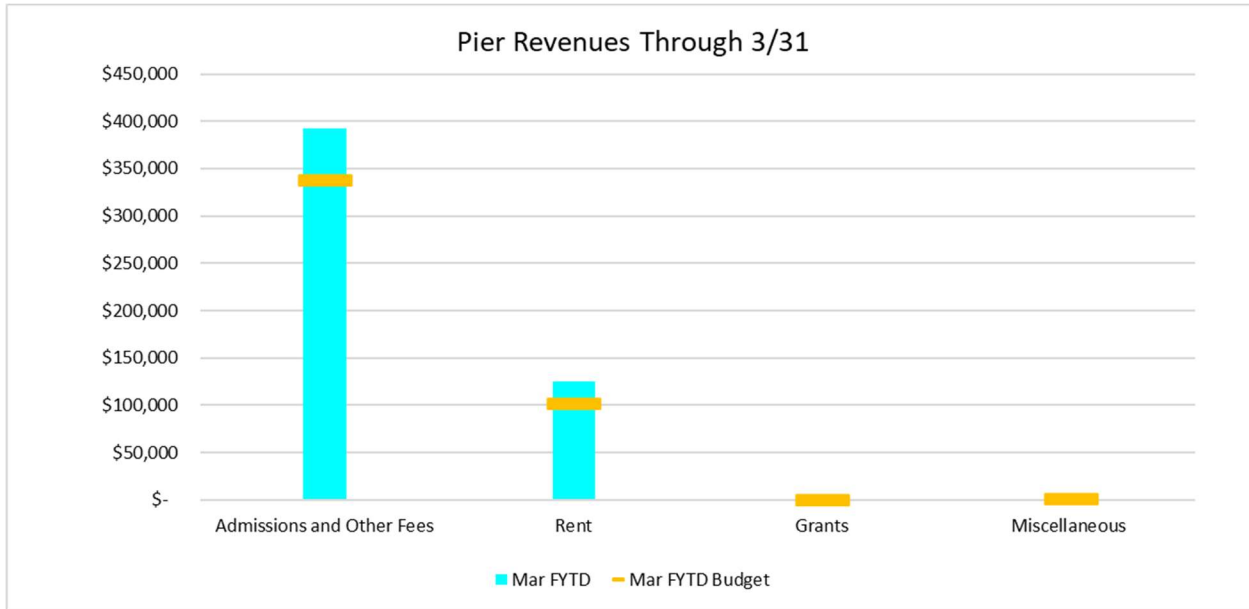
### Utility Fund Revenues Compared to Budget and Historical Comparison



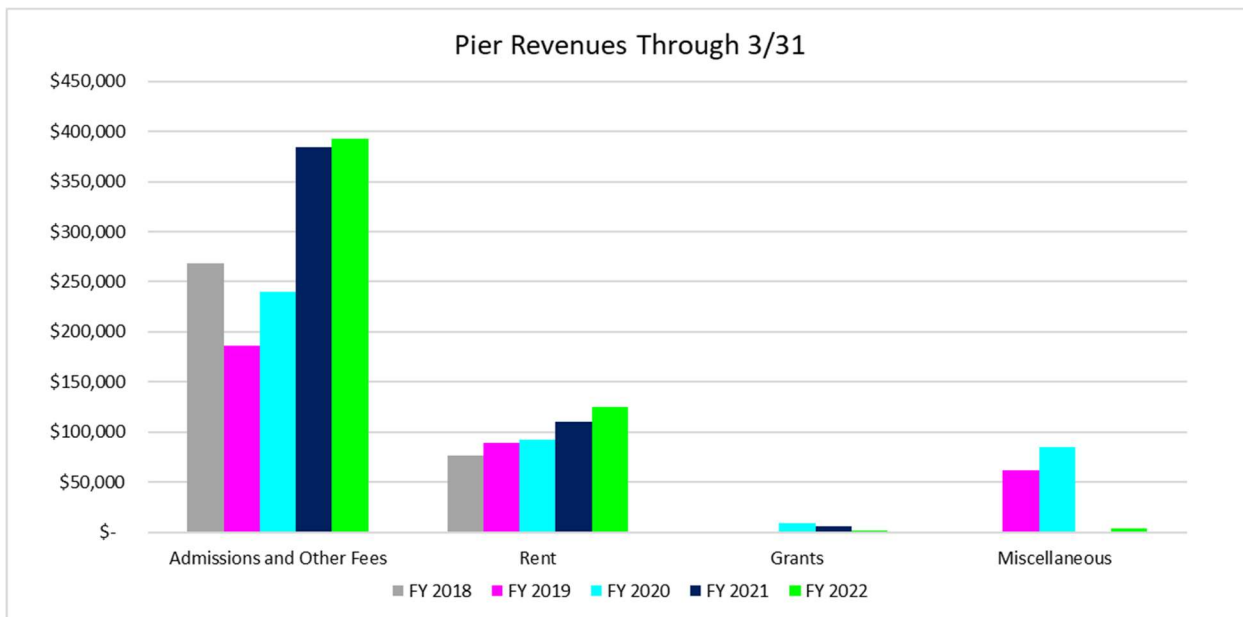
Utility Fund Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Charges for Services	\$ 17,335,553	\$ 34,121,150	51%	\$ 16,610,734	104%
Impact Fees	2,797,700	7,800,000	36%	3,781,991	74%
Grants	101	-	-	-	-
Other Fees and Miscellaneous	708,690	626,000	113%	329,909	215%
<b>Total Revenues</b>	<b>\$ 20,842,044</b>	<b>\$ 42,547,150</b>	<b>49%</b>	<b>\$ 20,722,634</b>	<b>101%</b>



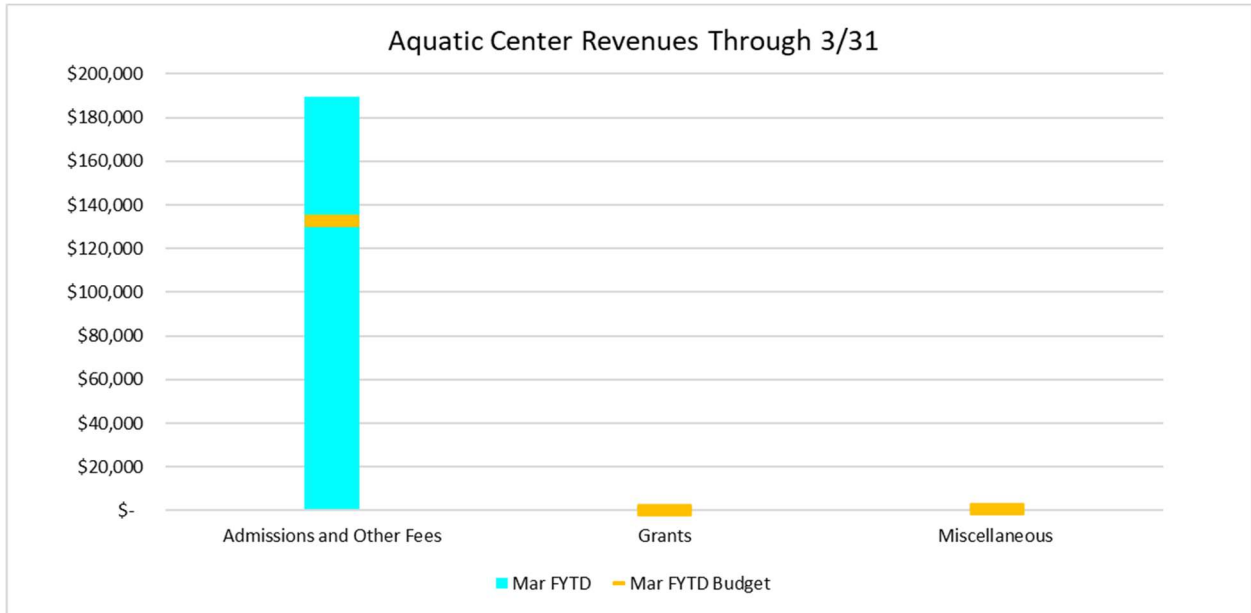
### Pier Fund Revenues Compared to Budget and Historical Comparison



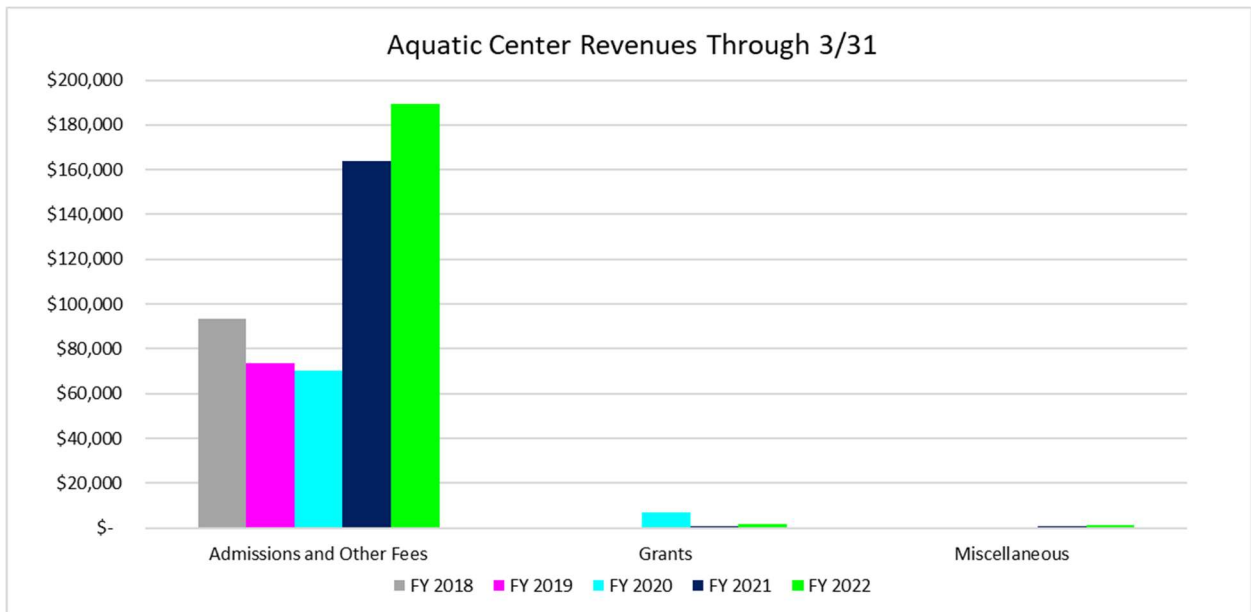
Pier Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Admissions and Other Fees	\$ 392,543	\$ 1,375,000	29%	\$ 337,079	116%
Rent	125,260	304,000	41%	101,021	124%
Grants	1,992	-	-	-	-
Miscellaneous	4,264	1,000	426%	452	943%
<b>Total Revenues</b>	<b>\$ 524,060</b>	<b>\$ 1,680,000</b>	<b>31%</b>	<b>\$ 438,551</b>	<b>119%</b>



### Aquatic Center Fund Revenues Compared to Budget and Historical Comparison

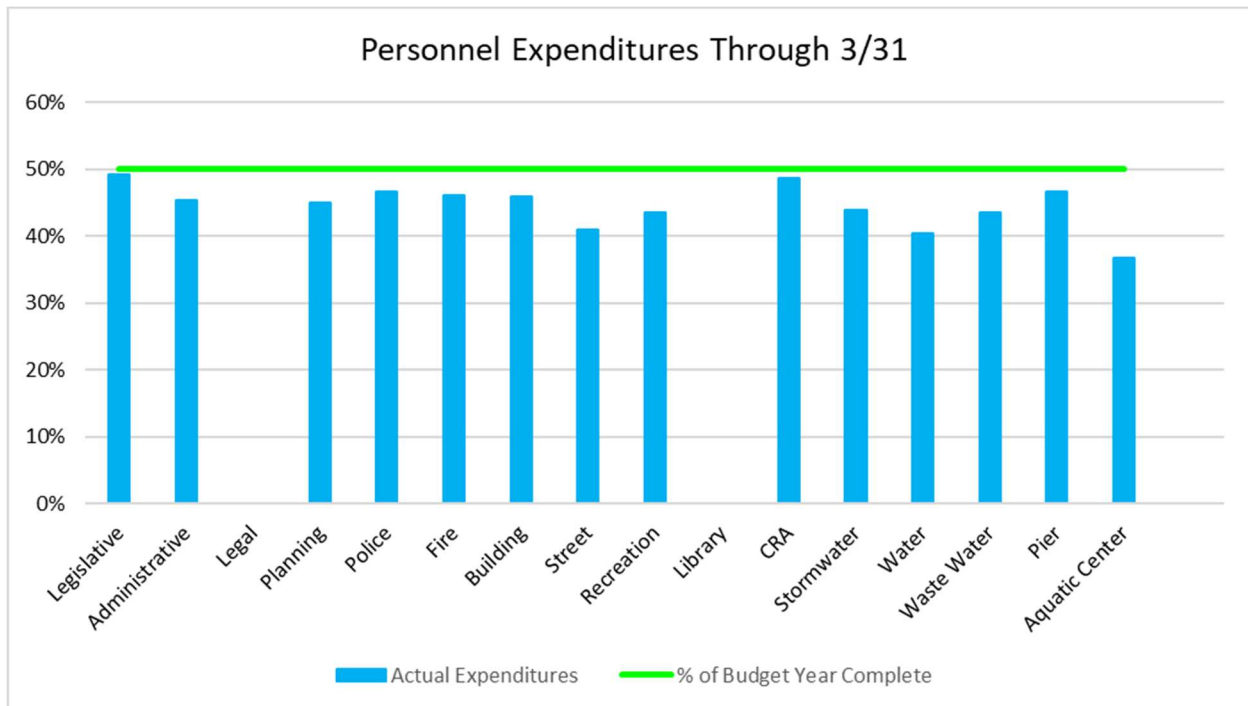


Aquatic Center Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Admissions and Other Fees	\$ 189,425	\$ 405,000	47%	\$ 132,561	143%
Grants	1,862	-	-	-	-
Miscellaneous	1,351	162,100	1%	615	220%
<b>Total Revenues</b>	<b>\$ 192,638</b>	<b>\$ 567,100</b>	<b>34%</b>	<b>\$ 133,177</b>	<b>145%</b>



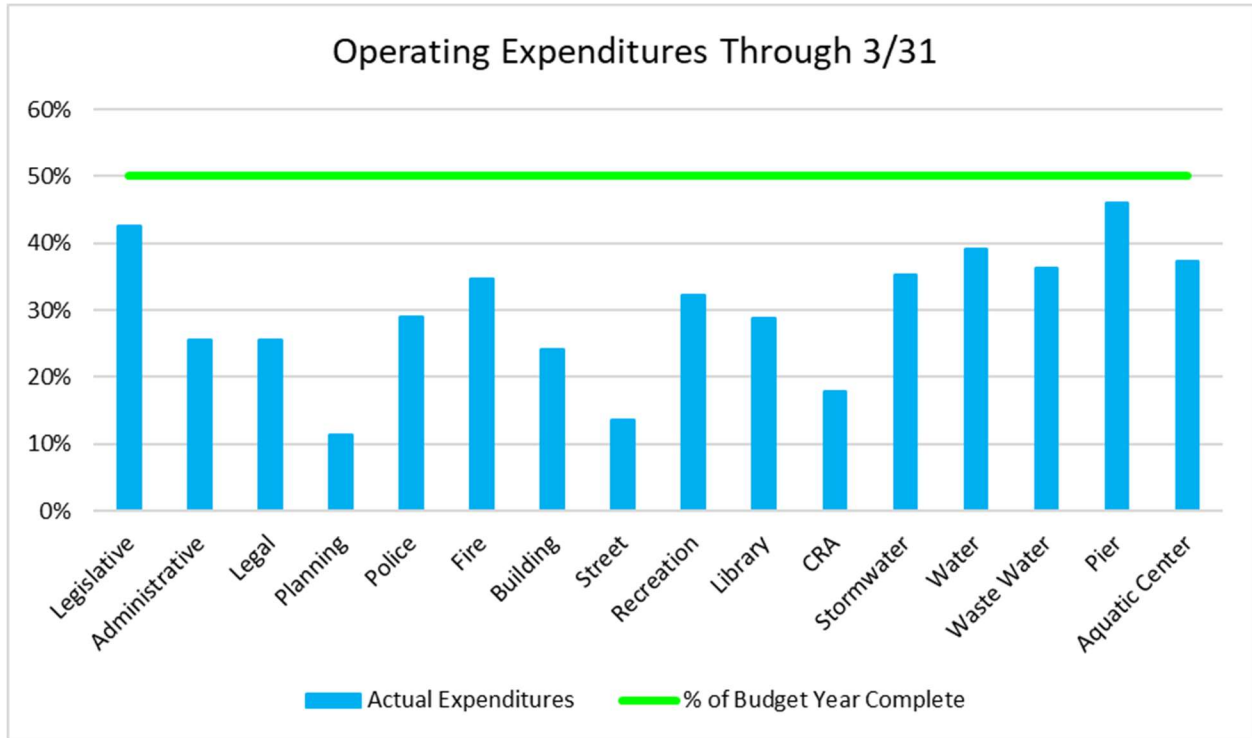
## Expenditures Analysis

### Personnel



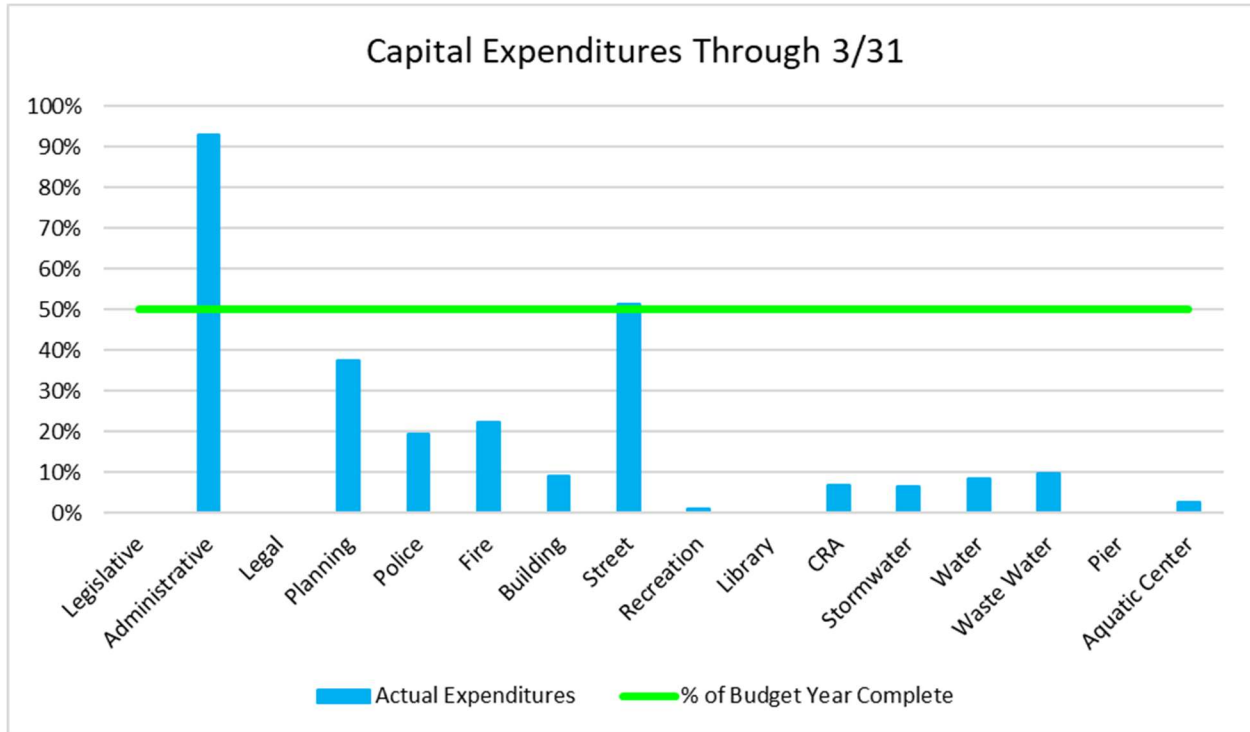
Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 101,531	\$ 206,100	49%
Administrative	914,833	2,018,120	45%
Legal	-	-	-
Planning	154,973	344,200	45%
Police	3,761,072	8,052,800	47%
Fire	2,908,118	6,314,530	46%
Building	511,908	1,117,140	46%
Street	477,740	1,164,040	41%
Recreation	823,825	1,892,140	44%
Library	-	-	-
CRA	208,220	428,240	49%
Stormwater	373,033	848,390	44%
Water	1,241,870	3,078,650	40%
Waste Water	1,737,333	3,987,700	44%
Pier	281,936	605,230	47%
Aquatic Center	222,360	603,890	37%
<b>Total</b>	<b>\$ 13,718,751</b>	<b>\$ 30,661,170</b>	<b>45%</b>

**Operating**



Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 86,918	\$ 204,300	43%
Administrative	358,735	1,403,400	26%
Legal	159,872	625,000	26%
Planning	19,295	169,000	11%
Police	903,329	3,116,637	29%
Fire	654,472	1,884,000	35%
Building	227,993	947,700	24%
Street	388,481	2,838,600	14%
Recreation	722,745	2,245,000	32%
Library	80,080	277,600	29%
CRA	306,243	1,715,640	18%
Stormwater	321,546	913,400	35%
Water	4,937,442	12,642,500	39%
Waste Water	1,865,814	5,136,500	36%
Pier	200,157	434,200	46%
Aquatic Center	180,784	483,100	37%
<b>Total</b>	<b>\$ 11,413,907</b>	<b>\$ 35,036,577</b>	<b>33%</b>

## Capital Outlay



Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ -	\$ -	-
Administrative	7,434	8,000	93%
Legal	-	-	-
Planning	749	2,000	37%
Police	507,551	2,611,528	19%
Fire	917,649	4,093,374	22%
Building	4,464	48,200	9%
Street	1,472,086	2,874,500	51%
Recreation	32,716	2,910,255	1%
Library	-	-	-
CRA	2,712,198	38,728,500	7%
Stormwater	349,111	5,458,000	6%
Water	1,193,641	14,173,000	8%
Waste Water	2,457,084	24,888,200	10%
Pier	-	46,600	0%
Aquatic Center	7,869	313,200	3%
<b>Total</b>	<b>\$ 9,662,552</b>	<b>\$ 96,155,357</b>	<b>10%</b>

Capital expenditures do not occur ratably throughout the year. Based upon a review of actual capital expenditures, budgeted amounts for all departments appear to be realistic.