

RESOLUTION NO. 24-06

A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH DEWBERRY, INC., FOR ENGINEERING SERVICES RELATED TO UTILITY RELOCATIONS REQUIRED BY THE WIDENING OF PANAMA CITY BEACH PARKWAY FROM NAUTILUS STREET TO RICHARD JACKSON BOULEVARD IN THE AMOUNT OF \$172,430.00.

BE IT RESOLVED that the appropriate officers of the City are authorized to execute and deliver on behalf of the City that certain Task Order 22-3 to its Master Services Agreement with Dewberry, Inc., for Professional Engineering Services for Major Potable Water System Facilities relating to design services for utility relocations required by the Florida Department of Transportation's widening of Panama City Beach Parkway from Nautilus Street to Richard Jackson Boulevard, in the basic amount of One Hundred Seventy-Two Thousand Four Hundred Thirty Dollars (\$172,430.00), in substantially the form **attached** as Exhibit A and presented to the Council today, with such changes, insertions or omissions as may be approved by the City Manager and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 12th day of October, 2023.

CITY OF PANAMA CITY BEACH

By: 
Mark Sheldon, Mayor

ATTEST:


Lynne Fasone, City Clerk

COMBINED TASK ORDER AND
NOTICE TO PROCEED

TASK ORDER NO. 22-3

DATE October 13, 2023

Reference is made to that certain MASTER SERVICES AGREEMENT BETWEEN CITY OF PANAMA CITY BEACH AND DEWBERRY, INC. RELATING TO PROFESSIONAL ENGINEERING SERVICES dated December 28, 2021, (the "Agreement"), the terms, conditions and definitions of which are incorporated herein as if set forth in full. Neither party is in breach of the Agreement.

Pursuant to the Agreement, Engineer agrees to perform the specific professional engineering tasks set forth upon incorporated Attachment A, Scope of Services, relating to technical services during the construction roadway widening of PCB Pkwy between Nautilus St. and R. Jackson Blvd.

Engineer's compensation shall be paid in monthly installments as specified in the Agreement. Engineer's total compensation for the services to be provided under this Task Order shall be determined as follows:

Pursuant to the Agreement, Engineer agrees to perform the specific tasks set forth upon incorporated Attachment A, Scope of Services, relating to

Contractor's total compensation shall be (check one):

- _____ a stipulated sum of \$172,430.00; or
- _____ a stipulated sum of \$ _____ plus one or more specified allowances listed below which may be authorized in writing by the City Manager or his designee,
 - Allowance of \$ _____ for _____, and
 - Allowance of \$ _____ for _____; or
- _____ a fee determined on a time-involved basis with a maximum cost of \$ _____;

As set forth upon incorporated Attachment B, Fee Breakdown.

If reimbursable expenses are to be paid hereunder, such expenses must be specifically AUTHORIZED AND IDENTIFIED in this section.

The parties agree that reimbursable expenses shall not exceed \$ _____.

Work shall begin on October 15, 2023, and shall be substantially completed by July 14, 2026. There are no additional rights and obligations related to this Task Order other than as specified in the Agreement.

Upon execution of this Task Order by both Engineer and City, Engineer is directed to proceed.

IN WITNESS WHEREOF the parties have caused these presents to be executed in their names on the date shown.

Witness:

By: _____
Its: _____
Date: _____

CITY OF PANAMA CITY BEACH, FL

By: _____
City Manager

Date: _____

ATTEST:

City Clerk



Dewberry Engineers Inc
203 Aberdeen Parkway
Panama City, FL 32405

850 522 0644
850 522 1011 fax
www.dewberry.com

September 30, 2023

Via Email at mshaeffer@pcb.gov

Attn: Mark E. Shaeffer, P.E.
Utilities Director
City of Panama City Beach
110 South Arnold Road
Panama City Beach, Florida 32413

RE: ESDC for FDOT Panama City Beach (PCB) Pkwy Widening Project Nautilus to R. Jackson Proposal

Dear Mr. Shaeffer:

Per your request, Dewberry Engineers Inc. (Dewberry) is pleased to submit this scope of work and proposal for providing the post design engineering services required in conjunction with the City of Panama City Beach utilities relocation, because of FDOT PCB Pkwy widening project from Nautilus to R. Jackson.

As indicted in your emails request dated August 23 and September 29, 2023, Dewberry will provide professional post design engineering services required to provide limited construction services primarily technical in nature, including shop drawings reviews; responses to contractor RFI's regarding design issues and limited construction observation required for RFI's responses and final certification of the finished work being in substantial accordance with the design documents and review of the record drawings prepared by others for accuracy and completeness. Engineering services will also include assisting the city with preparing and coordinating utility partial release to be ultimate reported to FDEP.

The Engineering Services During Construction (ESDC) for the PCB Utilities Relocation portion is based on an estimated **2.25-year (27 months) construction time, but progressing in short periods during the Contract time of 1,000 calendar days (33 months)**. The Engineering services will include:

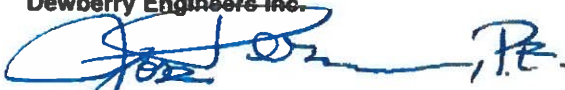
- Attend construction project kick-off meeting
- Attend utility relocation monthly progress meetings. Monthly utility relocation progress meetings are limited to twenty-seven (27)
- Modify the constructions drawings to reflect color changes to the existing water and sewer lines as requested by the contractor
- Review of contractor shop drawings. Submittal review includes a resubmittal review. Review of second resubmittals (third submittals and higher) are outside of scope and will be considered additional services
- Responding to Contractor requests for information (RFIs). RFI responses are limited to a maximum of eighty (80). Contractor RFIs in excess of eighty (80) will be considered additional services.
- Conducting limited construction observation site visits required for RFI's responses. Periodic sites visit in excess of eighty (80) will be considered additional services.
- Assist the city with preparing and coordinating utility partial release to be ultimate reported to FDEP. Water and sewer partial releases are limited to 40 (combined).
- Conducting a substantial completion site walkthrough in preparation for final certification of the finished work being in substantial accordance with the design documents. Limited to two (2) sites visits.
- Conduct a final site visit with record drawings on hand, prepared by others for accuracy and completeness. Work also includes providing suggested redline comments to contractor provided record drawings for any discrepancies found.

Mr. Mark E. Shaeffler
ESDC for FDOT Panama City Beach (PCB) Pkwy Widening Project Nautilus to R. Jackson Proposal
September 30, 2023

Dewberry is prepared to provide such services for a lump sum fee of **\$172,430.00**. We have attached a spreadsheet with hours for all the efforts described above (**Attachment A**).

As always, we look forward to working with you and your staff and the opportunity to improve the water distribution and sewer collection systems within the city. Should you have any questions or require additional information in support of this Proposal, do not hesitate to contact me.

Sincerely,
Dewberry Engineers Inc.



Jose A. Pereira, PE
Senior Associate

Attachments: Attachment A (Spreadsheet with detail hours)

cc: Mr. Cliff Wilson, III, Dewberry (via email cwilson@Dewberry.com)

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ATTACHMENT A
ENGINEERING SERVICES DURING CONSTRUCTION (ESDC) - PROPOSAL
FDOT Panama City Beach (PCB) Pkwy Widening Project East Nautlius to R. Jackson
Panama City Beach, FL
Dewberry Engineers Inc.

Revised 9/30/2023

TASK	TASK DESCRIPTION	PROJECT MANAGER	PROJECT ENGINEER	SENIOR CAD TECH	ADMIN ASSISTANT	TOTAL
ENGINEERING SERVICES DURING CONSTRUCTION (ESDC) FOR THE PCB UTILITIES RELOCATION PORTION BASED ON A 2-YEAR CONSTRUCTION TIME, BUT PROGRESSING IN SHORT PERIODS DURING THE CONTRACT TIME OF 2.75-YEAR (33 MONTHS)						
1	Attend construction project kick-off meeting	6	6			\$2,130.00
2	Attend utility relocation monthly progress meetings. Monthly utility relocation progress meetings are limited to twenty-sever (27)	24	88		24	\$18,320.00
3	Modify the constructions drawings to reflect a light grey color changes to the existing water and sewer lines as requested by the contractor.	4		12		\$2,720.00
4	Review of contractor shop drawings. Submittal review includes a resubmittal review. Review of second resubmittals (third submittals and higher) are outside of scope and will be considered additional services	24	24		24	\$10,320.00
5	Responding to Contractor requests for information (RFIs). RFI responses are limited to a maximum of eighty (80). Contractor RFIs in excess of eighty (80) will be considered additional services.	104	168	72	32	\$58,120.00
6	Conducting limited construction observation site visits required for RFI's responses. Periodic sites visit in excess of eighty (80) will be considered additional services.	88	216			\$47,240.00
7	Assist the city with preparing and coordinating utility partial release to be ultimate reported to FDEP. Water and sewer partial releases are limited to 40 (combined).	24	48	16	24	\$15,720.00
8	Conducting a substantial completion site walkthrough in preparation for final certification of the finished work being in substantial accordance with the design documents. Limited to two (2) sites visits.	16	16	4	4	\$6,580.00
9	Conduct a final site visit with record drawings on hand, prepared by others for accuracy and completeness. Work also includes providing suggested redline comments to contractor provided record drawings for any discrepancies found.	16	16		8	\$6,280.00
	TOTAL HOURS	306	582	104	116	
	HOURLY RATES	\$230	\$125	\$150	\$75	
	LABOR COSTS \$	70,380 \$	72,750 \$	15,600 \$	8,700 \$	\$167,430.00
9	OTHER DIRECT COSTS					\$5,000.00
TOTAL COST FOR ENGINEERING SERVICES DURING CONSTRUCTION (ESDC)						
						\$172,430.00