



City of
Panama City Beach

City Hall
17007 PCB Parkway
PCB, FL 32413
www.pcbfl.gov

MINUTES of the August 22, 2023, Budget Workshop / Special Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the August 22, 2023, budget workshop / special meeting to order at 9:00 a.m.

ROLL CALL

**MAYOR MARK SHELDON
VICE MAYOR PAUL CASTO
COUNCILMAN PHIL CHESTER
COUNCILMEMBER MARY COBURN
COUNCILMAN MICHAEL JARMAN**

A quorum was present with all five members of City Council. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorney Cole Davis, City Clerk Lynne Fasone, Finance Director Debra Gibson, Budget Analyst Joey St. Germain, Directors, staff, and members of the public and press.

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilman Michael Jarman led the invocation. Councilmember Mary Coburn led the pledge of allegiance.

BUDGET WORKSHOP AND PUBLIC HEARINGS

Mayor Sheldon introduced City Manager Drew Whitman. Manager Whitman thanked Director Gibson, Ms. St. Germain and staff for their hard work on the budgets. Manager Whitman explained that he would ask Council for five (5) motions throughout the day so bills can be paid, if approved by Council. Manager Whitman turned the floor over to Director Gibson.

Director Gibson noted she was pleased to present to Council a balanced and prudent budget that was responsive to Council's strategic plan. Director Gibson explained that she would walk Council through each budget and certain assumptions were included in all budgets; a 2% COLA and pension contribution rates.

1. DISCUSSION / ACTION ITEM, IT INTERNAL SERVICE FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the IT Internal Service Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon turned the floor over to Director Gibson.

Director Gibson reported the IT Internal Service Budget was a new budget this year. Director Gibson discussed the capital outlay projects detailed on Page 2 of that packet (**attached**).

Mayor
Mark Sheldon

Vice Mayor
Paul Casto

Ward 2
Phil Chester

Ward 3
Mary Coburn

Ward 4
Michael Jarman

City Manager
Drew Whitman

Mayor Sheldon noted these numbers would be the same numbers presented in the Administration budget, had not for the creation of this new fund. Director Gibson concurred. Mayor Sheldon invited IT Director Webb Warren to the podium.

Director Warren discussed how the proposed new IT Help Desk Administrator position would be beneficial, briefly reviewed the IT assessment from 2021, and updated Council on the ERP project.

Council briefly discussed fiber optics, running out of staff office space, and trying to locate space to house the IT Department in one building. Mayor Sheldon inquired if an agreement for potential office space was not reached with the property owner, would the funds be put back into the General Fund. Director Gibson stated yes. Further discussion regarding a new van being proposed and shared between the IT Department and the maintenance group/janitorial staff took place.

Mayor Sheldon asked Manager Whitman if he required a motion on each department's budget. Manager Whitman recommended Council call for a motion when approving contributions to other agencies and at the very end of the budget review.

Mayor Sheldon noted this item was available to Council. Mayor Sheldon asked if Council was feeling good about this budget. Hearing and seeing no comments, **all were in support of the IT Internal Service Fund FY 2024 Budget, as presented, by unanimous consent.**

2. DISCUSSION / ACTION ITEM, GENERAL FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the General Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon turned the floor over to Director Gibson.

Director Gibson discussed the contribution to EDA Bay County in the amount of \$20,000, reflected in 54-10. Director Gibson noted the rest of the numbers in the general fund were consistent with last year's numbers. Mayor Sheldon called for questions from Council on the EDA Bay Contribution. Hearing and seeing none.

Department: Administrative

Director Gibson reviewed pages 2-14 (**attached**). Manager Whitman noted he was requesting a new position "Project & Facilities Maintenance Manager," to replace Mr. Al Shortt, to assist with projects and to maintain the City's buildings. Mayor Sheldon invited HR Director Julie Roeder to the podium.

Director Roeder talked about the HR / Risk Management Department and the number of employees the HR Department supports. Director Roeder discussed the need for a new HR position "Senior HR Analyst" to help support employees. Mayor Sheldon noted he wholeheartedly supported an additional HR employee and further explained that position should not have been pulled out of the budget by the previous City Manager.

Council further discussed HR salaries and funding and outfitting the IT/janitorial van. Mayor Sheldon called for further comments from Council. Mayor Sheldon asked Council if they were comfortable with the HR Department requests/budget. Hearing and seeing no comments, **all were in support of the HR Budget, as presented, by unanimous consent.**

Department: Legal

Director Gibson reviewed the Legal fund within the general fund, page 15 (**attached**). Director Gibson reported there were no changes proposed to this budget. Mayor Sheldon called for comments from Council. Mayor Sheldon asked Council if they were comfortable with the Legal Department budget. Hearing and seeing no comments, **all were in support of the Legal Department Budget, as presented, by unanimous consent.**

Department: Planning Department

Director Gibson reviewed the Planning Department fund within the general fund, pages 16-17 (**attached**). Director Gibson reported there were no changes proposed to this budget. Mayor Sheldon called for comments from Council. Mayor Sheldon asked if Council was comfortable with the Planning Department budget. Hearing and seeing no comments, **all were in support of the Planning Department Budget, as presented, by unanimous consent.**

Department: Police Department – Law Enforcement

Director Gibson reviewed the Police Department / Law Enforcement fund within the general fund, pages 18-19 (**attached**). Director Gibson reported the Department requests four (4) new full-time employees, has two key projects, and requesting that their vehicles be equipped with AEDs to help get the department accredited.

Mayor Sheldon asked Manager Whitman to talk about the Communications Officer request. Manager Whitman reported since Council passed the pay study and increased the bottom line for that position, people were applying. Chief Talamantez concurred and reported that position should be full soon; the Department should have a large applicant pool to choose from after background checks were returned. Further discussion regarding the request for three (3) additional Police Officers took place. Mayor Sheldon inquired if the additional officers would be canine officers. Chief Talamantez noted whichever Council preferred. Chief discussed beginning a canine training officer program in the near future. Mayor Sheldon noted he was proud that the City would have the largest canine fleet in the County and thanked the legislative team for locating for the City \$1 million to fund the new canine facility. Mayor Sheldon noted he was in support of adding additional officers if they would be trained as canine officers.

Discussion regarding impounded vehicles, retention of the canine officers, the proposed location of the canine facility, and the footprint and timing of the east end substation took place. A brief discussion regarding maintenance and use of the Police Department's boat took place. Mayor Sheldon and Councilman Chester noted they supported repairing the boat as soon as possible. Councilman Jarman and Vice Mayor Casto noted they were in full support of the request to purchase AEDs for all police vehicles.

Mayor Sheldon asked if Council was comfortable with the Police Department budget. Hearing and seeing no comments, **all were in support of the Police Department Budget, as presented, by unanimous consent.**

Department: Fire Department

Director Gibson reviewed the Fire Department fund within the general fund, pages 20-25 (**attached**). Director Gibson reported the Department requests two (2) new full-time positions.

Mayor Sheldon inquired as to why "Other Contractual Services" was so much higher than last year. Assistant Manager White explained it had to do with the revenue stream increasing and the uniform collection method. Mayor Sheldon invited Chief Morgan to the podium.

Mayor Sheldon noted he thought, per the 5-year plan, the Department would be requesting 3 firefighters each year, however, he only saw a request for one this year. Chief Morgan explained he was balancing out

the shifts. Mayor Sheldon asked Chief to talk about the request for an Administrative Assistant. Chief Morgan explained the Administrative Assistant would help Inspectors with answering phones and doing paperwork, allowing them to move out into the field where they were needed.

Mayor Sheldon asked Chief to update Council on the new fire station. Chief Morgan provided a brief update. Vice Mayor Casto asked Chief to update Council on the public/private lifeguard program. Chief Morgan provided a brief update. Mayor Sheldon asked Chief to update Council on requesting one additional lifeguard this budget cycle. Chief Morgan reported the request was consistent with the Department's 5-year plan; one each year. Chief Morgan reported Beach Rescue personnel rescued 2,556 people from the Gulf this year. Discussion regarding the Department's mental health program in place and the program being recognized as a "Bronze Seal" program.

Discussion regarding the Department's request for one additional truck for Beach Safety took place. Chief Morgan discussed the wear and tear on the vehicles on the beach due to the sand and salt.

Councilmember Coburn Mary inquired if the eight full-time lifeguards included the private lifeguards. Assistant Manager White stated yes and basically it was a pass-through cost as the City bills The Boardwalk.

Vice Mayor Casto discussed the beach double red flag signs created by Commissioner Pease for the shoreline/vendors. Vice Mayor Casto noted his support of the program and recommended the City be on the same page with the County.

Mayor Sheldon asked if Council was comfortable with the Fire Department budget. Hearing and seeing no comments, **all were in support of the Fire Department Budget, as presented, by unanimous consent.**

Mayor Sheldon called for a brief 10-minute recess at 10:14 a.m. Mayor Sheldon reconvened the special meeting at 10:24 a.m.

Department: Building Department

Director Gibson reviewed the Building Department fund within the general fund, pages 26-27 (**attached**). Director Gibson reported the Department requests one (1) new full-time position and one replacement vehicle. Mayor Sheldon invited Director Leonard to the podium.

Director Leonard explained he was requesting an additional full-time Code Enforcement Officer position that will replace two seasonal Officers on the sandy beach. Director Leonard explained further that the request was close to being a wash with respect to salary and equipment. Discussion regarding the pros and cons of converting two season employees into one full-time employee took place. Discussion regarding Code Enforcement's workload and schedules took place. Discussion regarding staggering Code Enforcement Officers' hours during off-peak hours took place. Discussion regarding the Department's request in 2026 for a "Building Code Administrator" and a "Building Inspector" took place. A brief discussion regarding seasonal pay versus full-time pay and the uses of building permit fees took place.

Mayor Sheldon asked if Council was comfortable with the Building Department budget, including morphing the two seasonal positions into one position. Hearing and seeing no comments, **all were in support of the Building Department Budget, as presented, by unanimous consent.**

Department: Street Department

Director Gibson reviewed the Street Department fund within the general fund, pages 28-29 (**attached**). Director Gibson reported no new positions were being requested, however, one request for paving equipment being split between three departments was being proposed. Director Gibson reported further

that this budget also include a contribution to the Bay County for Bayway services. Mayor Sheldon noted this item was available to Council.

Councilman Jarman recommended that he invite Lamar Hobbs with the TPO to present on the Bayway program.

Further discussion regarding the street resurfacing project, Half Cent Sales Tax money, and North Alf Coleman Road sidewalk/signal improvement project took place. Director Younce provided Council with a brief update on the North Alf Coleman Road project.

Mayor Sheldon asked Council if they would like to hear the Bayway/TPO presentation from Mr. Hobbs prior to making a motion to fund the program. Councilmembers stated yes.

Mayor Sheldon asked Director Younce to please put together a plan recommending sidewalk improvements. Director Younce concurred.

Mayor Sheldon asked Council if they were comfortable with the Street Department budget. Hearing and seeing no comments, **all were in support of the Street Department Budget, pending a motion on the Bayway contribution at the next meeting, by unanimous consent.**

Department: Library Department

Director Gibson reviewed the Library Department fund within the general fund, pages 30-31 (**attached**). Director Gibson reported there were no additions, however, staff requests a motion to fund the \$211,000 contribution to the Library. Mayor Sheldon invited Director Joyner to the podium.

Director Joyner reported on the previously approved A/C unit on order. Mayor Sheldon noted this item was available to Council.

Councilmember Coburn recommended that Council add improvements to the restrooms to a future list.

Mayor Sheldon asked Council if they were comfortable with the Library Department budget. Hearing and seeing no further comments, **all were in support of the Library Department Budget, as presented, by unanimous consent.**

Mayor Sheldon called for a motion to approve the \$211,000 contribution to the Library. Vice Mayor Casto so moved. Councilmember Coburn seconded the motion. All were unanimously in favor of the \$211,000 contribution to the Library by a roll call vote (5-0).

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Department: Recreation Department

Director Gibson reviewed the Recreation Department fund within the general fund, pages 32-40 (**attached**). Director Gibson reported two new employees were being requested and there were capital improvement projects within this budget.

Manager Whitman explained that amendments to the PIPA were currently in negotiation and, if those changes to the maintenance at Aaron Bessant Park and the Pier do not materialize, one of the proposed new employees would be dropped from the budget. Manager Whitman explained further that Director Joyner still needed one new position to assist with the increase of special events at the Parks.

Discussion regarding stormwater improvements at Aaron Bessant Park took place. Discussion regarding capital improvement projects at the Parks took place. A brief discussion regarding paving equipment purchased and training staff to do small paving improvement projects took place.

Mayor Sheldon asked for an update on the Frank Brown Park connector road. Director Younce reported that the plans were 90% complete and Director Shaeffer sent utility comments to the consultant on the 17th. Director Younce reported further that she expected the project to be put out to bid soon. Councilman Jarman asked for an update on the road at Council's September 14th meeting.

Mayor Sheldon offered his support for additional employees for the Parks Department. Mayor Sheldon requested that staff continue looking into Little League and briefly discussed Youth sports in general at city parks.

Mayor Sheldon asked Council if they were comfortable with the Parks/Recreation Department budget. Hearing and seeing no comments, **all were in support of the Parks/Recreation Department Budget, as presented, by unanimous consent.**

Mayor Sheldon called for a motion to approve the contribution to the Boys & Girls Club. Councilmember Coburn so moved. Councilman Jarman seconded the motion. All were unanimously in favor of the contribution to the Boys & Girls Club by a roll call vote (5-0).

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Public Art

Manager Whitman requested a motion from Council to fund the SeeLife 3 program from contributions from the Tourist Development Council ("TDC").

Mayor Sheldon requested Council increase funding to add more holiday lights. Discussion regarding storage and hiring a company to store and install the holiday lights took place. Mayor Sheldon recommended adding an additional \$25,000-\$30,000 to the line item.

Director Joyner briefly discussed obtaining quotes on the installation of holiday lights and securing a lift for Aaron Bessant Park to hang lights. Discussion regarding possible locations to install additional holiday lights took place, including at the City Hall campus and on Route 79 through the roundabout. Manager Whitman requested a motion from Council specifying the additional amount being added to the line item. Attorney Davis recommended Council also include the location in the motion. Mr. Passmore reported the main issue with adding lights on Route 79 through the roundabout, at this time, was power would not be available.

Councilman Jarman moved to allocate up to an additional \$25,000 to the Recreation Department budget for holiday lights on R. Jackson, on both the south and north sides. Vice Mayor Casto seconded the

motion. All were unanimously in favor of adding \$25,000 to the Recreation Department budget for holiday lights on R. Jackson by a roll call vote (5-0).

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

Mayor Sheldon asked if Council was comfortable with the Recreation Department budget. Hearing and seeing no comments, **all were in support of the Recreation Department Budget, as presented, by unanimous consent.**

Director Gibson reviewed the General Fund 5-Year Financial Forecast on page 43.

Mayor Sheldon called for a brief recess for lunch at 11:22 a.m. Mayor Sheldon reconvened the special meeting at 11:51 a.m.

***3. DISCUSSION / ACTION ITEM, CRA FUND FY 2024 BUDGET, PUBLIC HEARING**

Mayor Sheldon opened the public hearing on the CRA Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Director Gibson briefly reviewed the CRA FY 2024 budget. Manager Whitman reminded Council that Segments 4.1 and 4.2 were combined and to be bid out at the same time.

Mayor Sheldon noted this item was available to Council. Mayor Sheldon invited Mr. Passmore to the podium.

Mr. Passmore discussed how the “per lane mile” was determined and that Council chose a higher level of quality with respect to lighting and landscaping options. Mr. Passmore briefly discussed challenges with respect to the labor market and contractors. Mayor Sheldon called for additional questions for Mr. Passmore.

Councilman Jarman inquired as to when paving of the roundabout would be completed. Mr. Passmore reported after the watermain was clear, the power was undergrounded and the traffic was switched; about 90-days. Further discussion regarding the Alf Coleman project being released and it taking about 289 calendar days to complete took place.

Director Gibson briefly touched on CRA revenue and the 5-Year Financial Forecast for the CRA.

Mayor Sheldon asked if Council was feeling good about the CRA budget. Hearing and seeing no comments, **all were in support of the CRA Fund FY 2024 Budget, as presented, by unanimous consent.**

4. DISCUSSION / ACTION ITEM, STORMWATER FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the Stormwater Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Director Gibson briefly reviewed the Stormwater FY 2024 budget, including the addition of one new position, and that the budget was heavy on capital outlay projects.

Manager Whitman reminded Council that Floridian Partners secured \$3million to clean out Lullwater Lake. Councilmembers thanked Floridian Partners and Representative Griff Griffiths, Jr.

Councilmember Coburn inquired if additional funding for Lullwater Lake was being pursued. Manager Whitman and Director Younce reported that the City met its deadline with the DEP with respect to its request for \$6 million, and the DEP awarded \$3million. Discussion regarding looking for additional grants took place. Councilman Chester inquired as to how the \$3 million would be used. Discussion took place regarding “demucking” and six muck samples cost about \$30,000.

Director Gibson briefly reviewed Stormwater revenue funding.

Mayor Sheldon called for additional questions from Council. Mayor Sheldon asked if Council was feeling good about this budget. Hearing and seeing no comments, **all were in support of the Stormwater Fund FY 2024 Budget, as presented, by unanimous consent.**

5. DISCUSSION / ACTION ITEM, UTILITY FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the Utility Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Director Gibson briefly reviewed the Utility Fund Budget as well as the Water and Wastewater funds, and explained that capital projects encompassed a majority of this Department’s budget. Director Gibson reported seven new positions were being requested.

Mayor Sheldon called for questions from Council and invited Director Shaeffer to the podium. Discussion regarding the various water and wastewater capital projects took place.

Mayor Sheldon noted that he did not see the \$5million for water redundancy from Congressman Dunn and Mr. Southerland in the budget. Manager Whitman reported that project does look like it will move forward, however, he did not include it in the budget until it actually happens. Mayor Sheldon thanked Manager Whitman.

Further discussion regarding how the seven proposed new full-time positions would be used took place. Further discussion regarding the water, sewer and reclaimed rate increases by Bay County took place. Mayor Sheldon explained that the City purchases its water from Bay County. Vice Mayor Casto inquired if the increase was 3%. Director Shaeffer stated yes. Councilman Jarman inquired if the rate increase had been included in Raftelis’ study. Director Shaeffer reported it was. Vice Mayor Casto inquired if Director Shaeffer would be waiting to fill some positions until after the City receives the 700-acre tract. Director Shaeffer concurred

Director Gibson briefly discussed Utility Debt Service and Revenues.

Mayor Sheldon asked if Council was feeling good about this budget. Hearing and seeing no comments, **all were in support of the Utility Fund FY 2024 Budget, as presented, by unanimous consent.**

6. DISCUSSION / ACTION ITEM, PIER FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the Pier Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Director Gibson briefly reviewed the Pier FY 2024 budget including the request for two new positions and a \$10,000 donation to the TDC for fireworks.

Manager Whitman explained Director Joyner was requesting that two part-time Pier positions be turned into one full-time Pier position. Director Joyner concurred and explained that the Pier averaged about 365,000 visitors and the full-time employee would be used to improve the appearance of the Pier and work a 2pm-10pm, Tuesday through Saturday shift. Director Joyner reported that Pier revenues continue to increase even though Pier fees had not been increased.

Vice Mayor Casto inquired if revenue was set aside to redo the Pier in the event of storm damage. Assistant Manager White reported that \$800,000 was set aside. Discussion regarding the Pier needing to be repainted and the City not having insurance on the Pier took place. Councilman Jarman recommended obtaining a replacement cost quote. Discussion regarding holding more money in reserves and possibly bumping up unrestricted funds for repairs to the Pier took place. Council members concurred that replacement costs of the Pier should be studied. Council also concurred that Pier rates should be discussed in the future.

Mayor Sheldon called for additional questions from Council. Mayor Sheldon asked Council if they were feeling good about this budget. Hearing and seeing no comments, **all were in support of the Pier Fund FY 2024 Budget, as presented, by unanimous consent.**

7. DISCUSSION / ACTION ITEM, AQUATIC CENTER FUND FY 2024 BUDGET, PUBLIC HEARING

Mayor Sheldon opened the public hearing on the Aquatic Center Fund FY 2024 Budget. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Director Gibson reported that no new positions were being requested and she reviewed capital outlays and the 5-Year Financial Forecast.

Director Joyner reported she was happy to report that Aquatic revenues were increasing, and they had beat every category's numbers.

Mayor Sheldon called for questions from Council. Councilman Chester inquired if the City charged for swim meets. Director Joyner stated yes and further discussed swim meet fees. Further discussion regarding pool membership fees and doing a rate analysis study took place. Councilman Chester commended Director Joyner and her staff on a great job.

Mayor Sheldon called for further questions from Council. Mayor Sheldon asked if Council was feeling good about this budget. Hearing and seeing no comments, **all were in support of the Aquatic Center Fund FY 2024 Budget, as presented, by unanimous consent.**

Mayor Sheldon asked Manager Whitman if he needed anything else from Council. Manager Whitman thanked Council and noted he would have the modifications discussed today made to the budgets and brought back to Council for review at the first or second Council meeting in September.

Mayor Sheldon called for final comments from Council.

Councilman Jarman noted he would work to bring a representative from the TPO here to report on Bayway ridership numbers.

Mayor Sheldon called for final comments from the Managers. Manager Whitman thanked Council and staff for their support with the budget process. Assistant City Manager White thanked Director Gibson and Ms. St. Germain for their work on the budget. Ms. White noted she felt that the City had a great succession plan in place with Director Gibson and her staff.

Discussion regarding providing the media with a one-page fact sheet with budget numbers took place.


Councilmembers thanked the Managers and noted staff had done a great job with this budget. Mayor Sheldon thanked the department heads and noted he was really proud of the team.

Mayor Sheldon called for a motion to move forward with the modifications to the FY 2024 Budgets , as presented today. Vice Mayor Casto so moved. Councilman Jarman seconded the motion. All were unanimously in favor of the modifications as presented to the FY2024 budgets by a roll call vote (5-0).

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Aye
Mayor Sheldon	Aye

With nothing further, Mayor Sheldon adjourned the budget workshop / special meeting by unanimous consent at 12:52 p.m.

READ AND APPROVED this 14th day of September, 2023.



 Mark Sheldon, Mayor
 City of Panama City Beach, Florida

ATTEST:



 Lynne Fasone, MMC, City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY ("CRA") JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.



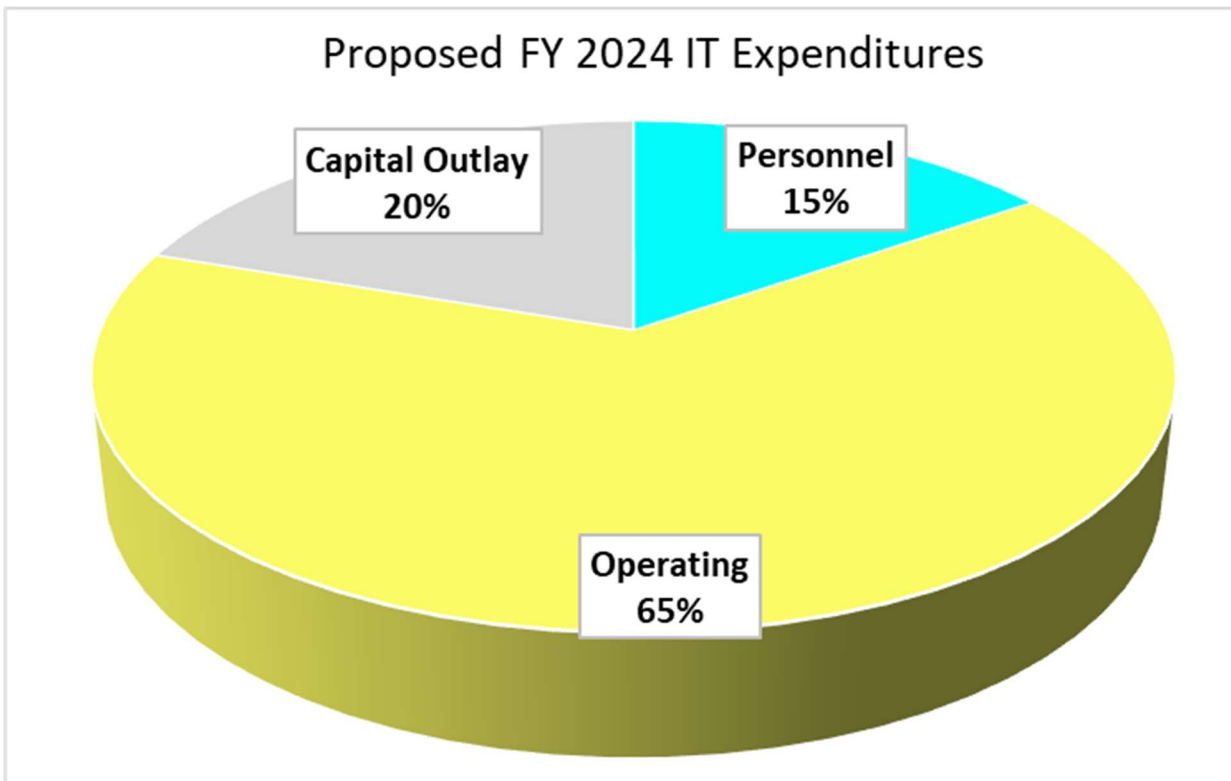
City of Panama City Beach

August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: IT Internal Service Fund Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

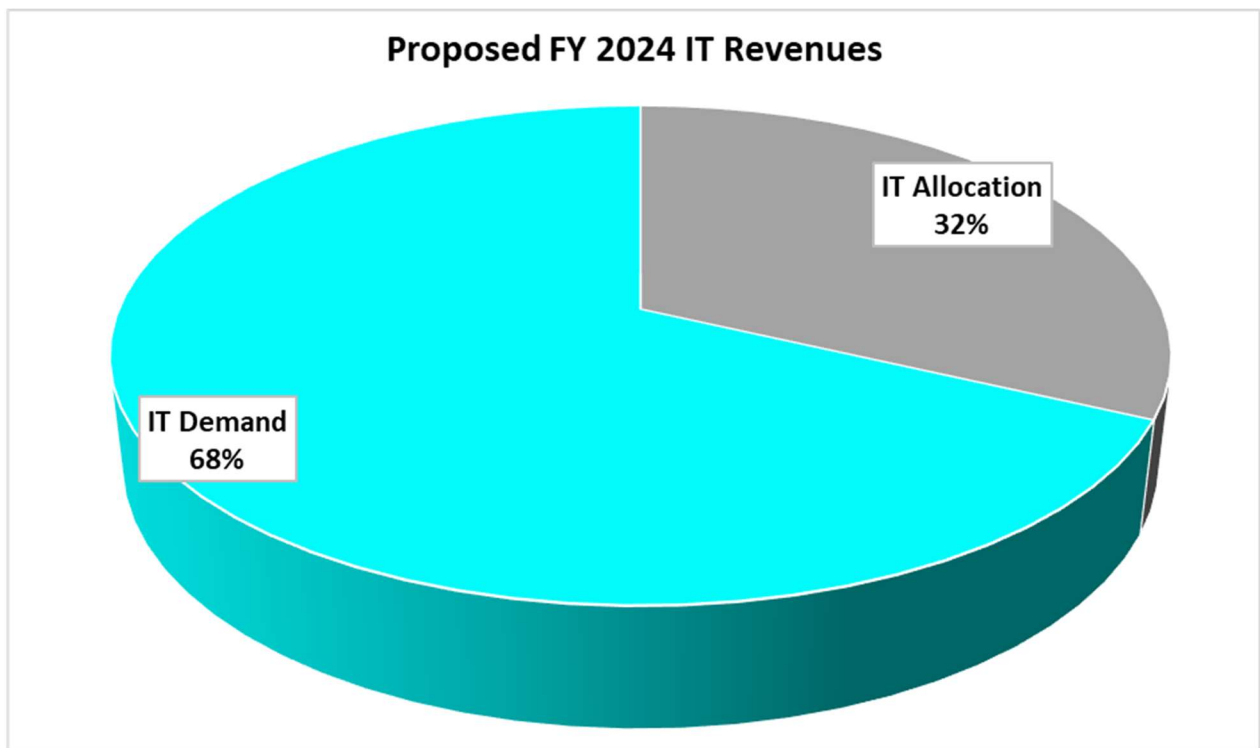
The proposed FY 2024 expenditures budget for the newly created IT Internal Service Fund is \$4,927,400. Proposed FY 2024 IT expenditures by category are as follows:



Key features of the proposed FY 2024 IT Internal Service Fund expenditures budget include:

- 2% merit increase
- One proposed new position:
 - IT Help Desk Administrator
- Capital outlays:
 - City Fiber Project \$ 320,000
 - Building Improvements \$ 200,000
 - ERP Project, Continued \$ 125,000
 - Fuel Master Upgrades \$ 65,000
 - Mini CRD (Compact Rapid Deployable Access Point) \$ 55,000
 - Transit Van for IT and Admin \$ 19,000

The proposed FY 2024 IT Internal Service Fund revenues budget is \$4,977,400 as follows:



RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

IT INTERNAL SERVICE FUND

CASH BALANCES BROUGHT FORWARD	\$0
REVENUES AND INTERFUND TRANSFERS IN	\$4,977,400
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$4,977,400</u>
EXPENDITURES	\$4,927,400
INTERFUND TRANSFER TO GENERAL FUND	\$50,000
RESERVES AVAILABLE FOR EXPENDITURES	\$0
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$4,977,400</u>

IT Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
IT Help Desk Administrator	1	-	-	-	-

Capital Improvements

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
City Fiber Project	\$ 320,000	\$ 190,000	\$ -	\$ -	\$ -
Building Improvements	200,000	-	-	-	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Fuel Master Upgrades	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Mini CRD (Compact Rapid Deployable Cell Tower & Internet Access Point)	55,000	-	-	-	-
ERP Project	125,000	-	-	-	-
Transit Van for IT and Admin ⁽¹⁾	19,000	-	-	-	-
Council Room AV Upgrade	-	35,000	-	-	-

(1) Shared 50%/50% with Admin. Department

Other Additions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Backup Solutions, Azure Files, and Secure Password Manager	\$ 125,000	\$ 113,000	\$ 117,000	\$ 120,000	\$ 124,000
Building Rent	45,000	60,000	60,000	60,000	60,000
ERP & General Consulting	125,000	125,000	125,000	-	-
City Camera Project	92,000	13,800	14,200	14,600	15,000
Replacement Time Clocks	55,000	-	-	-	-
Unified Access Control Across Buildings	30,000	-	-	-	-

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: IT**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
501-0000-000			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$0	\$0	\$557,000
.14-10 Salaries Overtime	\$0	\$0	\$10,000
.15-10 Salaries Special	\$0	\$0	\$2,400
.15-20 Vehicle Expense	\$0	\$0	\$5,400
.15-60 Hiring Incentive / Referral	\$0	\$0	\$500
.21-10 Matching FICA	\$0	\$0	\$44,100
.22-10 Retirement	\$0	\$0	\$77,000
.23-10 Health Insurance	\$0	\$0	\$55,000
.23-20 Dental Insurance	\$0	\$0	\$3,000
.23-30 Life Insurance	\$0	\$0	\$3,600
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$0</u>	<u>\$0</u>	<u>\$758,000</u>
<u>OPERATING EXPENSES</u>			
.31-20 Professional Medical	\$0	\$0	\$100
.31-60 Professional Other	\$0	\$0	\$662,000
.32-10 Accounting and Auditing	\$0	\$0	\$1,000
.34-10 Other Contractual Services	\$0	\$0	\$1,314,000
.40-10 Travel and Per Diem	\$0	\$0	\$6,000
.41-10 Communication	\$0	\$0	\$708,000
.42-10 Postage and Freight	\$0	\$0	\$500
.43-10 Utilities Electric	\$0	\$0	\$20,000
.43-20 Utilities Waste Disposal	\$0	\$0	\$1,000
.44-10 Rentals and Leases	\$0	\$0	\$104,000
.45-10 Insurance Liability, Property, Etc.	\$0	\$0	\$16,800
.46-50 Repairs and Maintenance Other	\$0	\$0	\$26,000
.47-10 Printing and Binding	\$0	\$0	\$500
.49-10 Other Current Charges	\$0	\$0	\$1,000
.51-10 Office Supplies	\$0	\$0	\$5,000
.52-10 Operating Supplies	\$0	\$0	\$305,000
.52-20 Fuel, Oil and Lubricants	\$0	\$0	\$1,500
.54-10 Books, Pubs and Memberships	\$0	\$0	\$3,000
.55-10 Training and Education	\$0	\$0	\$18,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$0</u>	<u>\$0</u>	<u>\$3,193,400</u>
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$0	\$0	\$555,000
.64-20 Machinery and Equipment	\$0	\$0	\$421,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$0</u>	<u>\$0</u>	<u>\$976,000</u>
<u>TOTAL BUDGET</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,927,400</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
IT INTERNAL SERVICE FUND INCOME AND NON-REVENUE

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
501-0000			
300.00-10 IT Allocation	\$0	\$0	\$1,591,000
300.00-20 IT Demand	\$0	\$0	\$3,386,400
381.00-00 Interfund Transfers	\$0	\$0	\$0
389.90-10 Cash Carry Forward	\$0	\$0	\$0
<u>TOTAL INCOME AND NON-REVENUE</u>	<u>\$0</u>	<u>\$0</u>	<u>\$4,977,400</u>

City of Panama City Beach
IT Internal Service Fund 5-Year Financial Forecast

	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
IT Allocation	\$ 1,591,000	\$ 1,299,000	\$ 1,354,000	\$ 1,287,000	\$ 1,302,000
IT Demand	3,386,400	2,810,300	2,135,100	2,237,200	2,394,100
Total Revenues	\$ 4,977,400	\$ 4,109,300	\$ 3,489,100	\$ 3,524,200	\$ 3,696,100
Expenditures:					
Personnel	\$ 758,000	\$ 797,300	\$ 839,300	\$ 881,500	\$ 885,300
Operating	3,193,400	3,033,000	2,593,800	2,581,700	2,679,800
Capital Outlay	976,000	225,000	-	-	68,000
Debt Service	-	-	-	-	-
Total Expenditures	\$ 4,927,400	\$ 4,055,300	\$ 3,433,100	\$ 3,463,200	\$ 3,633,100
Other Financing Sources (Uses):					
Interfund Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Interfund Transfers Out	(50,000)	(54,000)	(56,000)	(61,000)	(63,000)
Total Other Financing Sources (Uses)	\$ (50,000)	\$ (54,000)	\$ (56,000)	\$ (61,000)	\$ (63,000)
Available Resources, End of Year	\$ -	\$ -	\$ -	\$ -	\$ -



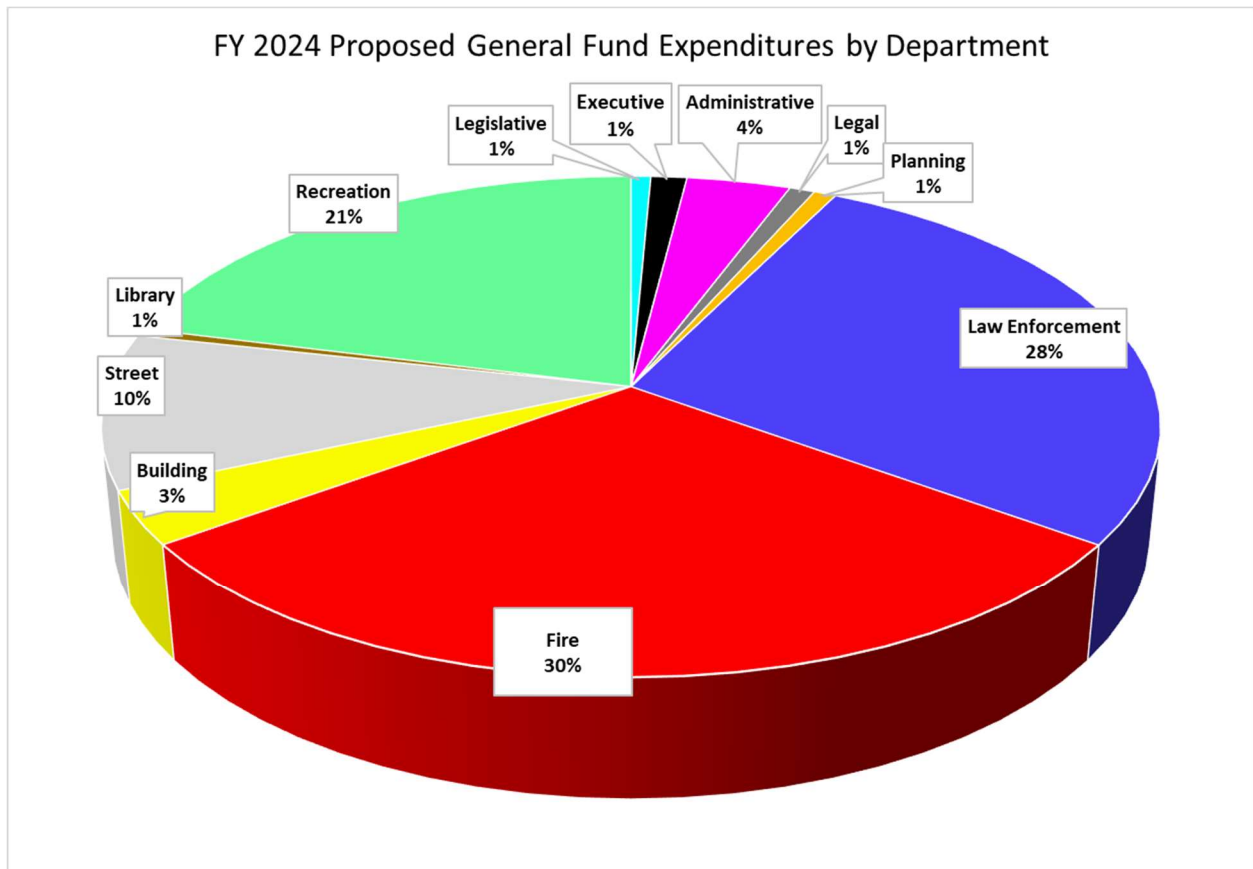
City of Panama City Beach

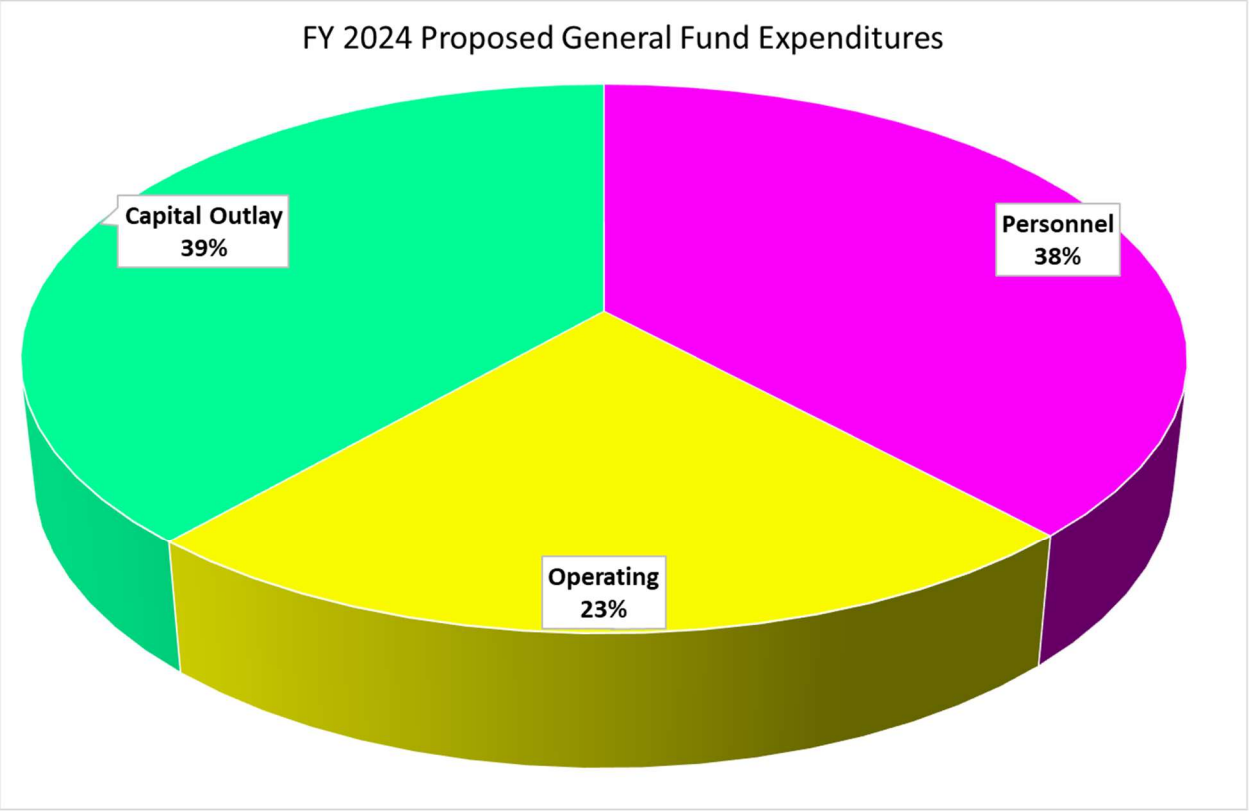
August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: General Fund Amended FY 2023 Proposed FY 2024 Budget

I am pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

The proposed FY 2024 General Fund expenditures budget is \$69,250,295 which represents a \$9,882,400 or 17% increase over the FY 2023 amended budget of \$59,367,895. Proposed FY 2024 General Fund expenditures by department are as follows:





Key features of the proposed FY 2024 General Fund expenditures budget include:

- 2% merit increase
- The following proposed new full-time positions:

	Quantity
○ IT Help Desk Administrator	1
○ Project & Facilities Maintenance Manager	1
○ Senior HR Analyst	1
○ Police Officers	3
○ Police Communications Officer	1
○ Firefighter	1
○ Administrative Assistant - Fire Inspections	1
○ Lifeguard	1
○ Code Enforcement Officer	1
○ Park Maintenance Workers	2
	13

➤ The following proposed new part-time positions:

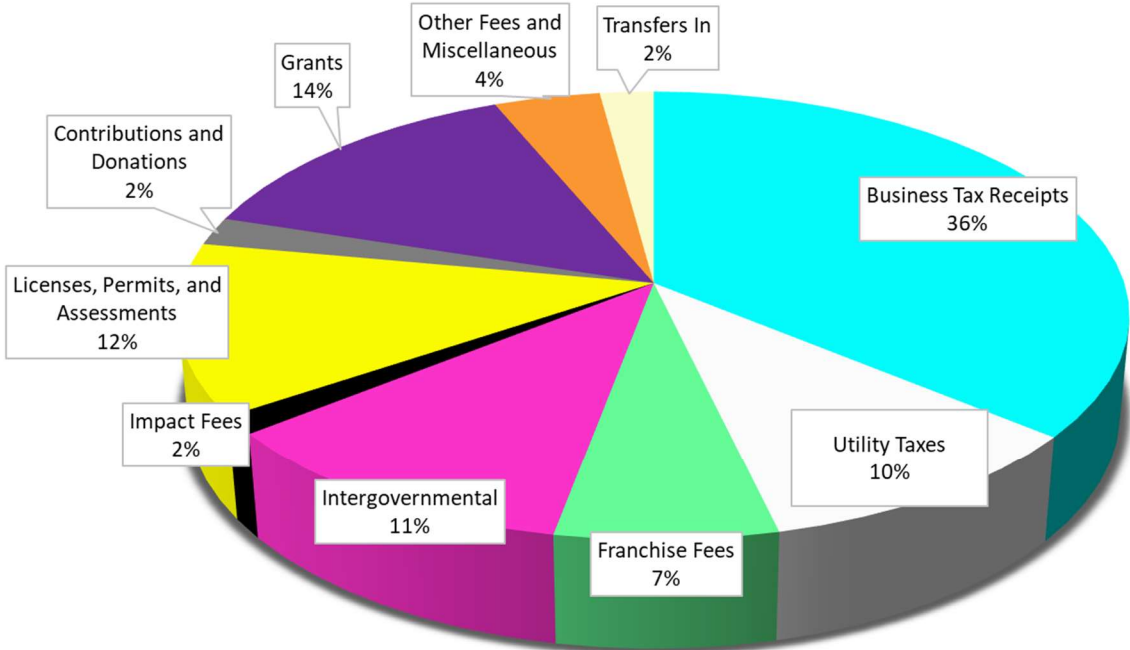
	Quantity
○ Part-Time Receptionist	1
○ Part-Time Impound Yard Maintenance Manager	1
	<hr style="width: 50%; margin-left: auto; margin-right: 0;"/> 2

➤ Capital outlays:

○ Fire Station #32	\$ 6,700,000
○ FBP Community Center with Safe Room	\$ 5,592,000
○ Fire Station #31	\$ 3,223,000
○ East-end Police Substation	\$ 1,682,000
○ K-9 Facility	\$ 1,589,000
○ North Alf Coleman Sidewalk	\$ 800,000
○ Frank Brown Park Connector Road	\$ 623,000
○ North Richard Jackson Phase II	\$ 525,000
○ Frank Brown Park Stormwater Improvements	\$ 500,000
○ Public Works Safe Room	\$ 494,000
○ Skate Park	\$ 400,000
○ Miracle League Restroom & Pavilion	\$ 400,000
○ New Basketball Courts (4)	\$ 400,000
○ Accessory Building at Station #31	\$ 350,000
○ City Fiber Project	\$ 320,000
○ Fire Training Tower	\$ 320,000
○ Tennis Court Improvements	\$ 315,000
○ New Park Shop	\$ 250,000
○ North Complex Roof	\$ 200,000

The proposed FY 2024 General Fund revenues and transfers in budget is \$56,711,465 which represents an 11% increase over the FY 2023 amended budget of \$51,247,495. FY 2024 includes grant revenues of \$7.8 million. Proposed FY 2024 General Fund revenues and transfers in by source are as follows:

FY 2024 Proposed General Fund Revenues and Transfers In



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

GENERAL FUND

CASH BALANCES BROUGHT FORWARD	\$55,497,164
REVENUES AND INTERFUND TRANSFERS IN	\$51,247,495
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$106,744,659</u>

EXPENDITURES

LEGISLATIVE	\$418,600
EXECUTIVE	\$0
ADMINISTRATIVE	\$4,385,200
LEGAL	\$625,000
COMPREHENSIVE PLANNING	\$503,240
LAW ENFORCEMENT	\$15,105,151
FIRE	\$15,449,814
PROTECTIVE INSPECTION	\$2,398,800
STREET	\$7,567,800
LIBRARY	\$489,400
RECREATION	\$12,424,890
<u>TOTAL EXPENDITURES</u>	<u>\$59,367,895</u>

INTERFUND TRANSFER TO AQUATIC CENTER	\$0
INTERFUND TRANSFER TO STORMWATER FUND	\$76,000
RESERVES RESTRICTED FUNDS	\$9,150,236
RESERVES ACCRUED COMPENSATED ABSENCES	\$500,000
RESERVES ROAD MAINTENANCE	\$1,000,000
RESERVES CAPITAL EXPENDITURES	\$11,141,000
RESERVES RENEWAL AND REPLACEMENT BLDGS	\$1,000,000
RESERVES AVAILABLE FOR EXPENDITURES	\$24,509,528

<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$106,744,659</u>
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RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

GENERAL FUND

CASH BALANCES BROUGHT FORWARD	\$47,300,764
REVENUES AND INTERFUND TRANSFERS IN	\$56,713,465
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$104,014,229</u>

EXPENDITURES

LEGISLATIVE	\$487,000
EXECUTIVE	\$887,800
ADMINISTRATIVE	\$2,564,200
LEGAL	\$625,000
COMPREHENSIVE PLANNING	\$545,840
LAW ENFORCEMENT	\$19,125,570
FIRE	\$20,794,000
PROTECTIVE INSPECTION	\$2,382,200
STREET	\$6,920,685
LIBRARY	\$338,300
RECREATION	\$14,579,700
<u>TOTAL EXPENDITURES</u>	<u>\$69,250,295</u>

INTERFUND TRANSFER TO AQUATIC CTR FUND	\$0
INTERFUND TRANSFER TO STORMWATER FUND	\$85,000
RESERVES RESTRICTED FUNDS	\$3,998,268
RESERVES COMPENSATED ABSENCES	\$500,000
RESERVES ROAD MAINTENANCE	\$1,000,000
RESERVES CAPITAL EXPENDITURES	\$7,676,000
RESERVES RENEWAL AND REPLACEMENT BLDGS	\$1,000,000
RESERVES AVAILABLE FOR EXPENDITURES	\$20,504,666

<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$104,014,229</u>
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CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: LEGISLATIVE**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
001-1100-511			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$125,000	\$125,000	\$125,000
.15-10 Salaries Special	\$1,500	\$1,500	\$2,050
.15-20 Vehicle Expense	\$27,000	\$27,000	\$27,000
.21-10 Matching FICA	\$11,800	\$11,800	\$11,800
.23-10 Health Insurance	\$38,000	\$38,000	\$40,000
.23-20 Dental Insurance	\$2,000	\$2,000	\$2,000
.23-30 Life Insurance	\$700	\$700	\$800
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$206,000</u>	<u>\$206,000</u>	<u>\$208,650</u>
		0.0%	1.3%
<u>OPERATING EXPENSES</u>			
.31-20 Professional Medical	\$200	\$200	\$200
.31-60 Professional Other	\$155,000	\$155,000	\$173,000
.31-80 IT Services	\$200	\$0	\$21,000
.34-10 Other Contractual Services	\$1,100	\$1,100	\$11,200
.40-10 Travel and Per Diem	\$28,000	\$28,000	\$28,900
.41-10 Communication	\$7,400	\$7,400	\$8,100
.47-10 Printing and Binding	\$900	\$900	\$900
.49-10 Other Current Charges	\$700	\$700	\$700
.49-60 Election Qualifying Fees	\$0	\$0	\$750
.51-10 Office Supplies	\$1,000	\$1,000	\$1,100
.52-10 Operating Supplies	\$9,000	\$9,000	\$20,000
.54-10 Books, Pubs and Memberships	\$1,300	\$1,300	\$1,500
.55-10 Training and Education	\$8,000	\$8,000	\$10,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$212,800</u>	<u>\$212,600</u>	<u>\$277,350</u>
		-0.1%	30.5%
<u>CAPITAL OUTLAY</u>			
.64-20 Machinery and Equipment	\$0	\$0	\$1,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,000</u>
<u>TOTAL BUDGET</u>	<u>\$418,800</u>	<u>\$418,600</u>	<u>\$487,000</u>
		0.0%	16.3%
			16.3%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: EXECUTIVE**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
001-1200-512			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$0	\$0	\$503,000
.13-10 Salaries No Pension	\$0	\$0	\$8,000
.15-10 Salaries Special	\$0	\$0	\$5,700
.15-20 Vehicle Expense	\$0	\$0	\$10,800
.21-10 Matching FICA	\$0	\$0	\$40,400
.22-10 Retirement	\$0	\$0	\$44,000
.23-10 Health Insurance	\$0	\$0	\$24,000
.23-20 Dental Insurance	\$0	\$0	\$1,000
.23-30 Life Insurance	\$0	\$0	\$3,200
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$0</u>	<u>\$0</u>	<u>\$640,100</u>
<u>OPERATING EXPENSES</u>			
.31-20 Professional Medical	\$0	\$0	\$100
.31-60 Professional Other	\$0	\$0	\$1,000
.31-80 IT Services	\$0	\$0	\$12,000
.32-10 Accounting and Auditing	\$0	\$0	\$800
.34-10 Other Contractual Services	\$0	\$0	\$26,000
.40-10 Travel and Per Diem	\$0	\$0	\$23,000
.41-10 Communication	\$0	\$0	\$63,000
.42-10 Postage and Freight	\$0	\$0	\$500
.43-10 Utilities Electric	\$0	\$0	\$11,000
.43-20 Utilities Waste Disposal	\$0	\$0	\$800
.44-10 Rentals and Leases	\$0	\$0	\$5,200
.45-10 Insurance Liability, Property, Etc.	\$0	\$0	\$9,800
.46-50 Repairs and Maintenance Other	\$0	\$0	\$4,000
.47-10 Printing and Binding	\$0	\$0	\$500
.48-30 Promotional Activities	\$0	\$0	\$1,000
.49-10 Other Current Charges	\$0	\$0	\$4,000
.51-10 Office Supplies	\$0	\$0	\$5,000
.52-10 Operating Supplies	\$0	\$0	\$29,000
.54-10 Books, Pubs and Memberships	\$0	\$0	\$36,000
.55-10 Training and Education	\$0	\$0	\$10,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$0</u>	<u>\$0</u>	<u>\$242,700</u>
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$0	\$0	\$4,000
.64-20 Machinery and Equipment	\$0	\$0	\$1,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,000</u>
<u>TOTAL BUDGET</u>	<u>\$0</u>	<u>\$0</u>	<u>\$887,800</u>

Admin. Division

Proposed New Positions

Full-Time Positions	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Project & Facilities Maintenance Manager ⁽¹⁾	1	-	-	-	-
Accountant	-	-	-	1	-

(1) this position will replace the part-time project manager

Part-Time Positions	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Part-Time Receptionist	1	-	-	-	-

HR Division

Proposed New Positions

Full-Time Positions	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Senior HR Analyst	1	-	-	-	-
Safety and Risk Manager ⁽¹⁾	-	1	-	-	-

(1) this position was moved from FY 2024 to FY 2025

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Transit Van for IT and Admin ⁽¹⁾	\$ 19,000	\$ -	\$ -	\$ -	\$ -

(1) Shared 50%/50% with IT Department

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: ADMINISTRATIVE**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-1300-513			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$1,793,000	\$1,772,350	\$1,234,000
.13-10 Salaries No Pension	\$0	\$30,000	\$27,000
.14-10 Salaries Overtime	\$31,000	\$31,000	\$34,000
.15-10 Salaries Special	\$13,200	\$13,200	\$7,300
.15-20 Vehicle Expense	\$32,400	\$32,400	\$16,200
.15-30 Incentive Pay	\$0	\$6,000	\$0
.15-60 Hiring Incentive / Referral	\$7,000	\$7,000	\$2,000
.21-10 Matching FICA	\$143,600	\$144,800	\$101,100
.22-10 Retirement	\$251,000	\$252,500	\$174,000
.23-10 Health Insurance	\$165,000	\$165,000	\$127,000
.23-20 Dental Insurance	\$7,000	\$7,000	\$5,500
.23-30 Life Insurance	\$12,200	\$12,200	\$8,000
.25-10 Unemployment	\$0	\$550	\$0
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$2,455,400</u>	<u>\$2,474,000</u>	<u>\$1,736,100</u>
<u>OPERATING EXPENSES</u>			
.31-20 Professional Medical	\$500	\$500	\$1,000
.31-60 Professional Other	\$107,000	\$595,500	\$67,000
.31-80 IT Services	\$0	\$0	\$57,000
.32-10 Accounting and Auditing	\$2,400	\$2,400	\$2,800
.34-10 Other Contractual Services	\$184,000	\$256,000	\$165,000
.40-10 Travel and Per Diem	\$36,300	\$36,300	\$44,000
.41-10 Communication	\$90,000	\$90,000	\$47,000
.42-10 Postage and Freight	\$900	\$900	\$1,500
.43-10 Utilities Electric	\$55,000	\$55,000	\$44,000
.43-20 Utilities Waste Disposal	\$3,200	\$3,200	\$2,800
.44-10 Rentals and Leases	\$13,800	\$13,800	\$13,100
.45-10 Insurance Liability, Property, Etc.	\$35,700	\$35,700	\$35,700
.46-50 Repairs and Maintenance Other	\$25,600	\$25,600	\$17,200
.47-10 Printing and Binding	\$3,400	\$3,400	\$2,500
.48-30 Promotional Activities	\$25,000	\$25,000	\$25,000
.49-10 Other Current Charges	\$14,000	\$14,000	\$16,000
.51-10 Office Supplies	\$18,000	\$18,000	\$17,000
.52-10 Operating Supplies	\$93,000	\$96,000	\$90,000
.52-20 Fuel, Oil and Lubricants	\$2,000	\$2,000	\$1,500
.54-10 Books, Pubs and Memberships	\$39,000	\$39,000	\$9,000
.55-10 Training and Education	\$26,000	\$26,000	\$42,000
.56-30 Permits and Registration Fees	\$900	\$900	\$1,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$775,700</u>	<u>\$1,339,200</u>	<u>\$702,100</u>
<u>CAPITAL OUTLAY</u>			
.62-10 Building Improvements	\$0	\$5,000	\$0
.63-10 Improvements	\$25,000	\$25,000	\$17,000
.64-20 Machinery and Equipment	\$2,042,000	\$42,000	\$22,000
.65-44 Accessory Building @ Station 31	\$0	\$270,000	\$87,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$2,067,000</u>	<u>\$342,000</u>	<u>\$126,000</u>
<u>CONTRIBUTIONS</u>			
.81-00 Gulf Coast State College	\$200,000	\$200,000	\$0
.82-00 Children's Home	\$30,000	\$30,000	\$0
<u>TOTAL CONTRIBUTIONS</u>	<u>\$230,000</u>	<u>\$230,000</u>	<u>\$0</u>
<u>TOTAL BUDGET</u>	<u>\$5,528,100</u>	<u>\$4,385,200</u>	<u>\$2,564,200</u>
		-20.7%	-41.5%
			-53.6%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: ADMINISTRATIVE**

Original 2022-2023		1300 ADMIN	1303 HR	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$1,793,000	\$0	\$1,793,000
.13-10	Salaries No Pension	\$0	\$0	\$0
.14-10	Salaries Overtime	\$31,000	\$0	\$31,000
.15-10	Salaries Special	\$13,200	\$0	\$13,200
.15-20	Vehicle Expense	\$32,400	\$0	\$32,400
.15-30	Incentive Pay	\$0	\$0	\$0
.15-60	Hiring Incentive / Referral	\$7,000	\$0	\$7,000
.21-10	Matching FICA	\$143,600	\$0	\$143,600
.22-10	Retirement	\$251,000	\$0	\$251,000
.23-10	Health Insurance	\$165,000	\$0	\$165,000
.23-20	Dental Insurance	\$7,000	\$0	\$7,000
.23-30	Life Insurance	\$12,200	\$0	\$12,200
.25-10	Unemployment	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		<u>\$2,455,400</u>	<u>\$0</u>	<u>\$2,455,400</u>
OPERATING EXPENSES				
.31-20	Professional Medical	\$500	\$0	\$500
.31-60	Professional Other	\$107,000	\$0	\$107,000
.31-80	IT Services	\$0	\$0	\$0
.32-10	Accounting and Auditing	\$2,400	\$0	\$2,400
.34-10	Other Contractual Services	\$184,000	\$0	\$184,000
.40-10	Travel and Per Diem	\$36,300	\$0	\$36,300
.41-10	Communication	\$90,000	\$0	\$90,000
.42-10	Postage and Freight	\$900	\$0	\$900
.43-10	Utilities Electric	\$55,000	\$0	\$55,000
.43-20	Utilities Waste Disposal	\$3,200	\$0	\$3,200
.44-10	Rentals and Leases	\$13,800	\$0	\$13,800
.45-10	Insurance Liability, Property, Etc.	\$35,700	\$0	\$35,700
.46-50	Repairs and Maintenance Other	\$25,600	\$0	\$25,600
.47-10	Printing and Binding	\$3,400	\$0	\$3,400
.48-30	Promotional Activities	\$25,000	\$0	\$25,000
.49-10	Other Current Charges	\$14,000	\$0	\$14,000
.51-10	Office Supplies	\$18,000	\$0	\$18,000
.52-10	Operating Supplies	\$93,000	\$0	\$93,000
.52-20	Fuel, Oil and Lubricants	\$2,000	\$0	\$2,000
.54-10	Books, Pubs and Memberships	\$39,000	\$0	\$39,000
.55-10	Training and Education	\$26,000	\$0	\$26,000
.56-30	Permits and Registration Fees	\$900	\$0	\$900
TOTAL OPERATING EXPENSES		<u>\$775,700</u>	<u>\$0</u>	<u>\$775,700</u>
CAPITAL OUTLAY				
.62-10	Building Improvements	\$0	\$0	\$0
.63-10	Improvements	\$25,000	\$0	\$25,000
.64-20	Machinery and Equipment	\$2,042,000	\$0	\$2,042,000
.65-44	Accessory Building @ Station 31	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY		<u>\$2,067,000</u>	<u>\$0</u>	<u>\$2,067,000</u>
CONTRIBUTIONS				
.81-00	Gulf Coast State College	\$200,000	\$0	\$200,000
.82-00	Children's Home	\$30,000	\$0	\$30,000
TOTAL CONTRIBUTIONS		<u>\$230,000</u>	<u>\$0</u>	<u>\$230,000</u>
TOTAL BUDGET		<u>\$5,528,100</u>	<u>\$0</u>	<u>\$5,528,100</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: ADMINISTRATIVE**

Amended 2022-2023		1300 ADMIN	1303 HR	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$1,772,350	\$0	\$1,772,350
.13-10	Salaries No Pension	\$30,000	\$0	\$30,000
.14-10	Salaries Overtime	\$31,000	\$0	\$31,000
.15-10	Salaries Special	\$13,200	\$0	\$13,200
.15-20	Vehicle Expense	\$32,400	\$0	\$32,400
.15-30	Incentive Pay	\$6,000	\$0	\$6,000
.15-60	Hiring Incentive / Referral	\$7,000	\$0	\$7,000
.21-10	Matching FICA	\$144,800	\$0	\$144,800
.22-10	Retirement	\$252,500	\$0	\$252,500
.23-10	Health Insurance	\$165,000	\$0	\$165,000
.23-20	Dental Insurance	\$7,000	\$0	\$7,000
.23-30	Life Insurance	\$12,200	\$0	\$12,200
.25-10	Unemployment	\$550	\$0	\$550
TOTAL PERSONNEL SERVICES		<u>\$2,474,000</u>	<u>\$0</u>	<u>\$2,474,000</u>
OPERATING EXPENSES				
.31-20	Professional Medical	\$500	\$0	\$500
.31-60	Professional Other	\$595,500	\$0	\$595,500
.31-80	IT Services	\$0	\$0	\$0
.32-10	Accounting and Auditing	\$2,400	\$0	\$2,400
.34-10	Other Contractual Services	\$256,000	\$0	\$256,000
.40-10	Travel and Per Diem	\$36,300	\$0	\$36,300
.41-10	Communication	\$90,000	\$0	\$90,000
.42-10	Postage and Freight	\$900	\$0	\$900
.43-10	Utilities Electric	\$55,000	\$0	\$55,000
.43-20	Utilities Waste Disposal	\$3,200	\$0	\$3,200
.44-10	Rentals and Leases	\$13,800	\$0	\$13,800
.45-10	Insurance Liability, Property, Etc.	\$35,700	\$0	\$35,700
.46-50	Repairs and Maintenance Other	\$25,600	\$0	\$25,600
.47-10	Printing and Binding	\$3,400	\$0	\$3,400
.48-30	Promotional Activities	\$25,000	\$0	\$25,000
.49-10	Other Current Charges	\$14,000	\$0	\$14,000
.51-10	Office Supplies	\$18,000	\$0	\$18,000
.52-10	Operating Supplies	\$96,000	\$0	\$96,000
.52-20	Fuel, Oil and Lubricants	\$2,000	\$0	\$2,000
.54-10	Books, Pubs and Memberships	\$39,000	\$0	\$39,000
.55-10	Training and Education	\$26,000	\$0	\$26,000
.56-30	Permits and Registration Fees	\$900	\$0	\$900
TOTAL OPERATING EXPENSES		<u>\$1,339,200</u>	<u>\$0</u>	<u>\$1,339,200</u>
CAPITAL OUTLAY				
.62-10	Building Improvements	\$5,000	\$0	\$5,000
.63-10	Improvements	\$25,000	\$0	\$25,000
.64-20	Machinery and Equipment	\$42,000	\$0	\$42,000
.65-44	Accessory Building @ Station 31	\$270,000	\$0	\$270,000
TOTAL CAPITAL OUTLAY		<u>\$342,000</u>	<u>\$0</u>	<u>\$342,000</u>
CONTRIBUTIONS				
.81-00	Gulf Coast State College	\$200,000	\$0	\$200,000
.82-00	Children's Home	\$30,000	\$0	\$30,000
TOTAL CONTRIBUTIONS		<u>\$230,000</u>	<u>\$0</u>	<u>\$230,000</u>
TOTAL BUDGET		<u>\$4,385,200</u>	<u>\$0</u>	<u>\$4,385,200</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: ADMINISTRATIVE**

PROPOSED 2023-2024		1300	1303	
		ADMIN	HR	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$934,000	\$300,000	\$1,234,000
.13-10	Salaries No Pension	\$27,000	\$0	\$27,000
.14-10	Salaries Overtime	\$30,000	\$4,000	\$34,000
.15-10	Salaries Special	\$6,800	\$500	\$7,300
.15-20	Vehicle Expense	\$10,800	\$5,400	\$16,200
.15-30	Incentive Pay	\$0	\$0	\$0
.15-60	Hiring Incentive / Referral	\$1,000	\$1,000	\$2,000
.21-10	Matching FICA	\$77,300	\$23,800	\$101,100
.22-10	Retirement	\$132,000	\$42,000	\$174,000
.23-10	Health Insurance	\$95,000	\$32,000	\$127,000
.23-20	Dental Insurance	\$4,100	\$1,400	\$5,500
.23-30	Life Insurance	\$6,000	\$2,000	\$8,000
.25-10	Unemployment	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES		\$1,324,000	\$412,100	\$1,736,100
OPERATING EXPENSES				
.31-20	Professional Medical	\$500	\$500	\$1,000
.31-60	Professional Other	\$14,000	\$53,000	\$67,000
.31-80	IT Services	\$45,000	\$12,000	\$57,000
.32-10	Accounting and Auditing	\$2,000	\$800	\$2,800
.34-10	Other Contractual Services	\$82,000	\$83,000	\$165,000
.40-10	Travel and Per Diem	\$36,500	\$7,500	\$44,000
.41-10	Communication	\$35,000	\$12,000	\$47,000
.42-10	Postage and Freight	\$1,000	\$500	\$1,500
.43-10	Utilities Electric	\$33,000	\$11,000	\$44,000
.43-20	Utilities Waste Disposal	\$2,000	\$800	\$2,800
.44-10	Rentals and Leases	\$8,900	\$4,200	\$13,100
.45-10	Insurance Liability, Property, Etc.	\$24,500	\$11,200	\$35,700
.46-50	Repairs and Maintenance Other	\$13,200	\$4,000	\$17,200
.47-10	Printing and Binding	\$2,000	\$500	\$2,500
.48-30	Promotional Activities	\$20,000	\$5,000	\$25,000
.49-10	Other Current Charges	\$11,000	\$5,000	\$16,000
.51-10	Office Supplies	\$15,000	\$2,000	\$17,000
.52-10	Operating Supplies	\$66,000	\$24,000	\$90,000
.52-20	Fuel, Oil and Lubricants	\$0	\$1,500	\$1,500
.54-10	Books, Pubs and Memberships	\$4,000	\$5,000	\$9,000
.55-10	Training and Education	\$25,000	\$17,000	\$42,000
.56-30	Permits and Registration Fees	\$1,000	\$0	\$1,000
TOTAL OPERATING EXPENSES		\$441,600	\$260,500	\$702,100
CAPITAL OUTLAY				
.62-10	Building Improvements	\$0	\$0	\$0
.63-10	Improvements	\$13,000	\$4,000	\$17,000
.64-20	Machinery and Equipment	\$2,000	\$20,000	\$22,000
.65-44	Accessory Building @ Station 31	\$87,000	\$0	\$87,000
TOTAL CAPITAL OUTLAY		\$102,000	\$24,000	\$126,000
CONTRIBUTIONS				
.81-00	Gulf Coast State College	\$0	\$0	\$0
.82-00	Children's Home	\$0	\$0	\$0
TOTAL CONTRIBUTIONS		\$0	\$0	\$0
TOTAL BUDGET		\$1,867,600	\$696,600	\$2,564,200

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

DEPARTMENT: LEGAL

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-1400-514			
OPERATING EXPENSES			
.31-10 Professional Legal	\$625,000	\$625,000	\$625,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$625,000</u>	<u>\$625,000</u>	<u>\$625,000</u>
		0.0%	0.0%
<u>TOTAL BUDGET</u>	<u>\$625,000</u>	<u>\$625,000</u>	<u>\$625,000</u>
		0.0%	0.0%

Planning Department

Proposed New Positions

none

Machinery and Equipment

none

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: COMP. PLANNING**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
001-1500-515			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$269,400	\$269,400	\$251,100
.13-10 Salaries No Pension	\$840	\$840	\$840
.14-10 Salaries Overtime	\$3,300	\$3,300	\$3,000
.15-10 Salaries Special	\$5,700	\$5,700	\$4,900
.15-20 Vehicle Expense	\$2,700	\$2,700	\$2,700
.15-60 Hiring Incentive / Referral	\$1,400	\$1,400	\$0
.21-10 Matching FICA	\$21,700	\$21,700	\$20,100
.22-10 Retirement	\$41,800	\$41,800	\$35,000
.23-10 Health Insurance	\$24,000	\$24,000	\$25,000
.23-20 Dental Insurance	\$1,000	\$1,000	\$1,100
.23-30 Life Insurance	\$2,000	\$2,000	\$1,600
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$373,840</u>	<u>\$373,840</u>	<u>\$345,340</u>
		0.0%	-7.6%
<u>OPERATING EXPENSES</u>			
.31-60 Professional Other	\$12,000	\$12,000	\$11,000
.31-80 IT Services	\$0	\$0	\$13,000
.34-10 Other Contractual Services	\$91,000	\$51,000	\$111,000
.40-10 Travel and Per Diem	\$1,500	\$1,500	\$1,500
.41-10 Communication	\$8,000	\$8,000	\$8,000
.42-10 Postage and Freight	\$100	\$100	\$500
.43-10 Utilities Electricity	\$4,400	\$4,400	\$4,400
.43-20 Utilities Waste Disposal	\$600	\$600	\$600
.44-10 Rentals and Leases	\$2,500	\$2,500	\$2,500
.45-10 Insurance Liability, Property, Etc.	\$10,000	\$10,000	\$14,000
.46-50 Repairs and Mte Other	\$3,100	\$3,100	\$3,100
.47-10 Printing and Binding	\$1,000	\$1,000	\$1,000
.49-10 Other Current Charges	\$10,000	\$10,000	\$6,000
.51-10 Office Supplies	\$3,000	\$3,000	\$3,500
.52-10 Operating Supplies	\$10,500	\$10,500	\$13,000
.52-20 Fuel, Oil and Lubricants	\$700	\$700	\$700
.54-10 Books, Pubs and Memberships	\$2,700	\$2,700	\$2,700
.55-10 Training and Education	\$2,200	\$2,200	\$2,200
.56-30 Permits and Registration Fees	\$100	\$100	\$100
<u>TOTAL OPERATING EXPENSES</u>	<u>\$163,400</u>	<u>\$123,400</u>	<u>\$198,800</u>
		-24.5%	61.1%
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$0	\$0	\$1,100
.64-20 Machinery and Equipment	\$6,000	\$6,000	\$600
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$6,000</u>	<u>\$6,000</u>	<u>\$1,700</u>
<u>TOTAL BUDGET</u>	<u>\$543,240</u>	<u>\$503,240</u>	<u>\$545,840</u>
		-7.4%	8.5%
			0.5%

Police Department

Proposed New Positions

Full-Time Positions	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Officers ⁽¹⁾	3	2	2	2	2
Communications Officer	1	1	1	-	1
CSI ⁽²⁾	-	-	1	-	-

(1) 2 were in the Plan

(2) this position was in the Plan in FY 2024

Part-Time Positions	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Impound Yard Mte. Manager	1	-	-	-	-

Vehicles

	Vehicle Cost	Equip. Cost	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Patrol Replacement	\$ 45,000	\$ 15,000	13	14	18	9	11
New Officer Vehicles	\$ 45,000	\$ 15,000	3	2	2	2	2
New CSI Vehicle	\$ 45,000	\$ 15,000	-	-	1	-	-
Total Vehicle Count			16	16	21	11	13
Total Cost			\$ 960,000	\$ 989,000	\$ 1,337,000	\$ 722,000	\$ 878,000

Other Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
East End Substation ⁽³⁾	1,682,000	-	-	-	-
K-9 Facility ⁽⁴⁾	1,589,000	-	-	-	-

(3) partially funded by \$600k HMGP grant and \$300k impact fees

(4) partially funded by \$1m state appropriation and \$300k impact fees

Other Additions

	FY 2024
Trimble Forensics Scanning Station	60,000
AEDs (47)	58,000
Replacement Boat Motors (2)	40,000
Impound Yard Fence & Camera Imp.	15,000
Otter - AI Transcription Software	15,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: LAW ENFORCEMENT**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-2101-521			
PERSONNEL SERVICES			
.12-10 Salaries Regular	\$6,236,000	\$6,219,750	\$6,667,000
.13-10 Salaries Other	\$193,000	\$193,000	\$169,000
.14-10 Salaries Overtime	\$502,000	\$542,460	\$593,000
.15-10 Salaries Special	\$72,000	\$72,000	\$71,000
.15-30 Incentive Pay	\$90,000	\$90,000	\$94,000
.15-40 Clothing Allowance	\$17,000	\$17,250	\$17,250
.15-60 Hiring Incentive / Referral	\$10,000	\$10,000	\$5,000
.21-10 Matching FICA	\$544,700	\$546,570	\$582,800
.22-10 Retirement Non-Sworn	\$160,000	\$160,000	\$150,000
.22-20 Retirement Sworn	\$822,500	\$826,170	\$1,201,200
.23-10 Health Insurance	\$782,800	\$782,800	\$840,400
.23-20 Dental Insurance	\$34,200	\$34,200	\$36,400
.23-30 Life Insurance	\$49,900	\$49,900	\$42,400
.25-10 Unemployment Compensation	\$2,500	\$2,500	\$2,500
TOTAL PERSONNEL SERVICES	<u>\$9,516,600</u>	<u>\$9,546,600</u>	<u>\$10,471,950</u>
		0.3%	9.7%
OPERATING EXPENSES			
.31-20 Professional Medical	\$19,800	\$19,800	\$30,900
.31-60 Professional Other	\$113,000	\$113,000	\$76,000
.31-70 Professional Mutual Aid	\$155,000	\$155,000	\$155,000
.31-80 IT Services	\$0	\$0	\$425,000
.32-10 Accounting and Auditing	\$12,000	\$12,000	\$13,000
.34-10 Other Contractual Services	\$199,100	\$249,910	\$458,900
.40-10 Travel and Per Diem	\$80,600	\$100,600	\$105,000
.41-10 Communication	\$290,800	\$324,800	\$367,700
.42-10 Postage and Freight	\$7,300	\$7,300	\$7,600
.43-10 Utilities Electricity	\$85,000	\$85,000	\$88,000
.43-20 Utilities Waste Disposal	\$5,200	\$5,200	\$5,400
.44-10 Rentals and Leases	\$18,000	\$18,000	\$18,000
.45-10 Insurance Liability, Property, Etc.	\$410,000	\$510,000	\$700,000
.46-50 Repairs and Mte Other	\$363,000	\$363,000	\$380,000
.47-10 Printing and Binding	\$7,300	\$7,300	\$7,600
.48-30 Promotional Activities	\$2,100	\$2,100	\$2,200
.49-10 Other Current Charges	\$5,200	\$5,200	\$5,400
.51-10 Office Supplies	\$11,400	\$11,400	\$11,800
.52-10 Operating Supplies	\$304,400	\$304,400	\$351,100
.52-20 Fuel, Oil and Lubricants	\$534,000	\$434,000	\$482,320
.52-60 Investigative	\$10,000	\$10,000	\$10,300
.52-70 Filing Fees Clerk of Court	\$18,600	\$18,600	\$19,200
.54-10 Books, Pubs & Memberships	\$6,400	\$6,400	\$6,500
.55-10 Training and Education	\$135,000	\$115,000	\$110,700
.56-30 Permits and Registration Fees	\$8,300	\$8,300	\$8,600
TOTAL OPERATING EXPENSES	<u>\$2,801,500</u>	<u>\$2,886,310</u>	<u>\$3,846,220</u>
		3.0%	33.3%
CAPITAL OUTLAY			
.60-10 Capital Outlay < \$5,000	\$158,100	\$158,100	\$235,400
.60-15 Capital Outlay < \$5,000 Grant	\$0	\$8,313	\$0
.63-10 Improvements	\$200,000	\$320,000	\$15,000
.64-20 Machinery and Equipment	\$1,137,400	\$1,545,400	\$1,113,000
.64-55 Machinery and Equipment Grant	\$0	\$10,428	\$0
.65-22 East End Substation	\$1,550,000	\$105,000	\$1,682,000
.65-44 Accessory Building @ Station 31	\$0	\$520,000	\$173,000
.65-90 K-9 Facility	\$1,200,000	\$5,000	\$1,589,000
TOTAL CAPITAL OUTLAY	<u>\$4,245,500</u>	<u>\$2,672,241</u>	<u>\$4,807,400</u>
		-8.8%	15.5%
TOTAL BUDGET	<u>\$16,563,600</u>	<u>\$15,105,151</u>	<u>\$19,125,570</u>

Fire Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Firefighters	1	3	3	3	3
Division Chief of Training	-	-	1	-	-
Administrative Assistant - Inspections ⁽¹⁾	1	-	-	-	-
Fire Inspector ⁽¹⁾	-	1	-	1	-
Total	2	4	4	4	3

(1) switched timing of Administrative Assistant and Fire Inspector

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Training Division Truck	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Chief Vehicles	-	55,000	115,000	-	-
Replace Rescue Truck (R30)	-	-	-	-	60,000
Replace Utility 30 with SUV	-	-	-	50,000	-
SUV New Fire Inspector Position	-	-	-	47,000	-
LifePak15	-	35,000	-	-	40,000
SCBA Fill Station	50,000	50,000	-	-	-
Extrication Equipment	25,000	-	28,000	-	30,000
Replace Ladder 30	-	-	-	1,700,000	-
Total	\$ 75,000	\$ 140,000	\$ 188,000	\$ 1,797,000	\$ 130,000

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Station #31	\$ 3,223,000	\$ -	\$ -	\$ -	\$ -
Station #32 ⁽²⁾	6,700,000	-	-	-	-
Training Tower ⁽³⁾	320,000	-	-	-	-
Accessory Building at Station #31 ⁽⁴⁾	350,000	-	-	-	-
Total	\$ 10,593,000	\$ -	\$ -	\$ -	\$ -

(2) partially funded by \$3.6m state appropriation and \$1.4m impact fees

(3) partially funded by \$600k state grant and \$200k impact fees

(4) shared 50% PD / 25% Admin / 14% Fire / 11% Building

Beach Safety

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
FT Lifeguards	1	1	1	1	1

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
New Truck	\$ 40,250	\$ -	\$ -	\$ -	\$ 45,000
Rescue Jet Ski and Sled	22,000	-	-	24,200	-
ATV	-	7,700	-	8,470	-
UTV	-	-	17,300	-	19,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

DEPARTMENT: FIRE

		<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
001-2200-522				
<u>PERSONNEL SERVICES</u>				
.12-10	Salaries Regular	\$4,001,000	\$4,024,000	\$4,436,000
.13-10	Salaries Other	\$544,000	\$473,900	\$427,000
.14-10	Salaries Overtime	\$470,000	\$600,000	\$677,000
.15-10	Salaries Special	\$43,000	\$43,000	\$46,000
.15-30	Incentive Pay	\$51,000	\$51,000	\$52,000
.15-60	Hiring Incentive / Referral	\$6,300	\$10,100	\$10,100
.21-10	Matching FICA	\$392,500	\$394,300	\$432,800
.22-10	Retirement GE	\$78,000	\$78,000	\$89,700
.22-25	Retirement FF	\$855,200	\$905,200	\$1,049,900
.23-10	Health Insurance	\$506,300	\$456,300	\$557,300
.23-20	Dental Insurance	\$22,200	\$22,200	\$23,700
.23-30	Life Insurance	\$31,200	\$31,200	\$28,400
.25-10	Unemployment Compensation	\$3,500	\$3,500	\$3,500
<u>TOTAL PERSONNEL SERVICES</u>		<u>\$7,004,200</u>	<u>\$7,092,700</u>	<u>\$7,833,400</u>
			1.3%	10.4%
<u>OPERATING EXPENSES</u>				
.31-20	Professional Medical	\$29,300	\$53,300	\$32,700
.31-40	Professional Laboratory Fees	\$7,000	\$7,000	\$5,000
.31-60	Professional Other	\$62,100	\$62,100	\$87,000
.31-80	IT Services	\$0	\$0	\$280,000
.32-10	Accounting & Auditing	\$6,400	\$7,400	\$7,000
.34-10	Other Contractual Services	\$142,000	\$144,000	\$230,000
.40-10	Travel and Per Diem	\$28,600	\$48,600	\$52,900
.41-10	Communication	\$163,200	\$191,200	\$199,900
.42-10	Postage and Freight	\$1,100	\$1,200	\$1,300
.43-10	Utilities Electric	\$67,000	\$67,000	\$60,000
.43-20	Utilities Waste Disposal	\$13,000	\$13,000	\$14,000
.44-10	Rentals & Leases	\$27,200	\$27,200	\$31,300
.45-10	Insurance Liability, Property, Etc.	\$353,200	\$430,400	\$585,800
.46-50	Repairs and Maintenance Other	\$214,400	\$214,400	\$220,700
.47-10	Printing and Binding	\$2,600	\$2,600	\$2,700
.48-30	Promotional Activities	\$3,200	\$3,200	\$3,300
.49-10	Other Current Charges	\$5,000	\$5,000	\$5,200
.51-10	Office Supplies	\$8,900	\$8,900	\$9,200
.52-10	Operating Supplies	\$198,000	\$210,000	\$179,500
.52-12	Medical (EMS) Supplies	\$44,000	\$44,000	\$46,300
.52-20	Fuel, Oil and Lubricants	\$137,600	\$121,100	\$124,700
.54-10	Books, Pubs and Memberships	\$7,300	\$7,300	\$7,500
.55-10	Training and Education	\$100,900	\$80,900	\$104,900
.56-30	Permits and Registration Fees	\$6,700	\$6,700	\$6,700
<u>TOTAL OPERATING EXPENSES</u>		<u>\$1,628,700</u>	<u>\$1,756,500</u>	<u>\$2,297,600</u>
			7.8%	30.8%
<u>CAPITAL OUTLAY</u>				
.60-10	Capital Outlay < \$5,000	\$147,000	\$174,000	\$169,000
.61-10	Land	\$0	\$872,000	\$0
.63-10	Improvements	\$0	\$100	\$39,000
.64-20	Machinery & Equipment	\$235,000	\$295,000	\$163,000
.64-56	M&E Cancer Decon Grant	\$0	\$26,278	\$0
.64-57	M&E AFG Grant	\$0	\$83,236	\$0
.65-18	Fire Station 31	\$7,772,000	\$3,700,000	\$3,223,000
.65-19	Fire Station 32	\$3,645,000	\$315,000	\$6,700,000
.65-26	Fire Training Tower	\$1,008,000	\$990,000	\$320,000
.65-44	Accessory Building @ Station 31	\$0	\$145,000	\$49,000
<u>TOTAL CAPITAL OUTLAY</u>		<u>\$12,807,000</u>	<u>\$6,600,614</u>	<u>\$10,663,000</u>
<u>TOTAL BUDGET</u>		<u>\$21,439,900</u>	<u>\$15,449,814</u>	<u>\$20,794,000</u>
			-27.9%	34.6%
				-3.0%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : FIRE RESCUE**

Original 2022-2023		2201	2202	
		FIRE/EMS	BEACH RESCUE	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$3,638,000	\$363,000	\$4,001,000
.13-10	Salaries Other	\$158,000	\$386,000	\$544,000
.14-10	Salaries Overtime	\$413,000	\$57,000	\$470,000
.15-10	Salaries Special	\$40,000	\$3,000	\$43,000
.15-30	Incentive Pay	\$11,000	\$40,000	\$51,000
.15-60	Hiring Incentive / Referral	\$3,500	\$2,800	\$6,300
.21-10	Matching FICA	\$326,500	\$66,000	\$392,500
.22-10	Retirement GE	\$8,000	\$70,000	\$78,000
.22-25	Retirement FF	\$855,200	\$0	\$855,200
.23-10	Health Insurance	\$446,500	\$59,800	\$506,300
.23-20	Dental Insurance	\$19,600	\$2,600	\$22,200
.23-30	Life Insurance	\$28,200	\$3,000	\$31,200
.25-10	Unemployment Compensation	\$2,500	\$1,000	\$3,500
TOTAL PERSONNEL SERVICES		\$5,950,000	\$1,054,200	\$7,004,200
OPERATING EXPENSES				
.31-20	Professional Medical	\$25,900	\$3,400	\$29,300
.31-40	Professional Lab Fees	\$7,000	\$0	\$7,000
.31-60	Professional Other	\$57,000	\$5,100	\$62,100
.31-80	IT Services	\$0	\$0	\$0
.32-10	Accounting and Auditing	\$6,400	\$0	\$6,400
.34-10	Contractual Services	\$140,000	\$2,000	\$142,000
.40-10	Travel & Per Diem	\$25,800	\$2,800	\$28,600
.41-10	Communication	\$139,300	\$23,900	\$163,200
.42-10	Postage and Freight	\$1,100	\$0	\$1,100
.43-10	Utilities Electricity	\$67,000	\$0	\$67,000
.43-20	Utilities Waste Disposal	\$13,000	\$0	\$13,000
.44-10	Rentals and Leases	\$22,000	\$5,200	\$27,200
.45-10	Insurance Liability, Property, Etc.	\$307,800	\$45,400	\$353,200
.46-50	Repair and Maintenance/Other	\$173,000	\$41,400	\$214,400
.47-10	Printing & Binding	\$2,100	\$500	\$2,600
.48-30	Promotional Other	\$3,200	\$0	\$3,200
.49-10	Other Current Charges	\$4,200	\$800	\$5,000
.51-10	Office Supplies	\$8,300	\$600	\$8,900
.52-10	Operating Supplies	\$161,200	\$36,800	\$198,000
.52-12	Medical (EMS) Supplies	\$34,000	\$10,000	\$44,000
.52-20	Fuel, Oil & Lubricants	\$100,000	\$37,600	\$137,600
.54-10	Books, Pubs and Memberships	\$5,200	\$2,100	\$7,300
.55-10	Training and Education	\$97,200	\$3,700	\$100,900
.56-30	Permits and Registration Fees	\$5,200	\$1,500	\$6,700
TOTAL OPERATING EXPENSES		\$1,405,900	\$222,800	\$1,628,700
CAPITAL OUTLAY				
.60-10	Capital Outlay < \$5,000	\$103,000	\$44,000	\$147,000
.61-10	Land	\$0	\$0	\$0
.63-10	Improvements	\$0	\$0	\$0
.64-20	Machinery & Equipment	\$219,000	\$16,000	\$235,000
.64-56	M&E Cancer Decon Grant	\$0	\$0	\$0
.64-57	M&E AFG Grant	\$0	\$0	\$0
.65-18	Fire Station 31	\$7,772,000	\$0	\$7,772,000
.65-19	Fire Station 32	\$3,645,000	\$0	\$3,645,000
.65-26	Fire Training Tower	\$1,008,000	\$0	\$1,008,000
.65-44	Accessory Building @ Station 31	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY		\$12,747,000	\$60,000	\$12,807,000
TOTAL BUDGET		\$20,102,900	\$1,337,000	\$21,439,900

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : FIRE RESCUE**

Amended 2022-2023		2201	2202	
		FIRE/EMS	BEACH RESCUE	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$3,661,000	\$363,000	\$4,024,000
.13-10	Salaries Other	\$98,000	\$375,900	\$473,900
.14-10	Salaries Overtime	\$543,000	\$57,000	\$600,000
.15-10	Salaries Special	\$40,000	\$3,000	\$43,000
.15-30	Incentive Pay	\$11,000	\$40,000	\$51,000
.15-60	Hiring Incentive / Referral	\$4,300	\$5,800	\$10,100
.21-10	Matching FICA	\$328,300	\$66,000	\$394,300
.22-10	Retirement GE	\$8,000	\$70,000	\$78,000
.22-25	Retirement FF	\$905,200	\$0	\$905,200
.23-10	Health Insurance	\$396,500	\$59,800	\$456,300
.23-20	Dental Insurance	\$19,600	\$2,600	\$22,200
.23-30	Life Insurance	\$28,200	\$3,000	\$31,200
.25-10	Unemployment Compensation	\$2,500	\$1,000	\$3,500
TOTAL PERSONNEL SERVICES		\$6,045,600	\$1,047,100	\$7,092,700
OPERATING EXPENSES				
.31-20	Professional Medical	\$49,900	\$3,400	\$53,300
.31-40	Professional Lab Fees	\$7,000	\$0	\$7,000
.31-60	Professional Other	\$57,000	\$5,100	\$62,100
.31-80	IT Services	\$0	\$0	\$0
.32-10	Accounting and Auditing	\$7,400	\$0	\$7,400
.34-10	Contractual Services	\$140,000	\$4,000	\$144,000
.40-10	Travel & Per Diem	\$45,800	\$2,800	\$48,600
.41-10	Communication	\$167,300	\$23,900	\$191,200
.42-10	Postage and Freight	\$1,100	\$100	\$1,200
.43-10	Utilities Electricity	\$67,000	\$0	\$67,000
.43-20	Utilities Waste Disposal	\$13,000	\$0	\$13,000
.44-10	Rentals and Leases	\$22,000	\$5,200	\$27,200
.45-10	Insurance Liability, Property, Etc.	\$380,000	\$50,400	\$430,400
.46-50	Repair and Maintenance/Other	\$173,000	\$41,400	\$214,400
.47-10	Printing & Binding	\$2,100	\$500	\$2,600
.48-30	Promotional Other	\$3,200	\$0	\$3,200
.49-10	Other Current Charges	\$4,200	\$800	\$5,000
.51-10	Office Supplies	\$8,300	\$600	\$8,900
.52-10	Operating Supplies	\$173,200	\$36,800	\$210,000
.52-12	Medical (EMS) Supplies	\$34,000	\$10,000	\$44,000
.52-20	Fuel, Oil & Lubricants	\$83,500	\$37,600	\$121,100
.54-10	Books, Pubs and Memberships	\$5,200	\$2,100	\$7,300
.55-10	Training and Education	\$77,200	\$3,700	\$80,900
.56-30	Permits and Registration Fees	\$5,200	\$1,500	\$6,700
TOTAL OPERATING EXPENSES		\$1,526,600	\$229,900	\$1,756,500
CAPITAL OUTLAY				
.60-10	Capital Outlay < \$5,000	\$130,000	\$44,000	\$174,000
.61-10	Land	\$872,000	\$0	\$872,000
.63-10	Improvements	\$100	\$0	\$100
.64-20	Machinery & Equipment	\$257,000	\$38,000	\$295,000
.64-56	M&E Cancer Decon Grant	\$26,278	\$0	\$26,278
.64-57	M&E AFG Grant	\$83,236	\$0	\$83,236
.65-18	Fire Station 31	\$3,700,000	\$0	\$3,700,000
.65-19	Fire Station 32	\$315,000	\$0	\$315,000
.65-26	Fire Training Tower	\$990,000	\$0	\$990,000
.65-44	Accessory Building @ Station 31	\$145,000	\$0	\$145,000
TOTAL CAPITAL OUTLAY		\$6,518,614	\$82,000	\$6,600,614
TOTAL BUDGET		\$14,090,814	\$1,359,000	\$15,449,814

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : FIRE RESCUE**

PROPOSED 2023-2024		2201	2202	
		FIRE/EMS	BEACH RESCUE	TOTAL
PERSONNEL SERVICES				
.12-10	Salaries Regular	\$3,979,000	\$457,000	\$4,436,000
.13-10	Salaries Other	\$87,000	\$340,000	\$427,000
.14-10	Salaries Overtime	\$616,000	\$61,000	\$677,000
.15-10	Salaries Special	\$43,000	\$3,000	\$46,000
.15-30	Incentive Pay	\$12,000	\$40,000	\$52,000
.15-60	Hiring Incentive / Referral	\$4,300	\$5,800	\$10,100
.21-10	Matching FICA	\$362,800	\$70,000	\$432,800
.22-10	Retirement GE	\$13,700	\$76,000	\$89,700
.22-25	Retirement FF	\$1,049,900	\$0	\$1,049,900
.23-10	Health Insurance	\$486,700	\$70,600	\$557,300
.23-20	Dental Insurance	\$20,700	\$3,000	\$23,700
.23-30	Life Insurance	\$25,400	\$3,000	\$28,400
.25-10	Unemployment Compensation	\$2,500	\$1,000	\$3,500
TOTAL PERSONNEL SERVICES		\$6,703,000	\$1,130,400	\$7,833,400
OPERATING EXPENSES				
.31-20	Professional Medical	\$29,600	\$3,100	\$32,700
.31-40	Professional Lab Fees	\$5,000	\$0	\$5,000
.31-60	Professional Other	\$81,000	\$6,000	\$87,000
.31-80	IT Services	\$247,000	\$33,000	\$280,000
.32-10	Accounting and Auditing	\$7,000	\$0	\$7,000
.34-10	Contractual Services	\$216,000	\$14,000	\$230,000
.40-10	Travel & Per Diem	\$50,000	\$2,900	\$52,900
.41-10	Communication	\$171,400	\$28,500	\$199,900
.42-10	Postage and Freight	\$1,200	\$100	\$1,300
.43-10	Utilities Electricity	\$60,000	\$0	\$60,000
.43-20	Utilities Waste Disposal	\$14,000	\$0	\$14,000
.44-10	Rentals and Leases	\$26,000	\$5,300	\$31,300
.45-10	Insurance Liability, Property, Etc.	\$532,000	\$53,800	\$585,800
.46-50	Repair and Maintenance/Other	\$178,000	\$42,700	\$220,700
.47-10	Printing & Binding	\$2,200	\$500	\$2,700
.48-30	Promotional Other	\$3,300	\$0	\$3,300
.49-10	Other Current Charges	\$4,400	\$800	\$5,200
.51-10	Office Supplies	\$8,600	\$600	\$9,200
.52-10	Operating Supplies	\$143,200	\$36,300	\$179,500
.52-12	Medical (EMS) Supplies	\$36,000	\$10,300	\$46,300
.52-20	Fuel, Oil & Lubricants	\$87,000	\$37,700	\$124,700
.54-10	Books, Pubs and Memberships	\$5,400	\$2,100	\$7,500
.55-10	Training and Education	\$101,000	\$3,900	\$104,900
.56-30	Permits and Registration Fees	\$5,200	\$1,500	\$6,700
TOTAL OPERATING EXPENSES		\$2,014,500	\$283,100	\$2,297,600
CAPITAL OUTLAY				
.60-10	Capital Outlay < \$5,000	\$124,000	\$45,000	\$169,000
.61-10	Land	\$0	\$0	\$0
.63-10	Improvements	\$38,000	\$1,000	\$39,000
.64-20	Machinery & Equipment	\$98,000	\$65,000	\$163,000
.64-56	M&E Cancer Decon Grant	\$0	\$0	\$0
.64-57	M&E AFG Grant	\$0	\$0	\$0
.65-18	Fire Station 31	\$3,223,000	\$0	\$3,223,000
.65-19	Fire Station 32	\$6,700,000	\$0	\$6,700,000
.65-26	Fire Training Tower	\$320,000	\$0	\$320,000
.65-44	Accessory Building @ Station 31	\$49,000	\$0	\$49,000
TOTAL CAPITAL OUTLAY		\$10,552,000	\$111,000	\$10,663,000
TOTAL BUDGET		\$19,269,500	\$1,524,500	\$20,794,000

Building Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Code Enforcement Officer ⁽¹⁾	1	-	-	-	-
Flood Permit Coordinator	-	1	-	-	-
Permit Technician	-	1	-	-	-
Deputy Building Code Administrator	-	-	1	-	-
Building Inspector	-	-	1	-	-
GIS Analyst	-	-	1	-	-

(1) converted from 2 part-time officers

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Replacement Trucks	\$ 89,000	\$ -	\$ -	\$ 98,000	\$ 103,000
ATVs	19,200	9,300	20,900	-	-
Truck - Proposed Deputy Building Code Administrator Position	-	-	46,000	-	-
Truck - Proposed Building Inspector Position	-	-	46,000	-	-

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: PROTECTIVE INSPECTION**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-2400-524			
PERSONNEL SERVICES			
.12-10 Salaries Regular	\$845,000	\$845,000	\$958,000
.13-10 Salaries No Pension	\$56,500	\$56,500	\$0
.14-10 Salaries Overtime	\$23,000	\$23,000	\$27,000
.15-10 Salaries Special	\$11,400	\$11,400	\$10,300
.15-20 Vehicle Expense	\$2,700	\$2,700	\$2,700
.15-30 Incentive Pay	\$3,000	\$3,000	\$3,000
.15-60 Hiring Incentive / Referral	\$2,800	\$2,800	\$2,800
.21-10 Matching FICA	\$72,300	\$72,300	\$76,800
.22-10 Retirement	\$133,000	\$133,000	\$135,000
.23-10 Health Insurance	\$110,000	\$110,000	\$124,000
.23-20 Dental Insurance	\$5,000	\$5,000	\$6,000
.23-30 Life Insurance	\$6,600	\$6,600	\$6,100
.25-10 Unemployment Compensation	\$2,000	\$2,000	\$2,000
TOTAL PERSONNEL SERVICES	<u>\$1,273,300</u>	<u>\$1,273,300</u>	<u>\$1,353,700</u>
		0.0%	6.3%
OPERATING EXPENSES			
.31-20 Professional Medical	\$600	\$600	\$600
.31-60 Professional Other	\$13,500	\$13,500	\$11,000
.31-80 IT Services	\$0	\$0	\$61,000
.32-10 Accounting and Auditing	\$4,400	\$4,400	\$5,000
.34-10 Other Contractual Services	\$505,000	\$488,000	\$399,000
.34-20 Code Enforcement Abatements	\$30,000	\$30,000	\$30,000
.40-10 Travel and Per Diem	\$10,000	\$10,000	\$10,000
.41-10 Communication	\$44,500	\$44,500	\$47,100
.42-10 Postage and Freight	\$5,000	\$5,000	\$3,000
.43-10 Utilities Electric	\$15,000	\$15,000	\$15,500
.43-20 Utilities Waste Disposal	\$3,000	\$3,000	\$3,000
.44-10 Rentals and Leases	\$7,600	\$7,600	\$7,600
.45-10 Insurance Liability, Property, Etc.	\$29,000	\$29,000	\$40,600
.46-50 Repairs and Mte Other	\$32,500	\$32,500	\$36,600
.47-10 Printing and Binding	\$8,000	\$8,000	\$8,000
.48-30 Promotional	\$0	\$0	\$0
.49-10 Other Current Charges	\$4,500	\$4,500	\$10,000
.51-10 Office Supplies	\$7,000	\$7,000	\$7,000
.52-10 Operating Supplies	\$57,000	\$57,000	\$84,000
.52-20 Fuel, Oil and Lubricants	\$20,000	\$20,000	\$20,000
.52-80 Plan Review Costs	\$60,000	\$60,000	\$40,000
.54-10 Books, Pubs and Memberships	\$7,000	\$7,000	\$12,000
.55-10 Training and Education	\$7,500	\$7,500	\$12,000
.56-30 Permits and Registration Fees	\$400	\$400	\$400
TOTAL OPERATING EXPENSES	<u>\$871,500</u>	<u>\$854,500</u>	<u>\$863,400</u>
		-2.0%	1.0%
CAPITAL OUTLAY			
.63-10 Improvements	\$0	\$0	\$7,000
.64-20 Machinery and Equipment	\$125,000	\$156,000	\$118,100
.65-44 Accessory Building @ Station 31	\$0	\$115,000	\$40,000
TOTAL CAPITAL OUTLAY	<u>\$125,000</u>	<u>\$271,000</u>	<u>\$165,100</u>
TOTAL BUDGET	<u>\$2,269,800</u>	<u>\$2,398,800</u>	<u>\$2,382,200</u>
		5.7%	-0.7%
			5.0%

Street Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Street Mte. Worker	-	-	1	1	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Small Dump Truck ⁽¹⁾	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Boom Truck	-	-	200,000	-	200,000
Side by Side	30,000	30,000	-	30,000	30,000
Mower	-	25,000	-	25,000	25,000
Utility Trucks	60,000	100,000	-	100,000	-
Misc Equipment & Contingency	10,000	50,000	-	50,000	-
Bush Hog with New Mower	150,000	-	-	-	-
Trailer	-	-	-	-	10,000
Paving Equipment ⁽²⁾	52,000	-	-	-	-
Total	\$ 347,000	\$ 205,000	\$ 200,000	\$ 205,000	\$ 265,000

(1) shared by Street (50%), CRA (50%)

(2) roller, tack trailer, planer attachment, and additional paving equipment. Shared by Street (10%), Stormwater (15%), Utility (75%)

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
PW Safe Room HMGP ⁽³⁾	\$ 494,000	\$ -	\$ -	\$ -	\$ -
North RJ Blvd Imps	525,000	-	-	-	-
North Alf Coleman Sidewalk	800,000	-	-	-	-
Total	\$ 1,819,000	\$ -	\$ -	\$ -	\$ -

(3) \$1m project shared by Street (68%), Stormwater (32%) partially funded by \$600k HMGP grant

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

DEPARTMENT: STREET

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-4100-541			
PERSONNEL SERVICES			
.12-10 Salaries Regular	\$893,000	\$834,700	\$958,000
.13-10 Salaries Other	\$0	\$1,000	\$0
.14-10 Salaries Overtime	\$15,000	\$18,000	\$20,000
.15-10 Salaries Special	\$6,000	\$6,000	\$9,000
.15-20 Vehicle Expense	\$1,400	\$1,400	\$1,400
.15-30 Incentive Pay	\$19,600	\$19,600	\$19,600
.15-60 Hiring Incentive / Referral	\$4,200	\$4,200	\$4,200
.21-10 Matching FICA	\$71,900	\$72,600	\$77,500
.22-10 Retirement	\$139,000	\$139,000	\$136,000
.23-10 Health Insurance	\$137,000	\$100,000	\$150,000
.23-20 Dental Insurance	\$6,000	\$6,000	\$7,000
.23-30 Life Insurance	\$7,400	\$7,400	\$6,100
.25-10 Unemployment Compensation	\$1,000	\$1,000	\$1,000
TOTAL PERSONNEL SERVICES	<u>\$1,301,500</u>	<u>\$1,210,900</u>	<u>\$1,389,800</u>
		-7.0%	14.8%
OPERATING EXPENSES			
.31-20 Professional Medical	\$1,000	\$1,000	\$1,000
.31-50 Professional Surveying / Plat Review	\$6,200	\$6,200	\$6,400
.31-60 Professional Other	\$90,700	\$90,700	\$115,900
.31-80 IT Services	\$0	\$0	\$79,000
.32-10 Accounting and Auditing	\$3,200	\$3,700	\$4,000
.34-10 Other Contractual Services	\$14,700	\$14,700	\$33,900
.40-10 Travel and Per Diem	\$5,200	\$5,200	\$6,000
.41-10 Communication	\$23,600	\$32,000	\$38,100
.42-10 Postage and Freight	\$600	\$600	\$600
.43-10 Utilities Electricity	\$310,000	\$310,000	\$400,000
.43-20 Utilities Waste Disposal	\$96,700	\$96,700	\$99,700
.44-10 Rentals and Leases	\$7,500	\$7,500	\$10,300
.45-10 Insurance Liability, Property, Etc.	\$148,300	\$176,000	\$246,400
.46-20 Repairs and Mte Mach and Eq	\$100,000	\$100,000	\$150,000
.46-50 Repairs and Mte Other	\$135,000	\$180,000	\$140,000
.46-70 Repairs and Mte Resurfacing	\$3,377,000	\$3,427,000	\$1,640,000
.47-10 Printing and Binding	\$1,100	\$1,100	\$1,100
.49-10 Other Current Charges	\$3,700	\$3,700	\$3,900
.51-10 Office Supplies	\$2,600	\$2,600	\$2,600
.52-10 Operating Supplies	\$105,400	\$105,400	\$107,900
.52-15 Signage Supplies	\$24,000	\$24,000	\$24,000
.52-20 Fuel, Oil and Lubricants	\$82,000	\$70,000	\$84,000
.53-20 Road Materials and Supplies	\$21,300	\$35,000	\$60,000
.54-10 Books, Pubs and Memberships	\$1,100	\$1,100	\$1,200
.55-10 Training and Education	\$8,600	\$8,600	\$10,000
.56-30 Permits and Registration Fees	\$4,700	\$4,700	\$4,700
TOTAL OPERATING EXPENSES	<u>\$4,574,200</u>	<u>\$4,707,500</u>	<u>\$3,270,700</u>
		2.9%	-30.5%
CAPITAL OUTLAY			
.63-10 Improvements	\$0	\$60,000	\$33,500
.64-20 Machinery and Equipment	\$223,600	\$492,600	\$360,950
.65-75 PW Safe Room HMGP	\$668,400	\$175,000	\$494,000
.65-79 North Richard Jackson Blvd Imps Phase II	\$1,050,000	\$525,000	\$525,000
.65-90 N Alf Coleman Sidewalk	\$550,000	\$270,000	\$800,000
TOTAL CAPITAL OUTLAY	<u>\$2,492,000</u>	<u>\$1,522,600</u>	<u>\$2,213,450</u>
CONTRIBUTIONS & DEBT SERVICE			
.81-20 Bay Co. Transportation Planning Org	\$46,800	\$46,800	\$46,735
.81-50 Contribution to FDOT	\$0	\$80,000	\$0
TOTAL CONTRIBUTIONS & DEBT SERVICE	<u>\$46,800</u>	<u>\$126,800</u>	<u>\$46,735</u>
TOTAL BUDGET	<u>\$8,414,500</u>	<u>\$7,567,800</u>	<u>\$6,920,685</u>
		-10.1%	-8.6%
			-17.8%

Library Department

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Aaon Unit Replacement	\$ -	\$ 60,000	\$ -	\$ -	\$ -

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT: LIBRARY**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
001-7100-571			
<u>OPERATING EXPENSES</u>			
.31-60 Professional Other	\$1,500	\$1,500	\$2,100
.34-10 Other Contractual Services	\$232,000	\$232,000	\$230,000
.41-10 Communication	\$1,000	\$1,000	\$1,100
.43-10 Utilities Electric	\$38,000	\$38,000	\$39,200
.45-10 Insurance Liability, Property, Etc.	\$15,000	\$15,000	\$21,000
.46-50 Repairs and Maintenance Other	\$51,000	\$44,000	\$44,000
.49-10 Other Current Charges	\$500	\$500	\$500
.51-10 Office Supplies	\$0	\$0	\$0
.52-10 Operating Supplies	\$400	\$400	\$400
<u>TOTAL OPERATING EXPENSES</u>	<u>\$339,400</u>	<u>\$332,400</u>	<u>\$338,300</u>
		-2.1%	1.8%
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$0	\$157,000	\$0
.64-20 Machinery & Equipment	\$150,000	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$150,000</u>	<u>\$157,000</u>	<u>\$0</u>
<u>TOTAL BUDGET</u>	<u>\$489,400</u>	<u>\$489,400</u>	<u>\$338,300</u>
		0.0%	-30.9%
			-30.9%

Recreation Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Park Maintenance Worker	2	-	-	-	1
Buildings & Grounds Service Worker	-	1	-	-	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Trucks	\$ 40,000	\$ -	\$ 42,000	\$ -	\$ 45,000
Toro Workman	64,000	-	31,900	-	-
Golf Carts	40,000	40,000	40,000	22,000	22,000
Sweeper	40,000	-	-	-	-
Top dresser	55,000	-	-	-	-
Drag	18,600	19,200	-	19,800	-
Z Sprayer	10,300	11,100	-	11,500	-
Trailer	20,000	-	-	-	-
Large Ride on Sprayer	-	80,000	-	-	-
FBP Electronic Reader Board	-	75,000	-	-	-
Z Mowers	-	27,000	-	20,000	-
Rotary Mower	-	-	84,500	-	-
Field Marking Robot	-	-	65,000	-	-
Tri-deck Mower	-	-	-	43,800	-
Playground Equipment	25,000	25,000	25,000	25,000	25,000
Total	\$ 312,900	\$ 277,300	\$ 288,400	\$ 142,100	\$ 92,000

Capital & Repair Projects

		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
FBP Community Center with Safe Room ⁽¹⁾	.65-27	5,592,000	5,592,000	-	-	-
FBP Connector Road	.65-37	623,000	-	-	-	-
FBP Stormwater Improvements	.63-10	500,000	500,000	-	-	-
Skate Park	.63-10	400,000	-	-	-	-
Miracle League Restroom & Pavilion	.63-10	400,000	-	-	-	-
Tennis / Pickleball Restroom & Pavilion	.63-10	-	400,000	-	-	-
4 New Basketball Courts	.63-10	400,000	-	-	-	-
10 New Pickleball Courts	.63-10	-	450,000	-	-	-
Tennis Resurfacing, Lighting and Fencing	.63-10	315,000	-	-	-	-
N Complex Roof	.63-10	200,000	-	-	-	-
New Park Shop	.63-10	250,000	-	-	-	-
Backstop padding (field 8 & 9)	.63-10	30,000	-	-	-	-
North Complex Lights	.63-10	-	1,200,000	-	-	-
Lyndell Restroom Remodel	.63-10	-	100,000	-	-	-
Lyndell Floor Replacement	.63-10	-	50,000	-	-	-
Fishing ponds docks & decks	.63-10	-	-	-	70,000	-
Total		\$ 8,710,000	\$ 8,292,000	\$ -	\$ 70,000	\$ -

(1) funded by \$4.4m HMGP grant and the balance from impact fees

Parking Lots, Roads, and Trails

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Lyndell/Senior Center Parking Lot Resurface	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Resurface Gayle's Trails	-	-	-	-	500,000
Resurface Frank Brown Trails	25,000	25,000	25,000	25,000	25,000
Total	\$ 225,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 525,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

	<u>ORIGINAL</u>	<u>AMENDED</u>	<u>PROPOSED</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
001-7201-572	<u>2022-2023</u>	<u>2022-2023</u>	<u>2023-2024</u>	
<u>PERSONNEL SERVICES</u>				
.12-10	Salaries Regular	\$1,311,000	\$1,301,000	\$1,547,000
.13-10	Salaries No Pension	\$125,000	\$125,000	\$130,000
.14-10	Salaries Overtime	\$45,000	\$55,000	\$60,000
.15-10	Salaries Special	\$17,000	\$17,000	\$20,000
.15-20	Vehicle Expense	\$3,800	\$3,800	\$3,800
.15-30	Incentive Pay	\$0	\$2,000	\$2,000
.15-60	Hiring Incentive / Referral	\$8,400	\$8,400	\$8,400
.21-10	Matching FICA	\$115,600	\$115,600	\$135,500
.22-10	Retirement	\$206,000	\$206,000	\$220,000
.23-10	Health Insurance	\$205,000	\$205,000	\$237,000
.23-20	Dental Insurance	\$8,700	\$8,700	\$10,100
.23-30	Life Insurance	\$11,100	\$11,100	\$9,900
.25-10	Unemployment Compensation	\$2,000	\$2,000	\$2,000
<u>TOTAL PERSONNEL SERVICES</u>		<u>\$2,058,600</u>	<u>\$2,060,600</u>	<u>\$2,385,700</u>
			0.1%	15.8%
<u>OPERATING EXPENSES</u>				
.31-20	Professional Medical	\$2,900	\$2,900	\$3,000
.31-40	Professional Laboratory Fees	\$2,600	\$5,000	\$5,200
.31-60	Professional Other	\$14,000	\$60,000	\$108,000
.31-80	IT Services	\$0	\$0	\$116,000
.32-10	Accounting and Auditing	\$8,000	\$10,000	\$10,000
.34-10	Other Contractual Services Rec	\$132,000	\$126,000	\$137,000
.34-15	Contractual Svcs Pier Pk Events	\$64,000	\$64,000	\$66,000
.40-10	Travel & Per Diem	\$12,800	\$12,800	\$13,200
.41-10	Communication	\$57,000	\$57,000	\$52,000
.42-10	Postage and Freight	\$600	\$600	\$700
.43-10	Utilities Electricity	\$280,000	\$280,000	\$288,400
.43-20	Utilities Waste Disposal	\$78,100	\$78,100	\$60,000
.44-10	Rentals & Leases	\$45,000	\$45,000	\$42,000
.45-10	Insurance Liability, Property, Etc.	\$127,700	\$127,700	\$178,800
.46-50	Repair and Maintenance Other	\$500,000	\$450,000	\$515,000
.46-70	Repair and Maintenance Resurfacing	\$1,145,000	\$215,000	\$225,000
.46-80	Repair and Maintenance ABP	\$65,000	\$65,000	\$95,000
.47-10	Printing & Binding	\$10,300	\$10,300	\$10,700
.48-30	Promotional Activities	\$2,600	\$15,000	\$15,500
.49-10	Other Current Charges	\$3,100	\$3,100	\$3,200
.51-10	Office Supplies	\$7,300	\$7,300	\$7,600
.52-10	Operating Supplies	\$375,500	\$375,500	\$414,500
.52-20	Fuel, Oil & Lubricants	\$43,000	\$43,000	\$44,300
.52-35	Chemicals	\$315,800	\$400,000	\$450,000
.52-36	Chemicals ABP	\$68,000	\$100,000	\$120,000
.52-75	Banners	\$9,300	\$9,300	\$9,600
.54-10	Books, Pubs and Memberships	\$3,200	\$3,200	\$3,300
.55-10	Training and Education	\$8,600	\$8,600	\$8,900
.56-30	Permits and Registration Fees	\$5,900	\$5,900	\$6,100
<u>TOTAL OPERATING EXPENSES</u>		<u>\$3,387,300</u>	<u>\$2,580,300</u>	<u>\$3,009,000</u>
			-23.8%	16.6%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
001-7201-572			
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$754,000	\$1,837,000	\$2,543,000
.64-20 Machinery & Equipment	\$489,000	\$671,000	\$318,000
.65-21 Gayle's Trails	\$0	\$3,087,000	\$0
.65-27 FBP Safe Room	\$8,167,000	\$1,000,000	\$5,592,000
.65-37 FBP Connector Road	\$0	\$1,074,990	\$623,000
.65-90 CIP Other	\$2,025,000	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$11,435,000</u>	<u>\$7,669,990</u>	<u>\$9,076,000</u>
		-32.9%	18.3%
<u>GRANTS AND AIDS</u>			
.82-10 Contribution to Boys and Girls Club	\$67,900	\$64,000	\$64,000
.82-15 Contribution to Senior Center	\$46,400	\$50,000	\$45,000
<u>TOTAL GRANTS AND AIDS</u>	<u>\$114,300</u>	<u>\$114,000</u>	<u>\$109,000</u>
		-0.3%	-4.4%
<u>TOTAL BUDGET</u>	<u>\$16,995,200</u>	<u>\$12,424,890</u>	<u>\$14,579,700</u>
		-26.9%	17.3%
			-14.2%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

Original 2022-2023	7201 RECREATION	7202 PUBLIC ART	TOTAL
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$1,311,000	\$0	\$1,311,000
.13-10 Salaries No Pension	\$125,000	\$0	\$125,000
.14-10 Salaries Overtime	\$45,000	\$0	\$45,000
.15-10 Salaries Special	\$17,000	\$0	\$17,000
.15-20 Vehicle Expense	\$3,800	\$0	\$3,800
.15-30 Incentive Pay	\$0	\$0	\$0
.15-60 Hiring Incentive / Referral	\$8,400	\$0	\$8,400
.21-10 Matching FICA	\$115,600	\$0	\$115,600
.22-10 Retirement	\$206,000	\$0	\$206,000
.23-10 Health Insurance	\$205,000	\$0	\$205,000
.23-20 Dental Insurance	\$8,700	\$0	\$8,700
.23-30 Life Insurance	\$11,100	\$0	\$11,100
.25-10 Unemployment Compensation	\$2,000	\$0	\$2,000
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$2,058,600</u>	<u>\$0</u>	<u>\$2,058,600</u>
<u>OPERATING EXPENSES</u>			
.31-20 Professional Medical	\$2,900	\$0	\$2,900
.31-40 Professional Laboratory Fees	\$2,600	\$0	\$2,600
.31-60 Professional Other	\$14,000	\$0	\$14,000
.31-80 IT Services	\$0	\$0	\$0
.32-10 Accounting and Auditing	\$8,000	\$0	\$8,000
.34-10 Other Contractual Services Rec	\$132,000	\$0	\$132,000
.34-15 Contractual Svcs Pier Pk Events	\$64,000	\$0	\$64,000
.40-10 Travel & Per Diem	\$12,800	\$0	\$12,800
.41-10 Communication	\$57,000	\$0	\$57,000
.42-10 Postage and Freight	\$600	\$0	\$600
.43-10 Utilities Electricity	\$280,000	\$0	\$280,000
.43-20 Utilities Waste Disposal	\$78,100	\$0	\$78,100
.44-10 Rentals & Leases	\$45,000	\$0	\$45,000
.45-10 Insurance Liability, Property, Etc.	\$127,700	\$0	\$127,700
.46-50 Repair and Maintenance Other	\$500,000	\$0	\$500,000
.46-70 Repair and Maintenance Resurfacing	\$1,145,000	\$0	\$1,145,000
.46-80 Repair and Maintenance ABP	\$65,000	\$0	\$65,000
.47-10 Printing & Binding	\$10,300	\$0	\$10,300
.48-30 Promotional Activities	\$2,600	\$0	\$2,600
.49-10 Other Current Charges	\$3,100	\$0	\$3,100
.51-10 Office Supplies	\$7,300	\$0	\$7,300
.52-10 Operating Supplies	\$343,000	\$32,500	\$375,500
.52-20 Fuel, Oil & Lubricants	\$43,000	\$0	\$43,000
.52-35 Chemicals	\$315,800	\$0	\$315,800
.52-36 Chemicals ABP	\$68,000	\$0	\$68,000
.52-75 Banners	\$9,300	\$0	\$9,300
.54-10 Books, Pubs and Memberships	\$3,200	\$0	\$3,200
.55-10 Training and Education	\$8,600	\$0	\$8,600
.56-30 Permits and Registration Fees	\$5,900	\$0	\$5,900
<u>TOTAL OPERATING EXPENSES</u>	<u>\$3,354,800</u>	<u>\$32,500</u>	<u>\$3,387,300</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

Original 2022-2023		7201	7202	
		RECREATION	PUBLIC ART	TOTAL
<u>CAPITAL OUTLAY</u>				
.63-10	Improvements	\$754,000	\$0	\$754,000
.64-20	Machinery & Equipment	\$489,000	\$0	\$489,000
.65-21	Gayle's Trails	\$0	\$0	\$0
.65-27	FBP Safe Room	\$8,167,000	\$0	\$8,167,000
.65-37	FBP Connector Road	\$0	\$0	\$0
.65-90	CIP Other	\$2,025,000	\$0	\$2,025,000
<u>TOTAL CAPITAL OUTLAY</u>		<u>\$11,435,000</u>	<u>\$0</u>	<u>\$11,435,000</u>
<u>GRANTS AND AIDS</u>				
.82-10	Contribution to Boys and Girls Club	\$67,900	\$0	\$67,900
.82-15	Contribution to Senior Center	\$46,400	\$0	\$46,400
<u>TOTAL GRANTS AND AIDS</u>		<u>\$114,300</u>	<u>\$0</u>	<u>\$114,300</u>
<u>TOTAL BUDGET</u>		<u>\$16,962,700</u>	<u>\$32,500</u>	<u>\$16,995,200</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

Amended 2022-2023		7201	7202	
		RECREATION	PUBLIC ART	TOTAL
<u>PERSONNEL SERVICES</u>				
.12-10	Salaries Regular	\$1,301,000	\$0	\$1,301,000
.13-10	Salaries No Pension	\$125,000	\$0	\$125,000
.14-10	Salaries Overtime	\$55,000	\$0	\$55,000
.15-10	Salaries Special	\$17,000	\$0	\$17,000
.15-20	Vehicle Expense	\$3,800	\$0	\$3,800
.15-30	Incentive Pay	\$2,000	\$0	\$2,000
.15-60	Hiring Incentive / Referral	\$8,400	\$0	\$8,400
.21-10	Matching FICA	\$115,600	\$0	\$115,600
.22-10	Retirement	\$206,000	\$0	\$206,000
.23-10	Health Insurance	\$205,000	\$0	\$205,000
.23-20	Dental Insurance	\$8,700	\$0	\$8,700
.23-30	Life Insurance	\$11,100	\$0	\$11,100
.25-10	Unemployment Compensation	\$2,000	\$0	\$2,000
<u>TOTAL PERSONNEL SERVICES</u>		<u>\$2,060,600</u>	<u>\$0</u>	<u>\$2,060,600</u>
<u>OPERATING EXPENSES</u>				
.31-20	Professional Medical	\$2,900	\$0	\$2,900
.31-40	Professional Laboratory Fees	\$5,000	\$0	\$5,000
.31-60	Professional Other	\$60,000	\$0	\$60,000
.31-80	IT Services	\$0	\$0	\$0
.32-10	Accounting and Auditing	\$10,000	\$0	\$10,000
.34-10	Other Contractual Services Rec	\$126,000	\$0	\$126,000
.34-15	Contractual Svcs Pier Pk Events	\$64,000	\$0	\$64,000
.40-10	Travel & Per Diem	\$12,800	\$0	\$12,800
.41-10	Communication	\$57,000	\$0	\$57,000
.42-10	Postage and Freight	\$600	\$0	\$600
.43-10	Utilities Electricity	\$280,000	\$0	\$280,000
.43-20	Utilities Waste Disposal	\$78,100	\$0	\$78,100
.44-10	Rentals & Leases	\$45,000	\$0	\$45,000
.45-10	Insurance Liability, Property, Etc.	\$127,700	\$0	\$127,700
.46-50	Repair and Maintenance Other	\$450,000	\$0	\$450,000
.46-70	Repair and Maintenance Resurfacing	\$215,000	\$0	\$215,000
.46-80	Repair and Maintenance ABP	\$65,000	\$0	\$65,000
.47-10	Printing & Binding	\$10,300	\$0	\$10,300
.48-30	Promotional Activities	\$15,000	\$0	\$15,000
.49-10	Other Current Charges	\$3,100	\$0	\$3,100
.51-10	Office Supplies	\$7,300	\$0	\$7,300
.52-10	Operating Supplies	\$343,000	\$32,500	\$375,500
.52-20	Fuel, Oil & Lubricants	\$43,000	\$0	\$43,000
.52-35	Chemicals	\$400,000	\$0	\$400,000
.52-36	Chemicals ABP	\$100,000	\$0	\$100,000
.52-75	Banners	\$9,300	\$0	\$9,300
.54-10	Books, Pubs and Memberships	\$3,200	\$0	\$3,200
.55-10	Training and Education	\$8,600	\$0	\$8,600
.56-30	Permits and Registration Fees	\$5,900	\$0	\$5,900
<u>TOTAL OPERATING EXPENSES</u>		<u>\$2,547,800</u>	<u>\$32,500</u>	<u>\$2,580,300</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

Amended 2022-2023	7201 RECREATION	7202 PUBLIC ART	TOTAL
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$1,837,000	\$0	\$1,837,000
.64-20 Machinery & Equipment	\$671,000	\$0	\$671,000
.65-21 Gayle's Trails	\$3,087,000	\$0	\$3,087,000
.65-27 FBP Safe Room	\$1,000,000	\$0	\$1,000,000
.65-37 FBP Connector Road	\$1,074,990	\$0	\$1,074,990
.65-90 CIP Other	\$0	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$7,669,990</u>	<u>\$0</u>	<u>\$7,669,990</u>
<u>GRANTS AND AIDS</u>			
.82-10 Contribution to Boys and Girls Club	\$64,000	\$0	\$64,000
.82-15 Contribution to Senior Center	\$50,000	\$0	\$50,000
<u>TOTAL GRANTS AND AIDS</u>	<u>\$114,000</u>	<u>\$0</u>	<u>\$114,000</u>
<u>TOTAL BUDGET</u>	<u>\$12,392,390</u>	<u>\$32,500</u>	<u>\$12,424,890</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

PROPOSED 2023-2024		7201	7202	
		RECREATION	PUBLIC ART	TOTAL
<u>PERSONNEL SERVICES</u>				
.12-10	Salaries Regular	\$1,547,000	\$0	\$1,547,000
.13-10	Salaries No Pension	\$130,000	\$0	\$130,000
.14-10	Salaries Overtime	\$60,000	\$0	\$60,000
.15-10	Salaries Special	\$20,000	\$0	\$20,000
.15-20	Vehicle Expense	\$3,800	\$0	\$3,800
.15-30	Incentive Pay	\$2,000	\$0	\$2,000
.15-60	Hiring Incentive / Referral	\$8,400	\$0	\$8,400
.21-10	Matching FICA	\$135,500	\$0	\$135,500
.22-10	Retirement	\$220,000	\$0	\$220,000
.23-10	Health Insurance	\$237,000	\$0	\$237,000
.23-20	Dental Insurance	\$10,100	\$0	\$10,100
.23-30	Life Insurance	\$9,900	\$0	\$9,900
.25-10	Unemployment Compensation	\$2,000	\$0	\$2,000
<u>TOTAL PERSONNEL SERVICES</u>		<u>\$2,385,700</u>	<u>\$0</u>	<u>\$2,385,700</u>
<u>OPERATING EXPENSES</u>				
.31-20	Professional Medical	\$3,000	\$0	\$3,000
.31-40	Professional Laboratory Fees	\$5,200	\$0	\$5,200
.31-60	Professional Other	\$108,000	\$0	\$108,000
.31-80	IT Services	\$116,000	\$0	\$116,000
.32-10	Accounting and Auditing	\$10,000	\$0	\$10,000
.34-10	Other Contractual Services Rec	\$137,000	\$0	\$137,000
.34-15	Contractual Svcs Pier Pk Events	\$66,000	\$0	\$66,000
.40-10	Travel & Per Diem	\$13,200	\$0	\$13,200
.41-10	Communication	\$52,000	\$0	\$52,000
.42-10	Postage and Freight	\$700	\$0	\$700
.43-10	Utilities Electricity	\$288,400	\$0	\$288,400
.43-20	Utilities Waste Disposal	\$60,000	\$0	\$60,000
.44-10	Rentals & Leases	\$42,000	\$0	\$42,000
.45-10	Insurance Liability, Property, Etc.	\$178,800	\$0	\$178,800
.46-50	Repair and Maintenance Other	\$515,000	\$0	\$515,000
.46-70	Repair and Maintenance Resurfacing	\$225,000	\$0	\$225,000
.46-80	Repair and Maintenance ABP	\$95,000	\$0	\$95,000
.47-10	Printing & Binding	\$10,700	\$0	\$10,700
.48-30	Promotional Activities	\$15,500	\$0	\$15,500
.49-10	Other Current Charges	\$3,200	\$0	\$3,200
.51-10	Office Supplies	\$7,600	\$0	\$7,600
.52-10	Operating Supplies	\$382,000	\$32,500	\$414,500
.52-20	Fuel, Oil & Lubricants	\$44,300	\$0	\$44,300
.52-35	Chemicals	\$450,000	\$0	\$450,000
.52-36	Chemicals ABP	\$120,000	\$0	\$120,000
.52-75	Banners	\$9,600	\$0	\$9,600
.54-10	Books, Pubs and Memberships	\$3,300	\$0	\$3,300
.55-10	Training and Education	\$8,900	\$0	\$8,900
.56-30	Permits and Registration Fees	\$6,100	\$0	\$6,100
<u>TOTAL OPERATING EXPENSES</u>		<u>\$2,976,500</u>	<u>\$32,500</u>	<u>\$3,009,000</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : RECREATION**

PROPOSED 2023-2024	7201 RECREATION	7202 PUBLIC ART	TOTAL
<u>CAPITAL OUTLAY</u>			
.63-10 Improvements	\$2,543,000	\$0	\$2,543,000
.64-20 Machinery & Equipment	\$318,000	\$0	\$318,000
.65-21 Gayle's Trails	\$0	\$0	\$0
.65-27 FBP Safe Room	\$5,592,000	\$0	\$5,592,000
.65-37 FBP Connector Road	\$623,000	\$0	\$623,000
.65-90 CIP Other	\$0	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$9,076,000</u>	<u>\$0</u>	<u>\$9,076,000</u>
<u>GRANTS AND AIDS</u>			
.82-10 Contribution to Boys and Girls Club	\$64,000	\$0	\$64,000
.82-15 Contribution to Senior Center	\$45,000	\$0	\$45,000
<u>TOTAL GRANTS AND AIDS</u>	<u>\$109,000</u>	<u>\$0</u>	<u>\$109,000</u>
<u>TOTAL BUDGET</u>	<u>\$14,547,200</u>	<u>\$32,500</u>	<u>\$14,579,700</u>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**GENERAL FUND INCOME AND NON-REVENUE**

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
312.41-00	Local Option Fuel Taxes	\$353,000	\$310,000	\$319,000
312.60-00	Local Discretionary 1/2 Sales Surtax	\$1,900,000	\$2,400,000	\$2,472,000
314.10-00	Utility Taxes Electricity	\$4,223,000	\$4,500,000	\$4,635,000
314.40-00	Utility Taxes Gas	\$149,000	\$149,000	\$153,000
315.00-00	Local Communications Services Tax	\$1,020,000	\$1,050,000	\$1,071,000
316.10-00	Business Tax Receipts	\$17,613,000	\$17,613,000	\$17,789,000
316.15-00	Business Tax Receipts Pier Park	\$2,486,000	\$2,200,000	\$2,627,000
322.00-00	Building Permits	\$747,000	\$850,000	\$859,000
322.20-00	Building Permits Private Provider	\$121,000	\$100,000	\$101,000
322.25-00	Building Permits Private Provider Discount	(\$30,000)	(\$30,000)	(\$30,000)
323.10-00	Franchise Fees Electricity	\$3,090,000	\$3,500,000	\$3,605,000
323.40-00	Franchise Fees Gas	\$88,000	\$90,000	\$93,000
323.70-00	Franchise Fees Solid Waste	\$32,000	\$40,000	\$40,000
324.12-11 : 34	Police Impact Fees	\$214,000	\$286,000	\$244,000
324.13-11 : 34	Fire Impact Fees	\$296,000	\$355,000	\$361,000
324.14-11 : 34	Rec Impact Fees	\$137,000	\$137,000	\$142,000
324.15-11 : 24	Library Impact Fees	\$11,000	\$11,000	\$11,000
325.00-00	Doggie Dining Permits	\$300	\$1,100	\$1,100
325.20-00	Fire Rescue Assessments	\$5,060,000	\$5,070,000	\$6,038,765
325.25-00	Nuisance Abatement Assessments	\$0	\$12,000	\$0
329.20-00	Plan Review	\$112,000	\$100,000	\$100,000
329.25-00	Fire Suppression Plan Review	\$9,000	\$9,000	\$9,000
329.27-00	Life Safety Inspections	\$100,000	\$100,000	\$100,000
329.28-00	Beachside Fire Permit	\$0	\$40,000	\$40,000
329.29-00	Hydrant Flow Test	\$0	\$1,000	\$1,000
329.40-00	Zoning / Variance / Annexation Fees	\$6,000	\$6,000	\$6,000
329.50-00	Development Order / DRI Fees	\$33,000	\$33,000	\$33,000
329.80-00	Intrusion Alarm	\$0	\$100	\$0
331.20-20	Federal Grants FBP Safe Room HMGP	\$4,431,000	\$0	\$2,215,500
331.20-34	Federal Grants Edward Byrne JAG Surveillance	\$0	\$7,076	\$0
331.20-38	Federal Grants JAG Golf Cart	\$0	\$10,428	\$0
331.20-39	Federal Grants JAG Ballistic Plates	\$0	\$8,313	\$0
331.20-40	Federal Grants Aggressive Driving	\$0	\$30,000	\$0
331.20-41	Federal Grants East End Substation HMGP	\$607,000	\$11,000	\$596,000
331.20-50	Federal Grants DOJ Bulletproof Vests	\$0	\$0	\$0
331.30-01	Federal Grants PW Safe Room Retrofit HMGP	\$428,000	\$36,000	\$392,000
331.60-00	Federal Grants American Rescue Plan	\$3,151,120	\$0	\$0
331.80-00	Federal Grants Mutual Aid	\$0	\$16,170	\$0
331.81-00	FEMA Grant AFG Lifepak	\$0	\$83,236	\$0
334.20-50	State Grants Fire Training Tower	\$608,500	\$385,000	\$196,000
334.40-00	State Grants FF Cancer Decon Equip	\$0	\$19,678	\$0
334.49-20	State Grants FDOT Gayle's Trails	\$904,700	\$2,623,084	\$0
334.60-00	State Appropriation Fire Station 32	\$3,600,000	\$176,900	\$3,423,100
334.61-00	State Appropriation K-9 Facility	\$0	\$0	\$1,000,000
334.80-00	State Grants Mutual Aid	\$0	\$13,000	\$0
335.01-00	Fuel Tax Refunds	\$26,000	\$26,000	\$26,000
335.12-00	State Revenue Sharing	\$708,000	\$858,000	\$867,000
335.14-00	Mobile Home License	\$4,000	\$4,000	\$4,000
335.15-00	Alcoholic Beverage License	\$90,000	\$96,000	\$96,000
335.18-00	Half-Cent Sales Tax	\$1,751,000	\$2,400,000	\$2,472,000
335.23-00	Firefighters Supplemental	\$6,000	\$6,000	\$6,000
337.21-00	TDC Public Safety	\$970,000	\$1,063,810	\$1,013,000
337.77-00	CVB Tournament / Chemicals / SeeLife Contribut	\$825,000	\$225,000	\$125,000
342.10-00	Miscellaneous Police / Public Safety	\$18,000	\$18,000	\$18,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**GENERAL FUND INCOME AND NON-REVENUE**

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
342.21-00	Public Safety Charges Hydrant Flow Test	\$5,000	\$1,000	\$1,000
342.40-00	Public Safety Charges Special Events	\$76,000	\$65,000	\$65,000
342.90-00	Public Safety Charges Beach Safety Services	\$182,000	\$79,000	\$81,000
344.90-10	Maintenance Contract ROW	\$59,700	\$59,700	\$59,700
344.90-20	State of FL Maintenance Contract Street Lighting	\$142,000	\$147,300	\$167,000
344.90-60	Air Rights Fees	\$21,900	\$24,000	\$24,500
344.90-70	Charges for Printed Materials	\$1,000	\$1,000	\$1,000
347.20-20	Sports Advertising	\$21,000	\$21,000	\$22,000
347.20-30	Tournament Fees	\$2,000	\$2,000	\$2,000
347.20-70	Athletic Registration Fees	\$111,000	\$111,000	\$114,000
347.20-81	ABP Lessons	\$0	\$500	\$500
347.20-82	Adult Sports Leagues	\$22,000	\$22,000	\$22,000
347.20-83	Tennis Lessons	\$0	\$5,000	\$5,000
347.20-84	Community Center / Lyndell Lessons	\$10,000	\$10,000	\$10,000
347.20-87	FBP Event Sponsors	\$10,000	\$24,000	\$24,000
347.20-88	ABP Event Sponsors	\$27,000	\$35,000	\$35,000
347.20-90	Field Rental	\$52,000	\$52,000	\$54,000
347.20-95	Concession Stand Rental	\$61,500	\$61,500	\$61,500
347.40-00	ABP Facilities Fee	\$23,000	\$30,000	\$31,000
347.50-35	Summer Camps/Programs	\$16,000	\$24,000	\$25,000
347.50-75	Vendor Sales	\$0	\$300	\$300
347.59-10	Community Center Rental	\$10,000	\$18,000	\$19,000
347.59-50	Lyndell Rental	\$13,000	\$16,000	\$16,000
347.59-55	Festival Site Rental	\$47,000	\$47,000	\$48,000
347.59-57	ABP Rental	\$36,000	\$45,000	\$46,000
347.59-60	Cleanup / Setup Fees	\$9,000	\$9,000	\$9,000
351.10-00	Fines and Forfeitures	\$75,000	\$75,000	\$75,000
354.10-00	Code Enforcement Fines	\$0	\$68,000	\$0
354.20-00	Beach Services Fines	\$0	\$24,000	\$0
354.50-00	Fire Alarm Fines	\$0	\$2,100	\$0
359.70-00	Penalties / Late Payments	\$55,000	\$55,000	\$55,000
361.10-00	Interest Earnings Unrestricted	\$64,000	\$1,200,000	\$927,000
361.11-00	Interest Earnings Restricted	\$4,000	\$200,000	\$115,000
362.10-00	Antenna Space Rental	\$12,200	\$12,200	\$12,300
362.40-00	FBP Verizon	\$8,000	\$8,000	\$8,000
364.10-00	Proceeds from Sales	\$25,000	\$118,000	\$50,000
366.10-00	Voluntary Park Contributions	\$100	\$100	\$100
366.20-00	Contributions (3rd Party)	\$5,000	\$3,000	\$3,000
366.90-00	Contributions Walmart Traffic Cones	\$0	\$2,000	\$0
367.10-00	Licenses Taxis / Jet Skis / Etc.	\$14,000	\$15,000	\$15,000
367.20-00	Licenses Competency Cards (Bldg Contractors)	\$4,200	\$4,000	\$4,000
369.01-00	Administrative Fees	\$9,000	\$14,000	\$14,000
369.02-00	Engineering Review Fees Plats	\$9,000	\$6,000	\$6,000
369.06-00	NCourt Fees	\$40,000	\$50,000	\$0
369.07-00	Citation Admin Fees	\$0	\$0	\$0
369.30-10	Insurance Proceeds	\$0	\$57,000	\$0
369.90-00	Miscellaneous	\$0	\$64,000	\$15,000
381.00-00	Interfund Transfers	\$222,500	\$182,000	\$152,000
382.00-00	Interfund Transfers	\$1,503,000	\$1,123,000	\$1,041,000
389.41-00	Grants and Donations FMIT	\$0	\$4,900	\$7,100
389.90-10	Cash Carry Forward Unrestricted	\$33,855,732	\$41,978,570	\$38,150,528
389.90-70	Cash Carry Forward Restricted	\$7,475,006	\$13,518,594	\$9,150,236
TOTAL INCOME AND NON-REVENUE		<u>\$100,237,458</u>	<u>\$106,744,659</u>	<u>\$104,014,229</u>
			6.5%	-2.6%
				3.8%

City of Panama City Beach

General Fund 5-Year Financial Forecast

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 55,497,164	\$ 47,300,764	\$ 34,678,934	\$ 30,938,994	\$ 31,484,254	\$ 29,406,464
Revenues:						
Business Tax Receipts	\$ 17,613,000	\$ 17,789,000	\$ 17,967,000	\$ 18,326,000	\$ 18,693,000	\$ 19,067,000
Business Tax Receipts Pier Park	2,200,000	2,627,000	2,684,000	2,740,000	2,799,000	2,856,000
Utility Taxes	5,699,000	5,859,000	6,024,000	6,194,000	6,369,000	6,549,000
Franchise Fees	3,630,000	3,738,000	3,849,000	3,963,000	4,081,000	4,202,000
Intergovernmental	6,247,300	6,429,000	6,601,000	6,777,000	6,959,000	7,145,000
Impact Fees	789,000	758,000	783,000	808,000	834,000	860,000
Licenses, Permits, and Assessments	6,022,100	6,988,865	7,301,100	7,628,100	7,971,100	8,331,100
Contributions and Donations	1,298,810	1,148,200	1,122,100	1,122,100	1,122,100	1,122,100
Grants	3,419,885	7,822,600	2,215,500	-	-	-
Other Fees and Miscellaneous	3,023,400	2,360,800	1,941,700	1,845,800	1,868,400	1,842,000
Total Revenues	\$ 49,942,495	\$ 55,520,465	\$ 50,488,400	\$ 49,404,000	\$ 50,696,600	\$ 51,974,200
Expenditures:						
Legislative Department						
Personnel	\$ 206,000	\$ 208,650	\$ 211,150	\$ 213,600	\$ 216,200	\$ 219,800
Operating	212,600	278,350	302,700	290,950	284,300	308,950
	\$ 418,600	\$ 487,000	\$ 513,850	\$ 504,550	\$ 500,500	\$ 528,750
Executive Department						
Personnel	\$ -	\$ 640,100	\$ 662,900	\$ 706,200	\$ 731,100	\$ 777,600
Operating	-	242,700	250,600	261,700	271,800	284,100
Capital Outlay	-	5,000	-	-	-	-
	\$ -	\$ 887,800	\$ 913,500	\$ 967,900	\$ 1,002,900	\$ 1,061,700
Administrative Department						
Personnel	\$ 2,474,000	\$ 1,736,100	\$ 1,945,100	\$ 2,044,200	\$ 2,231,200	\$ 2,344,900
Operating	1,339,200	702,100	702,400	685,500	754,100	735,900
Capital Outlay	342,000	126,000	-	-	-	-
Contributions	230,000	-	-	-	-	-
	\$ 4,385,200	\$ 2,564,200	\$ 2,647,500	\$ 2,729,700	\$ 2,985,300	\$ 3,080,800
Legal Department						
Operating	\$ 625,000	\$ 625,000	\$ 657,000	\$ 690,000	\$ 725,000	\$ 762,000
	\$ 625,000	\$ 625,000	\$ 657,000	\$ 690,000	\$ 725,000	\$ 762,000
Planning Department						
Personnel	\$ 373,840	\$ 345,340	\$ 362,740	\$ 381,640	\$ 400,640	\$ 421,440
Operating	123,400	198,800	126,700	131,600	136,600	143,800
Capital Outlay	6,000	1,700	-	-	-	-
	\$ 503,240	\$ 545,840	\$ 489,440	\$ 513,240	\$ 537,240	\$ 565,240
Police Department						
Personnel	\$ 9,546,600	\$ 10,471,950	\$ 11,215,850	\$ 12,092,650	\$ 12,876,650	\$ 13,779,650
Operating	3,052,723	4,081,620	3,970,200	4,271,100	4,443,400	4,647,700
Capital Outlay	2,505,828	4,572,000	1,009,600	1,333,400	722,200	946,100
Contributions	-	-	-	-	-	-
	\$ 15,105,151	\$ 19,125,570	\$ 16,195,650	\$ 17,697,150	\$ 18,042,250	\$ 19,373,450

**City of Panama City Beach
General Fund 5-Year Financial Forecast**

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Fire Department						
Personnel	\$ 7,092,700	\$ 7,833,400	\$ 8,645,100	\$ 9,591,500	\$ 10,527,700	\$ 11,406,600
Operating	1,930,500	2,466,600	2,600,500	2,746,300	2,881,400	3,023,300
Capital Outlay	6,426,614	10,494,000	188,000	206,000	1,830,000	195,000
Contributions	-	-	-	-	-	-
	\$ 15,449,814	\$ 20,794,000	\$ 11,433,600	\$ 12,543,800	\$ 15,239,100	\$ 14,624,900
Building Department						
Personnel	\$ 1,273,300	\$ 1,353,700	\$ 1,552,500	\$ 1,905,900	\$ 2,002,000	\$ 2,105,000
Operating	854,500	863,400	1,196,300	842,500	862,800	894,000
Capital Outlay	271,000	165,100	107,900	27,700	105,000	110,200
Contributions	-	-	-	-	-	-
	\$ 2,398,800	\$ 2,382,200	\$ 2,856,700	\$ 2,776,100	\$ 2,969,800	\$ 3,109,200
Street Department						
Personnel	\$ 1,210,900	\$ 1,389,800	\$ 1,460,100	\$ 1,591,800	\$ 1,735,200	\$ 1,804,400
Operating	4,707,500	3,270,700	3,344,100	3,461,200	3,576,400	3,701,600
Capital Outlay	1,522,600	2,213,450	205,000	200,000	205,000	265,000
Contributions	126,800	46,735	48,200	49,700	51,200	52,800
	\$ 7,567,800	\$ 6,920,685	\$ 5,057,400	\$ 5,302,700	\$ 5,567,800	\$ 5,823,800
Recreation Department						
Personnel	\$ 2,060,600	\$ 2,385,700	\$ 2,558,900	\$ 2,689,400	\$ 2,826,400	\$ 3,036,900
Operating	\$ 2,580,300	\$ 3,009,000	\$ 2,896,100	\$ 2,866,800	\$ 2,957,900	\$ 3,558,500
Capital Outlay	\$ 7,669,990	\$ 9,076,000	\$ 8,630,000	\$ 289,000	\$ 213,000	\$ 92,000
Contributions	\$ 114,000	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000
	\$ 12,424,890	\$ 14,579,700	\$ 14,194,000	\$ 5,954,200	\$ 6,106,300	\$ 6,796,400
Library Department						
Operating	\$ 332,400	\$ 338,300	\$ 350,700	\$ 362,400	\$ 376,200	\$ 389,200
Capital Outlay	157,000	-	60,000	-	-	-
	\$ 489,400	\$ 338,300	\$ 410,700	\$ 362,400	\$ 376,200	\$ 389,200
Total Expenditures	\$ 59,367,895	\$ 69,250,295	\$ 55,369,340	\$ 50,041,740	\$ 54,052,390	\$ 56,115,440
Other Financing Sources (Uses):						
Interfund Transfers In	\$ 1,305,000	\$ 1,193,000	\$ 1,231,000	\$ 1,278,000	\$ 1,379,000	\$ 1,432,000
Interfund Transfers Out - Stormwater	(76,000)	(85,000)	(90,000)	(95,000)	(101,000)	(107,000)
Interfund Transfers Out - Aquatic Center	-	-	-	-	-	-
Total Other Financing Sources (Uses)	\$ 1,229,000	\$ 1,108,000	\$ 1,141,000	\$ 1,183,000	\$ 1,278,000	\$ 1,325,000
Available Resources, End of Year	\$ 47,300,764	\$ 34,678,934	\$ 30,938,994	\$ 31,484,254	\$ 29,406,464	\$ 26,590,224

City of Panama City Beach

General Fund 5-Year Financial Forecast

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
EOY Reserve Balances:						
Restricted	\$ 9,150,236	\$ 3,998,268	\$ 4,297,836	\$ 4,959,448	\$ 6,005,112	\$ 7,377,396
Accrued Compensated Absences	500,000	500,000	500,000	500,000	500,000	500,000
Road Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Renewal and Replacement Buildings	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Expenditures ⁽¹⁾	11,141,000	7,676,000	1,700,000	2,200,000	1,000,000	1,500,000
Available for Expenditures	24,509,528	20,504,666	22,441,158	21,824,806	19,901,352	15,212,828
Total Reserves	\$ 47,300,764	\$ 34,678,934	\$ 30,938,994	\$ 31,484,254	\$ 29,406,464	\$ 26,590,224
Targeted Unassigned Reserve:						
Total Expenditures	\$ 59,367,895	\$ 69,250,295	\$ 55,369,340	\$ 50,041,740	\$ 54,052,390	\$ 56,115,440
Non-recurring capital projects	(13,513,990)	(23,713,000)	(7,642,000)	-	(1,700,000)	(500,000)
Funded with Discretionary 1/2 Cent	(3,427,000)	(1,640,000)	(1,689,200)	(1,739,900)	(1,792,100)	(1,845,900)
Funded with Impact Fees	(222,841)	(233,450)	(185,799)	(251,373)	(155,583)	(160,251)
Recurring Expenditures	\$ 42,204,064	\$ 43,663,845	\$ 45,852,341	\$ 48,050,467	\$ 50,404,707	\$ 53,609,289
Targeted Unassigned Reserve (25%)	\$ 10,551,016	\$ 10,915,961	\$ 11,463,085	\$ 12,012,617	\$ 12,601,177	\$ 13,402,322
Excess / (Deficit)	\$ 13,958,512	\$ 9,588,705	\$ 10,978,073	\$ 9,812,190	\$ 7,300,176	\$ 1,810,506
(1) Reserves Capital Expenditures						
ERP Upgrade	\$ 600,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -
Frank Brown Park - Various Projects	1,345,000	1,345,000	-	-	-	-
Fire Engine	200,000	400,000	600,000	800,000	1,000,000	1,200,000
Ladder Truck	500,000	800,000	1,100,000	1,400,000	-	300,000
FBP Comm Safe Room LMS Match	1,383,000	1,383,000	-	-	-	-
East Police Substation Match	190,000	-	-	-	-	-
Fire Station 31	6,923,000	3,223,000	-	-	-	-
	\$ 11,141,000	\$ 7,676,000	\$ 1,700,000	\$ 2,200,000	\$ 1,000,000	\$ 1,500,000



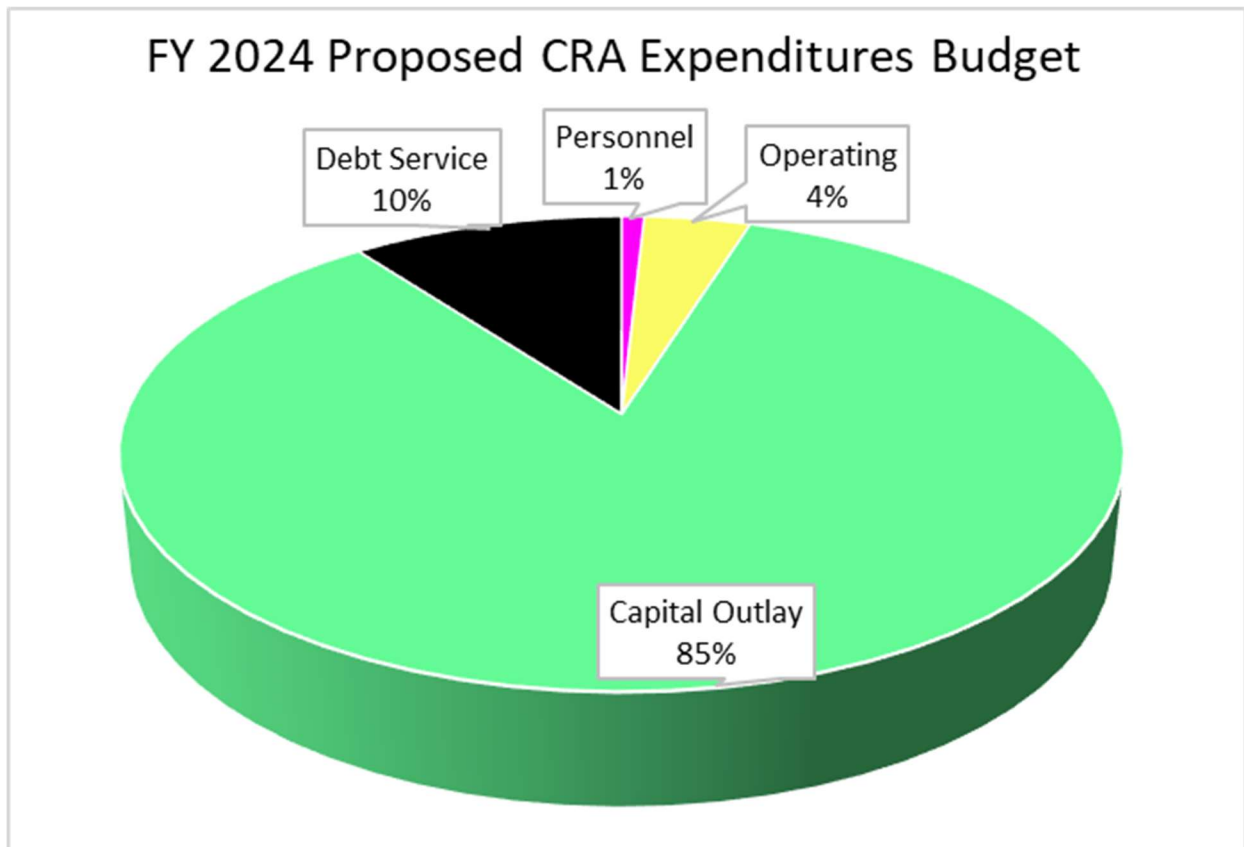
City of Panama City Beach

August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: CRA Fund Amended FY 2023 Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

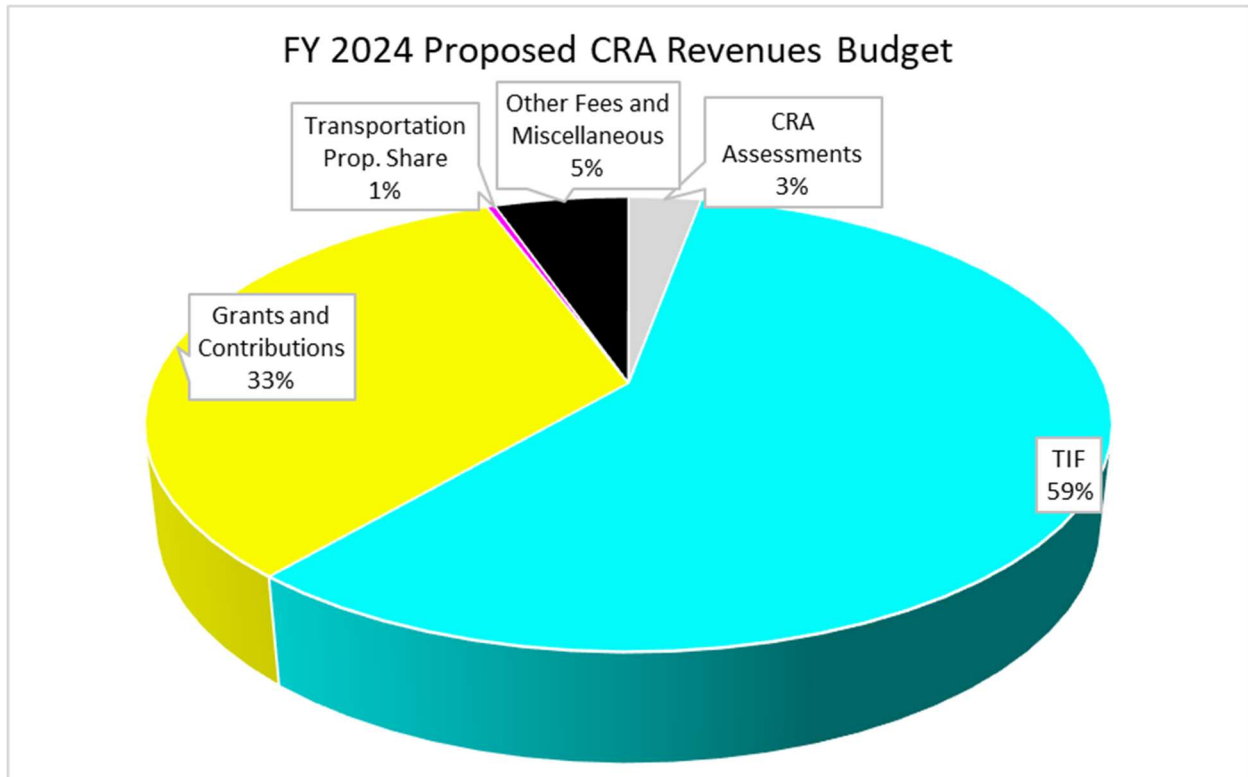
The proposed FY 2024 Community Redevelopment Area (CRA) Fund expenditures budget is \$56,387,440 which represents a \$28 million or 97% increase over the FY 2023 amended budget of \$28,556,060. This increase is driven by the timing of several capital projects. Proposed FY 2024 CRA Fund expenditures by category are as follows:



Key features of the proposed FY 2024 CRA Fund expenditures budget include:

- 2% merit increase
- No proposed new positions
- Capital outlays:
 - Front Beach Road Segment 4.1 & 4.2 \$ 11,130,000
 - Front Beach Road Segment 4.3 \$ 9,630,500
 - Front Beach Road Segment 3 \$ 8,910,000
 - Alf Coleman Road \$ 6,249,500
 - Powell Adams Road \$ 4,530,000

The proposed FY 2024 CRA Fund revenues budget is \$31,168,620 which represents a 46% increase over the FY 2023 amended budget of \$21,278,500. Proposed FY 2024 CRA Fund revenues by source are as follows:



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

FRONT BEACH ROAD CRA SPECIAL REVENUE FUND

CASH BALANCES BROUGHT FORWARD	\$70,719,977
REVENUES	\$21,278,500
DEBT PROCEEDS	\$0
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$91,998,477</u>
EXPENDITURES	\$28,556,060
INTERFUND TRANSFER TO GENERAL FUND	\$65,000
RESERVES AVAILABLE FOR EXPENDITURES	\$746,153
RESERVES RESTRICTED FUNDS	\$62,631,264
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$91,998,477</u>

RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

FRONT BEACH ROAD CRA SPECIAL REVENUE FUND

CASH BALANCES BROUGHT FORWARD	\$63,377,417
REVENUES	\$31,168,620
DEBT PROCEEDS	\$40,000,000
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$94,546,037</u>
EXPENDITURES	\$56,387,440
INTERFUND TRANSFER TO GENERAL FUND	\$43,000
RESERVES AVAILABLE FOR EXPENDITURES	\$748,157
RESERVES RESTRICTED FUNDS	\$77,367,440
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$134,546,037</u>

CRA Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
CRA Maintenance Worker	-	1	-	1	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Small Dump Truck ⁽²⁾	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Truck	-	60,000	-	65,000	-
Large Vac Truck ⁽³⁾	-	-	200,000	-	-
New Striping Machine	-	-	-	-	200,000
Total	\$ 45,000	\$ 60,000	\$ 200,000	\$ 65,000	\$ 200,000

(2) shared by Street (50%), CRA (50%)

(3) shared by Stormwater (50%), CRA (50%)

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Front Beach Road Segment 3	\$ 8,910,000	\$ -	\$ -	\$ -	\$ -
Front Beach Road Segment 4.1 & 4.2 ⁽⁴⁾	11,130,000	26,850,000	20,630,000	26,380,000	4,360,000
Land - Segment 4.2	6,000,000	-	-	-	-
Front Beach Road Segment 4.3 ⁽⁵⁾	9,630,000	18,870,000	18,600,000	13,900,000	-
Land - Segment 4.3	9,000,000	-	-	-	-
Alf Coleman ⁽⁶⁾	4,780,000	-	-	-	-
Powell Adams	4,610,000	4,150,000	-	-	-
Total	\$ 54,060,000	\$ 49,870,000	\$ 39,230,000	\$ 40,280,000	\$ 4,360,000

(4) partially funded by \$9m HMGP grant for undergrounding utilities - Seg. 4.1 & 4.2

(5) partially funded by \$6m HMGP grant for undergrounding utilities - Seg. 4.3

(6) partially funded by \$1.3m HMGP grant for Alf Coleman drainage improvements and \$5.8m FDOT grant

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**FBR CRA SPECIAL REVENUE FUND**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
160-5901-559			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$281,300	\$281,300	\$341,900
.13-10 Salaries-Other	\$49,400	\$37,400	\$0
.14-10 Salaries-Overtime	\$4,600	\$4,600	\$8,000
.15-10 Salaries Special	\$2,000	\$2,000	\$3,000
.15-20 Vehicle Expense	\$1,350	\$1,350	\$1,350
.15-30 Incentive Pay	\$2,000	\$2,000	\$8,000
.15-60 Hiring Incentive / Referral	\$1,000	\$1,000	\$1,000
.21-10 Matching FICA	\$26,100	\$26,100	\$27,800
.22-10 Retirement	\$44,000	\$44,000	\$49,000
.23-10 Health Insurance	\$37,000	\$37,000	\$39,000
.23-20 Dental Insurance	\$2,000	\$2,000	\$2,000
.23-30 Life Insurance	\$2,100	\$2,100	\$2,200
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$452,850</u>	<u>\$440,850</u>	<u>\$483,250</u>
		-2.6%	9.6%
<u>OPERATING EXPENSES</u>			
.31-10 Professional Legal	\$100,000	\$100,000	\$100,000
.31-20 Professional Medical	\$1,000	\$1,000	\$1,000
.31-30 Professional Engineering & Architect	\$50,000	\$50,000	\$50,000
.31-60 Professional Other	\$839,000	\$864,000	\$1,154,900
.31-80 IT Services	\$0	\$0	\$20,000
.32-10 Accounting and Auditing	\$25,000	\$25,000	\$25,000
.34-10 Contractual Services	\$74,000	\$74,000	\$68,500
.40-10 Travel and Per Diem	\$3,100	\$3,100	\$5,000
.41-10 Communication	\$9,000	\$9,000	\$11,100
.42-10 Postage and Freight	\$5,000	\$5,000	\$5,000
.43-10 Utilities Electricity	\$155,000	\$155,000	\$160,000
.43-20 Utilities Waste Disposal	\$1,500	\$1,500	\$1,600
.44-10 Rentals and Leases	\$10,900	\$10,900	\$11,000
.45-10 Insurance Liability, Property, Etc.	\$21,000	\$21,000	\$27,300
.46-10 Repairs and Mte Building	\$2,200	\$2,200	\$2,300
.46-20 Repairs and Mte Mach and Eq	\$26,000	\$26,000	\$75,000
.46-50 Repairs and Mte Other	\$577,300	\$1,065,300	\$395,300
.47-10 Printing and Binding	\$26,000	\$26,000	\$26,000
.49-10 Other Current Charges	\$10,300	\$10,300	\$10,700
.51-10 Office Supplies	\$4,200	\$4,200	\$4,400
.52-10 Operating Supplies	\$85,000	\$125,000	\$75,400
.52-20 Fuel, Oil and Lubricants	\$18,000	\$18,000	\$18,600
.54-10 Books, Pubs and Memberships	\$4,200	\$4,200	\$4,400
.55-10 Training and Education	\$3,100	\$3,100	\$5,000
.56-30 Permits & Registration Fees	\$3,100	\$3,100	\$3,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$2,053,900</u>	<u>\$2,606,900</u>	<u>\$2,260,500</u>
		26.9%	-13.3%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**FBR CRA SPECIAL REVENUE FUND**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
160-5901-559			
<u>CAPITAL OUTLAY</u>			
.61-10 Land	\$5,650,000	\$1,420,000	\$15,000,000
.63-10 Improvements	\$0	\$0	\$1,800
.64-20 Machinery & Equipment	\$8,000	\$60,000	\$48,000
.65-10 Front Beach Road Segment 4.3	\$6,446,000	\$900,000	\$5,540,000
.65-29 Front Beach Road Segment 4.2	\$2,573,000	\$830,000	\$0
.65-65 FBR & S Thomas Lighting	\$1,400,000	\$1,555,000	\$0
.65-70 HMGP Seg 4.1 & 4.2 Util Undergrounding	\$6,253,000	\$10,000	\$0
.65-71 HMGP Seg 4.3 Util Undergrounding	\$4,081,000	\$10,000	\$4,090,000
.65-72 Alf Coleman	\$1,323,000	\$1,260,000	\$2,810,000
.65-73 HMGP Alf Coleman Drainage	\$985,000	\$10,000	\$1,970,000
.65-74 Front Beach Road Segment 3	\$14,445,000	\$11,000,000	\$8,910,000
.65-77 Hills Road	\$0	\$350,000	\$0
.65-78 Powell Adams	\$4,530,000	\$1,000,000	\$4,610,000
.65-79 North RJ Blvd Phase 1	\$0	\$63,000	\$0
.65-82 Front Beach Road Segment 2	\$0	\$50,000	\$0
.65-89 Front Beach Road Segment 4.1	\$11,083,000	\$2,000,000	\$4,870,000
.65-90 CIP - Other	\$0	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$58,777,000</u>	<u>\$20,518,000</u>	<u>\$47,849,800</u>
		-65.1%	133.2%
<u>DEBT SERVICE</u>			
.71-70 Principal / 2015 Bonds	\$2,650,000	\$2,650,000	\$2,720,000
.72-70 Interest / 2015 Bonds	\$782,010	\$782,010	\$708,710
.72-75 Interest / 2020 Bonds	\$1,557,300	\$1,557,300	\$1,557,300
.72-76 Interest / 2024 Bonds	\$0	\$0	\$806,880
.73-70 Other Debt Svc Costs	\$1,000	\$1,000	\$1,000
<u>TOTAL DEPT SERVICE</u>	<u>\$4,990,310</u>	<u>\$4,990,310</u>	<u>\$5,793,890</u>
		0.0%	16.1%
<u>TOTAL BUDGET</u>	<u>\$66,274,060</u>	<u>\$28,556,060</u>	<u>\$56,387,440</u>
		-56.9%	97.5%
			-14.9%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
FBR CRA SPECIAL REVENUE FUND INCOME AND NON-REVENUE

		<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
160-0000	<u>ACCOUNT DESCRIPTION</u>			
325.28-00	CRA Assessments	\$820,000	\$867,000	\$900,000
331.32-01	HMGP Utility Mitigation Grant - 4.3	\$3,108,000	\$0	\$3,108,000
331.32-02	HMGP Utility Mitigation Grant - 4.1 & 4.2	\$4,763,000	\$0	\$0
331.49-50	HMGP Alf Coleman Drainage Grant	\$750,000	\$0	\$1,378,000
331.49-60	FDOT LAP Alf Coleman	\$0	\$0	\$5,819,820
334.20-60	FDOT Safety Grant - Alf Coleman	\$519,820	\$0	\$0
334.20-70	FDEO CDBG - Lighting Grant	\$1,442,000	\$1,442,000	\$0
334.49-15	TRIP FBR Segment 4.1	\$74,000	\$75,000	\$0
338.10-00	Reimbursement from CRA Trust Fund	\$15,872,900	\$15,872,900	\$18,200,000
344.90-40	Public Parking Fees	\$196,000	\$350,000	\$361,000
347.59-75	Rental Billboard Barnacle Bay	\$6,200	\$7,100	\$7,300
354.30-00	Parking Citations	\$0	\$0	\$0
361.10-00	Interest Earnings Unrestricted	\$200	\$15,000	\$7,500
361.11-00	Interest Earnings Restricted	\$131,000	\$1,700,000	\$1,284,000
363.24-10	Transportation Proportionate Share Payments	\$206,000	\$100,000	\$103,000
366.20-00	Contributions	\$5,000,000	\$4,500	\$0
364.10-00	Proceeds from Sales	\$960,000	\$845,000	\$0
369.90-10	Miscellaneous-Other	\$0	\$0	\$0
384.00-00	Debt Proceeds	\$0	\$0	\$40,000,000
389.90-10	Cash Carry Forward Unrestricted	\$225,966	\$231,307	\$746,153
389.90-60	Cash Carry Forward Restricted - Prop Share	\$150,828	\$234,665	\$163,728
389.90-70	Cash Carry Forward Restricted - TIF	\$28,936,552	\$30,511,379	\$36,475,428
389.90-70	Cash Carry Forward Restricted - Other	\$34,681,066	\$39,742,626	\$25,992,108
	<u>TOTAL INCOME AND NON-REVENUE</u>	<u>\$97,843,532</u>	<u>\$91,998,477</u>	<u>\$134,546,037</u>
			-6.0%	46.2%
				37.5%

**City of Panama City Beach
CRA Fund 5-Year Financial Forecast**

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 70,719,977	\$ 63,377,417	\$ 78,115,597	\$ 46,781,017	\$ 17,779,157	\$ (10,353,653)
Revenues:						
Reimbursement from CRA Trust Fund (TIF)	\$ 15,872,900	\$ 18,200,000	\$ 18,960,000	\$ 19,758,000	\$ 20,596,000	\$ 21,476,000
CRA Assessments	867,000	900,000	945,000	992,000	1,042,000	1,094,000
Transportation Prop. Share	100,000	103,000	106,000	109,000	112,000	115,000
Grants and Contributions	1,521,500	10,305,820	7,871,000	4,763,000	-	-
Other Fees and Miscellaneous	2,917,100	1,659,800	1,614,900	1,072,700	667,900	414,100
Total Revenues	\$ 21,278,500	\$ 31,168,620	\$ 29,496,900	\$ 26,694,700	\$ 22,417,900	\$ 23,099,100
Expenditures:						
Personnel	\$ 440,850	\$ 483,250	\$ 561,450	\$ 589,950	\$ 678,750	\$ 710,550
Operating	2,606,900	2,260,500	3,371,800	2,449,700	2,555,500	2,647,500
Capital Outlay	20,518,000	47,849,800	49,930,000	45,690,000	40,345,000	4,560,000
Debt Service	4,990,310	5,793,890	6,923,230	6,920,910	6,921,460	6,914,900
Total Expenditures	\$ 28,556,060	\$ 56,387,440	\$ 60,786,480	\$ 55,650,560	\$ 50,500,710	\$ 14,832,950
Other Financing Sources (Uses):						
Debt Proceeds	\$ -	\$ 40,000,000	\$ -	\$ -	\$ -	\$ -
Interfund Transfers Out	(65,000)	(43,000)	(45,000)	(46,000)	(50,000)	(52,000)
Total Other Financing Sources (Uses)	\$ (65,000)	\$ 39,957,000	\$ (45,000)	\$ (46,000)	\$ (50,000)	\$ (52,000)
Available Resources, End of Year	\$ 63,377,417	\$ 78,115,597	\$ 46,781,017	\$ 17,779,157	\$ (10,353,653)	\$ (2,139,503)
EOY Reserve Detail:						
Unrestricted	\$ 746,153	\$ 748,157	\$ (333,556)	\$ (578,480)	\$ (775,893)	\$ (1,118,458)
Restricted - Prop. Share	163,728	266,728	372,728	481,728	593,728	708,728
Restricted - TIF	36,475,428	43,205,556	37,451,218	8,924,804	(18,777,585)	(9,999,177)
Restricted - Other	25,992,108	33,895,156	9,290,627	8,951,105	8,606,096	8,269,403
Total	\$ 63,377,417	\$ 78,115,597	\$ 46,781,017	\$ 17,779,157	\$ (10,353,653)	\$ (2,139,503)



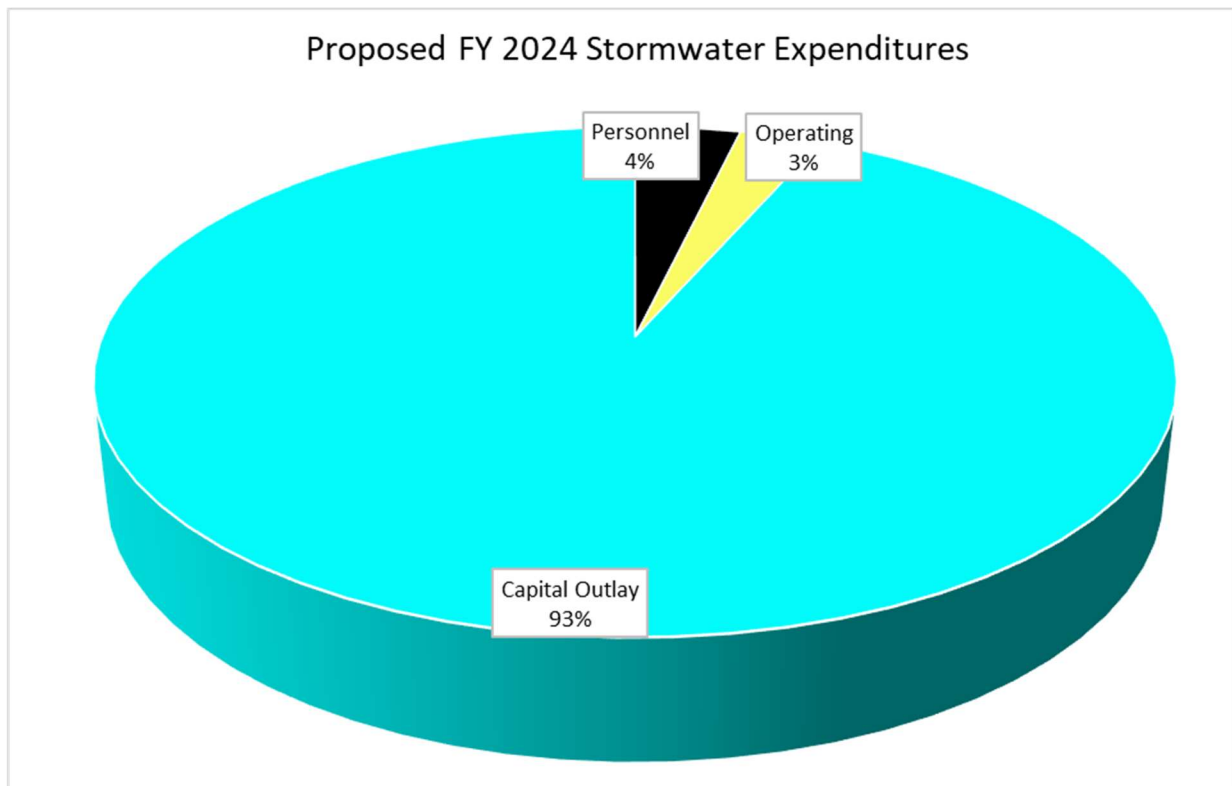
City of Panama City Beach

August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: Stormwater Fund Amended FY 2023 Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

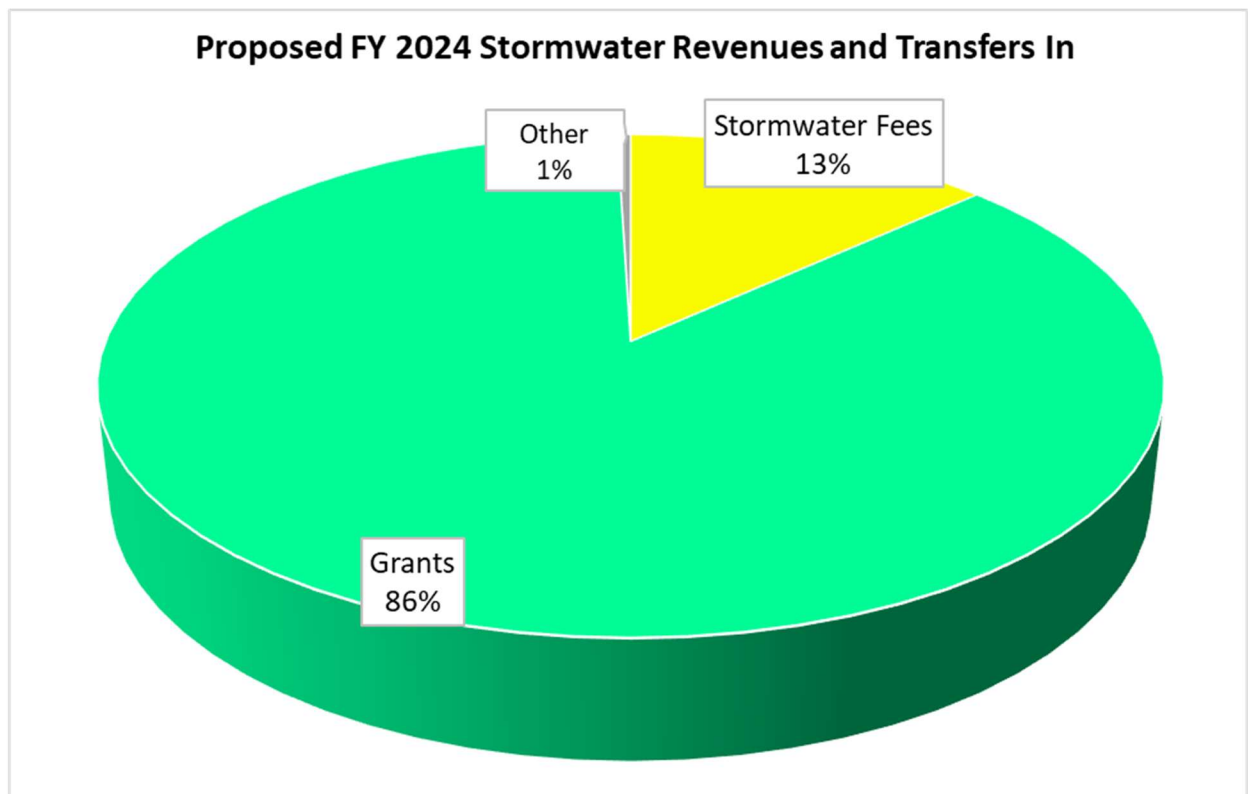
The proposed FY 2024 Stormwater Fund expenditures budget is \$26,977,400 which represents a \$22 million or 401% increase over the FY 2023 amended budget of \$5,381,160. This increase is driven by the timing of several capital projects. Proposed FY 2024 Stormwater Fund expenditures by category are as follows:



Key features of the proposed FY 2024 Stormwater Fund expenditures budget include:

- 2% merit increase
- The following proposed new position:
 - Stormwater Maintenance Worker (1)
- Capital outlays:
 - Offshore Outfall (Calypso & Lullwater) (Grant) \$ 20,726,000
 - Lullwater Lake (Grant) \$ 3,000,000
 - Randy Road Drainage Improvements \$ 382,000
 - Public Works Safe Room (Grant) \$ 248,000

The proposed FY 2024 Stormwater Fund revenues and transfers in budget is \$27,725,400 which represents a 637% increase over the FY 2023 amended budget of \$3,763,200. This increase is driven by the timing of several grants. Proposed FY 2024 Stormwater Fund revenues and transfers in by source are as follows:



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

STORMWATER FUND

CASH BALANCES BROUGHT FORWARD	\$2,909,436
REVENUES AND INTERFUND TRANSFERS IN	\$3,763,200
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$6,672,636</u>
EXPENDITURES	\$5,381,160
INTERFUND TRANSFER TO GENERAL FUND	\$117,000
RESERVES RESTRICTED FUNDS	\$1,174,476
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$6,672,636</u>

RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

STORMWATER FUND

CASH BALANCES BROUGHT FORWARD	\$1,174,476
REVENUES AND INTERFUND TRANSFERS IN	\$27,725,400
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$28,899,876</u>
EXPENDITURES	\$26,977,400
INTERFUND TRANSFER TO GENERAL FUND	\$109,000
RESERVES RESTRICTED FUNDS	\$1,813,476
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$28,899,876</u>

Stormwater Department

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Stormwater Maintenance Worker	1	-	1	1	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Dump Truck 14 or 16 yd	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Truck & Trailer for Paver ⁽¹⁾	100,000	-	-	-	-
Paving Equipment ⁽²⁾	58,000	-	-	-	-
Misc equipment	30,000	-	-	100,000	-
544 Loader	-	190,000	-	-	-
450 or 550 Dozer	-	160,000	-	-	-
Mini 50 - small track hoe	-	85,000	-	-	-
Replace 1 F450	-	70,000	-	-	-
Large Vac Truck ⁽³⁾	-	-	150,000	-	-
Truck Replacement	-	-	50,000	50,000	100,000
Large Excavator	-	-	-	-	200,000
Total	\$ 388,000	\$ 505,000	\$ 200,000	\$ 150,000	\$ 300,000

(1) shared by Stormwater (50%), Utility (50%)

(2) roller, tack trailer, planer attachment, and additional paving equipment. Shared by Street (10%), Stormwater (15%), Utility (75%)

(3) shared by Stormwater (50%), CRA (50%)

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Offshore Outfall (Calypso & Lullwater) ⁽⁴⁾	\$ 20,726,000	\$ 10,363,000	\$ -	\$ -	\$ -
Land - Offshore Outfall	200,000	-	-	-	-
Lullwater Lake ⁽⁶⁾	3,000,000	-	-	-	-
Randy Road Drainage Improvements	382,000	-	-	-	-
PW Safe Room HMGP ⁽⁵⁾	248,000	-	-	-	-
Palmetto Trace Intersection Improvements	-	50,000	500,000	-	-
BP 1 - Storm Chimney Improvements	-	-	-	40,000	400,000
Channel Upgrades and Future Maintenance Ph 1	-	-	430,000	700,000	-
Land - Channel Upgrades	-	-	-	50,000	-
Alf Coleman Drainage Basin Channel Improvements	-	-	-	200,000	1,500,000
Land - Alf Coleman	-	-	-	100,000	-
Total	\$ 24,556,000	\$ 10,413,000	\$ 930,000	\$ 1,090,000	\$ 1,900,000

(4) partially funded by \$22m CDBG grant

(5) \$1m project shared by Street (68%), Stormwater (32%) partially funded by \$600k HMGP grant

(6) Funded by \$3m grant

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : STORMWATER**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
180-3800-538			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$719,000	\$713,500	\$812,000
.13-10 Salaries Other	\$0	\$6,000	\$0
.14-10 Salaries Overtime	\$9,000	\$9,000	\$11,000
.15-10 Salaries Special	\$11,000	\$11,000	\$6,000
.15-20 Vehicle Expense	\$2,700	\$2,700	\$2,700
.15-30 Incentive Pay	\$1,560	\$15,560	\$6,000
.15-60 Hiring Incentive / Referral	\$2,100	\$2,100	\$2,100
.21-10 Matching FICA	\$56,900	\$60,700	\$64,100
.22-10 Retirement	\$91,000	\$91,000	\$112,000
.23-10 Health Insurance	\$93,000	\$85,000	\$104,000
.23-20 Dental Insurance	\$4,000	\$4,000	\$5,000
.23-30 Life Insurance	\$5,400	\$5,400	\$5,200
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$995,660</u>	<u>\$1,005,960</u>	<u>\$1,130,100</u>
		1.0%	12.3%
<u>OPERATING EXPENSES</u>			
.31-10 Professional Legal	\$15,500	\$15,500	\$16,000
.31-20 Professional Medical	\$500	\$500	\$500
.31-30 Professional Engineering/Architect	\$130,000	\$95,000	\$95,000
.31-50 Professional Surveying/Plat Review	\$13,100	\$13,100	\$25,000
.31-60 Professional Other	\$57,000	\$82,000	\$54,500
.31-80 IT Services	\$0	\$0	\$50,000
.32-10 Accounting and Auditing	\$2,400	\$2,800	\$2,800
.34-10 Other Contractual Services	\$83,500	\$83,500	\$100,300
.40-10 Travel and Per Diem	\$10,300	\$10,300	\$10,300
.41-10 Communication	\$14,300	\$14,300	\$17,200
.42-10 Postage and Freight	\$11,400	\$11,400	\$15,000
.43-10 Utilities Electricity	\$4,300	\$4,300	\$5,000
.43-20 Utilities Waste Disposal	\$3,400	\$5,400	\$10,000
.44-10 Rentals and Leases	\$4,300	\$4,300	\$4,300
.45-10 Insurance Liability, Property, Auto	\$40,000	\$46,000	\$63,000
.46-50 Repairs and Mte Other	\$120,000	\$120,000	\$124,000
.46-60 Repairs and Mte Beach Outfalls	\$100,000	\$100,000	\$100,000
.47-10 Printing and Binding	\$10,300	\$15,300	\$15,800
.49-10 Other Current Charges	\$2,900	\$3,000	\$10,000
.51-10 Office Supplies	\$1,600	\$1,600	\$1,700
.52-10 Operating Supplies	\$56,000	\$56,000	\$56,000
.52-20 Fuel, Oil and Lubricants	\$37,200	\$37,200	\$38,400
.52-45 Stormwater Supplies	\$41,200	\$41,200	\$50,000
.54-10 Books, Pubs and Memberships	\$2,000	\$2,000	\$2,000
.55-10 Training and Education	\$10,000	\$10,000	\$10,000
.56-30 Permits and Fees	\$3,500	\$3,500	\$3,500
<u>TOTAL OPERATING EXPENSES</u>	<u>\$774,700</u>	<u>\$778,200</u>	<u>\$880,300</u>
		0.5%	13.1%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : STORMWATER**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
180-3800-538			
<u>CAPITAL OUTLAY</u>			
.61-10 Land	\$100,000	\$0	\$200,000
.63-10 Improvements	\$0	\$35,000	\$17,000
.64-20 Machinery and Equipment	\$206,000	\$241,000	\$394,000
.65-01 Gardenia Street Drainage Imps (Agave)	\$504,000	\$619,000	\$0
.65-02 Randy Road Drainage Improvements	\$482,000	\$100,000	\$382,000
.65-04 Vestavia & San Souci St. Drainage Imps	\$323,000	\$472,000	\$0
.65-08 Palmetto Trace Intersection Imp	\$50,000	\$0	\$0
.65-13 30' Drainage Easement Eagle Dr	\$399,000	\$710,000	\$0
.65-36 Lullwater Lake	\$0	\$150,000	\$3,000,000
.65-75 PW Safe Room HMGP	\$315,000	\$70,000	\$248,000
.65-81 Stormwater Outfalls	\$3,900,000	\$1,200,000	\$20,726,000
.65-90 CIP Other	\$0	\$0	\$0
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$6,279,000</u>	<u>\$3,597,000</u>	<u>\$24,967,000</u>
		-42.7%	594.1%
<u>TOTAL BUDGET</u>	<u>\$8,049,360</u>	<u>\$5,381,160</u>	<u>\$26,977,400</u>
		-33.1%	401.3%
			235.1%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**STORMWATER FUND INCOME AND NON-REVENUE**

<u>180-0000</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
329.60-00	Driveway Connections	\$6,200	\$6,200	\$6,400
331.30-02	Federal Grants PW Safe Room HMGP	\$201,000	\$0	\$201,000
331.39-20	Federal Grants Outfall	\$2,750,000	\$0	\$20,726,000
331.39-30	Federal Grants Vestavia & San Souci	\$374,000	\$374,000	\$0
331.39-40	Federal Grants Lullwater Lake	\$0	\$0	\$3,000,000
343.90-00	Stormwater Fees	\$3,085,000	\$3,195,000	\$3,664,000
361.10-00	Unrestricted Interest	\$7,000	\$100,000	\$30,000
364.10-00	Proceeds from Asset Dispositions	\$0	\$0	\$0
369.04-00	Engineering Review Fees SW	\$12,000	\$12,000	\$13,000
369.90-10	Miscellaneous	\$0	\$0	\$0
381.00-00	Interfund Transfers	\$73,647	\$76,000	\$85,000
389.90-70	Cash Carry Forward Restricted	\$1,769,436	\$2,909,436	\$1,174,476
<u>TOTAL INCOME AND NON-REVENUE</u>		<u>\$8,278,283</u>	<u>\$6,672,636</u>	<u>\$28,899,876</u>
			-19.4%	333.1%
				249.1%

City of Panama City Beach
Stormwater Fund 5-Year Financial Forecast

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 2,909,436	\$ 1,174,476	\$ 1,813,476	\$ (5,667,924)	\$ (5,066,024)	\$ (4,287,224)
Revenues:						
Stormwater Fees	\$ 3,195,000	\$ 3,664,000	\$ 3,884,000	\$ 4,117,000	\$ 4,364,000	\$ 4,625,800
Grants	374,000	23,927,000	1,597,000	-	-	-
Other Fees and Miscellaneous	118,200	49,400	55,600	21,500	22,400	23,400
Total Revenues	\$ 3,687,200	\$ 27,640,400	\$ 5,536,600	\$ 4,138,500	\$ 4,386,400	\$ 4,649,200
Expenditures:						
Personnel	\$ 1,005,960	\$ 1,130,100	\$ 1,188,800	\$ 1,310,000	\$ 1,437,600	\$ 1,512,100
Operating	778,200	880,300	889,200	925,600	956,000	993,900
Capital Outlay - Offshore Outfall	1,200,000	20,926,000	10,363,000	-	-	-
Capital Outlay - Other	2,397,000	4,041,000	555,000	1,280,000	1,190,000	2,200,000
Contributions	-	-	-	-	-	-
Total Expenditures	\$ 5,381,160	\$ 26,977,400	\$ 12,996,000	\$ 3,515,600	\$ 3,583,600	\$ 4,706,000
Other Financing Sources (Uses):						
Interfund Transfers In	\$ 76,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 101,000	\$ 107,000
Interfund Transfers Out	(117,000)	(109,000)	(112,000)	(116,000)	(125,000)	(130,000)
Total Other Financing Sources (Uses)	\$ (41,000)	\$ (24,000)	\$ (22,000)	\$ (21,000)	\$ (24,000)	\$ (23,000)
Available Resources, End of Year	\$ 1,174,476	\$ 1,813,476	\$ (5,667,924)	\$ (5,066,024)	\$ (4,287,224)	\$ (4,367,024)

City of Panama City Beach

Stormwater Fund 5-Year Financial Forecast

Excluding Outfall Project

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 2,909,436	\$ 1,174,476	\$ 2,013,476	\$ 3,298,076	\$ 3,899,976	\$ 4,678,776
Revenues:						
Stormwater Fees	\$ 3,195,000	\$ 3,664,000	\$ 3,884,000	\$ 4,117,000	\$ 4,364,000	\$ 4,625,800
Grants	374,000	3,201,000	-	-	-	-
Other Fees and Miscellaneous	118,200	49,400	55,600	21,500	22,400	23,400
Total Revenues	\$ 3,687,200	\$ 6,914,400	\$ 3,939,600	\$ 4,138,500	\$ 4,386,400	\$ 4,649,200
Expenditures:						
Personnel	\$ 1,005,960	\$ 1,130,100	\$ 1,188,800	\$ 1,310,000	\$ 1,437,600	\$ 1,512,100
Operating	778,200	880,300	889,200	925,600	956,000	993,900
Capital Outlay - Offshore Outfall	1,200,000	-	-	-	-	-
Capital Outlay - Other	2,397,000	4,041,000	555,000	1,280,000	1,190,000	2,200,000
Contributions	-	-	-	-	-	-
Total Expenditures	\$ 5,381,160	\$ 6,051,400	\$ 2,633,000	\$ 3,515,600	\$ 3,583,600	\$ 4,706,000
Other Financing Sources (Uses):						
Interfund Transfers In	\$ 76,000	\$ 85,000	\$ 90,000	\$ 95,000	\$ 101,000	\$ 107,000
Interfund Transfers Out	(117,000)	(109,000)	(112,000)	(116,000)	(125,000)	(130,000)
Total Other Financing Sources (Uses)	\$ (41,000)	\$ (24,000)	\$ (22,000)	\$ (21,000)	\$ (24,000)	\$ (23,000)
Available Resources, End of Year	\$ 1,174,476	\$ 2,013,476	\$ 3,298,076	\$ 3,899,976	\$ 4,678,776	\$ 4,598,976



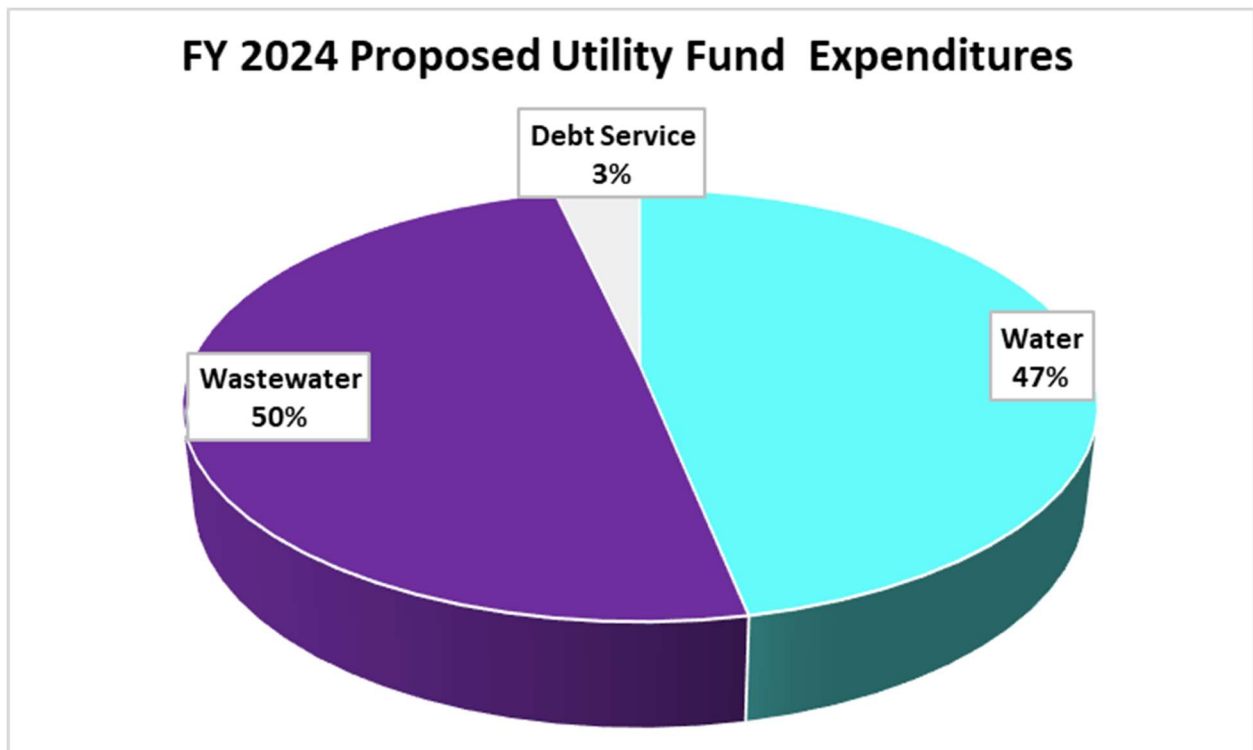
City of Panama City Beach

August 22, 2023

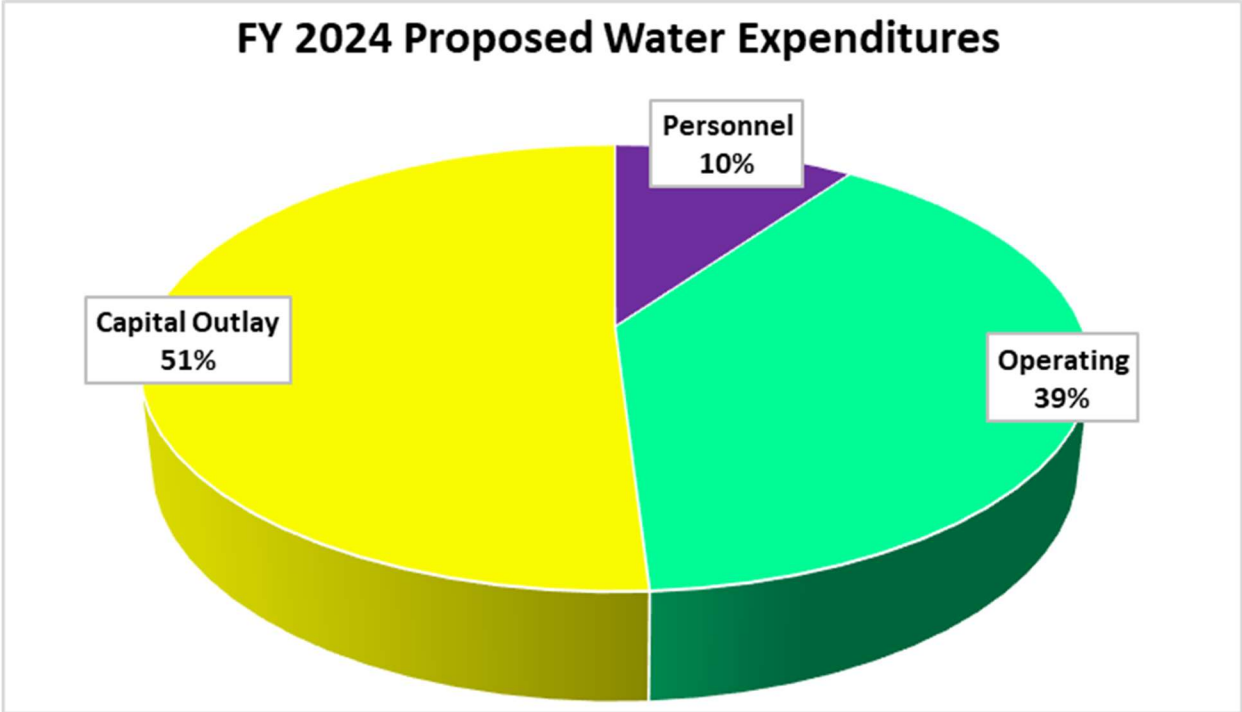
TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: Utility Fund Amended FY 2023 Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

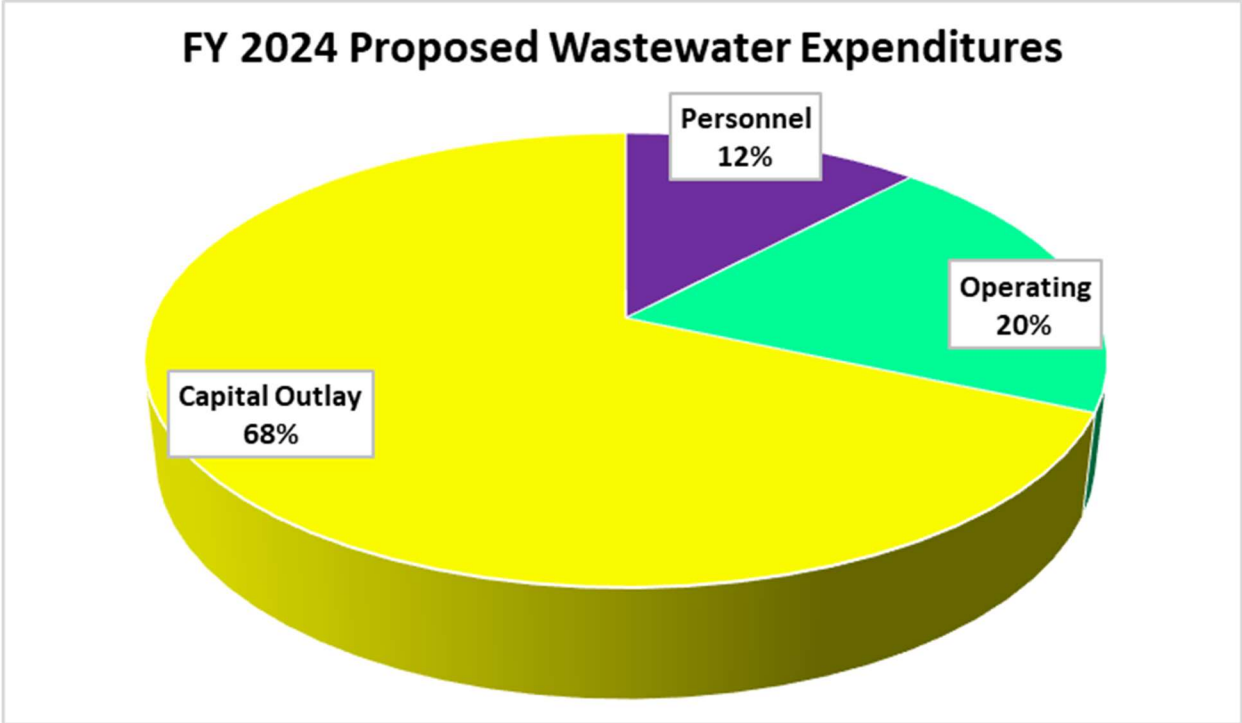
The proposed FY 2024 Utility Fund expenditures budget is \$81,192,110 which represents a \$23 million or 41% increase over the FY 2023 amended budget of \$57,556,980. This increase is driven by the timing of several capital projects. Proposed FY 2024 Utility Fund expenditures are as follows:



Proposed FY 2024 Water Department expenditures are as follows:



Proposed FY 2024 Wastewater Department expenditures are as follows:



Key features of the proposed FY 2024 Utility Fund expenditures budget include:

- 2% merit increase

- The following proposed new full-time positions:

	Quantity
○ Electrician	1
○ Engineer	1
○ Cross Connection Technician	1
○ Customer Service Representative / Meter Reader	1
○ Forestry Maintenance Technicians	3
	7

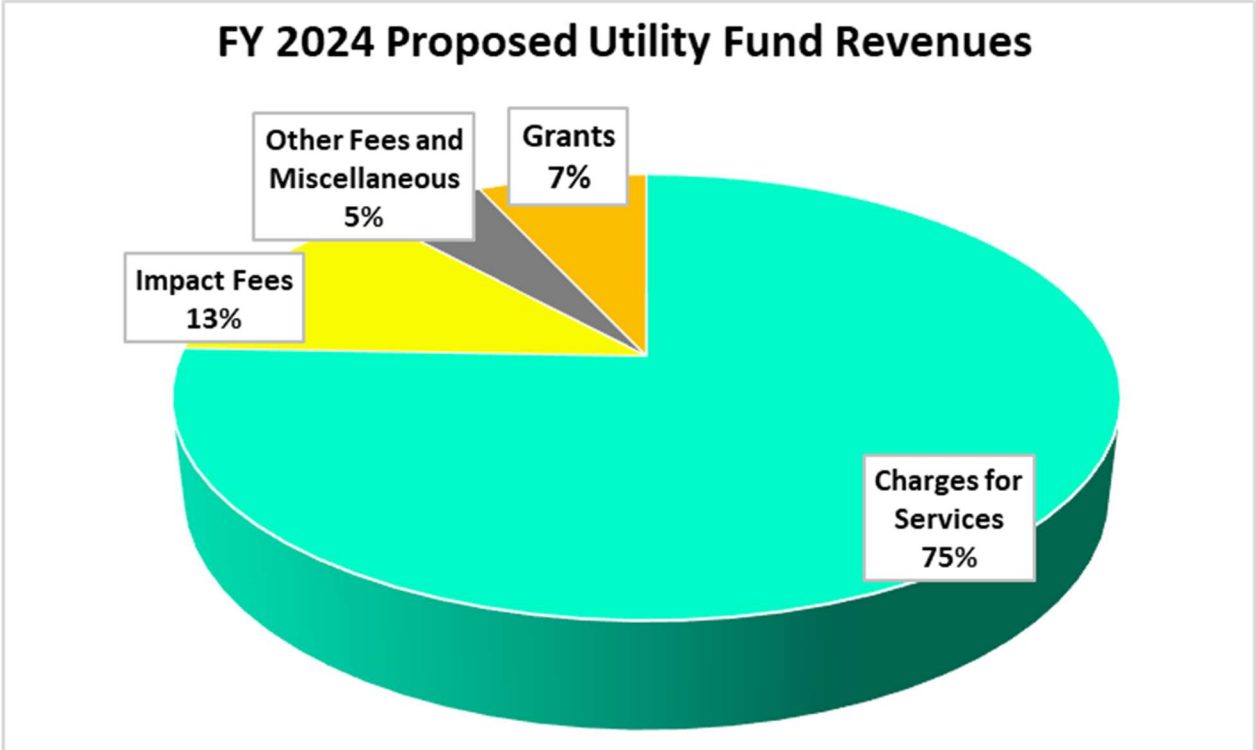
- Water Department capital outlays:

Laguna Beach Water System Improvements	\$ 3,382,000
PG Sr. Pkwy Water Transmission Main - SR 79 to Nautilus *	\$ 3,020,000
SR 79 To West End PS Supply Main	\$ 2,101,000
Automated Water Meter Reading/ Billing Upgrades	\$ 1,050,000
Rose Lane Avenue B & C Watermain Improvements	\$ 882,000
Bid-A-Wee Subdiv Water Main Replacements	\$ 742,000
West End Ground Storage PS and Tanks	\$ 663,000
McElvey Ground Storage PS and Tanks *	\$ 663,000
CRA Segment 3 Water Main Relocations	\$ 574,000
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	\$ 440,000
City Portion of Bay County WTP Expansion and Upgrades *	\$ 375,000
CRA Segment 4.1 Water Main Relocations	\$ 348,000
System Extensions/Loops	\$ 198,000
West Laird Transmission Mains Proportionate Share *	\$ 194,000
Alf Coleman Roadway Impvmnts Utilities Relocation *	\$ 172,000
Holly St Transmission Main	\$ 153,000
CRA Powell Adams South Water Mains	\$ 92,000
Underground Utilities Safe Room HMGP	\$ 69,000
FDOT PCB Pkwy Mandy Lane to Nautilus Street	\$ 38,000
North Lagoon Watermain	\$ 36,000
CRA Segment 4.2 Water Main Relocations	\$ 30,000

➤ Wastewater Department capital outlays:

Laguna Beach Sewer Phase 1 *	\$ 4,214,000
WWTP 1 Interim Expansion and Improvements	\$ 3,101,000
Laguna Beach Reclaimed Water Phase 1 *	\$ 2,638,000
West Laird Sewer FM Proportionate Share *	\$ 1,572,000
West Laird Reclaimed Main Proportionate Share *	\$ 1,572,000
New WWTP Site to Griffin Blvd Connection	\$ 1,393,000
LS #96 Improvements *	\$ 964,000
LS #73 (Cobb) Replacement	\$ 832,000
LS#74 (Jamaican) Replacement	\$ 753,000
LS #3 Replacement *	\$ 703,000
Conservation Park Trail Improvements	\$ 560,000
CRA Segment 4.1 Sewer Main Relocations	\$ 503,000
Thomas/Beach Drive Utility Improvements Phases 1 & 2	\$ 501,000
CRA Segment 3 Sewer Main Relocations	\$ 497,000
LS #87 (Lahan) Replacement	\$ 476,000
LS #2 Relocation *	\$ 363,000
Gravity Sewer Rehabilitation *	\$ 336,000
Conservation Park Boardwalk Improvements	\$ 310,000
Consent Order Lift Station Upgrades *	\$ 272,000
Secondary LS Upgrades/Odor Control *	\$ 202,000
WW/RW System Extensions/Loops *	\$ 202,000
LS #19 (Wildwood) Replacement	\$ 164,000
CRA Powell Adams South Sewer & Reuse Relocation	\$ 137,000
LS #5 Replacement *	\$ 88,000
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	\$ 84,000
Utilities Admin & Support Bldg Safe Room - HMGP	\$ 51,000
Alf Coleman Roadway Improvements Utilities Relocation *	\$ 36,000
CRA Segment 4.2 Sewer Main Relocations	\$ 30,000
Conservation Park Water Crossing Improvements *	\$ 23,000

The proposed FY 2024 Utility Fund revenues budget is \$51,055,100 which represents an 8% increase over the FY 2023 amended budget of \$47,375,760. This increase is driven by the timing of grant funding for two capital projects. Proposed FY 2024 Utility Fund revenues by source are as follows:



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

UTILITY FUND

CASH BALANCES BROUGHT FORWARD	\$111,735,872
REVENUES	\$47,375,760
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$159,111,632</u>

EXPENDITURES

WATER	\$28,166,000
WASTEWATER	\$26,488,700
DEBT SERVICE	\$2,902,280
<u>TOTAL EXPENDITURES</u>	<u>\$57,556,980</u>

INTERFUND TRANSFER TO GENERAL FUND	\$973,000
RESERVES ACCRUED COMPENSATED ABSENCES	\$300,000
RESERVES RESTRICTED FUNDS	\$31,155,201
RESERVES RESTRICTED CDBG-DR	\$0
RESERVES AVAILABLE FOR EXPENDITURES	\$69,126,451

<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$159,111,632</u>
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RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

UTILITY FUND

CASH BALANCES BROUGHT FORWARD	\$100,581,652
REVENUES	\$51,055,100
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$151,636,752</u>

EXPENDITURES

WATER	\$38,022,300
WASTEWATER	\$40,261,500
DEBT SERVICE	\$2,908,310
<u>TOTAL EXPENDITURES</u>	<u>\$81,192,110</u>

INTERFUND TRANSFER TO GENERAL FUND	\$869,000
RESERVES ACCRUED COMPENSATED ABSENCES	\$300,000
RESERVES RESTRICTED FUNDS	\$24,103,836
RESERVES AVAILABLE FOR EXPENDITURES	\$45,171,806

<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$151,636,752</u>
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Utility Department

Utility Fund	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Electrician ⁽¹⁾	1	1	-	2	-
Engineer	1	-	-	-	-
Administrative Support Specialist	-	1	-	-	-
Cross Connection Technician	1	1	-	-	-
Customer Service Representative / Meter Reader	1	-	-	-	-
Forestry Maintenance Technician ⁽²⁾	3	-	-	1	1
Fleet Service Mechanic	-	1	-	-	-
Utilities Locator	-	1	-	-	-
Water Storage & Pump Station Operator	-	-	6	1	1
Underground Utilities Worker	-	-	1	2	2
Wastewater Treatment Plant Operator	-	-	-	2	11
Wastewater Facility Maintenance Mechanic	-	-	-	6	3
Wastewater Lab Supervisor	-	-	-	-	1
Instrument Control Technician	-	-	-	-	3
Meter Service Technician	-	-	-	-	1
Utility Fund Total	7	5	7	14	23

(1) 1 current electrician position will shift to the Recreation Department where they spend the majority of their time currently

(2) Contingent upon acquisition of 700 acre Ward Creek property

Upcoming Key Dates:

Fats Oils and Grease program implementation	1/1/2024
Ward Creek property acquired from NWFWMMD	3/1/2024
West End Booster Pumping Station goes on-line	1/1/2026
Second WWTP goes on-line	1/1/2027

Capital Projects Water Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Laguna Beach Water System Improvements	\$ 3,382,000	\$ 3,441,000	\$ -	\$ -	\$ -
PG Sr. Pkwy Water Transmission Main - SR 79 to Nautilus *	3,020,000	7,407,000	2,607,000	-	-
SR 79 To West End PS Supply Main	2,101,000	2,527,000	515,000	-	-
Automated Water Meter Reading/ Billing Upgrades	1,050,000	3,500,000	2,450,000	-	-
Rose Lane Avenue B & C Watermain Improvements	882,000	378,000	-	-	-
Bid-A-Wee Subdiv Water Main Replacements	742,000	742,000	-	-	-
West End Ground Storage PS and Tanks	663,000	12,438,000	5,426,000	-	-
McElvey Ground Storage PS and Tanks *	663,000	8,898,000	8,766,000	-	-
CRA Segment 3 Water Main Relocations	574,000	447,000	-	-	-
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	440,000	2,222,000	5,246,000	3,201,000	-
City Portion of Bay County WTP Expansion and Upgrades *	375,000	4,375,000	6,450,000	10,300,000	-
CRA Segment 4.1 Water Main Relocations	348,000	959,000	339,000	-	-
System Extensions/Loops	198,000	148,000	198,000	148,000	148,000
West Laird Transmission Mains Proportionate Share *	194,000	2,011,000	1,973,000	-	-
Alf Coleman Roadway Impvmnts Utilities Relocation *	172,000	172,000	165,000	-	-
Holly St Transmission Main	153,000	1,262,000	1,892,000	-	-
CRA Powell Adams South Water Mains	92,000	249,000	89,000	-	-
Underground Utilities Safe Room HMGP	69,000	127,000	66,000	-	-
FDOT PCB Pkwy Mandy Lane to Nautilus Street	38,000	38,000	24,000	4,000	-
North Lagoon Watermain	36,000	440,000	594,000	-	-
CRA Segment 4.2 Water Main Relocations	30,000	702,000	692,000	361,000	-
Water Service Replacements Phase II	-	263,000	263,000	-	-
CRA Segment 4.3 Water Main Relocations	-	244,000	1,146,000	926,000	-
Woodlawn Water System Improvements	-	215,000	215,000	-	-
PG Sr. Pkwy Water Transmission Main - Nautilus to Alf Coleman *	-	3,397,000	8,333,000	2,933,000	-
PG Sr. Pkwy Water Transmission Main - Alf Coleman to Chip Seal *	-	-	4,122,000	10,281,000	3,601,000
PG Sr. Pkwy Water Transmission Main - Chip Seal to Holly Lane *	-	-	-	2,281,000	5,561,000
Total	\$ 15,222,000	\$ 56,602,000	\$ 51,571,000	\$ 30,435,000	\$ 9,310,000

Improvements Water Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Paint Building/Tanks & Pumps at McElvey	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Replace Chlorine Storage Tanks & Valves at West Bay	125,000	-	-	-	-
IT Improvements	102,400	-	-	-	-
West Bay Pumping Station Roof Replacement	50,000	-	-	-	-
West Bay Pumping Station Sewer Connection	20,000	-	-	-	-
Total	\$ 547,400	\$ -	\$ -	\$ -	\$ -

Buildings Water Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Utilities Admin & Support Bldgs	\$ 1,495,927	\$ 2,372,841	\$ 967,192	\$ -	\$ -
Communications Shack Building	140,000	-	-	-	-
Total	\$ 1,635,927	\$ 2,372,841	\$ 967,192	\$ -	\$ -

Machinery and Equipment Water Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Paving Equipment ⁽¹⁾	\$ 222,000	\$ -	\$ -	\$ -	\$ -
Rebuild HS Pumps at West Bay (7 total)	175,000	-	-	-	-
1-1/2 Ton Service Body 4x4	110,300	57,900	121,600	63,800	134,000
Sewer Camera System	110,300	-	-	-	-
Replace motors on high service pumps (4 total)	100,000	-	-	-	-
1/2 Ton Regular Body 4x4 - UG Division	73,500	77,200	40,500	42,500	44,700
Truck & Trailer to Haul the Paver ⁽²⁾	70,000	-	-	-	-
Valve Exerciser, Trailer Mounted	67,600	-	-	-	-
Hydraulic Mini Excavator	66,200	-	145,900	-	-
Small Pickup 4x2 - Billing Division	58,800	31,000	32,600	-	-
Jet/Vac Trailer	58,800	-	-	68,100	-
1/2 Ton Regular Body 4x4 - Water Division	52,500	-	58,000	-	64,000
Replace Pressure Control Valve for West Bay Pumping Sta.	50,000	-	-	-	-
1/2 Ton Regular Body 4x4 - Admin Division	36,800	77,000	40,000	-	44,000
IT Equipment	24,500	-	-	-	-
Miscellaneous Small Tools	14,000	-	-	-	-
Dump Trailer	11,000	11,600	-	12,800	-
6" Bypass Pump, Trailer Mounted	-	115,800	-	-	-
3/4 Ton Service Body 4x4	-	50,200	-	55,300	-
Pipe Bursting Equipment	-	19,300	-	-	-
Equipment Trailer	-	11,600	12,200	-	13,400
Mini Track Loader	-	-	28,400	-	31,300
Ground Penetrating Radar	-	-	-	-	58,100
Total	\$ 1,301,300	\$ 451,600	\$ 479,200	\$ 242,500	\$ 389,500

(1) roller, tack trailer, planer attachment, and additional paving equipment. Shared by Street (10%), Stormwater (15%), Utility (75%)

(2) shared by Stormwater (50%), Utility (50%)

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : WATER**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
401-3300-533			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$2,370,000	\$2,291,000	\$2,567,000
.13-10 Salaries No Pension	\$76,200	\$76,200	\$35,800
.14-10 Salaries Overtime	\$132,000	\$132,000	\$141,000
.15-10 Salaries Special	\$32,000	\$32,000	\$36,000
.15-20 Vehicle Expense	\$3,800	\$3,800	\$3,800
.15-30 Incentive Pay	\$17,000	\$17,000	\$17,000
.15-60 Hiring Incentive / Referral	\$6,000	\$6,000	\$1,000
.21-10 Matching FICA	\$201,300	\$201,300	\$214,300
.22-10 Retirement	\$354,000	\$354,000	\$353,000
.23-10 Health Insurance	\$312,000	\$312,000	\$335,000
.23-20 Dental Insurance	\$14,000	\$14,000	\$15,000
.23-30 Life Insurance	\$19,000	\$19,000	\$16,300
.25-10 Unemployment Compensation	\$5,000	\$5,000	\$5,000
.29-10 Allocated Wages	\$0	\$0	\$0
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$3,542,300</u>	<u>\$3,463,300</u>	<u>\$3,740,200</u>
		-2.2%	8.0%
<u>OPERATING EXPENSES</u>			
.31-10 Professional Legal	\$26,000	\$26,000	\$26,000
.31-20 Professional Medical	\$3,000	\$3,000	\$3,000
.31-30 Professional Engineering/Architect	\$41,000	\$11,000	\$41,000
.31-40 Professional Laboratory Fees	\$50,000	\$42,000	\$50,000
.31-50 Professional Surveying/Plat Review	\$3,000	\$3,000	\$3,000
.31-60 Professional Other	\$52,000	\$45,000	\$414,000
.31-80 IT Services	\$0	\$0	\$173,000
.32-10 Accounting and Auditing	\$20,000	\$20,000	\$20,000
.34-10 Other Contractual Services	\$300,000	\$370,000	\$527,000
.40-10 Travel and Per Diem	\$20,000	\$10,000	\$20,000
.41-10 Communication	\$80,000	\$80,000	\$89,100
.42-10 Postage and Freight	\$64,000	\$64,000	\$64,000
.43-10 Utilities Electric	\$509,000	\$425,000	\$460,000
.43-20 Utilities Waste Disposal	\$12,000	\$12,000	\$12,000
.43-40 Utilities Water Purchased fr Bay Cty	\$9,800,000	\$9,800,000	\$10,599,000
.44-10 Rentals and Leases	\$31,500	\$30,000	\$31,000
.45-10 Insurance Liability, Property, Etc.	\$240,000	\$240,000	\$336,000
.46-10 Repairs and Mte Buildings	\$20,000	\$20,000	\$20,000
.46-20 Repairs and Mte Mach and Equipmt	\$50,000	\$25,000	\$60,000
.46-30 Repairs and Mte Meters	\$20,600	\$65,600	\$67,600
.46-40 Repairs and Mte Fleet	\$25,000	\$25,000	\$27,000
.46-50 Repairs and Mte Other	\$276,000	\$240,000	\$276,000
.47-10 Printing and Binding	\$10,000	\$10,000	\$10,000
.49-10 Other Current Charges	\$10,000	\$10,000	\$10,000
.51-10 Office Supplies	\$16,000	\$16,000	\$16,000
.52-10 Operating Supplies	\$147,000	\$220,000	\$224,000
.52-20 Fuel, Oil and Lubricants	\$100,000	\$65,000	\$100,000
.52-30 Water System Supplies	\$200,000	\$250,000	\$260,000
.52-35 Chemicals	\$31,000	\$40,000	\$45,000
.52-40 Meters	\$330,000	\$661,000	\$900,000
.54-10 Books, Pubs and Memberships	\$5,200	\$5,200	\$5,200
.55-10 Training and Education	\$12,000	\$12,000	\$12,000
.56-30 Permits and Fees	\$4,500	\$4,500	\$4,500
<u>TOTAL OPERATING EXPENSES</u>	<u>\$12,508,800</u>	<u>\$12,850,300</u>	<u>\$14,905,400</u>
		2.7%	16.0%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : WATER**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
401-3300-533			
<u>CAPITAL OUTLAY</u>			
.61-10 Land	\$500,000	\$0	\$700,000
.62-10 Buildings	\$140,000	\$0	\$140,000
.62-15 Buildings Utilities Admin/Support	\$2,079,000	\$230,000	\$1,496,000
.63-10 Improvements	\$853,000	\$39,000	\$547,400
.64-20 Machinery and Equipment	\$387,000	\$491,000	\$1,301,300
.65-03 PCB Pkwy Walton Co. to Heather Ln	\$0	\$10,000	\$0
.65-10 CRA Seg 4.3 Relo	\$121,000	\$121,000	\$0
.65-11 PCB Pkwy Lantana St. to R. Jackson Blvd.	\$679,000	\$9,126,000	\$0
.65-15 SR 79 To West End PS Supply Main	\$2,119,000	\$0	\$2,101,000
.65-16 PCB Pkwy R. Jackson to Hathaway Bridge	\$364,000	\$0	\$440,000
.65-20 Rose Lane & Ave B and C Wtr Main	\$890,000	\$72,000	\$882,000
.65-24 PCB Pkwy Mandy Ln to Argonaut St	\$1,009,000	\$80,000	\$0
.65-25 West End Ground Storage PS and Tank	\$1,886,000	\$0	\$663,000
.65-29 Water Service Replacements Phase II	\$200,000	\$0	\$0
.65-32 Woodlawn Water System Imps	\$229,000	\$0	\$0
.65-33 Bid A Wee Water System Imps	\$0	\$84,000	\$742,000
.65-35 Automated Water Meter Reading	\$1,050,000	\$100	\$1,050,000
.65-38 North Lagoon Watermain	\$0	\$0	\$36,000
.65-39 Holly St Transmission Main	\$0	\$0	\$153,000
.65-40 Thomas Dr/Beach Dr Utility Relocates	\$0	\$372,000	\$10,000
.65-45 CRA Seg 4.2 Relo	\$402,000	\$70,000	\$30,000
.65-47 Laguna Beach Water System Imps	\$219,000	\$200,000	\$3,382,000
.65-49 CRA Seg 4.1 Relo	\$367,000	\$100,000	\$348,000
.65-69 UG Utility Safe Room HMGP	\$160,000	\$10,000	\$69,000
.65-74 CRA Seg 3 Relo	\$1,240,000	\$584,000	\$574,000
.65-78 CRA Powell Adams Relo	\$61,000	\$30,000	\$92,000
.65-90 System Extensions/Loops/Other Future Projects	\$1,419,000	\$233,300	\$4,620,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$16,374,000</u>	<u>\$11,852,400</u>	<u>\$19,376,700</u>
		-27.6%	63.5%
<u>TOTAL BUDGET</u>	<u>\$32,425,100</u>	<u>\$28,166,000</u>	<u>\$38,022,300</u>
		-13.1%	35.0%
			17.3%

Wastewater Department

Capital Projects Wastewater Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Laguna Beach Sewer Phase 1 *	4,214,000	4,285,000	-	-	-
WWTP 1 Interim Expansion and Improvements	3,101,000	7,361,000	4,441,000	-	-
Laguna Beach Reclaimed Water Phase 1 *	2,638,000	2,684,000	-	-	-
West Laird Sewer FM Proportionate Share *	1,572,000	2,569,000	1,319,000	-	-
West Laird Reclaimed Main Proportionate Share *	1,572,000	2,569,000	1,319,000	-	-
New WWTP Site to Griffin Blvd Connection	1,393,000	472,000	-	-	-
LS #96 Improvements *	964,000	1,561,000	781,000	-	-
LS #73 (Cobb) Replacement	832,000	1,737,000	449,000	-	-
LS#74 (Jamaican) Replacement	753,000	1,708,000	598,000	-	-
LS #3 Replacement *	703,000	1,715,000	-	-	-
Conservation Park Trail Improvements	560,000	560,000	-	-	-
CRA Segment 4.1 Sewer Main Relocations	503,000	648,000	493,000	-	-
Thomas/Beach Drive Utility Improvements Phases 1 & 2	501,000	-	-	-	-
CRA Segment 3 Sewer Main Relocations	497,000	389,000	-	-	-
LS #87 (Lahan) Replacement	476,000	1,687,000	-	-	-
LS #2 Relocation *	363,000	1,272,000	-	-	-
Gravity Sewer Rehabilitation *	336,000	839,000	839,000	839,000	503,000
Conservation Park Boardwalk Improvements	310,000	548,000	262,000	-	-
Consent Order Lift Station Upgrades *	272,000	636,000	212,000	-	-
Secondary LS Upgrades/Odor Control *	202,000	269,000	269,000	202,000	202,000
WW/RW System Extensions/Loops *	202,000	269,000	269,000	202,000	202,000
LS #19 (Wildwood) Replacement	164,000	439,000	154,000	-	-
CRA Powell Adams South Sewer & Reuse Relocation	137,000	372,000	132,000	-	-
LS #5 Replacement *	88,000	194,000	65,000	-	-
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	84,000	314,000	725,000	445,000	-
Utilities Admin & Support Bldg Safe Room - HMGP	51,000	93,000	48,000	-	-
Alf Coleman Roadway Improvements Utilities Relocation *	36,000	36,000	34,000	-	-
CRA Segment 4.2 Sewer Main Relocations	30,000	537,000	703,000	361,000	176,000
Conservation Park Water Crossing Improvements *	23,000	162,000	162,000	-	-
New WWTP 4 MGD Phase I or Add BNR 5 to Exist. WWTP	-	3,000,000	41,213,000	33,210,000	8,603,000
CRA Segment 4.3 Sewer Main Relocations	-	340,000	1,021,000	899,000	-
Grand Lagoon Sewer Phase 2	-	225,000	861,000	2,929,000	2,929,000
New WWTP 2 Reclaimed Transmission Main *	-	149,000	1,562,000	1,261,000	330,000
New WWTP 2 Influent Transmission Main *	-	90,000	952,000	769,000	201,000
South Lagoon to North Lagoon Subaqueous Crossing *	-	-	-	200,000	405,000
Total	\$ 22,577,000	\$ 39,729,000	\$ 58,883,000	\$ 41,317,000	\$ 13,551,000

Improvements Wastewater Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Wastewater Facilities Paving	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Reject Basin Liner	200,000	-	-	-	-
IT Improvements	88,000	50,000	-	-	-
Total	\$ 488,000	\$ 50,000	\$ -	\$ -	\$ -

Buildings Wastewater Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Utilities Admin & Support Bldgs	\$ 907,000	\$ 1,431,000	\$ 585,000	\$ -	\$ -
Communications Shack Building	60,000	-	-	-	-
WWTP Entrance & Fencing	80,000	-	-	-	-
Total	\$ 1,047,000	\$ 1,431,000	\$ 585,000	\$ -	\$ -

Machinery and Equipment Wastewater Department	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Generator Fuel Tank Replacement	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Replace LS # Pumps (20 pumps)	300,000	-	-	-	-
Replace LS Control Cabinets (20 total)	240,000	-	-	-	-
Update Controllers (20 units)	200,000	-	-	-	-
Replace sliderail systems (10 stations)	200,000	-	-	-	-
Compact Track Loader	152,800	-	-	-	-
3/4 Ton Service Body 4x4	136,500	71,700	150,500	79,000	83,000
Paving Equipment ⁽¹⁾	95,000	-	-	-	-
Replace Hypo Tanks	90,000	-	-	-	-
Cell Connection/Telemetry Upgrades (175 total)	87,500	-	-	-	-
Cover for Hypo Tanks	80,000	-	-	-	-
100 kw Generator, Trailer Mounted	78,800	82,700	-	-	-
6" Bypass Pump, Trailer Mounted	78,800	-	-	-	-
Replace valves, etc.	70,000	-	-	-	-
3/4 Ton Service Body 4x4	68,300	-	-	-	83,000
Digester Air Valve Automation (4 units)	60,000	-	-	-	-
Replace Sodium Aluminate Tanks	60,000	-	-	-	-
1/2 Ton Regular Body 4x4 - WW Division	52,500	110,300	115,800	60,800	-
1/2 Ton Regular Body 4x4 - LS Division	52,500	55,100	-	60,800	-
BNR RAS Pump 4 Replacement	50,000	-	-	-	-
Blower VFD Retrofit (4 units)	48,000	-	-	-	-
1-1/2 Ton Service Body 4x4	47,300	24,800	52,100	27,300	57,400
Sewer Camera System	47,300	-	-	-	-
Drum Mulcher - 2-Speed, 72"	43,100	-	-	-	-
1/2 Ton Regular Body 4x4 - UG Division	31,500	33,100	17,400	18,200	19,100
Truck & Trailer to Haul the Paver ⁽²⁾	30,000	-	-	-	-
Valve Exerciser, Trailer Mounted	29,000	-	-	-	-
Hydraulic Mini Excavator	28,400	-	62,500	-	-
Small Pickup 4x2 - Billing Division	25,200	13,000	13,700	-	-
Jet/Vac Trailer	25,200	-	-	29,200	-
IT Equipment	22,500	-	-	-	-
Oxygen Trailer	21,000	-	-	-	-
Repaint Reclaimed PS Hydropneumatic Tanks	20,000	-	-	-	-
80" Vibratory Roller W/Smooth Drum	16,400	-	-	-	-
1/2 Ton Regular Body 4x4 - Admin Division	15,800	33,000	17,000	-	19,000
UTV/ATV	15,800	-	-	-	-
Debris Blower	6,300	-	-	-	-
Miscellaneous Small Tools	6,000	-	-	-	-
Dump Trailer	4,700	5,000	-	5,500	-
8" Bypass Pump, Trailer Mounted	-	110,300	-	-	-
Loader Backhoe	-	99,200	-	-	-
6" Bypass Pump, Trailer Mounted	-	49,600	-	-	-
Brush Cutter, Skid Steer	-	22,100	-	-	-
Gantry Lift, Confined Space/Entry Equipment	-	22,100	-	-	-
20 GPM Pressure Washer	-	22,100	-	-	-
3/4 Ton Service Body 4x4	-	21,500	-	23,700	-
UTV/ATV	-	16,500	17,400	18,200	-
Dump Trailer	-	16,500	-	-	-
Flail Mower Slope	-	14,300	-	-	-
Zero Turn Mower	-	12,100	-	-	-
Pipe Bursting Equipment	-	8,300	-	-	-
Equipment Trailer	-	5,000	5,200	-	5,700
Combination Sewer Cleaner Truck	-	-	400,000	-	-
Tilt Deck Trailer	-	-	17,400	-	-
Standby Pump Hose Trailer	-	-	13,900	-	-
Mini Track Loader	-	-	12,200	-	13,400

7.3kW Generator, Trailer Mounted	-	-	9,300	-	-
4" Bypass Pump, Trailer Mounted	-	-	-	170,200	-
Loader Backhoe with Canopy	-	-	-	109,400	-
17 ft Center Console Boat	-	-	-	97,200	-
Hydraulic Crane Service Body Truck	-	-	-	-	287,200
Chipper	-	-	-	-	127,600
1-1/2 Ton Service Body 4x4	-	-	-	-	95,700
Grapple Rake Skid Steer	-	-	-	-	83,000
1 Ton Service Body 4x4	-	-	-	-	70,000
Ground Penetrating Radar	-	-	-	-	24,900
Fuel Trailer	-	-	-	-	12,800
Total	\$ 2,936,000	\$ 849,000	\$ 905,000	\$ 700,000	\$ 982,000

(1) roller, tack trailer, planer attachment, and additional paving equipment. Shared by Street (10%), Stormwater (15%), Utility (75%)

(2) shared by Stormwater (50%), Utility (50%)

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : WASTEWATER**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
401-3500-535			
<u>PERSONNEL SERVICES</u>			
.12-10 Salaries Regular	\$2,875,000	\$2,634,000	\$3,297,000
.13-10 Salaries No Pension	\$32,700	\$32,700	\$15,400
.14-10 Salaries Overtime	\$190,000	\$190,000	\$202,000
.15-10 Salaries Special	\$39,000	\$39,000	\$36,000
.15-20 Vehicle Expense	\$1,700	\$1,700	\$1,700
.15-30 Incentive Pay	\$20,200	\$20,200	\$20,200
.15-60 Hiring Incentive / Referral	\$10,000	\$10,000	\$1,000
.21-10 Matching FICA	\$242,000	\$242,000	\$274,000
.22-10 Retirement	\$452,000	\$452,000	\$467,000
.23-10 Health Insurance	\$407,000	\$407,000	\$434,000
.23-20 Dental Insurance	\$18,000	\$18,000	\$19,000
.23-30 Life Insurance	\$23,500	\$23,500	\$21,000
.25-10 Unemployment Compensation	\$5,000	\$5,000	\$5,000
.29-10 Allocated Salaries/Benefits	\$30,000	\$30,000	\$30,000
<u>TOTAL PERSONNEL SERVICES</u>	<u>\$4,346,100</u>	<u>\$4,105,100</u>	<u>\$4,823,300</u>
		-5.5%	17.5%
<u>OPERATING EXPENSES</u>			
.31-10 Professional Legal	\$30,000	\$30,000	\$36,000
.31-20 Professional Medical	\$3,400	\$3,000	\$3,200
.31-30 Professional Engineering/Architect	\$41,000	\$100,000	\$100,000
.31-40 Professional Laboratory Fees	\$130,000	\$110,000	\$130,000
.31-50 Professional Surveying/Plat Review	\$10,000	\$10,000	\$10,000
.31-60 Professional Other	\$200,000	\$50,000	\$226,000
.31-80 IT Services	\$0	\$0	\$228,000
.32-10 Accounting and Auditing	\$20,000	\$20,000	\$20,000
.34-10 Other Contractual Services	\$180,000	\$210,000	\$336,000
.40-10 Travel and Per Diem	\$10,000	\$10,000	\$10,000
.41-10 Communication	\$77,000	\$95,000	\$100,000
.42-10 Postage and Freight	\$35,000	\$32,000	\$33,000
.43-10 Utilities Electric	\$1,200,000	\$1,100,000	\$1,200,000
.43-20 Utilities Waste Disposal	\$600,000	\$535,000	\$540,000
.44-10 Rentals and Leases	\$70,000	\$105,000	\$109,000
.45-10 Insurance Liability, Property, Etc.	\$285,000	\$320,000	\$400,000
.46-10 Repairs and Mte Buildings	\$70,000	\$132,000	\$150,000
.46-20 Repairs and Mte Mach and Equipmt	\$232,000	\$200,000	\$240,000
.46-30 Repairs and Mte Meters	\$21,000	\$31,000	\$35,000
.46-40 Repairs and Mte Fleet	\$35,000	\$35,000	\$40,000
.46-50 Repairs and Mte Other	\$850,000	\$2,150,000	\$2,200,000
.47-10 Printing and Binding	\$8,000	\$8,000	\$8,000
.48-30 Promotional Materials	\$3,000	\$3,000	\$3,000
.49-10 Other Current Charges	\$7,000	\$5,000	\$7,000
.51-10 Office Supplies	\$9,000	\$9,000	\$9,000
.52-10 Operating Supplies	\$352,000	\$432,000	\$450,000
.52-20 Fuel, Oil and Lubricants	\$100,000	\$90,000	\$100,000
.52-30 Sewer System Supplies	\$193,000	\$110,000	\$114,000
.52-35 Chemicals	\$600,000	\$620,000	\$757,000
.52-40 Meters	\$147,000	\$212,000	\$250,000
.54-10 Books, Pubs and Memberships	\$4,000	\$4,000	\$4,000
.55-10 Training and Education	\$20,000	\$20,000	\$21,000
.56-30 Permits and Fees	\$19,900	\$15,000	\$16,000
<u>TOTAL OPERATING EXPENSES</u>	<u>\$5,562,300</u>	<u>\$6,806,000</u>	<u>\$7,885,200</u>
		22.4%	15.9%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : WASTEWATER**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
401-3500-535			
<u>CAPITAL OUTLAY</u>			
.61-10 Land	\$500,000	\$0	\$500,000
.62-10 Buildings	\$80,000	\$6,000	\$140,000
.62-15 Buildings Utilities Admin/Support	\$1,447,000	\$155,000	\$908,000
.63-10 Improvements	\$1,025,000	\$1,025,000	\$488,000
.63-80 WWTP to Griffin Blvd Connection	\$1,008,000	\$50,000	\$1,394,000
.64-20 Machinery and Equipment	\$1,681,000	\$2,351,600	\$2,936,000
.65-03 PCB Pkwy Walton Co. to Heather Ln	\$0	\$1,297,000	\$0
.65-07 New WWTP 4 MGD Phase I	\$2,646,000	\$10,000	\$0
.65-09 Conservation Park Trail Stabilization	\$1,090,000	\$0	\$560,000
.65-10 CRA Seg 4.3 Relo	\$121,000	\$121,000	\$0
.65-11 FDOT PCB Pkwy Nautilus St. to R. Jackson Blvd.	\$679,000	\$6,184,000	\$0
.65-12 Catwalk & Valve Replacement	\$679,000	\$170,000	\$3,101,000
.65-16 PCB Pkwy R. Jackson to Hathaway Bridge	\$364,000	\$5,000	\$84,000
.65-17 Conservation Park Boardwalk Replacement	\$260,000	\$10,000	\$310,000
.65-24 FDOT PCB Pkwy Mandy Lane to Nautilus Street	\$1,402,000	\$250,000	\$0
.65-28 FBR Forcemain	\$0	\$10,000	\$0
.65-40 Thomas Drive Utility Relocation	\$0	\$287,000	\$501,000
.65-45 CRA Seg 4.2 Relo	\$403,000	\$100,000	\$30,000
.65-46 Odor Control	\$150,000	\$670,000	\$0
.65-49 CRA Seg 4.1 Relo	\$363,000	\$100,000	\$503,000
.65-51 Jamaican LS #74 Replacement	\$655,000	\$0	\$754,000
.65-52 Wildwood LS #19 Replacement	\$174,000	\$50,000	\$165,000
.65-57 PCB Parkway/Cauley Ave Reclaimed	\$0	\$120,000	\$0
.65-60 Cobb LS #73 Replacement	\$206,000	\$75,000	\$832,000
.65-63 Driftwood LS #4 Replacement	\$0	\$111,000	\$0
.65-64 Grand Lagoon Septic to Sewer Grant	\$0	\$25,000	\$0
.65-69 UG Utility Sfe Room HMGP	\$132,000	\$50,000	\$52,000
.65-74 CRA Seg 3 Relo	\$950,000	\$800,000	\$498,000
.65-78 CRA Powell Adams Relo	\$89,000	\$45,000	\$137,000
.65-90 LS Upgrades/Other Future Projects	\$17,787,000	\$1,500,000	\$13,660,000
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$33,891,000</u>	<u>\$15,577,600</u>	<u>\$27,553,000</u>
		-54.0%	76.9%
<u>TOTAL BUDGET</u>	<u>\$43,799,400</u>	<u>\$26,488,700</u>	<u>\$40,261,500</u>
		-39.5%	52.0%
			-8.1%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**DEPARTMENT : UTILITY DEBT SERVICE**

	<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
401-3300-533			
.71-77 Debt Svc Principal 2020A Bonds	\$1,175,000	\$1,175,000	\$1,190,000
.71-85 Debt Svc Principal 2022 Bonds	\$1,150,000	\$1,150,000	\$1,175,000
.71-95 Debt Svc Principal Rev Certificates	\$125,000	\$125,000	\$125,000
.72-77 Debt Svc Interest 2020A Bonds	\$281,640	\$281,640	\$263,430
.72-85 Debt Svc Interest 2022 Bonds	\$170,640	\$170,640	\$154,880
.73-10 Other Debt Svc Costs	\$0	\$0	\$0
<u>TOTAL DEBT SERVICE</u>	<u>\$2,902,280</u>	<u>\$2,902,280</u>	<u>\$2,908,310</u>
		<i>0.0%</i>	<i>0.2%</i>
			<i>0.2%</i>

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**UTILITY FUND INCOME AND NON-REVENUE**

		<u>ORIGINAL</u> <u>BUDGET</u> <u>2022-2023</u>	<u>AMENDED</u> <u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>2023-2024</u>
401-0000	<u>ACCOUNT DESCRIPTION</u>			
324.16-11 : 35	Water Impact Fees	\$618,000	\$618,000	\$636,000
324.17-11 : 35	Sewer Impact Fees	\$5,665,000	\$5,665,000	\$5,835,000
331.30-03	HMGP UG Utilities Safe Room	\$0	\$0	\$531,000
334.30-00	State Grants Septic to Sewer	\$0	\$18,000	\$2,982,000
334.35-00	State Grants NWFL Mgmt Reclaimed	\$456,000	\$504,960	\$0
343.30-00	Water Tap On Fee	\$360,000	\$405,000	\$405,000
343.31-00	Water Sales	\$17,748,000	\$17,748,000	\$18,103,000
343.32-00	Water Sales / Sprinklers	\$2,170,000	\$2,170,000	\$2,170,000
343.50-00	Sewer Tap On Fee	\$79,000	\$180,000	\$180,000
343.51-00	Sewer Sales	\$15,960,000	\$16,000,000	\$16,800,000
343.55-00	Sewer System Supplies	\$100	\$100	\$100
343.56-00	Private LS Pump Outs	\$1,000	\$1,700	\$2,000
343.58-00	Reuse Water Sales	\$673,000	\$673,000	\$686,000
343.69-00	Reactivation / Reset Fee	\$140,000	\$140,000	\$140,000
343.91-00	Leachate	\$160,000	\$100,000	\$100,000
359.70-00	Penalties / Late Payments	\$420,000	\$420,000	\$420,000
361.10-00	Interest Earnings Unrestricted	\$205,000	\$2,200,000	\$1,563,000
361.11-00	Interest Earnings Restricted	\$15,000	\$400,000	\$370,000
364.10-00	Proceeds Sales	\$25,000	\$25,000	\$25,000
364.20-00	Proceeds from Asset Dispositions	\$25,000	\$25,000	\$25,000
365.10-00	Surplus Mat'ls and Scrap	\$6,000	\$6,000	\$6,000
369.01-00	Administrative Fees	\$19,000	\$19,000	\$19,000
369.03-00	Engineering Review Fees Wtr & Swr	\$80,000	\$50,000	\$50,000
369.90-10	Miscellaneous	\$2,000	\$4,000	\$4,000
389.41-00	Contributions FMIT	\$3,000	\$3,000	\$3,000
389.90-10	Cash Carry Forward Unrestricted	\$70,395,988	\$83,078,507	\$69,426,451
389.90-70	Cash Carry Forward Restricted	\$28,437,193	\$28,657,365	\$31,155,201
	<u>TOTAL INCOME AND NON-REVENUE</u>	<u>\$143,663,281</u>	<u>\$159,111,632</u>	<u>\$151,636,752</u>
			10.8%	-4.7%
				5.6%



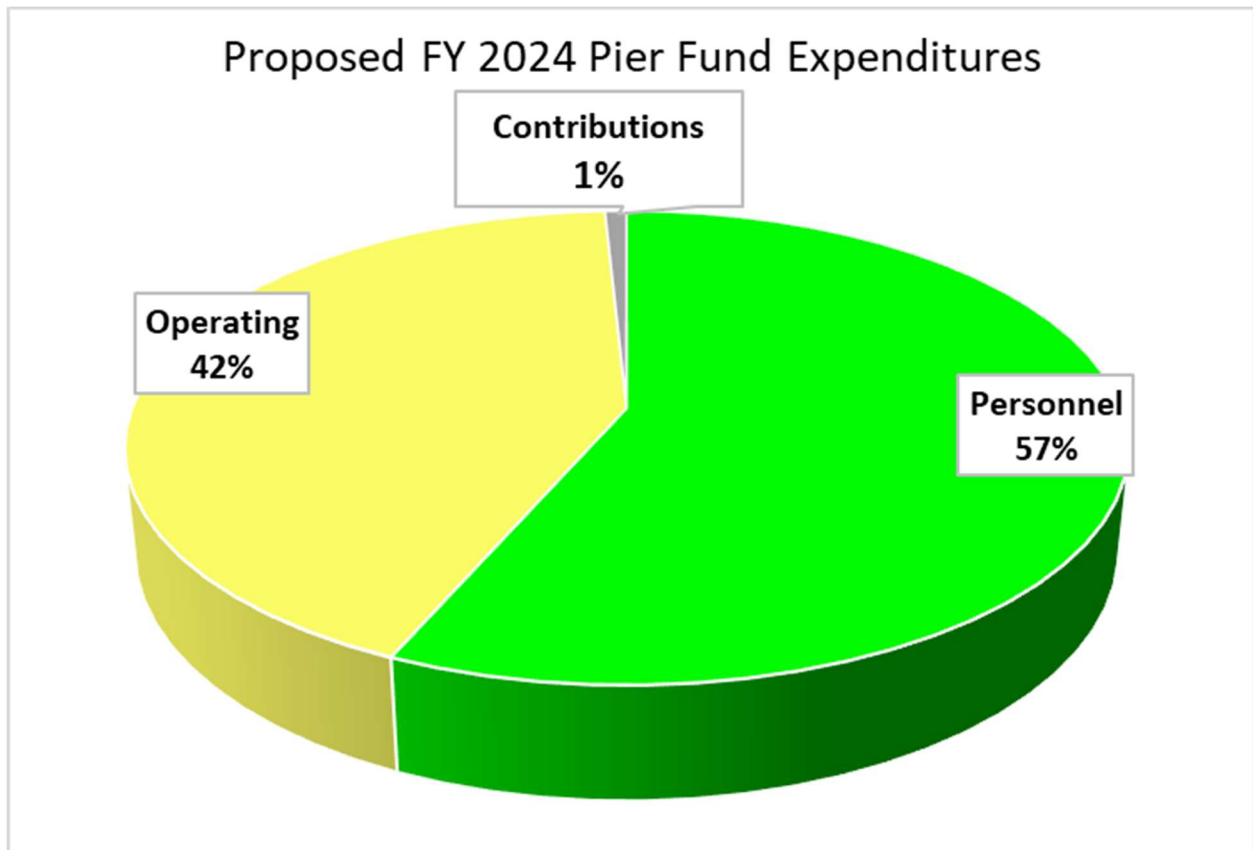
City of Panama City Beach

August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: Pier Fund Amended FY 2023 Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

The proposed FY 2024 Pier Fund expenditures budget is \$1,246,350 which represents a 12% increase over the FY 2023 amended budget of \$1,114,650. Proposed FY 2024 Pier Fund expenditures by category are as follows:



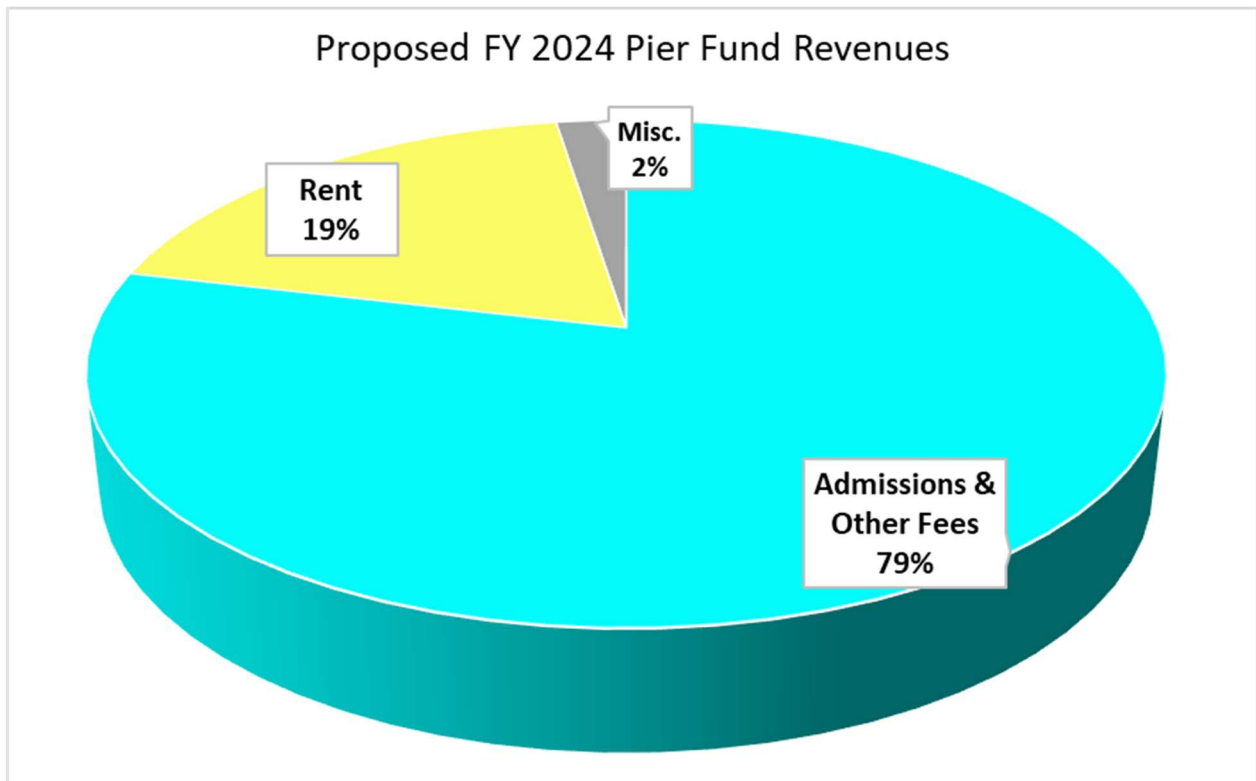
Key features of the proposed FY 2024 Pier Fund expenditures budget include:

- 2% merit increase
- The following proposed new full-time positions:

	Quantity
○ Pier Maintenance Worker	1
○ Pier Attendant	1
- Capital outlays:

○ Extended Bed Golf Cart	\$ 17,000
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The proposed FY 2024 Pier Fund revenues budget is \$1,925,000 which represents a 4% increase over the FY 2023 amended budget of \$1,852,000. Proposed FY 2024 Pier Fund revenues by source are as follows:



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

PIER FUND

CASH BALANCES BROUGHT FORWARD	\$2,611,434
REVENUES	\$1,852,000
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$4,463,434</u>
EXPENDITURES	\$1,114,650
INTERFUND TRANSFER TO AQUATIC CTR FUND	\$750,000
INTERFUND TRANSFER TO GENERAL FUND	\$72,000
RESERVES RENEWAL AND REPLACEMENT	\$800,000
RESERVES AVAILABLE FOR EXPENDITURES	\$1,726,784
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$4,463,434</u>

RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

PIER FUND

CASH BALANCES BROUGHT FORWARD	\$2,526,784
REVENUES	\$1,925,000
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$4,451,784</u>
EXPENDITURES	\$1,246,350
INTERFUND TRANSFER TO AQUATIC CTR FUND	\$750,000
INTERFUND TRANSFER TO GENERAL FUND	\$64,000
RESERVES RENEWAL AND REPLACEMENT	\$800,000
RESERVES AVAILABLE FOR EXPENDITURES	\$1,591,434
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$4,451,784</u>

Pier

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Pier Maintenance Worker	1	-	-	-	-
Pier Attendant	1	-	-	-	-

Machinery and Equipment

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Golf Cart (Extended Bed)	\$ 17,000	\$ -	\$ -	\$ -	\$ 19,140
Mini Track Loader	-	25,000	-	-	-
Truck Replacement	-	-	-	-	47,000
Total	\$ 17,000	\$ 25,000	\$ -	\$ -	\$ 66,140

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

PIER

402-7500-575

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
PERSONNEL SERVICES			
.12-10 Salaries Regular	\$343,300	\$338,300	\$428,400
.13-10 Salaries No Pension	\$87,800	\$87,800	\$65,000
.14-10 Salaries Overtime	\$16,300	\$13,300	\$13,000
.15-10 Salaries Special	\$5,000	\$5,000	\$6,000
.15-20 Vehicle Expense	\$1,350	\$1,350	\$1,350
.15-30 Incentive Pay	\$0	\$5,000	\$0
.15-60 Hiring Incentive / Referral	\$1,000	\$4,000	\$1,000
.21-10 Matching FICA	\$34,800	\$34,800	\$39,400
.22-10 Retirement	\$55,000	\$55,000	\$61,000
.23-10 Health Insurance	\$54,600	\$54,600	\$72,100
.23-20 Dental Insurance	\$2,400	\$2,400	\$3,100
.23-30 Life/STD/LTD Insurance	\$3,000	\$3,000	\$2,800
.25-10 Unemployment Compensation	\$2,000	\$2,000	\$1,000
.29-10 Allocated Wages	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES	<u>\$606,550</u>	<u>\$606,550</u>	<u>\$694,150</u>
		0.0%	14.4%
OPERATING EXPENSES			
.31-10 Professional Legal	\$20,000	\$20,000	\$12,000
.31-20 Professional Medical	\$400	\$400	\$400
.31-50 Professional Surveying and Plat	\$11,800	\$5,800	\$10,000
.31-60 Professional Other	\$6,400	\$11,400	\$9,600
.31-80 IT Services	\$0	\$0	\$30,000
.32-10 Accounting and Auditing	\$2,400	\$3,400	\$3,400
.34-10 Other Contractual Services	\$29,100	\$29,100	\$39,400
.40-10 Travel and Per Diem	\$500	\$500	\$500
.41-10 Communication	\$15,300	\$15,300	\$13,900
.42-10 Postage and Freight	\$100	\$100	\$100
.43-10 Utilities Electricity	\$38,000	\$38,000	\$39,200
.43-20 Utilities Waste Disposal	\$12,400	\$12,400	\$12,800
.44-10 Rentals and Leases	\$105,700	\$105,700	\$110,600
.45-10 Insurance Liability / Auto /Etc.	\$43,000	\$43,000	\$56,000
.46-50 Repairs and Mte Other	\$60,600	\$56,600	\$58,300
.46-80 Repairs and Mte Beach Access	\$53,100	\$44,100	\$35,000
.47-10 Printing and Binding	\$2,000	\$2,000	\$2,000
.48-30 Promotional Activities	\$1,500	\$1,500	\$1,500
.49-10 Other Current Charges	\$1,500	\$1,500	\$1,500
.51-10 Office Supplies	\$2,000	\$2,000	\$2,000
.52-10 Operating Supplies	\$51,600	\$51,600	\$71,400
.52-20 Fuel, Oil and Lubricants	\$10,000	\$10,000	\$10,000
.54-10 Books, Pubs and Memberships	\$1,000	\$1,000	\$1,000
.55-10 Training and Education	\$600	\$600	\$600
.56-30 Permits and Registration Fees	\$1,100	\$1,100	\$1,100
TOTAL OPERATING EXPENSES	<u>\$470,100</u>	<u>\$457,100</u>	<u>\$522,300</u>
		-2.8%	14.3%
CAPITAL OUTLAY			
.63-10 Improvements	\$0	\$0	\$900
.64-20 Machinery and Equipment	\$0	\$41,000	\$19,000
TOTAL CAPITAL OUTLAY	<u>\$0</u>	<u>\$41,000</u>	<u>\$19,900</u>
CONTRIBUTIONS			
.81-05 TDC Contribution Fireworks	\$10,000	\$10,000	\$10,000
TOTAL CONTRIBUTIONS	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
TOTAL BUDGET	<u>\$1,086,650</u>	<u>\$1,114,650</u>	<u>\$1,246,350</u>
		2.6%	11.8%
			14.7%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**PIER FUND INCOME AND NON-REVENUE**

402-0000	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
347.50-00	Pier Passes	\$15,000	\$16,000	\$16,000
347.55-00	Pier Admissions	\$1,428,000	\$1,428,000	\$1,499,000
347.58-00	Volleyball Court Rental	\$1,000	\$1,000	\$1,000
361.10-00	Interest Earnings Unrestricted	\$2,000	\$55,000	\$47,000
362.30-00	Rent	\$350,000	\$350,000	\$361,000
362.35-00	Beach Services Rent	\$53,000	\$1,000	\$0
364.10-00	Proceeds from Sales	\$0	\$0	\$0
369.90-10	Miscellaneous	\$0	\$1,000	\$1,000
389.90-10	Cash Carry Forward Unrestricted	\$1,130,106	\$1,811,434	\$1,726,784
389.90-15	Cash Carry Forward Designated R & R	\$800,000	\$800,000	\$800,000
<u>TOTAL INCOME AND NON-REVENUE</u>		<u>\$3,779,106</u>	<u>\$4,463,434</u>	<u>\$4,451,784</u>
			18.11%	-0.26%
				17.80%

**City of Panama City Beach
Pier Fund 5-Year Financial Forecast**

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 2,611,434	\$ 2,526,784	\$ 2,391,434	\$ 1,971,084	\$ 1,568,434	\$ 1,242,084
Revenues:						
Admissions & Other Fees	\$ 1,444,000	\$ 1,515,000	\$ 1,590,000	\$ 1,669,000	\$ 1,752,000	\$ 1,839,000
Rent	352,000	362,000	373,000	384,000	501,000	551,000
Grants	-	-	-	-	-	-
Other Fees and Miscellaneous	56,000	48,000	34,000	28,000	22,000	18,000
Total Revenues	\$ 1,852,000	\$ 1,925,000	\$ 1,997,000	\$ 2,081,000	\$ 2,275,000	\$ 2,408,000
Expenditures:						
Personnel	\$ 606,550	\$ 694,150	\$ 737,650	\$ 774,050	\$ 814,550	\$ 855,750
Operating	457,100	522,300	508,700	530,600	552,800	576,600
Capital Outlay	41,000	19,900	45,000	-	-	67,000
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Total Expenditures	\$ 1,114,650	\$ 1,246,350	\$ 1,301,350	\$ 1,314,650	\$ 1,377,350	\$ 1,509,350
Other Financing Sources (Uses):						
Transfers to Aquatic Center	\$ (750,000)	\$ (750,000)	\$ (1,050,000)	\$ (1,100,000)	\$ (1,150,000)	\$ (1,200,000)
Transfers to General Fund	(72,000)	(64,000)	(66,000)	(69,000)	(74,000)	(77,000)
Total Other Financing Sources (Uses)	\$ (822,000)	\$ (814,000)	\$ (1,116,000)	\$ (1,169,000)	\$ (1,224,000)	\$ (1,277,000)
Available Resources, End of Year	\$ 2,526,784	\$ 2,391,434	\$ 1,971,084	\$ 1,568,434	\$ 1,242,084	\$ 863,734
EOY Reserve Balances						
Designated R & R	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Unrestricted	\$ 1,726,784	\$ 1,591,434	\$ 1,171,084	\$ 768,434	\$ 442,084	\$ 63,734



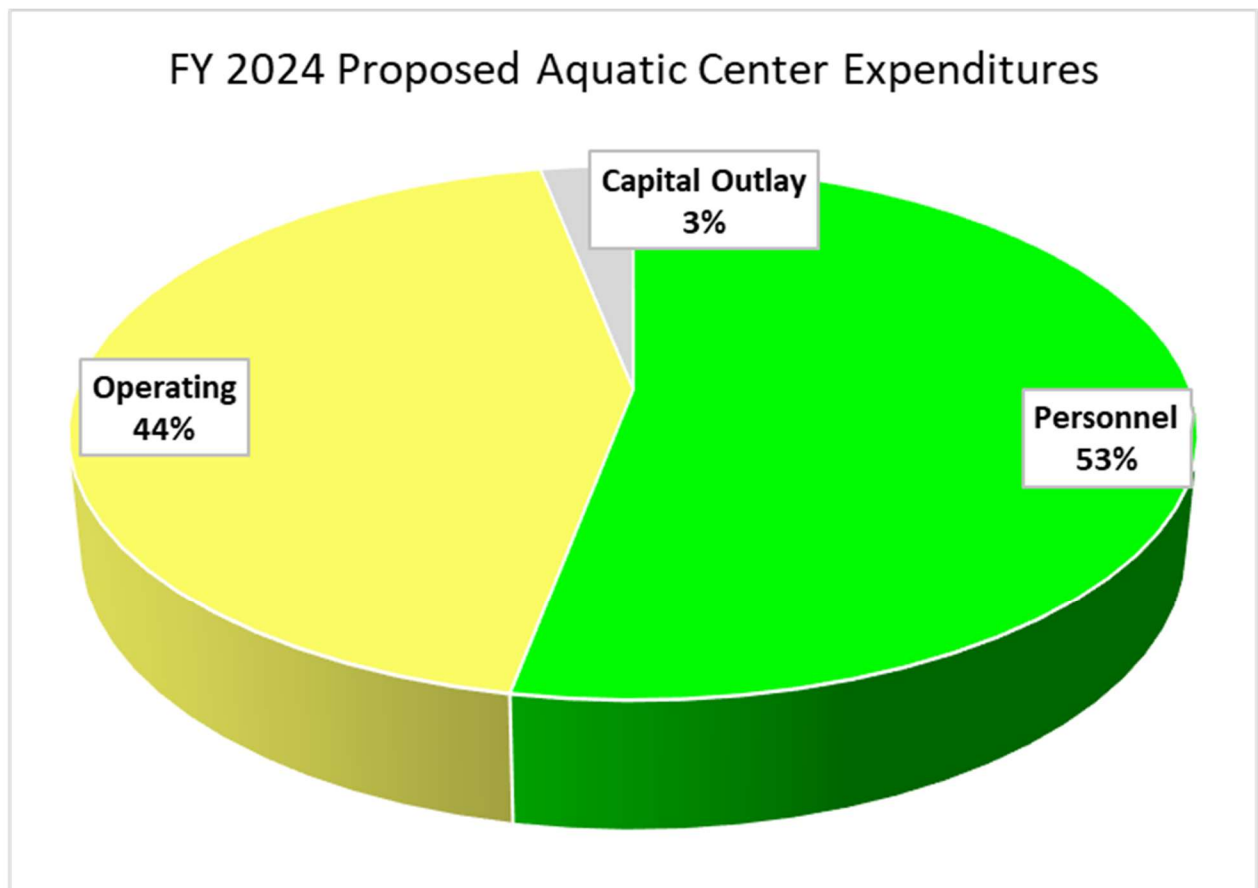
City of Panama City Beach

August 22, 2023

TO: Mayor and City Council
FROM: Debra Gibson, Finance Director
RE: Aquatic Center Fund Amended FY 2023 Proposed FY 2024 Budget

We are pleased to submit for City Council consideration and adoption, a proposed Fiscal Year 2023-2024 (FY 2024) budget that is balanced, prudent and responsive to the City Council's Strategic Plan and the community's needs.

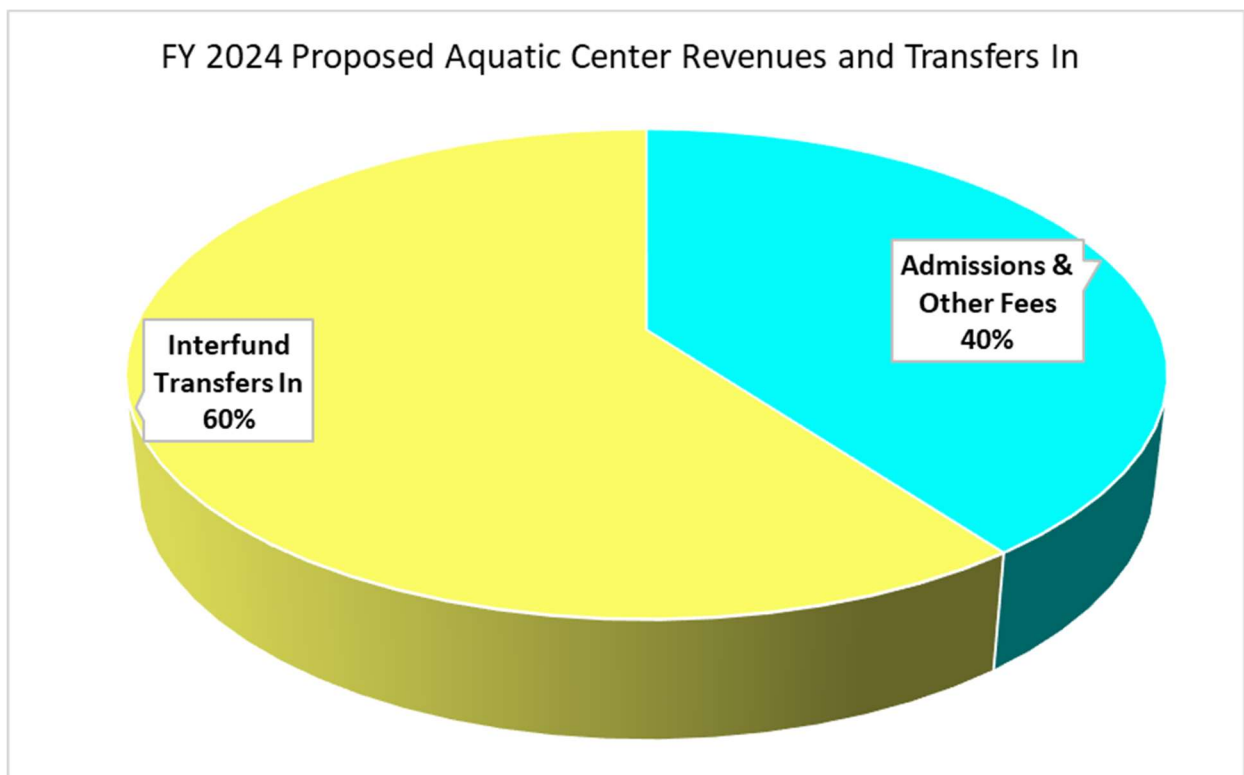
The proposed FY 2024 Aquatic Center Fund expenditures budget is \$1,441,170 which represents < 1% increase over the FY 2023 amended budget of \$1,448,270. Proposed FY 2024 Aquatic Center Fund expenditures by category are as follows:



Key features of the proposed FY 2024 Aquatic Center Fund expenditures budget include:

- 2% merit increase
- No proposed new positions
- Capital outlays:
 - Annual Pool Heater Replacement \$ 28,600
 - Fire Alarm \$ 14,000

The proposed FY 2024 Aquatic Center Fund revenues and transfers in budget is \$1,247,100 which represents a 1% increase over the FY 2023 amended budget of \$1,237,200. Proposed FY 2024 Aquatic Center Fund revenues and transfers in are as follows:



RESOLUTION NO. 23-209
A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2022-2023
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2022, and ending 30 September, 2023

AQUATIC CENTER FUND

CASH BALANCES BROUGHT FORWARD	\$634,920
REVENUES AND INTERFUND TRANSFERS IN	\$1,237,200
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$1,872,120</u>
EXPENDITURES	\$1,448,270
INTERFUND TRANSFER TO GENERAL FUND	\$78,000
RESERVES AVAILABLE FOR EXPENDITURES	\$345,850
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$1,872,120</u>

RESOLUTION NO. 23-210
A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF
PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2023-2024
APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2023, and ending 30 September, 2024

AQUATIC CENTER FUND

CASH BALANCES BROUGHT FORWARD	\$345,850
REVENUES AND INTERFUND TRANSFERS IN	\$1,247,100
<u>TOTAL ESTIMATED INCOME AND BALANCES</u>	<u>\$1,592,950</u>
EXPENDITURES	\$1,441,170
INTERFUND TRANSFER TO GENERAL FUND	\$58,000
RESERVES AVAILABLE FOR EXPENDITURES	\$93,780
<u>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</u>	<u>\$1,592,950</u>

Aquatic Center

Proposed New Positions

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Aquatic Specialist	-	-	-	-	1

Capital

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Annual Pool Heater Replacement	\$ 28,600	\$ 29,500	\$ 30,400	\$ 30,400	\$ 30,400
Fire Alarm	14,000	-	-	-	-
Locker Room Remodel	-	50,000	-	-	-
Golf Cart	-	-	18,000	-	-

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET**AQUATIC CENTER**

	<u>ORIGINAL BUDGET 2022-2023</u>	<u>AMENDED BUDGET 2022-2023</u>	<u>PROPOSED BUDGET 2023-2024</u>
403-0000-572			
PERSONNEL SERVICES			
.12-10 Salaries Regular	\$326,200	\$278,200	\$352,500
.13-10 Salaries No Pension	\$193,400	\$193,400	\$234,900
.14-10 Salaries Overtime	\$10,000	\$20,000	\$15,000
.15-10 Salaries Special	\$3,000	\$3,000	\$7,000
.15-20 Vehicle Expense	\$270	\$270	\$270
.15-30 Incentive	\$0	\$1,000	\$0
.15-60 Hiring Incentive / Referral	\$0	\$1,000	\$0
.21-10 Matching FICA	\$40,800	\$40,800	\$46,700
.22-10 Retirement	\$50,900	\$50,900	\$50,600
.23-10 Health Insurance	\$50,100	\$50,100	\$51,000
.23-20 Dental Insurance	\$2,200	\$2,200	\$2,200
.23-30 Life Insurance	\$2,800	\$2,800	\$2,300
.25-10 Unemployment Compensation	\$2,000	\$2,000	\$1,000
TOTAL PERSONNEL SERVICES	<u>\$681,670</u>	<u>\$645,670</u>	<u>\$763,470</u>
		-5.3%	18.2%
OPERATING EXPENSES			
.31-10 Professional Legal	\$1,500	\$1,500	\$1,500
.31-20 Professional Medical	\$2,100	\$2,100	\$2,100
.31-60 Professional Other	\$5,000	\$12,000	\$14,900
.31-80 IT Services	\$0	\$0	\$27,000
.32-10 Accounting and Auditing	\$2,400	\$3,000	\$3,500
.34-10 Other Contractual Services	\$33,800	\$33,800	\$46,100
.40-10 Travel and Per Diem	\$2,600	\$2,600	\$2,600
.41-10 Communication	\$10,000	\$10,000	\$12,000
.42-10 Postage and Freight	\$400	\$400	\$400
.43-10 Utilities Electric	\$166,000	\$166,000	\$171,000
.44-10 Rentals and Leases	\$12,000	\$12,000	\$15,000
.45-10 Insurance Liability, Property, Etc.	\$50,000	\$40,000	\$49,000
.46-50 Repairs and Mte Other	\$65,400	\$72,400	\$70,000
.47-10 Printing and Binding	\$4,200	\$4,200	\$4,200
.48-30 Promotional Activities	\$700	\$700	\$700
.49-10 Other Current Charges	\$700	\$700	\$700
.51-10 Office Supplies	\$2,100	\$2,100	\$2,100
.52-10 Operating Supplies	\$95,200	\$74,300	\$80,400
.52-20 Fuel	\$500	\$500	\$500
.52-25 Concession Stand Product	\$20,000	\$35,000	\$30,000
.52-35 Chemicals	\$63,700	\$85,000	\$88,000
.52-75 Banners	\$1,100	\$1,100	\$1,100
.54-10 Books, Pubs and Memberships	\$500	\$500	\$1,000
.55-10 Training and Education	\$4,000	\$4,000	\$4,200
.56-30 Permits and Fees	\$5,100	\$5,100	\$5,100
TOTAL OPERATING EXPENSES	<u>\$549,000</u>	<u>\$569,000</u>	<u>\$633,100</u>
		3.6%	11.3%
CAPITAL OUTLAY			
.63-10 Improvements	\$0	\$191,000	\$900
.64-20 Machinery and Equipment	\$217,600	\$42,600	\$43,700
TOTAL CAPITAL OUTLAY	<u>\$217,600</u>	<u>\$233,600</u>	<u>\$44,600</u>
TOTAL BUDGET	<u>\$1,448,270</u>	<u>\$1,448,270</u>	<u>\$1,441,170</u>
		0.0%	-0.5%
			-0.5%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
AQUATIC CENTER FUND INCOME AND NON-REVENUE

		<u>ORIGINAL</u>	<u>AMENDED</u>	<u>PROPOSED</u>
		<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
403-0000	<u>ACCOUNT DESCRIPTION</u>	<u>2022-2023</u>	<u>2022-2023</u>	<u>2023-2024</u>
347.50-10	Daily Entry Fees	\$125,000	\$130,000	\$134,000
347.50-12	Daily Entry Fees-Tax Exempt	\$3,000	\$4,100	\$5,000
347.50-15	Membership Passes	\$47,000	\$47,000	\$49,000
347.50-19	Swim Club Spectator Pass	\$4,000	\$4,000	\$4,000
347.50-20	Swimming Lessons	\$76,000	\$90,000	\$91,000
347.50-25	Safety Classes	\$3,000	\$6,000	\$6,000
347.50-30	Other Aquatic Programs	\$13,000	\$18,000	\$19,000
347.50-35	Summer Swim Camps	\$6,000	\$5,000	\$6,000
347.50-40	Sports Advertising	\$2,100	\$2,100	\$2,100
347.50-45	Swim Team Fees	\$107,000	\$100,000	\$105,000
347.50-50	Private Party Rentals	\$5,000	\$5,000	\$6,000
347.50-60	Birthday Party/Umbrella Rentals	\$7,000	\$9,000	\$10,000
347.50-75	Retail Sales	\$7,000	\$7,000	\$8,000
347.50-80	Concession Sales	\$30,000	\$40,000	\$41,000
361.10-00	Interest	\$0	\$20,000	\$11,000
381.00-00	Interfund Transfers	\$750,000	\$750,000	\$750,000
389.90-10	Cash Carry Forward Unrestricted	\$434,125	\$634,920	\$345,850
<u>TOTAL INCOME AND NON-REVENUE</u>		<u>\$1,619,225</u>	<u>\$1,872,120</u>	<u>\$1,592,950</u>
			15.6%	-14.9%
				-1.6%

City of Panama City Beach Aquatic Center Fund 5-Year Financial Forecast

	Budget FY 2023	Budget FY 2024	Forecast FY 2025	Forecast FY 2026	Forecast FY 2027	Forecast FY 2028
Available Resources, Beginning of Year	\$ 634,920	\$ 345,850	\$ 93,780	\$ 64,810	\$ 70,040	\$ 89,870
Revenues:						
Admissions & Other Fees	\$ 467,200	\$ 486,100	\$ 504,100	\$ 523,100	\$ 542,100	\$ 561,100
Grants	-	-	-	-	-	-
Other Fees and Miscellaneous	20,000	11,000	3,000	2,000	2,000	3,000
Total Revenues	\$ 487,200	\$ 497,100	\$ 507,100	\$ 525,100	\$ 544,100	\$ 564,100
Expenditures:						
Personnel	\$ 645,670	\$ 763,470	\$ 802,970	\$ 842,970	\$ 886,270	\$ 1,002,570
Operating	569,000	633,100	643,600	666,500	690,600	714,600
Capital Outlay	233,600	44,600	79,500	48,400	30,400	30,400
Total Expenditures	\$ 1,448,270	\$ 1,441,170	\$ 1,526,070	\$ 1,557,870	\$ 1,607,270	\$ 1,747,570
Other Financing Sources (Uses):						
Transfer from Pier	\$ 750,000	\$ 750,000	\$ 1,050,000	\$ 1,100,000	\$ 1,150,000	\$ 1,200,000
Transfer from General Fund	-	-	-	-	-	-
Transfer to General Fund	(78,000)	(58,000)	(60,000)	(62,000)	(67,000)	(70,000)
Total Other Financing Sources (Uses)	\$ 672,000	\$ 692,000	\$ 990,000	\$ 1,038,000	\$ 1,083,000	\$ 1,130,000
Available Resources, End of Year	\$ 345,850	\$ 93,780	\$ 64,810	\$ 70,040	\$ 89,870	\$ 36,400