

**RESOLUTION NO. 23-238**

**A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, ADOPTING VACATION RENTAL CERTIFICATE AND INSPECTION FEES, AND PROVIDING AN IMMEDIATELY EFFECTIVE DATE.**

**BE IT RESOLVED** by the City Council of the City of Panama City Beach that the vacation rental certificate and inspection fees in the City of Panama City Beach Planning and Zoning Fee Schedule **attached** and incorporated herein as Exhibit A to this Resolution are hereby adopted.

**THIS RESOLUTION** shall take effect immediately upon passage.

**PASSED** in regular session this 27<sup>th</sup> day of September, 2023.

**CITY OF PANAMA CITY BEACH**

By:   
Mark Sheldon, Mayor

**ATTEST:**

  
Lynne Fasone, City Clerk

**\*Planning and Zoning Fees**

| REQUEST  | FEE      |
|--|----------|
| Large Scale Plan Amendment                                       | \$2100   |
| Small Scale Plan Amendment                                       | \$1500   |
| Appeal   | \$500    |
| Variance   | \$500    |
| Annexation   | \$800    |
| Rezoning w/o Plan Amendment                                      | \$900    |
| PUD Master Plan  | \$800    |
| PUD Master Plan Amendment  | \$800    |
| PUD Final Development Plan                                       | \$800    |
| Development Order  | \$800    |
| Development Order Extensions                                     | \$50     |
| New DRI  | \$3,000  |
| DRI Substantial Deviation  | \$1,000  |
| Conditional Use  | \$900    |
| Conditional Use Amendment  | \$500    |
| Signs  | \$25     |
| Zoning Verification Letter                                       | \$50     |
| Development Agreement  | See Note |
| Traditional Neighborhood Overlay District Master Plan            | \$800    |
| Traditional Neighborhood Overlay District Master Plan Amendment  | \$800    |
| Traditional Neighborhood Overlay District Final Development Plan | \$800    |
| Traffic Study Review (Minor, 1st two revisions)                  | \$800    |
| Traffic Study Review (Minor, each revision after 1st two)        | \$300    |
| Traffic Study Review (Major, 1st two revisions)                  | \$1000   |

|   |                     |
|---|---------------------|
| Traffic Study Review (Major, each revision after 1st two)                           | \$400               |
| Traffic Study Review (DRI, 1st two revisions)                                       | \$1500              |
| Traffic Study Review (DRI, each revision after the 1st two)                         | \$800               |
| Creation of Overlay District  | See Note            |
| Subdivision Plat (2 lots only)  | \$500               |
| Subdivision Plat (3 or more lots)   | \$900               |
| Telecommunication Towers—Siting requests or colocations involving a height increase | \$900               |
| Fences  | \$25                |
| Tree Removal/Land Clearing  | \$50                |
| Temporary Uses  | \$50                |
| Doggie Dining   | \$50                |
| Large Site Developments (only in FBO districts)                                     | \$800               |
| Single Family and Duplex Development  | \$100               |
| Accessory Structures  | \$50                |
| Additions to Single Family or Duplex Development                                    | \$50                |
| <b><u>Vacation Rental Certificate and Initial Inspection Fee</u></b>                | <b><u>\$250</u></b> |
| <b><u>Vacation Rental Re-Inspection Fee</u></b>                                     | <b><u>\$50</u></b>  |
| <b><u>Vacation Rental Lock-Out Fee</u></b>  | <b><u>\$100</u></b> |

Note: The fee is equal to the wage/hour of staff working on the request plus any attorney's fees, and will be established upon the City's rendering of the agreement or ordinance contemplated by the development request.