



City of
Panama City Beach

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MINUTES of the **October 12, 2023**, Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency.

Mayor Mark Sheldon called the October 12, 2023, regular meeting to order at 6:00 p.m.

ROLL CALL

MAYOR MARK SHELDON
VICE MAYOR PAUL CASTO
COUNCILMAN PHIL CHESTER
COUNCILMEMBER MARY COBURN
COUNCILMAN MICHAEL JARMAN - Excused

A quorum was present with four members of City Council. Others present were City Manager Drew Whitman, Assistant City Manager Holly White, City Attorney Cole Davis, City Clerk Lynne Fasone, Directors, staff, and members of the public and press.

Mayor Sheldon led the invocation and the Pledge of Allegiance. Mayor Sheldon provided community announcements. Mayor Sheldon called for approval of the September 28, 2023, Regular Meeting Minutes. **Vice Mayor Casto so moved. Councilman Chester seconded the motion. The September 28th meeting minutes were unanimously approved by a roll call vote (4-0).**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

APPROVAL OF AGENDA

Mayor Sheldon called for approval, additions and/or deletions to the agenda. Hearing and seeing none, **Councilmember Coburn moved to approve the agenda. Councilman Chester seconded the motion. All were unanimously in favor of approval of the agenda by a roll call vote (4-0).**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

PRESENTATION

On behalf of Council, Mayor Sheldon presented Connilee Jones with a Certificate of Special Recognition for being selected the Boys & Girls Club October 2023 honoree. Mayor Sheldon presented Fire Chief Ray Morgan with a Fire Prevention Week Proclamation.

PUBLIC COMMENTS - NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)

Mayor Sheldon opened the floor to non-agenda business public comments, limited to three minutes each.

1. Captain Gary Wayne Beck, 2601 Beach Street –Mr. Beck commented on the Constitution and Bill of Rights and stated his rights had been violated for a variety of reasons.
2. Burnie Thompson – Mr. Thompson commented on a lawsuit between the City and four plaintiffs being settled and inquired if the settlement funds came from the City budget or insurance money. Mr. Thompson further commented on the city’s FY2023-2024 budget.
3. Genese Hatcher – Ms. Hatcher commented and expressed concern about golf carts parking at Beach Access #47. Ms. Hatcher further commented that golf carts were damaging her house and generally destroying her and the City’s property. Ms. Hatcher asked that the City look at whether parking should be prohibited at that access.

Mayor Sheldon called for additional public comments. Hearing and seeing none, Mayor Sheldon closed the public comment portion of the agenda.

CONSENT AGENDA

Mayor Sheldon asked Ms. Fasone to read the Consent Agenda.

RESOLUTION NO. 24-01, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF ONE HIGH PRESSURE SEWER CLEANER FROM JET-VAC EQUIPMENT COMPANY, LLC, IN THE TOTAL AMOUNT OF \$120,340.45; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SOURCEWELL PURCHASING AGREEMENT GOVERNING THAT PURCHASE.

RESOLUTION NO. 24-02, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A CHEVROLET SILVERADO 3500 TRUCK FROM ALAN JAY FLEET SALES IN THE TOTAL AMOUNT OF \$65,523.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OBTAINED IN THE CITY OF TALLAHASSEE’S AGREEMENT GOVERNING THAT PURCHASE.

RESOLUTION NO. 24-03, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF AN EXMARK ZERO TURN MOWER FOR THE STREET DEPARTMENT FROM ROBERTS SUPPLY, INC., IN THE TOTAL AMOUNT OF \$66,799.20; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE CONTRACT WITH THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES GOVERNING THAT PURCHASE.

RESOLUTION NO. 24-04, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A PURCHASE AND SALE AGREEMENT WITH TOBY SHARPE FOR LAND NEEDED FOR THE FRONT BEACH ROAD SEGMENT 4.2 PROJECT, IN THE TOTAL AMOUNT OF \$49,327.30.

RESOLUTION NO. 24-05, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, VACATING, CLOSING AND ABANDONING PORTIONS OF A UTILITY EASEMENT WITHIN THE PANAMA FLATS DEVELOPMENT ADJACENT TO GRAND PANAMA BOULEVARD; VESTING THE FEE SIMPLE TITLE TO SAID ABANDONED PROPERTY IN PERSONS, FIRMS OR CORPORATIONS AS PROVIDED BY LAW.

RESOLUTION NO. 24-06, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A TASK ORDER WITH DEWBERRY, INC., FOR ENGINEERING SERVICES RELATED TO UTILITY RELOCATIONS REQUIRED BY THE WIDENING OF PANAMA CITY BEACH PARKWAY FROM NAUTILUS STREET TO RICHARD JACKSON BOULEVARD IN THE AMOUNT OF \$172,430.00.

RESOLUTION NO. 24-09, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF A STEPP DUMP STYLE PREMIX HEATER FROM JET-VAC EQUIPMENT COMPANY, LLC. IN THE TOTAL AMOUNT OF \$78,500.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE REGION XIV EDUCATION SERVICE CENTER PURCHASING AGREEMENT GOVERNING THAT PURCHASE.

RESOLUTION NO. 24-10, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF TWO 2024 NISSAN FRONTIER KING CAB TRUCKS FROM ALAN JAY AUTOMOTIVE MANAGEMENT, INC. d/b/a ALAN JAY FLEET SALES IN THE TOTAL AMOUNT OF \$80,230.00; AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OBTAINED IN THE CITY OF TALLAHASSEE'S AGREEMENT GOVERNING THAT PURCHASE.

RESOLUTION NO. 24-11, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, RELATED TO THE 25th ANNUAL VISIT PANAMA CITY BEACH IRONMAN FLORIDA EVENT; CONSENTING TO THE TEMPORARY CLOSURE OF PORTIONS OF FRONT BEACH ROAD AND THOMAS DRIVE ON SATURDAY, NOVEMBER 4, 2023, FOR THE EVENT AS MORE PARTICULARLY SET FORTH IN THE BODY OF THE RESOLUTION.

RESOLUTION NO. 24-12, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., FOR THE PURCHASE OF AN GEOGRAPHIC INFORMATION SYSTEMS DATABASE AND SOFTWARE MAINTENANCE PACKAGE, IN THE ANNUAL AMOUNT OF \$28,400.00.

Mayor Sheldon noted the Consent Agenda was available to Council. **Vice Mayor Casto moved to approve the Consent Agenda. Councilman Chester seconded the motion. All were unanimously in favor of approval of the consent agenda by a roll call vote (4-0).**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

REGULAR AGENDA- DISCUSSION/ACTION ITEMS

ITEM 1. ORDINANCE NO. 1633 ADDING A NEW CHAPTER 30 "PENSIONS" FOR PANAMA CITY BEACH POLICE OFFICERS' PENSION PLAN, FIRST READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance 1633 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing.

Mayor Sheldon noted this item was available to Council. Assistant City Manager White explained this Ordinance, as well as the next two, would codify all prior ordinances pertaining to the City's three Pension Plans into the City's Code of Ordinances into a new Chapter 30. Ms. White further explained the Ordinance proposed to incorporate two minor changes: (1) the mortality table utilized to calculate the actuarial equivalent was updated from the 1983 Group Annuity Mortality Table for Males to the RP 2000 Generational Mortality Table; and (2) a change to the effective date of an election to participate in the DROP to the first day of the first calendar month subsequent to the election date, previous language indicated an effective date on the first day of the first calendar month at least fifteen (15) business days after an election was received from a Member; however, the City historically had not held Members to the

fifteen (15) business days. Mayor Sheldon thanked Ms. White. **Councilman Chester moved to approve Ordinance 1633. Councilmember Coburn seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, **Ordinance 1633 was unanimously adopted by a (4-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

ITEM 2. ORDINANCE NO. 1634 ADDING A NEW CHAPTER 30 "PENSIONS" FOR PANAMA CITY BEACH FIREFIGHTERS' PENSION PLAN, FIRST READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance 1634 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilmember Coburn moved to approve Ordinance 1634. Councilman Chester seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, **Ordinance 1634 was unanimously adopted by a (4-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

ITEM 3. ORDINANCE NO. 1635 ADDING A NEW CHAPTER 30, "PENSIONS" FOR CITY OF PANAMA CITY BEACH GENERAL MUNICIPAL EMPLOYEES' PENSION PLAN, FIRST READING / PUBLIC HEARING.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Ordinance 1635 by title only. Mayor Sheldon opened the public hearing. Hearing and seeing no comments, Mayor Sheldon closed the public hearing. Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Ordinance 1635. Vice Mayor Casto seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, **Ordinance 1635 was unanimously adopted by a (4-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

ITEM 4. RESOLUTION NO. 24-07, APPROVING A GRANT AGREEMENT WITH THE DOJ OFFICE OF JUSTICE PROGRAMS FOR FOUR (4) RAPID ID FINGERPRINT SCANNERS FOR THE POLICE DEPARTMENT; AND AUTHORIZING A BUDGET AMENDMENT.

Mayor Sheldon introduced City Attorney Davis. Mr. Davis read Resolution 24-07 by title only. Mayor Sheldon called for public comment on Item #4. Hearing and seeing none, Mayor Sheldon closed the public comment period.

Mayor Sheldon noted this item was available to Council. Mayor Sheldon thanked the Police Department for getting another grant for the City. Mayor Sheldon explained further that when the city receives grants such as this one it increases the City's budget. Councilmember Coburn concurred and noted that there was no city match to this grant, which was great for the City.

Vice Mayor Casto moved to approve Resolution 24-07. Councilmember Coburn seconded the motion. Mayor Sheldon called for further discussion. Hearing and seeing none, Resolution No. 24-07 was unanimously adopted by a (4-0) roll call vote.

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

ITEM 5. RESOLUTION NO. 24-08, APPROVING A TASK ORDER WITH HALFF ASSOCIATES, INC., FOR ENGINEERING SERVICES RELATED TO DESIGN OF MANDY LANE SOUTH; AND AUTHORIZING A BUDGET AMENDMENT.

Mayor Sheldon introduced City Attorney Cole Davis. Mr. Davis read Resolution 24-08 by title only. Mayor Sheldon opened public comments on Item #5.

1. Molly Allen, Lullwater Lake resident – Ms. Allen inquired as to where the project was in the process. Manager Whitman explained this first phase for the design and study would take about 18 months to complete. Ms. Allen noted she'd have more questions later on. Ms. Allen inquired as to where she could find more information. Manager Whitman noted she could email him or Councilmember Coburn with questions.

Mayor Sheldon called for further public comment. Hearing and seeing no public comment, Mayor Sheldon closed the public comment period.

Mayor Sheldon noted this item was available to Council. **Councilman Chester moved to approve Resolution 24-08. Vice Mayor Casto seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, **Resolution No. 24-08 was unanimously adopted by a (4-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	<i>Excused</i>
Mayor Sheldon	Aye

ITEM 6. DISCUSSION / ACTION ITEM, REAPPOINTMENT OF COUNCIL REPRESENTATIVE TO THE CIVIL SERVICE COMMISSION.

Mayor Sheldon opened public comment on Item #6. Hearing and seeing no public comment, Mayor Sheldon closed the public comment period. Mayor Sheldon noted Mr. David Bickham was willing and excited to serve a new term on the Civil Service Commission. Mayor Sheldon noted this item was available to Council. Hearing and seeing no comments, **Councilman Chester moved to appoint Mr. David Bickham to a new term on the Civil Service Commission. Vice Mayor Casto seconded the motion.** Mayor Sheldon called for further discussion. Hearing and seeing none, **Mr. David Bickham's appointment to a new term on the Civil Service Commission was unanimously adopted by a (4-0) roll call vote.**

Councilmember Coburn	Aye
Councilman Chester	Aye
Vice Mayor Casto	Aye
Councilman Jarman	Excused
Mayor Sheldon	Aye

CITY MANAGER REPORT – Manager Whitman reported there was an opening on the Planning Board and he had the vacancy being advertised now, so hopefully he would have an applicant(s) for Council to consider at the October 26th meeting. Manager Whitman further reported that Council needed to choose the Chair of the Planning Board on October 26th as well. Mayor Sheldon reported the Audit Committee met today and there was still one vacant seat on that Committee as well. Manager Whitman reported he had a interested candidate for Council to consider for that Committee as well on the 26th.

CITY ATTORNEY REPORT – No report.


COUNCIL COMMENTS - Mayor Sheldon invited comments from Council.

Councilman Chester announced the Beach’s Optimist Club’s Christmas Parade was scheduled for Saturday, December 9th.

Mayor Sheldon asked people to be mindful that speed limits had changed in the road construction zones and to please be safe when travelling through those areas. Mayor Sheldon recommended that Manager Whitman take another look at Ms. Hatcher’s concerns regarding Beach Access #47. Mayor Sheldon introduced the City’s new Public Works Director, Ms. Susan Goebel-Canning. Director Goebel-Canning thanked the City for bringing her on board and noted she was excited to be here to serve Council and the citizens.

With nothing further, Mayor Sheldon adjourned the meeting by unanimous consent at 6:31 p.m.

READ AND APPROVED this 26th day of October, 2023.



 Mark Sheldon, Mayor
 City of Panama City Beach, Florida

ATTEST:



 Lynne Fasone, MMC, City Clerk

* ACTION ITEMS NOTED WITH AN ASTERISK ARE TAKEN BOTH BY THE CITY COUNCIL AND THE PANAMA CITY BEACH REDEVELOPMENT AGENCY JOINTLY AND CONCURRENTLY. IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.