

QUARTERLY FINANCIAL MONITORING REPORT

FY 2023 Q2

CITY OF PANAMA CITY BEACH



City of Panama City Beach



May 9, 2023

TO: Mayor, City Council, Drew Whitman, and Holly White
FROM: Debra Gibson, Finance Director
RE: FY 2023 2nd Quarter Financial Monitoring Report

I am pleased to submit for City Council review the City of Panama City Beach's FY 2023 2nd Quarter Financial Monitoring Report. Overall, actual revenues exceed budgeted revenues by 9%, and expenditures are as projected when compared to budget.

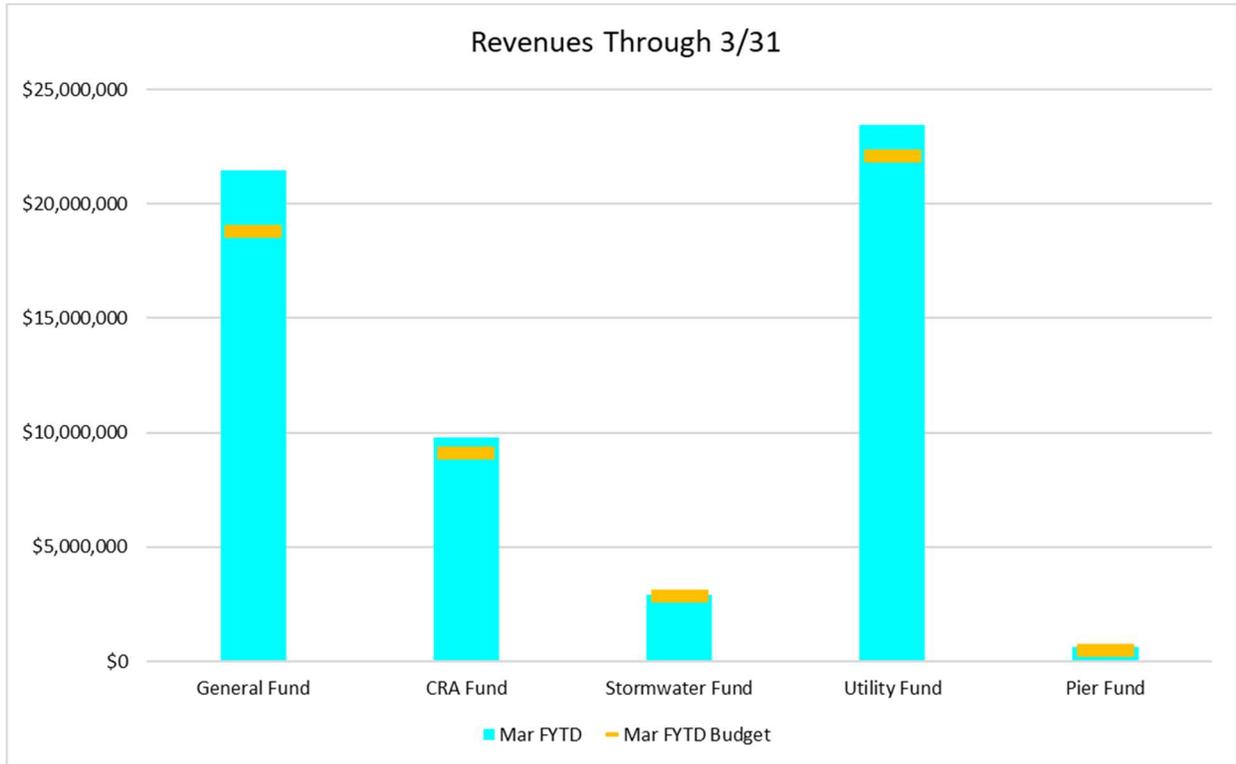
The following legend is used throughout this report:

Revenues	Expenditures	
Exceed budget by > 5%	Below budget by > 5%	Positive
Exceed budget by < 5%	Below budget by < 5%	Normal
Below budget by < 5%	Exceed budget by < 5%	Warning
Below budget by > 5%	Exceed budget by > 5%	Negative

Please note that all numbers in this report are unaudited and are subject to change.

Revenues Dashboard

The following charts compare the actual FY 2023 March FYTD revenues to both the annual budget and an approximated March FYTD budget. Because many of the City’s revenue streams are not level throughout the year, the average seasonality from the first half of the most recent five fiscal years has been applied to the annual budget to use as a benchmark for comparing the actual March FYTD revenues.

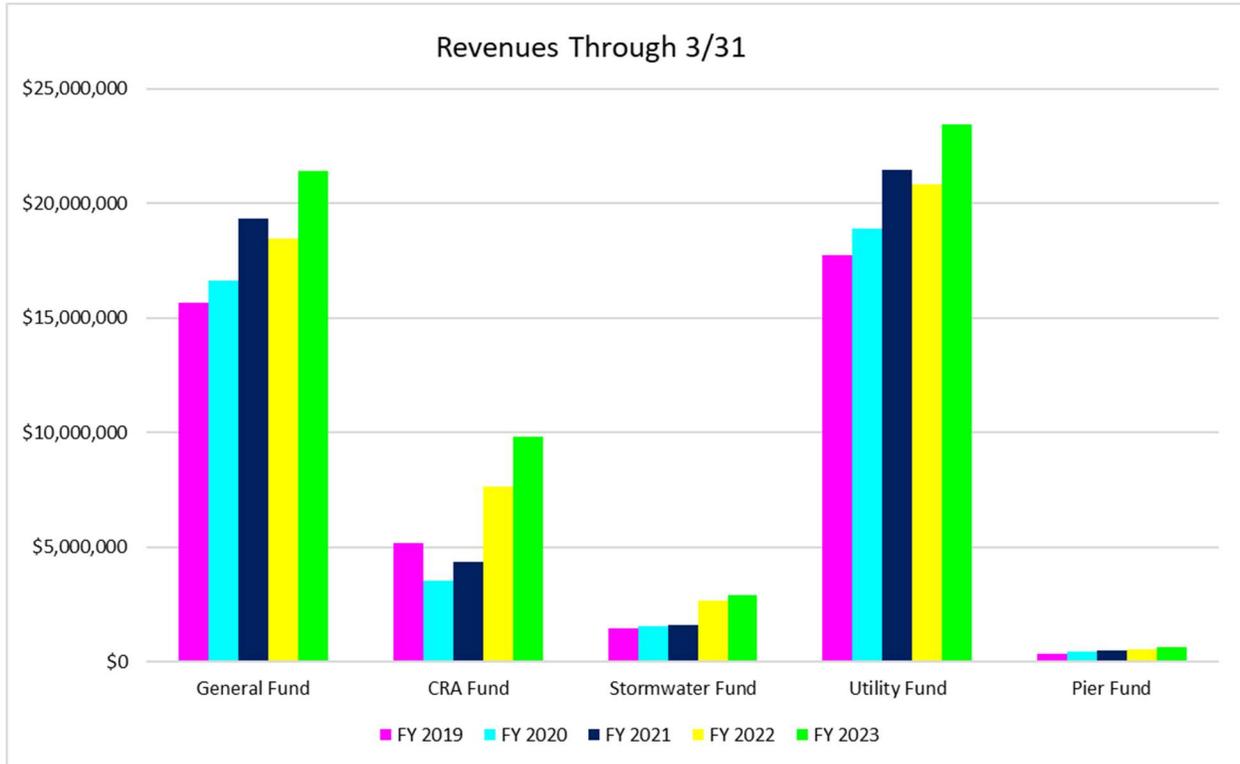


	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
General Fund	\$ 21,442,378	\$ 53,464,139	40%	\$ 18,809,503	114%
CRA Fund	9,807,169	34,149,120	29%	9,093,127	108%
Stormwater Fund	2,917,493	6,435,200	45%	2,858,587	102%
Utility Fund	23,453,443	44,830,100	52%	22,082,752	106%
Pier Fund	637,720	1,849,000	34%	485,803	131%
Aquatic Center Fund ⁽¹⁾	192,390	435,100	44%	177,067	109%
Total Revenues	\$ 58,450,593	\$ 141,162,659	41%	\$ 53,506,839	109%

(1) The Aquatic Center Fund is not included in the above bar chart because its revenues are not great enough to be visible in this graphical representation.

Historical Revenues

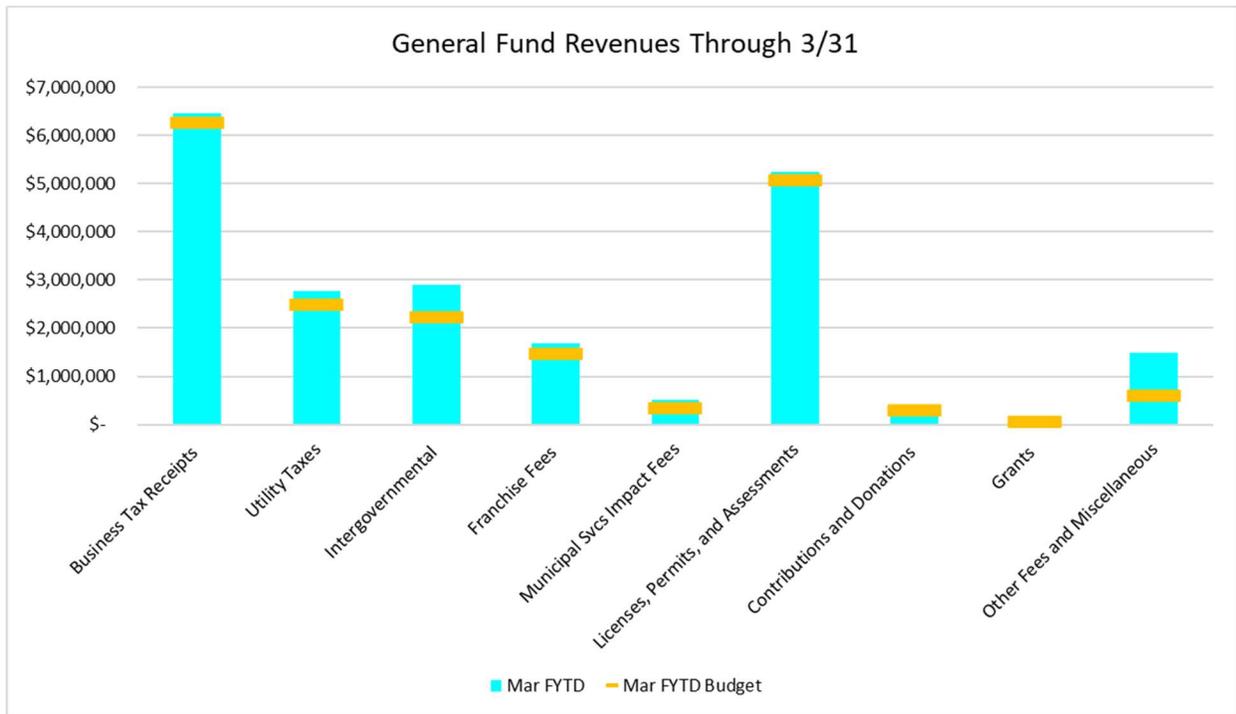
The following charts compare the FY 2023 March FYTD revenues to historical March FYTD revenues.



	Revenues Through 3/31					% Change Over Prior Year
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
General Fund	\$ 15,652,756	\$ 16,635,994	\$ 19,332,376	\$ 18,455,792	\$ 21,442,378	16%
CRA Fund	5,181,145	3,532,727	4,387,699	7,653,915	9,807,169	28%
Stormwater Fund	1,464,532	1,577,298	1,626,144	2,687,238	2,917,493	9%
Utility Fund	17,742,503	18,913,326	21,447,264	20,840,085	23,453,443	13%
Pier Fund	336,661	427,026	500,751	524,060	637,720	22%
Aquatic Center Fund ⁽¹⁾	73,338	77,214	165,565	192,638	192,390	0%
Total Revenues	\$ 40,450,935	\$ 41,163,585	\$ 47,459,799	\$ 50,353,729	\$ 58,450,593	16%

(1) The Aquatic Center Fund is not included in the above bar chart because its revenues are not great enough to be visible in this graphical representation.

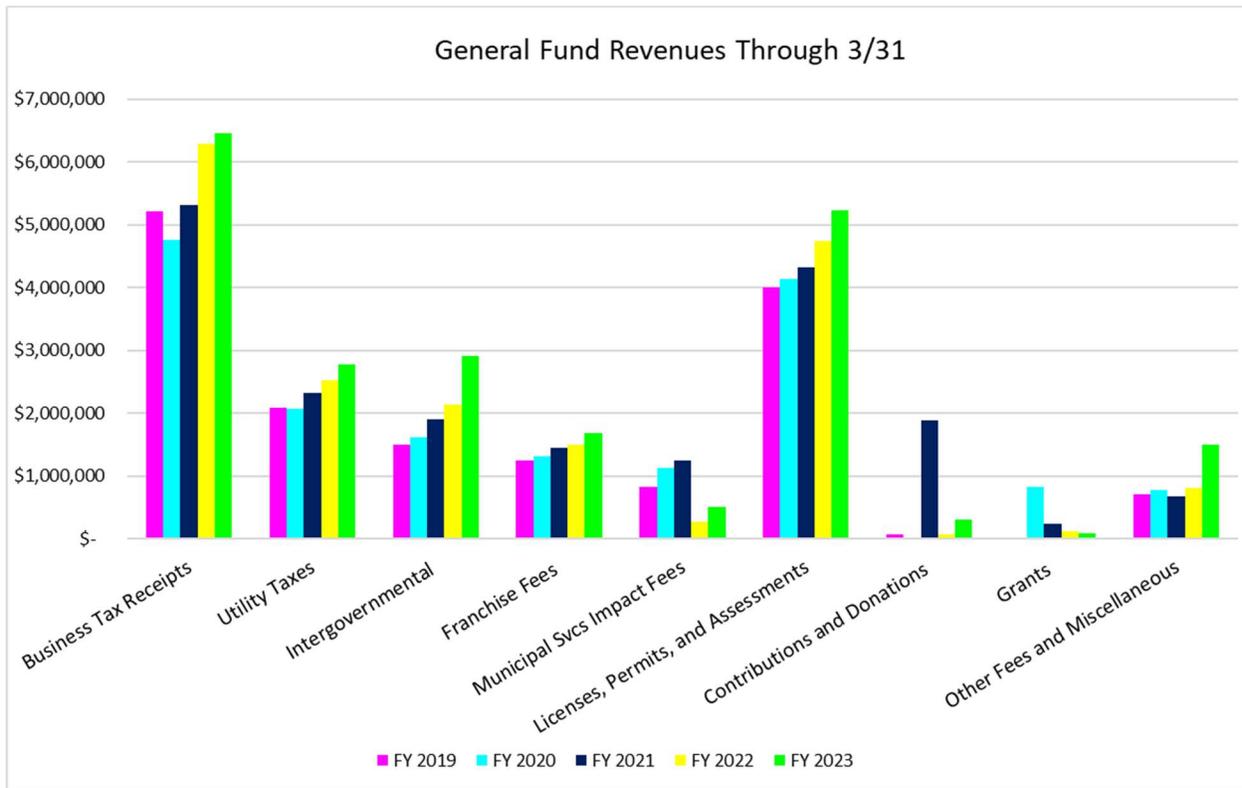
General Fund Revenues Compared to Budget



General Fund Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Business Tax Receipts	\$ 6,456,309	\$ 17,613,000	37%	\$ 6,271,708	103%
Utility Taxes	2,778,821	5,392,000	52%	2,480,768	112%
Intergovernmental	2,908,567	4,980,000	58%	2,224,317	131%
Franchise Fees	1,684,417	3,210,000	52%	1,463,127	115%
Municipal Svcs Impact Fees	503,644	658,000	77%	329,000	153%
Licenses, Permits, and Assessments	5,237,244	5,916,500	89%	5,078,266	103%
Contributions and Donations	297,736	1,843,100	16%	297,097	100%
Grants	85,033	12,456,239	1%	65,018	131%
Other Fees and Miscellaneous	1,490,607	1,395,300	107%	600,201	248%
Total Revenues	\$ 21,442,378	\$ 53,464,139	40%	\$ 18,809,503	114%

See Exhibit I for a complete listing of other fees and miscellaneous revenues.

General Fund Revenues Historical Comparison

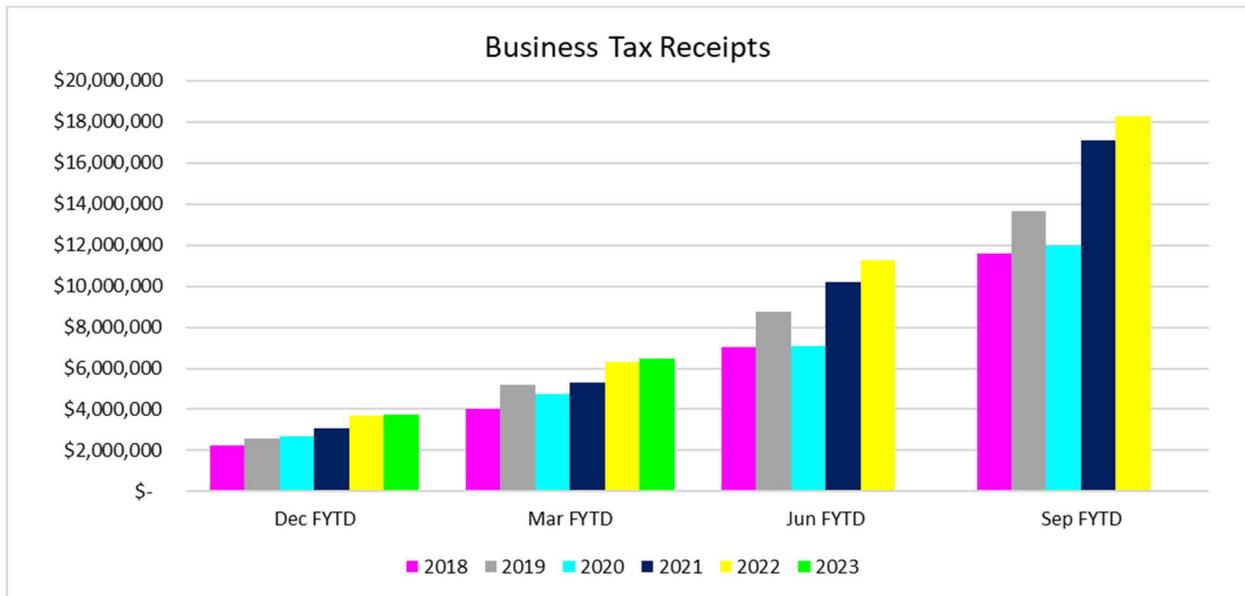


General Fund Revenues	Revenues Through 3/31					% Change Over Prior Year
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	
Business Tax Receipts	\$ 5,212,497	\$ 4,757,926	\$ 5,311,115	\$ 6,292,113	\$ 6,456,309	3%
Utility Taxes	2,084,984	2,064,777	2,317,907	2,523,521	2,778,821	10%
Intergovernmental	1,504,417	1,622,233	1,899,804	2,137,801	2,908,567	36%
Franchise Fees	1,240,609	1,307,680	1,447,532	1,491,370	1,684,417	13%
Municipal Svcs Impact Fees	826,682	1,128,342	1,246,744	265,394	503,644	90%
Licenses, Permits, and Assessments	4,010,304	4,144,959	4,315,434	4,748,123	5,237,244	10%
Contributions and Donations	63,497	16,891	1,885,965	70,085	297,736	325%
Grants	7,832	825,003	237,322	114,080	85,033	-25%
Other Fees and Miscellaneous	701,935	768,184	670,553	813,305	1,490,607	83%
Total Revenues	\$ 15,652,756	\$ 16,635,994	\$ 19,332,376	\$ 18,455,792	\$ 21,442,378	16%

See Exhibit I for a complete listing of other fees and miscellaneous revenues.

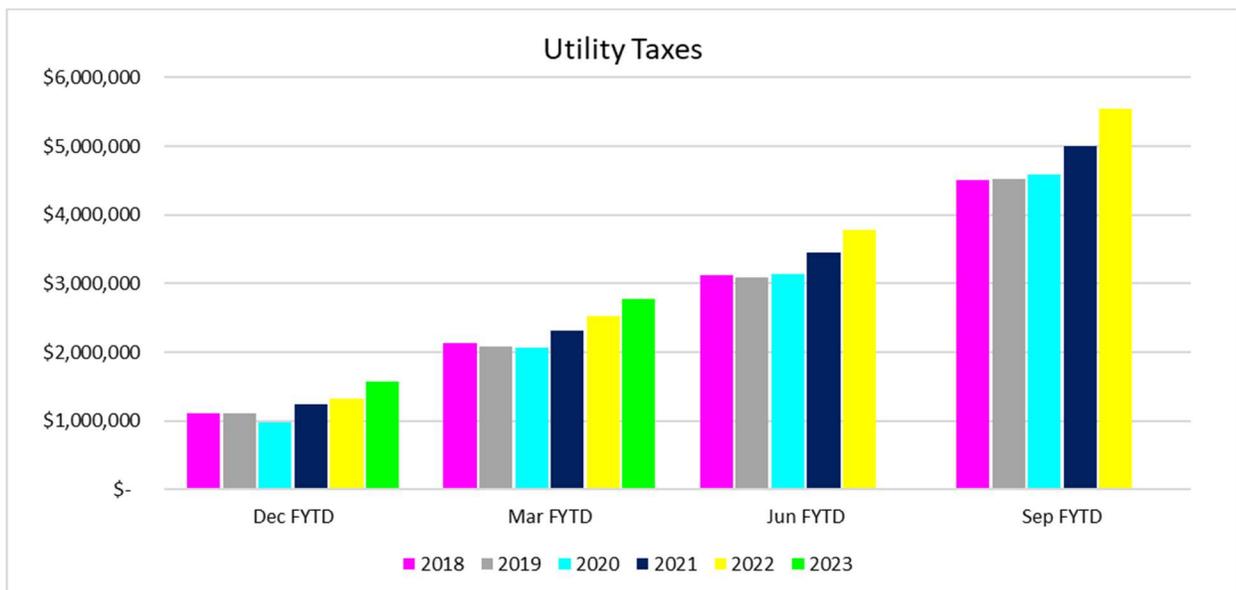
General Fund Revenues Analysis

Business Tax Receipts



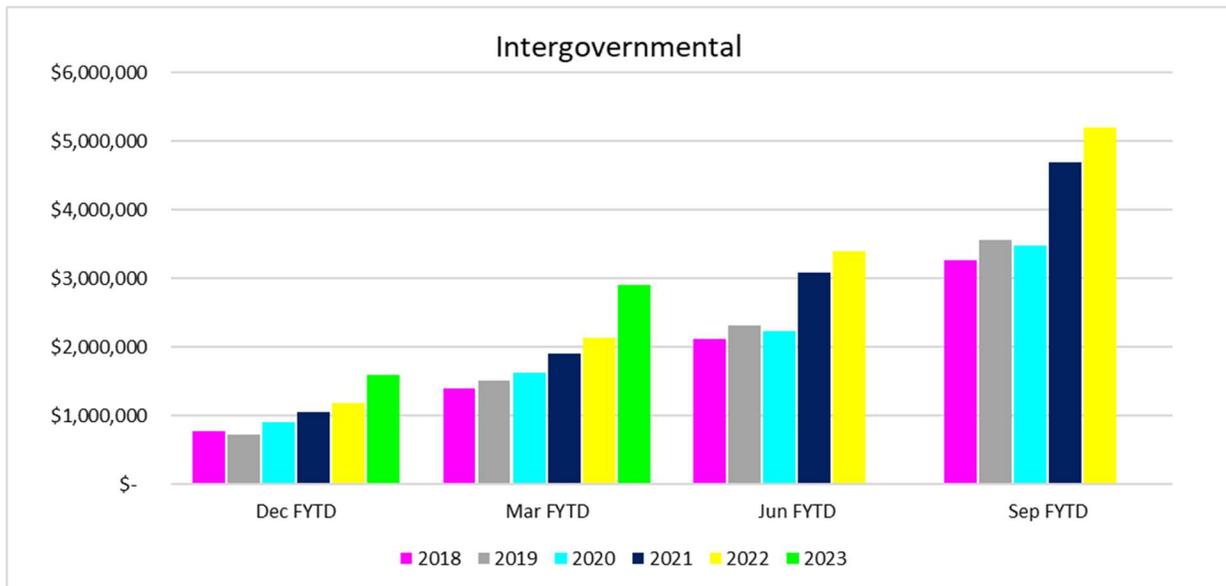
Business tax receipts are the General Fund's largest revenue source, representing 33% of the FY 2023 General Fund revenues budget. This important revenue source has continued to grow and is up 3% over FY 2022. Historically, 36% of annual business tax receipts are received in the first half of the year. Actual FY 2023 business tax receipts through March are \$6.5 million, or 37% of the \$17.6 million FY 2023 annual budget.

Utility Taxes



Utility taxes represent 10% of the FY 2023 General Fund revenues budget. Revenues are generated from electricity, natural gas, and communication services operated by third-party providers within the City. Revenues vary according to weather conditions, consumer behavior, and utility rates. This revenue stream has continued to grow and is up 10% over FY 2022. Historically, 46% of annual utility taxes are received in the first half of the year. Actual FY 2023 utility taxes through March are \$2.8 million, or 52% of the \$5.4 million FY 2023 annual budget.

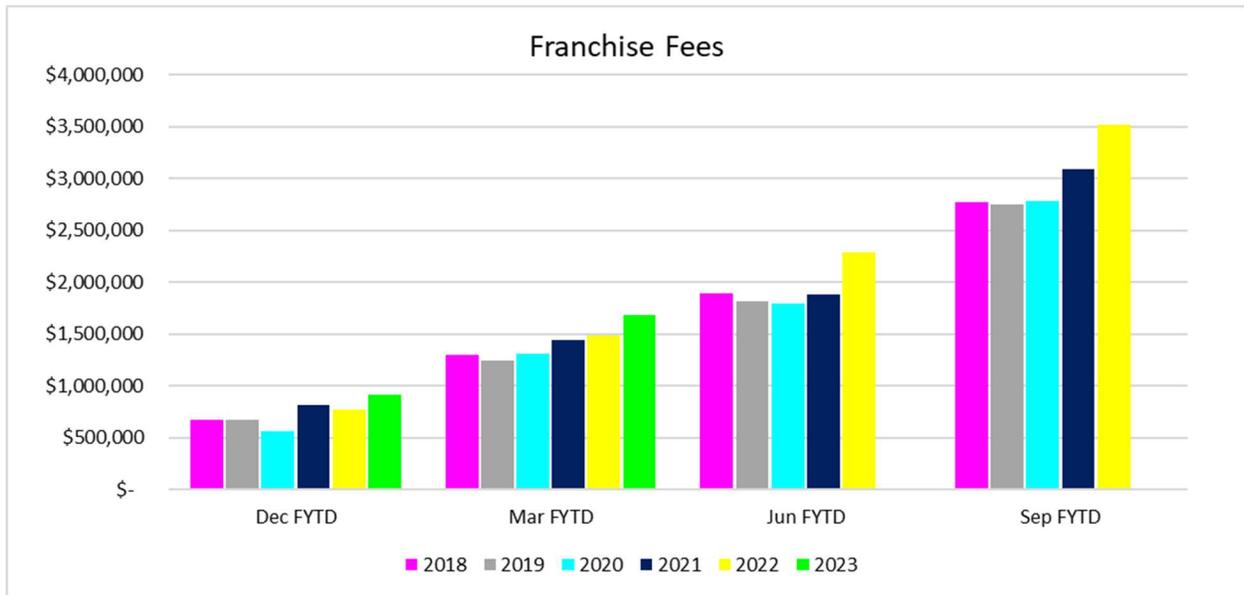
Intergovernmental



Intergovernmental revenues make up 9% of the FY 2023 General Fund revenues budget. The major components of this category are revenues from the half-cent sales tax and local discretionary half-cent sales surtax. Other revenues included are local option fuel tax, state revenue sharing, State of Florida maintenance contract for streetlights, alcoholic beverage licenses, mobile home licenses, and fuel tax refunds.

March FYTD intergovernmental revenues are up 36% over FY 2022. Historically, 45% of annual intergovernmental revenues are received in the first half of the year. Actual FY 2023 intergovernmental revenues through March are \$2.9 million, or 58% of the \$5 million FY 2023 annual budget.

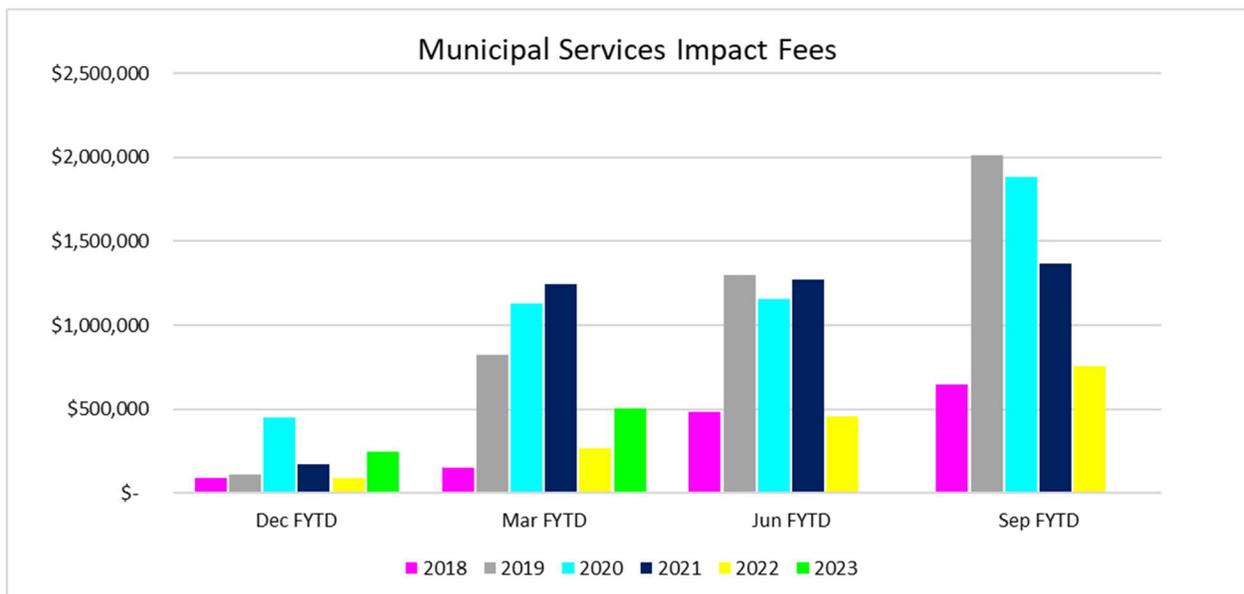
Franchise Fees



Franchise fees represent 6% of the FY 2023 General Fund revenues budget. Revenues are generated from franchise rights granted to third-party providers for the privilege of construction upon and operating within the right of ways owned by the City. The fee is a percentage of the third-party provider’s gross revenues, which vary according to weather conditions, consumer behavior, and utility rates.

March FYTD franchise fees are up 13% over FY 2022. Historically, 46% of annual franchise fees are received in the first half of the year. Actual FY 2023 franchise fees through March are \$1.7 million, or 52% of the \$3.2 million FY 2023 annual budget.

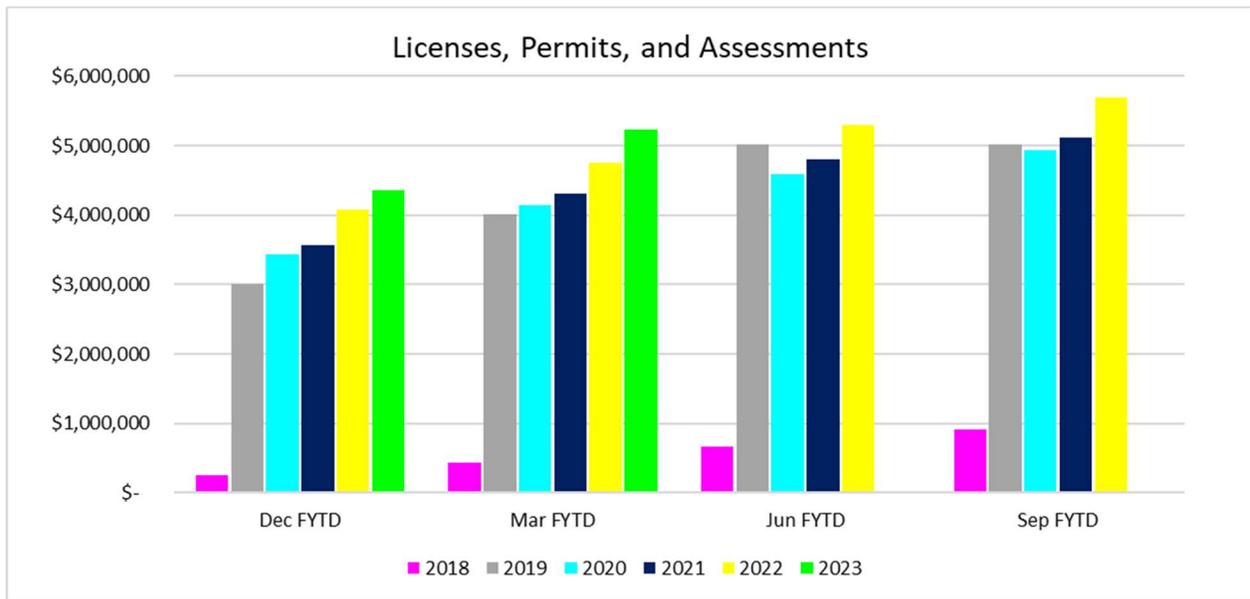
Municipal Services Impact Fees



Municipal services impact fees represent 1% of the FY 2023 General Fund revenues budget. Impact fees are charged on new development to help fund the needed expansion of offsite capital improvements and are restricted for such use. Impact fees are collected in the following four areas: police, fire, recreation, and library.

March FYTD impact fees are \$500 thousand, or 77% of the \$650 thousand FY 2023 annual budget. These revenues fluctuate from year to year.

Licenses, Permits, and Assessments

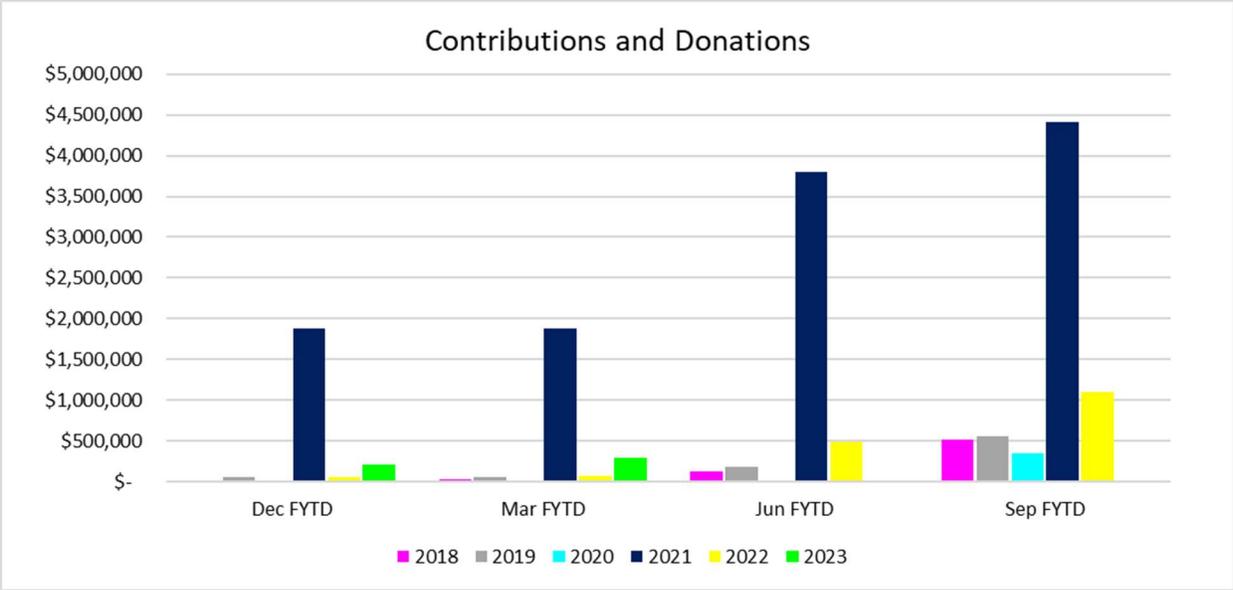


Licenses, permits, and assessments represent 11% of the FY 2023 General Fund revenues budget. The major components of this category are fire rescue assessments and building permits. The City first imposed the fire rescue assessment in FY 2019.

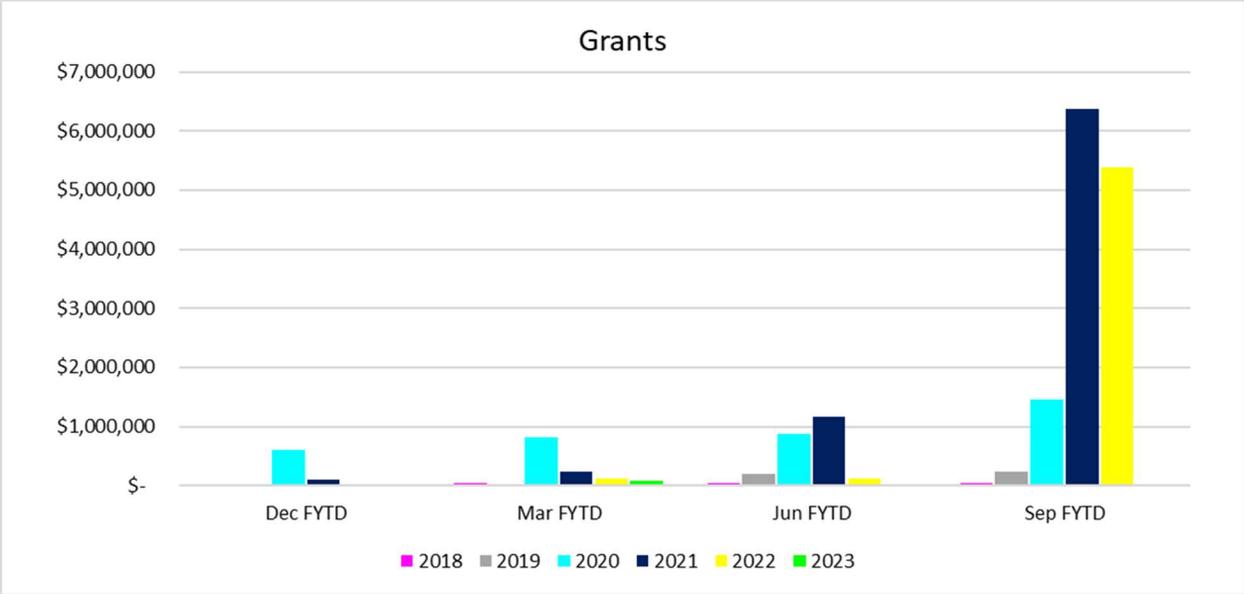
March FYTD licenses, permits, and assessments are up 10% over FY 2022. Historically, 86% of annual licenses, permits, and assessments are received in the first half of the year. Actual FY 2023 licenses, permits, and assessments through March are \$5.2 million, or 89% of the \$5.9 million FY 2023 annual budget.

Contributions and Donations

Contributions and donations represent 3% of the FY 2023 General Fund revenues budget. This category is primarily comprised of contributions from the TDC for the lifeguard program and public safety, and CVB tournament subsidies. Historically, 16% of annual contributions and donations are received in the first half of the year. Actual FY 2023 contributions and donations through March are \$300 thousand, or 16% of the \$1.8 million FY 2023 annual budget.

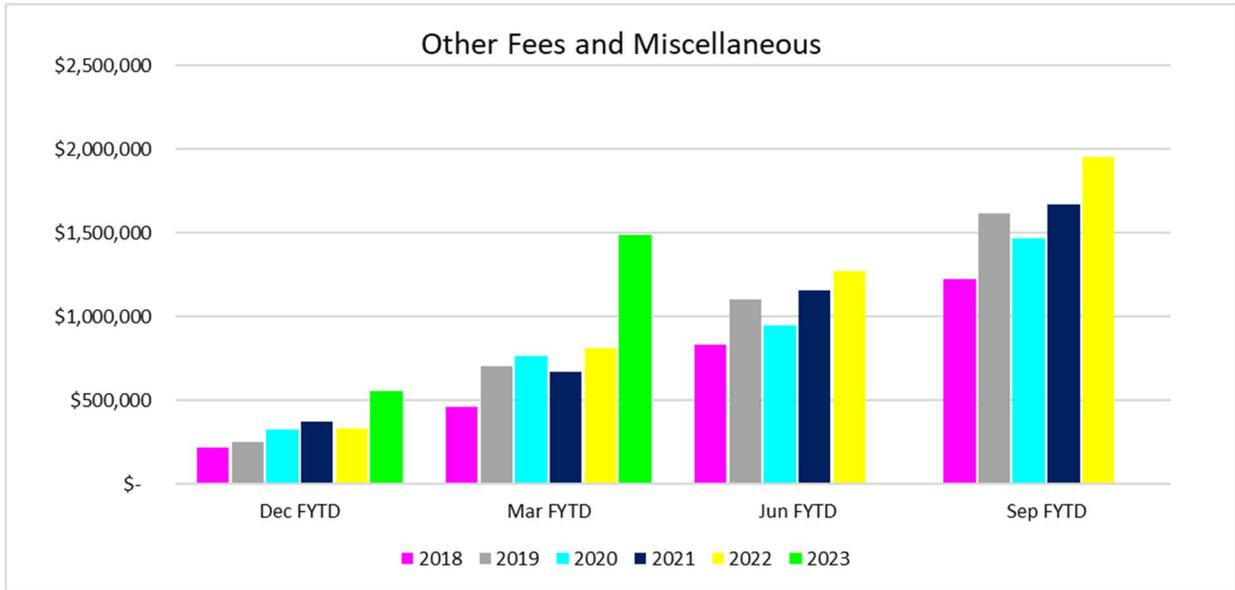


Grants



Grants represent 23% of the FY 2023 General Fund revenues budget and include a \$4.4 million HMGP grant for the Frank Brown Park safe room, a \$3.6 million state appropriation for Fire Station #32, a \$2.6 million state grant for the extension of Gayle’s Trails, a \$600 thousand state grant for the fire training tower, a \$600 thousand HMGP grant for the police substation, and a \$400 thousand HMGP grant for the Public Works safe room. The City expects to receive the grant funds later in FY 2023.

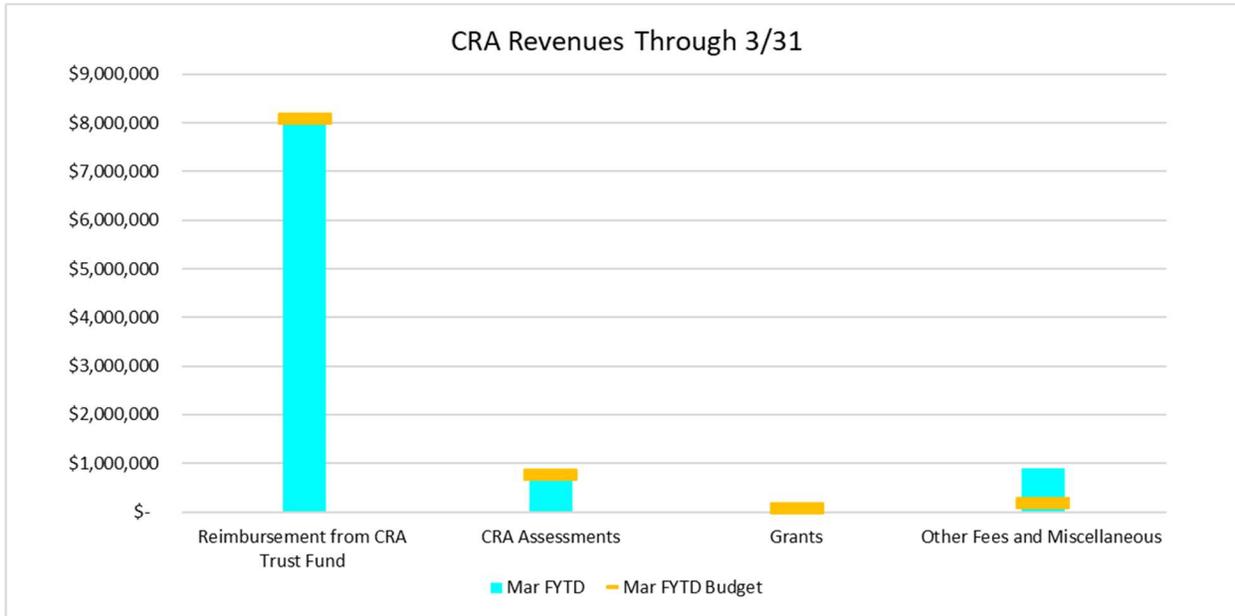
Other Fees and Miscellaneous



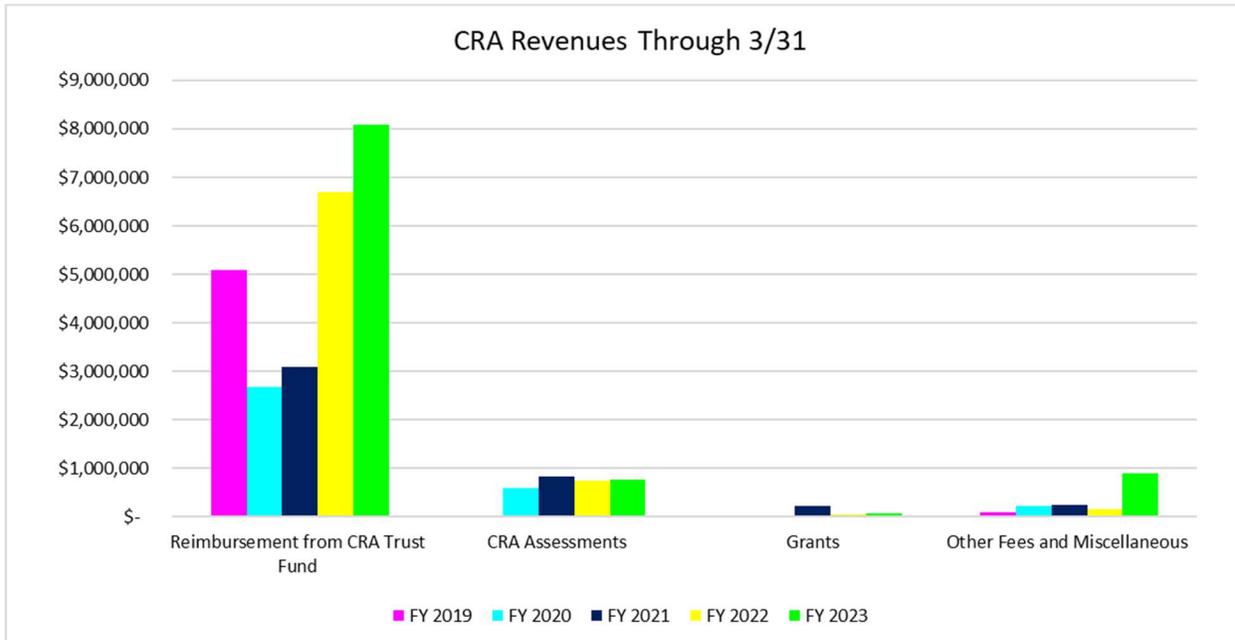
Other fees and miscellaneous revenues represent 3% of the FY 2023 General Fund revenues budget. The major components of this category are athletic registration fees, facility rental fees, fire inspection fees, plan review fees, and interest earnings. See Exhibit I for a complete listing.

Actual FY 2023 other fees and miscellaneous revenues through March are \$1.5 million, up substantially over budget and FY 2022 due to strong interest earnings.

CRA Revenues Compared to Budget and Historical Comparison

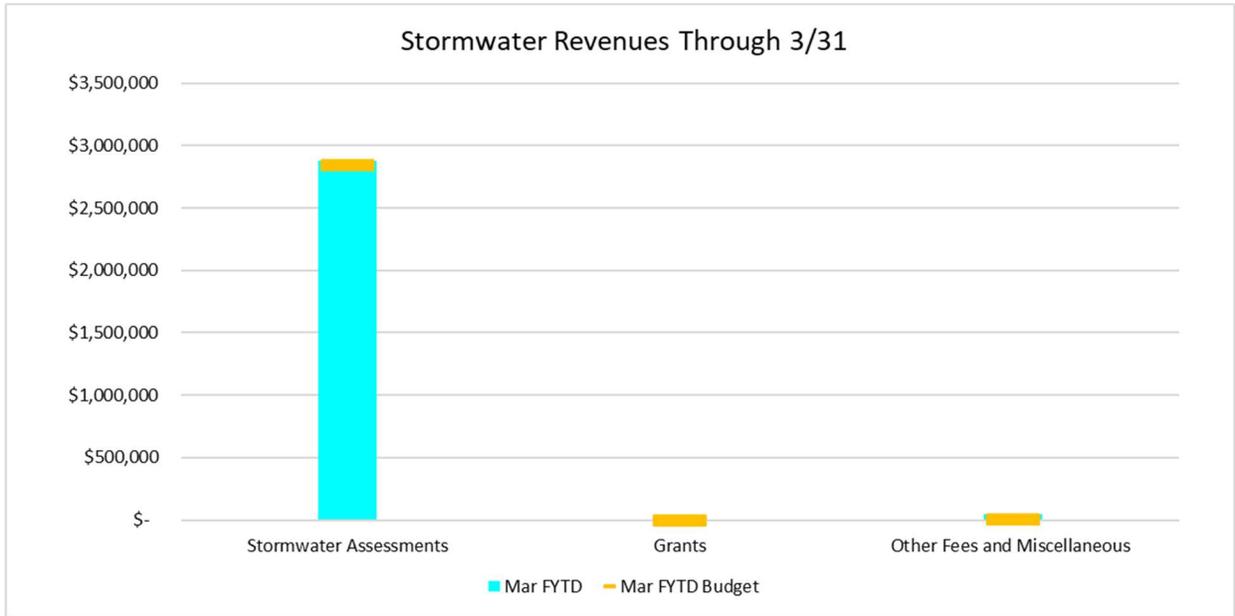


CRA Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Reimbursement from CRA Trust Fund	\$ 8,080,458	\$ 15,872,900	51%	\$ 8,081,935	100%
CRA Assessments	764,620	820,000	93%	756,744	101%
Grants	74,951	15,956,820	0%	74,951	100%
Other Fees and Miscellaneous	887,140	1,499,400	59%	179,497	494%
Total Revenues	\$ 9,807,169	\$ 34,149,120	29%	\$ 9,093,127	108%

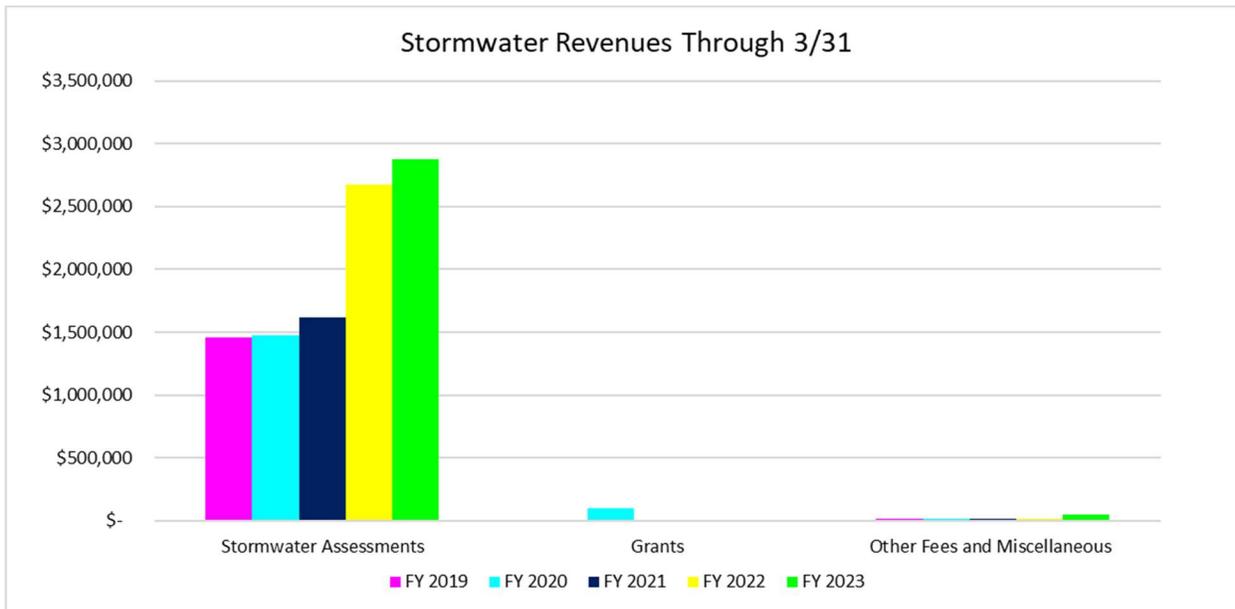


Other fees and miscellaneous revenues are up substantially over budget and FY 2022 due to strong interest earnings.

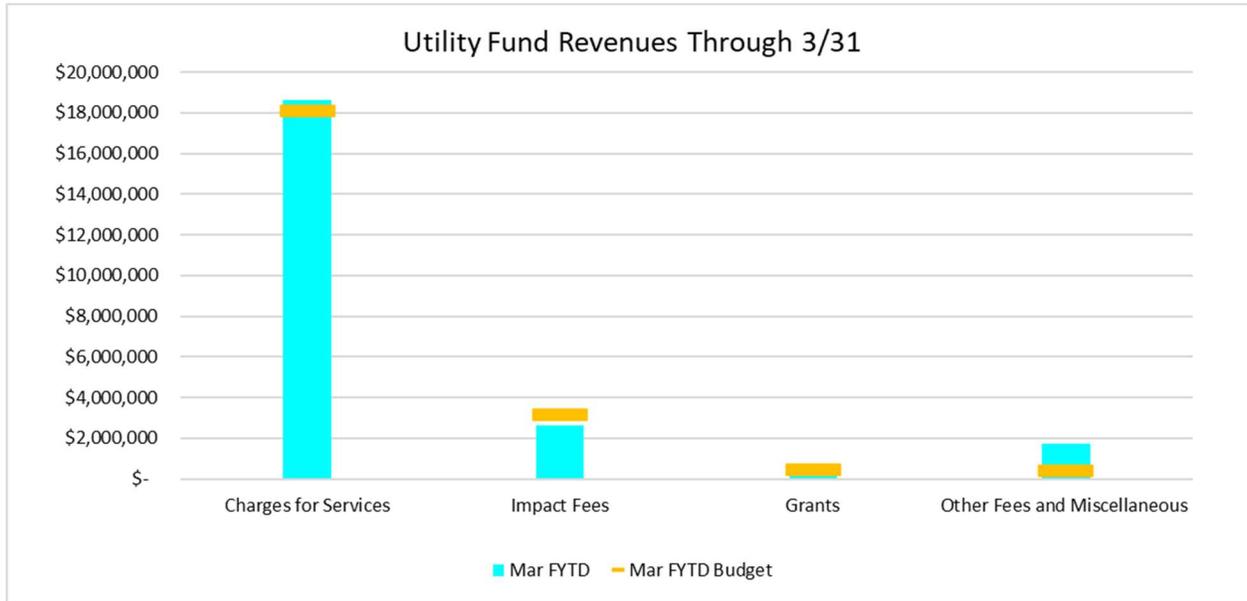
Stormwater Revenues Compared to Budget and Historical Comparison



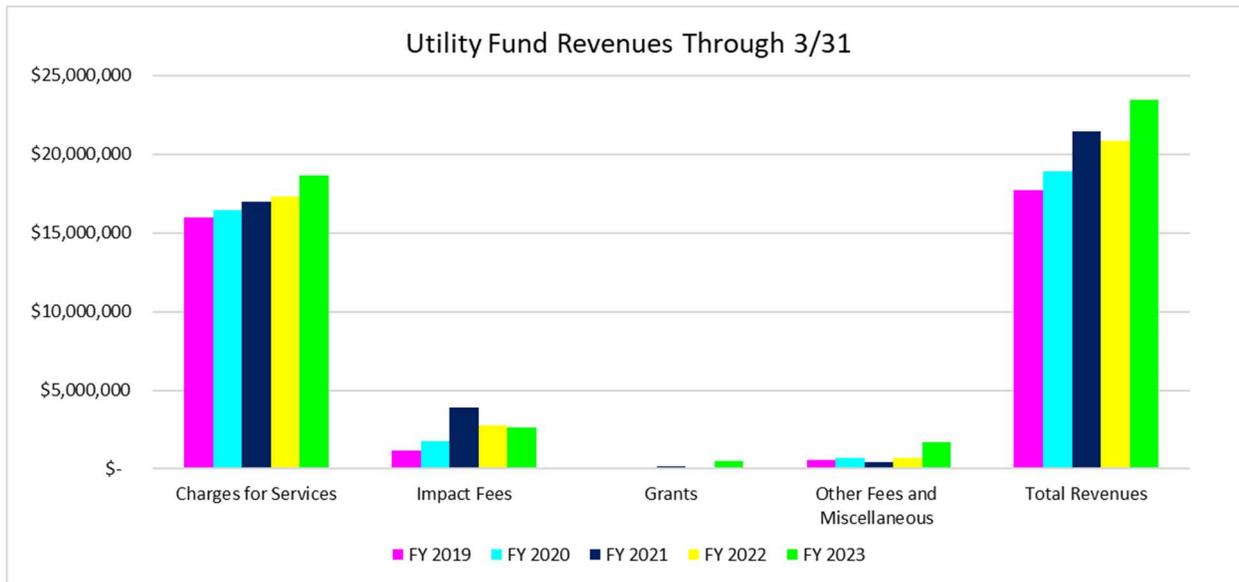
Stormwater Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Stormwater Assessments	\$ 2,874,538	\$ 3,085,000	93%	\$ 2,846,212	101%
Grants	\$ -	\$ 3,325,000	0%	\$ -	-
Other Fees and Miscellaneous	42,955	25,200	170%	12,375	347%
Total Revenues	\$ 2,917,493	\$ 6,435,200	45%	\$ 2,858,587	102%



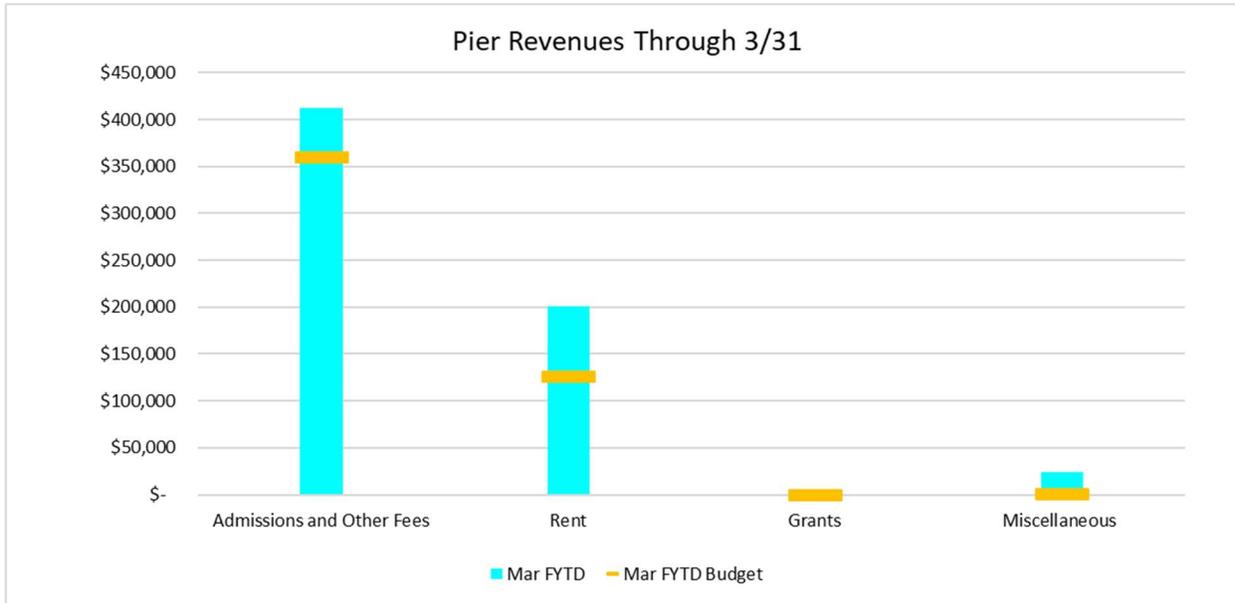
Utility Fund Revenues Compared to Budget and Historical Comparison



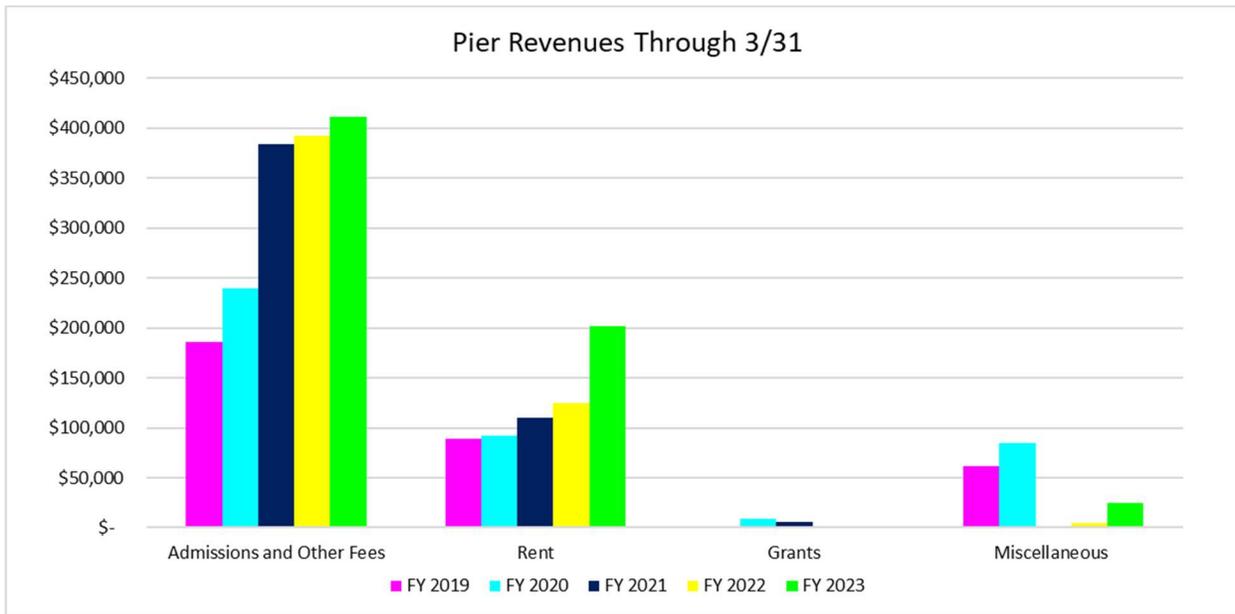
Utility Fund Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Charges for Services	\$ 18,628,347	\$ 37,291,100	50%	\$ 18,087,305	103%
Impact Fees	2,606,808	6,283,000	41%	3,141,500	83%
Grants	504,962	456,000	111%	456,000	111%
Other Fees and Miscellaneous	1,713,326	800,000	214%	397,947	431%
Total Revenues	\$ 23,453,443	\$ 44,830,100	52%	\$ 22,082,752	106%



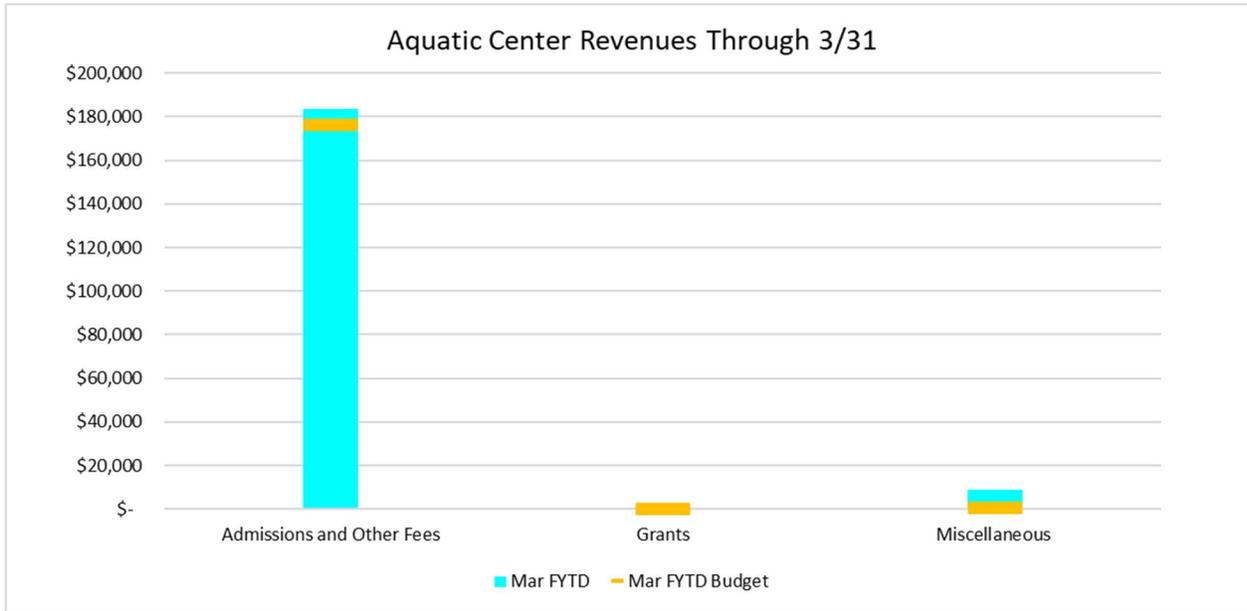
Pier Fund Revenues Compared to Budget and Historical Comparison



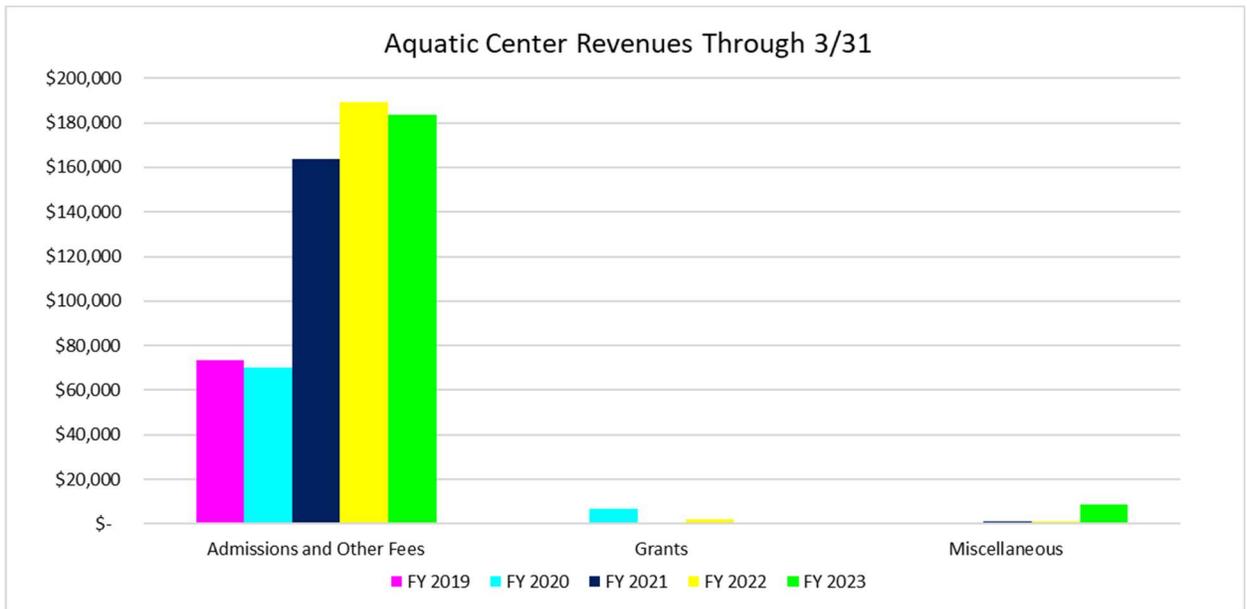
Pier Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Admissions and Other Fees	\$ 412,029	\$ 1,443,000	29%	\$ 359,544	115%
Rent	201,316	404,000	50%	125,470	160%
Grants	-	-	-	-	-
Miscellaneous	24,375	2,000	1219%	790	3087%
Total Revenues	\$ 637,720	\$ 1,849,000	34%	\$ 485,803	131%



Aquatic Center Fund Revenues Compared to Budget and Historical Comparison

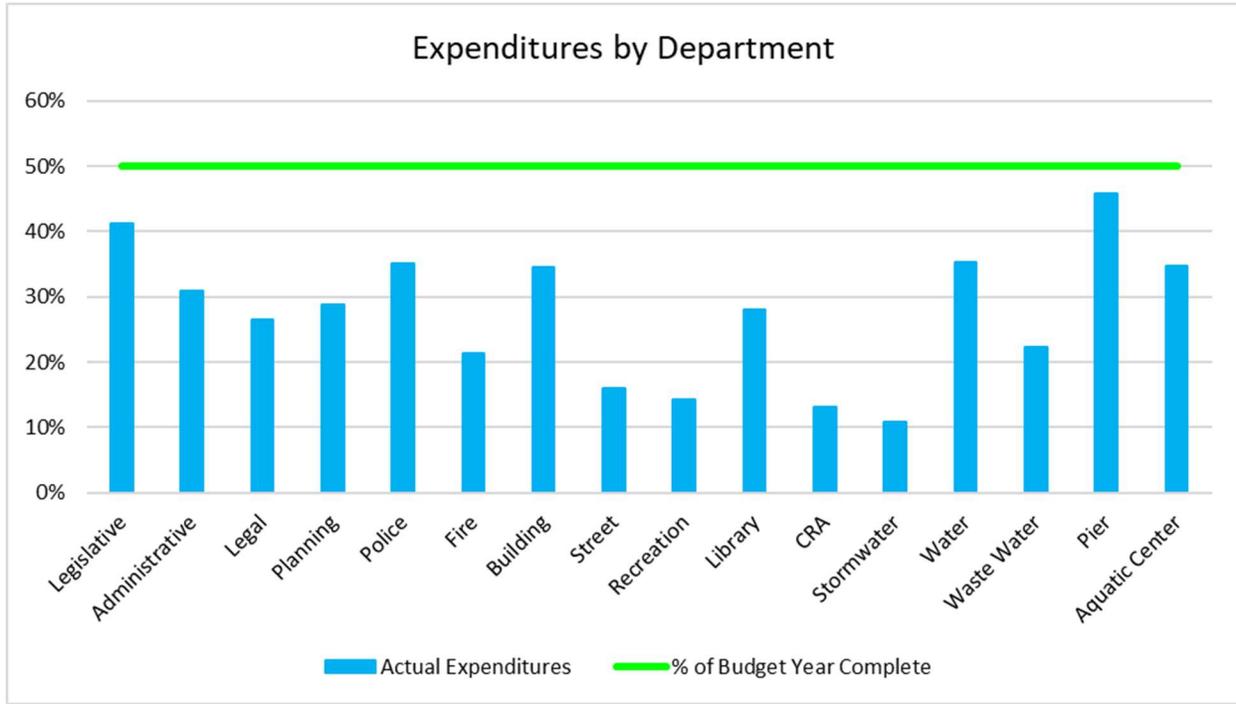


Aquatic Center Revenues	Mar FYTD	Annual Budget	% of Annual Budget	Mar FYTD Budget	% of Mar FYTD Budget
Admissions and Other Fees	\$ 183,656	\$ 433,000	42%	\$ 176,478	104%
Grants	-	-	-	-	-
Miscellaneous	8,735	2,100	416%	589	1483%
Total Revenues	\$ 192,390	\$ 435,100	44%	\$ 177,067	109%



Expenditures Dashboard by Department

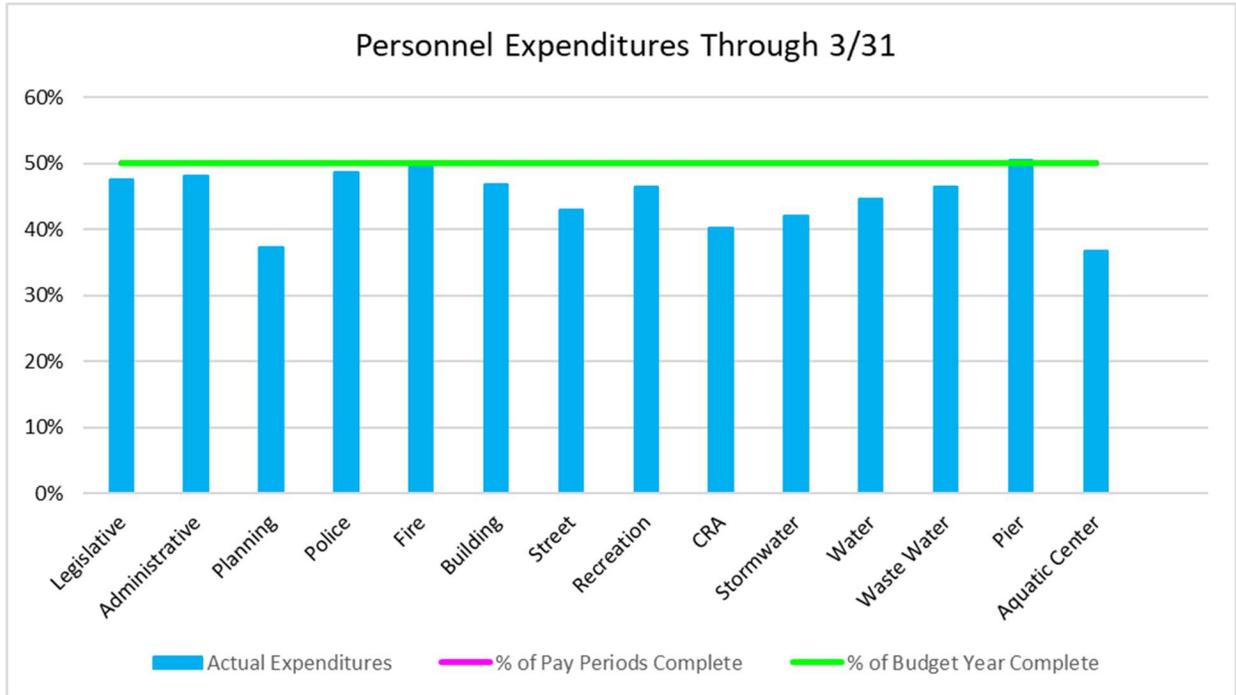
The following charts compare the FY 2023 March FYTD expenditures to the annual budget by department. All departments are tracking below 50% of the annual FY 2023 expenditures budget.



Expenditures	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 172,515	\$ 419,000	41%
Administrative	1,849,748	5,986,200	31%
Legal	165,523	625,000	26%
Planning	156,238	543,240	29%
Police	6,402,451	18,253,341	35%
Fire	4,681,713	21,965,614	21%
Building	841,692	2,435,800	35%
Street	1,431,582	9,006,500	16%
Recreation	3,141,776	21,907,790	14%
Library	137,068	489,400	28%
CRA	9,467,631	71,874,060	13%
Stormwater	993,052	9,243,160	11%
Water	15,347,461	43,424,380	35%
Waste Water	11,133,437	49,872,000	22%
Pier	519,046	1,131,650	46%
Aquatic Center	502,104	1,448,270	35%
Total Expenditures	\$ 56,943,037	\$ 258,625,405	22%

Expenditures Analysis

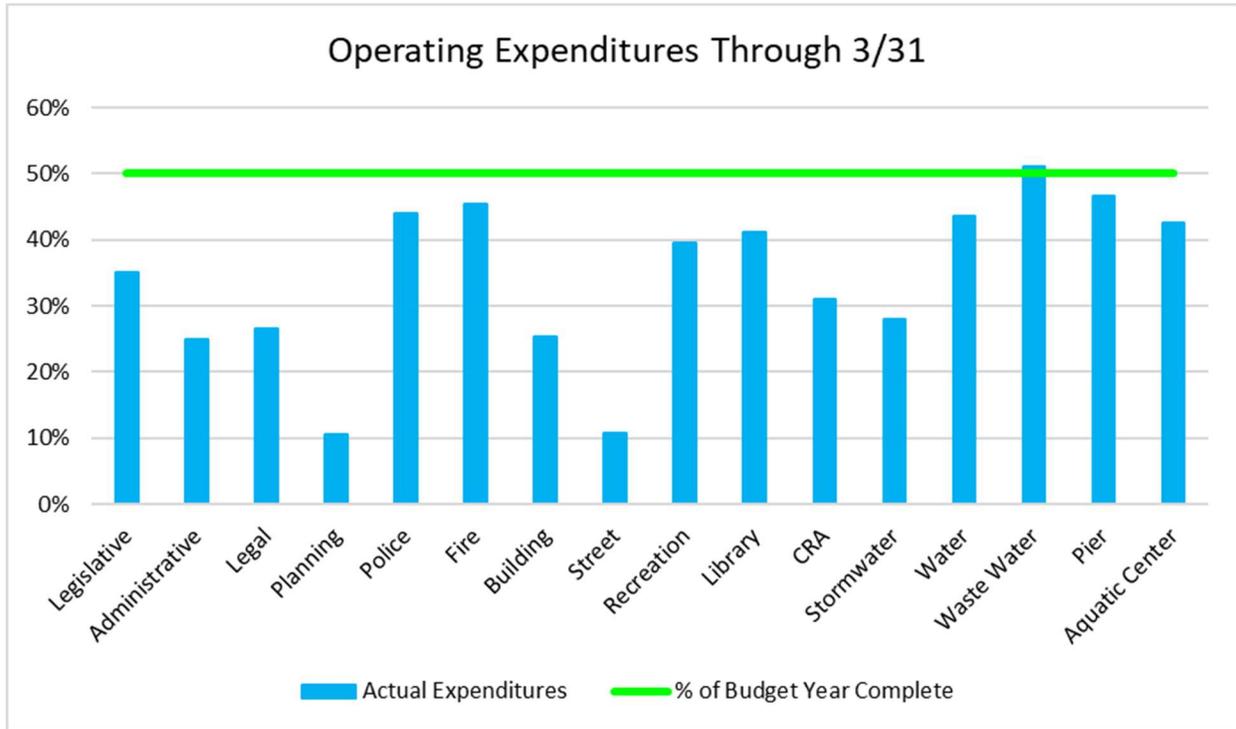
Personnel



Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 97,809	\$ 206,000	47%
Administrative	1,190,272	2,474,000	48%
Planning	139,111	373,840	37%
Police	4,648,646	9,546,600	49%
Fire	3,502,620	7,029,000	50%
Building	596,731	1,273,300	47%
Street	560,109	1,301,500	43%
Recreation	956,384	2,058,600	46%
CRA	181,847	452,850	40%
Stormwater	440,677	1,049,460	42%
Water	1,555,296	3,485,300	45%
Waste Water	1,993,665	4,289,100	46%
Pier	305,978	606,550	50%
Aquatic Center	244,457	665,670	37%
Total	\$ 16,413,600	\$ 34,811,770	47%

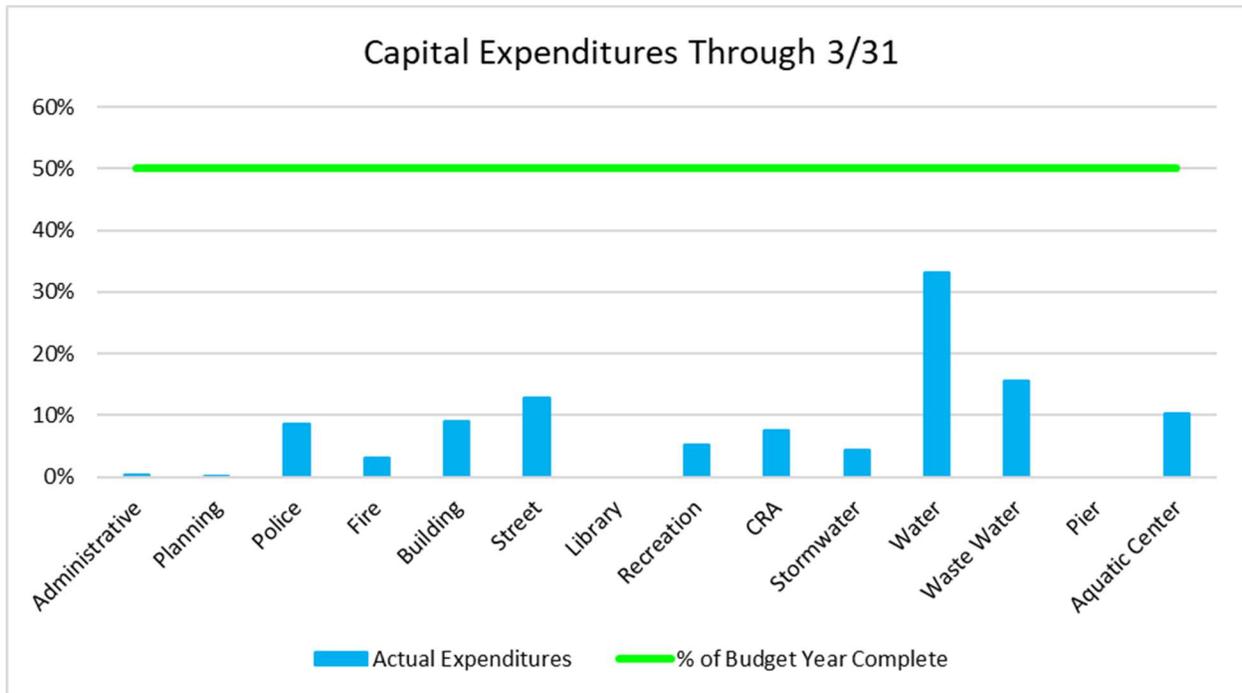
Operating

The Waste Water Department is slightly over the 50% benchmark due to several lift station repairs taking place in the first half of the year.



Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ 74,705	\$ 213,000	35%
Administrative	424,399	1,695,200	25%
Legal	165,523	625,000	26%
Planning	17,124	163,400	10%
Police	1,248,905	2,835,500	44%
Fire	768,387	1,692,700	45%
Building	217,038	854,500	25%
Street	505,511	4,704,200	11%
Recreation	1,181,904	2,987,300	40%
Library	137,068	332,400	41%
CRA	658,040	2,118,900	31%
Stormwater	225,893	804,700	28%
Water	5,458,182	12,508,800	44%
Waste Water	2,913,101	5,692,300	51%
Pier	213,067	457,100	47%
Aquatic Center	233,610	549,000	43%
Total	\$ 14,442,459	\$ 38,234,000	38%

Capital Outlay



Department	Mar FYTD	Annual Budget	% of Annual Budget
Legislative	\$ -	\$ -	-
Administrative	5,076	1,587,000	0%
Planning	4	6,000	0%
Police	504,901	5,871,241	9%
Fire	410,705	13,243,914	3%
Building	27,923	308,000	9%
Street	365,962	2,874,000	13%
Library	-	157,000	0%
Recreation	889,488	16,743,990	5%
CRA	4,790,004	64,312,000	7%
Stormwater	326,482	7,389,000	4%
Water	8,107,849	24,528,000	33%
Waste Water	6,226,671	39,890,600	16%
Pier	-	58,000	0%
Aquatic Center	24,038	233,600	10%
Total	\$ 21,679,103	\$ 177,202,345	12%

Capital expenditures do not occur ratably throughout the year.

Capital Project Updates

Police Department

East Police Substation / Safe Room

- Design work is underway
 - Programming and schematic design is nearly complete
 - Site design will begin soon
 - Geotechnical investigation is underway and should be completed by May 2032
- Staff anticipates obtaining the required design peer review and submitting the Phase 1 design to FDEM in Q3 of 2023
- The project will be bid for construction after FDEM provides approval

Impound Building Exterior Upgrades

- Construction is 95% complete
 - Awaiting arrival of three access doors
- May 2023 anticipated completion

Fire Department

Fire Station #31 Replacement

- Design is complete
- Construction is 3% complete
 - Demolition of the old Beach & Surf building has been completed and installation of underground utilities has begun
- June 2024 anticipated completion

Fire Station #32 Replacement

- Design is 95% complete
- Staff anticipates advertising the project for construction bids late in June 2023

Fire Training Tower

- Design is complete
- Construction is 4% complete
 - Mobilization on site to install utilities and perform earthwork will occur by the end of April 2023
- Feb 2024 anticipated completion

Street Department

Public Works Safe Room

- Design task order was executed March 2023
- A 6-month extension was approved by FDEM for the completion of Phase I (design)
- September 2023 anticipated design completion

Street Resurfacing

- Contract timeline: 120 days to substantial completion (June 2023) followed by additional 30 days for final completion (July 2023)
- Meeting with the contractor to discuss quality control issues

R. Jackson Phase 1

- Completed November 2022

N. Alf Coleman Road Sidewalk

- Design is 65% complete
- Working on obtaining a TCE to connect the sidewalk to Ameris Bank's existing sidewalk
- Consultant is working on two options for sidewalk location relative to the existing ditch

Recreation Department

Frank Brown Park Community Center / Safe Room

- Design work is underway
 - Design development is nearly complete
 - Site design will begin soon
- Staff anticipates obtaining the required design peer review and submitting the Phase 1 design to FDEM in Q4 of 2023
- The project will be bid for construction after FDEM provides approval

Frank Brown Park Connector Road

- Design is 30% complete
- Once staff receives approval from City Council on location of amenities, the design engineer can finalize the design concept and work towards 60% construction plans

Gayle's Trails Expansion

- Construction agreement approved February 2023
- Additional grant funding approved March 2023
- CEI approved April 2023
- Preconstruction meeting planned April 2023

Festival Site LED Lights

- June 2023 anticipated installation

Skate Park

- On hold until master plan is complete

Miracle League Field Restroom

- On hold until master plan is complete

New Park shop

- Staff is in the process of obtaining an architect for initial drawings

Tennis, Basketball & Pickleball Court Resurfacing

- Pickleball is complete
- Basketball will not get resurfaced this year since it is moving
- Tennis is now a much larger project including lights, fence, and resurfacing - additional funding will be required

Ballfield Re-Crowning

- Complete

Stormwater Department

Offshore Outfall Project

- Construction plans are 95% complete
- Various studies for design confirmation and verification ~80% complete
- Environmental assessment and ongoing regulatory permitting ~60% complete

- Submitted for Sally CDBG-DR grant of \$3M April 2023
- Submitted for NFWF grant of \$10M April 2023

Lullwater Lake Basin Stormwater Quality Investigation

- Field work including survey and sediment and water quality sampling February 2023
- Stormwater modelling and public outreach April 2023
 - At this point we should have a good idea how to proceed forward with permitting, plans etc. for possible clean-up of the lake

San Souci Drainage Project

- Design is 60% complete
- The anticipated completion date for a Phase I (design) is May 2023
- Applied for a budget modification and awaiting FDEM approval
- Once FDEM approves design and construction bid documents, construction project will go to bid

Colony Club Drainage Swale

- Design is complete
- TCEs have been sent
- Construction ITB was advertised March 2023
- Pre-bid meeting and bid opening scheduled for April 2023
- Approval of construction agreement anticipated June 2023

Randy Road Drainage Project

- Design is 40% complete
- Field work for survey is complete

Gardenia Street Drainage Pipe

- Design is complete
- Anticipated construction starting in April 2023

Palmetto Trace Intersection Improvements

- Took in-house soil borings
- Survey and further exploration anticipated Spring 2024
- Obtain Engineer of Record for design anticipated Summer 2024

CRA

R. Jackson Phase 2

- Design is complete
- Pursuing FDOT safety grant funding of \$850 thousand in July 2023 (this is the start of FDOT's fiscal year 2024)
 - Construction and maintenance easements must be obtained in order to qualify for grant
 - Easements drafted April 2023

Hills Road Sidewalk

- Design is complete
- Construction ITB was advertised March 2023
- Pre-bid meeting and bid opening scheduled for April 2023
- Approval of construction agreement anticipated June 2023

CRA FBR and S. Thomas Lighting Project

- Working on environmental assessment approval and bid letting from DEO
 - Environmental Assessment became a larger issue than anticipated. Sent ERR letter for final approval with certification and request for release of funds
- Upon release of funds, project will be bid out to include updated grant language from DEO

See Exhibit II for a complete update for Front Beach Road Segment 3, 4.1, 4.2, 4.3, Powell Adams Road, and Alf Coleman.

Utility Department

Utilities Admin & Support Bldgs & Underground Utilities Safe Room

- Comments on 60% design submittal issued April 2023
- Awaiting 90% submittal

PCB Pkwy Walton Co. to Heather Lane Utility Relocation

- Complete

PCB Pkwy Mandy Lane to Nautilus Utility Relocation

- Design is complete
- FDOT advertised contract April 2023
 - Bid date is June 2023

PCB Pkwy Nautilus to R. Jackson Utility Relocation

- Design is complete
- FDOT advertised contract April 2023
 - Bid date is May 2023

CRA Segment 3 Utility Relocation

- Construction is ongoing
 - All utilities on southbound SR 79 and west of SR 79 complete

CRA Segment 4.1 Utility Relocation

- Bid set under review by Corradino Group

CRA Segment 4.2 Utility Relocation

- Comments on 60% submittal issued October 2022
- Awaiting 100% submittal

CRA Segment 4.3 Utility Relocation

- Subsurface utilities engineering (SUE) effort ongoing to determine actual location and extent of existing utilities
- Awaiting firm up of stormwater design to begin utilities relocation design

CRA Alf Coleman Utility Relocation

- Construction contract awarded April 2023

CRA Powell Adams Utility Relocation

- Timing of roadway work for this segment is unclear
- Bid documents complete but will likely require revision

Automated Water Meter Reading / Billing Upgrades

- Bid documents are under review
 - Advertising May 2023

West End Ground Storage PS and Tank

- BRIC grant application filed
 - Awaiting determination of funding award
- Preliminary land acquisition discussions ongoing

SR 79 To West End PS Supply Main

- Conceptual design prepared

Rose Lane Avenue B & C Watermain Improvements

- 100% submittal is under review
- Advertising anticipated June 2023

West Laird Transmission Mains

- Discussions with St. Joe and their consultant ongoing
- Conceptual alignment selected and hydraulic modeling begun to confirm conceptual line sizes

Gulf Highlands Water System Replacement - Phase 1

- Discussions with HOA president to determine cost sharing ongoing

Woodlawn Water System Improvements

- Bid documents for watermain work complete
 - Sewer improvements need to be added

P Griffitts Pkwy Water Transmission Main

- Funding application submitted for development of first segment of second transmission main to east half of system

New WWTP site to Griffin Blvd Connection

- Comments on 90% submittal issued April 2023
- Resubmittal of 100% documents expected May 2023
- Procurement and legal review anticipated June 2023
- Advertising anticipated July 2023

New WWTP 4 MGD Phase I

- Preliminary design and hydraulic profile complete

WWTP 1 Improvements

- Design efforts for catwalk replacement, flow splitter structure rehabilitation, other improvements, and rerating study ongoing

New Comm Shack at WWTP

- Design to begin June 2023

West Laird Sewer FM & Reclaimed Main

- Preliminary discussions conducted with representatives of St. Joe and their consulting engineer
- Conceptual alignment selected

Laguna Beach Sewer Phases 1

- Engineering task order approved March 2023
 - Completion of construction 730 days thereafter

Odor Control

- Performance verification testing scheduled for May 2023
- Second round of testing 90 days thereafter

LS#3 Replacement

- Appraisal and title work complete
- City attorney is working for property acquisition

LS #19 (Wildwood) Replacement

- Task order for design work will be presented to Council June 2023

LS #73 (Cobb) Replacement

- Conceptual layout complete
- Task order will be presented to Council May or June 2023

LS #74 (Jamaican) Replacement

- Anticipated to begin Q3 2023

LS #96 Improvements

- Anticipated to begin Q4 2023

Secondary LS Upgrades

- Lift Station 5 will be impacted by CRA Segment 4.3
 - Preliminary designs being prepared for relocation

Gravity Sewer Rehabilitation

- Data review ongoing to determine reductions gained from previous effort and to isolate remaining problem areas

Conservation Park Trail Stabilization & Boardwalk Replacement

- Scope of work to be determined by new biologist in June 2023
- Bid documents to be prepared for advertisement in late Q3 2023

Conservation Park Water Crossing

- Scope of work to be determined by new biologist in June 2023
- Bid documents to be prepared for advertisement in Q4 2023

Conservation Park Classroom Building

- Currently advertised with bids due May 2023

GENERAL FUND REVENUES - OTHER FEES
 FY 2023

EXHIBIT I

Account	Annual Budget	Mar FYTD Budget	% Over / (Under)	
			Mar FYTD Budget	
Plan Review	\$ 112,000	\$ 56,000	\$ 42,942	-23%
Fire Suppression Plan Review	9,000	4,500	4,069	-10%
Life Safety Inspections	100,000	50,000	63,747	27%
Beach Fire Permits	-	-	15,700	-
Hydrant Flow Test	-	-	600	-
Zoning / Variance / Annexation Fees	6,000	3,000	3,600	20%
Development Order / DRI Fees	33,000	16,317	15,600	-4%
Intrusion Alarm Permits	-	-	80	-
Miscellaneous Police / Public Safety	18,000	6,950	6,420	-8%
Public Safety Charges Hydrant Flow Test	5,000	1,696	450	-73%
Public Safety Chges / Special Events	76,000	38,000	14,826	-61%
Public Safety Charges - Beach Safety Services	182,000	-	-	-
Maintenance Contract ROW	59,700	29,850	32,046	7%
Air Rights Fees	21,900	21,900	24,016	10%
Charges for Printed Materials	1,000	500	340	-32%
Sports Advertising	21,000	10,500	10,900	4%
Tournament Fees	2,000	294	210	-28%
Athletic Registration Fees	111,000	75,259	73,728	-2%
Adult Sports Leagues	22,000	8,046	8,355	4%
Tennis Lessons	-	-	1,054	-
Community Center / Lyndell Center Lessons	10,000	5,080	6,942	37%
FBP Pouring Rights	10,000	10,000	22,258	123%
Pier Park Event Sponsors	27,000	6,623	1,000	-85%
Field Rental	52,000	17,599	26,744	52%
Concession Stand Rental	61,500	7,688	7,218	-6%
ABP Facilities Fee	23,000	11,500	6,546	-43%
Summer Camps/Programs	16,000	-	99	-
Community Center Rental	10,000	5,000	7,802	56%
Lyndell Rental	13,000	6,500	8,532	31%
Festival Site Rental	47,000	21,877	17,617	-19%
Pier Park Rental	36,000	24,572	36,575	49%
Cleanup / Setup Fees	9,000	6,351	4,975	-22%
Fines and Forfeitures	75,000	37,500	43,398	16%
Code Enforcement Fines	-	-	40,799	-
Beach Services Fines	-	-	10,900	-
Fire Alarm Fines	-	-	2,000	-
Penalties / Late Payments	55,000	27,500	36,633	33%
Interest Earnings Unrestricted	64,000	32,000	577,970	1706%
Interest Earnings Restricted	4,000	2,000	93,922	4596%
Antenna Space Rental	12,200	6,100	6,122	0%
FBP Verizon	8,000	8,000	7,719	-4%
Proceeds from Sales	25,000	12,500	74,993	500%
Administrative Fees	9,000	4,500	6,654	48%
Engineering Review Fees Plats	9,000	4,500	-	-100%
nCourt Admin Fees	40,000	20,000	22,962	15%
Insurance Proceeds	-	-	50,755	-
Miscellaneous	-	-	50,793	-
	\$ 1,395,300	\$ 600,201	\$ 1,490,607	148%



CRA Progress Report 43

April 7, 2023



FRONT BEACH ROAD SEGMENT 3

- Work continues to grade and balance roadway subgrade on the north side of Front Beach Road, west of the roundabout to Cabana Cay Circle. Numerous conflicts with existing AT&T underground facilities impacted work progress in this area.
- Change Order #6 was approved on the March 9, 2023, Council Meeting agenda. This work is to mitigate the impacts described above from AT&T's failure to relocate their facilities timely. Corradino will work to recover those costs from AT&T on behalf of the City. Base placement in lieu of subgrade is now completed in the areas covered by the Change Order.
- Corradino is assisting the contractor with coordinating the temporary relocation of overhead FPL power distribution lines to eliminate conflict with sheet piling installation at the box culvert from Lullwater Lake.
- CW Roberts completed sidewalk, second lift of road base and structural asphalt placement between San Vincente Street and the south side of Guava Avenue. Also completed box-out, first lift of base and curb and gutter placement between Guava Avenue and Firenzo Avenue.
- CW Roberts completed installing underground utilities and storm sewer between Firenzo Avenue and Back Beach Road (US 98), including reclaimed water main and FPL underground conduit and pull boxes. Proceeding with box out and stabilization of road base in this area.
- CW Roberts has started installation of underground utilities on north side of Front Beach Road, between Lullwater Drive and Arnold Road.
- Dewberry has provided an engineering scope for 19 underground electrical services to residences and businesses along Segment 3. Design work is now complete and Corradino reviewing before sending to CWR for cost proposal. Dewberry will be gathering information regarding if there are any further right-of-entry agreements needed.
- **New issue** – Notice received from Department of Health regarding monitoring report for underground petroleum plume south and east of former Express Lane #12 service station at intersection of Front Beach Road and Arnold Road. Corradino is working with the City to retain a consultant (Nova Engineering) to complete the required report by the June 21, 2023 deadline. This has been coordinated with the City Attorney.

FRONT BEACH ROAD SEGMENT 4.1

- Dewberry has submitted 100% plans for review. Corradino reviewing.
- Final specifications package being prepared for letting.
- FPL has updated its plan set in response to coordination and sent revisions to the team for final City approval. Binding cost estimate to follow. FPL provided binding cost estimate, Corradino working to place on next Council agenda for approval.
- WOW, and Comcast has been non-responsive in reviewing utility coordination plans.
- Environmental Resource Permit issued by NFWFMD and FDEP. Working on publication of permit with Dewberry.
- Corradino has initiated the right-of-way transfer process with FDOT. Transfer agreement approved at March 23rd, 2023 Council Meeting. Coordinating with the City Attorney regarding transferring maintenance bonds/payments from FDOT for overhead pedestrian crossings throughout the Front Beach Road corridor.
- Letter received from Ambassador Beach Condominium (to Mel Leonard, copied to the mayor and Councilwoman Coburn) requesting a meeting with the City to discuss parking impacts from the FBR project on their property and request a right-of-way lease to alleviate parking impacts. Response to Ambassador Beach Condo Board regarding zoning and loss of parking was sent by Mel Leonard.

POWELL ADAMS ROAD

- OTO Development: The final acceptance review was performed by the CRA Manager, and the outstanding items/deficiencies were transmitted to OTO for resolution. Final acceptance and payment to developer for City's share of work pending completion of deficiency list items by OTO.
- A new schedule must be developed to deliver the Powell Adams plan set. The letting of Powell Adams will be separated from Segment 4.1 to ensure both projects are completed as soon as possible.

FRONT BEACH ROAD SEGMENT 4.2

- The projected date for City to provide final plans to FPL for preparation of binding cost estimate was March 2023, with receipt of FPL's binding cost estimate by May 2023. FPL is currently reviewing the earliest date they can provide the equipment placement layout to finalize the engineering plans. Coordination still ongoing regarding FPL right-of-way needs in this segment.
- Parcel sketches for road right-of-way acquisition on this segment have been transmitted to the appraiser and acquisition support team for review. The right-of-way process is set to begin this month. Appraisals proposal was approved on March 23rd, 2023 Council agenda. Appraisals are ongoing at this time.
- The Engineer is working on addressing the comments from the 60% and moving forward in preparing the 90% plans set. Based on risk assessment, the engineer has reduced the right-of-way impacts.
- Dewberry Engineers is working with the city drainage modeler Gemini engineering to address drainage concerns on the project. Additional meeting to be held on April 11th, 2023 to review draft report on alternative stormwater treatment options. Anticipate joint meeting with leadership, Public Works and CRA Manager to confirm the drainage plan meets City's needs.

ALF COLEMAN ROAD

- 100% design completion.
- Bids opened on March 9th. Gulf Coast Utility Contractors is apparent low bidder at approximately \$5.3 Million. Engineer's Estimate is \$3.9 million; however, sufficient Federal funds have been allocated to cover the difference. Engineer of Record (GPI) and CEI firm (Atkins) are reviewing bid tabulations to recommend award and obtain FDOT concurrence to award.
- Council approval to award on the April 13th, 2023 agenda for award, notice to proceed with construction to follow.

FRONT BEACH ROAD SEGMENT 4.3

- The projected date for the City to provide final plans to FPL to prepare a binding cost estimate is June 2023, with receipt of FPL's binding cost estimate by August 2023. FPL is reviewing the earliest date they can provide the equipment placement layout.
- The City utility design for Segment 4.3 is moving forward. City has contracted with McKim and Creed to perform utility relocation design. Volkert is coordinating with McKim and Creed to perform subsurface utility locates to minimize conflicts.

- Volkert has addressed City drainage concerns on the project and issues should be working toward resolution.
- Right of way acquisition team completed a risk assessment of the required easements and parcels. EOR reviewed and mitigated the risks as best as possible.
- Supplemental agreement for parking design at Front Beach Road and Hutchison Blvd. approved at January 26th council meeting. NTP issued and work is proceeding at this time.
- Volkert is working on addressing the comments from the 60% and moving forward in preparing the 90% plans set.