

The Regular Meeting of the City Council of the City of Panama City Beach, Florida, and when permitted or required by the subject matter, the Panama City Beach Community Redevelopment Agency, held on March 24, 2016.

ROLL

MAYOR GAYLE F. OBERST

COUNCILORS:

JOHN REICHARD
RICK RUSSELL
JOSIE STRANGE
KEITH CURRY

CITY MANAGER:

MARIO GISBERT

CITY CLERK:

DIANE FOWLER

ASSISTANT CITY ATTORNEY:

AMY MYERS

Mayor Oberst called the Regular Meeting to order at 2:00 P.M. with all of the Council, the City Manager, City Clerk and Assistant City Attorney present.

Pastor Ramon Duvall of the Beachside Fellowship Church gave the invocation and Mayor Oberst led the pledge of allegiance.

The Minutes of the February 11, 2016 Regular Meeting were read and approved as written per **motion by Councilman Russell. Second was by Councilwoman Strange.** The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

The Mayor asked if there were any additions or deletions to the Agenda. Hearing none, **the Agenda was accepted as presented.**

Mayor Oberst reminded the audience about the Three Minute Speaking Rule and said forms were on the table for those who wished to address the Council.

CONSENT AGENDA

1 "VIETNAM VETERANS DAY" PROCLAMATION. "A Proclamation designating March 29, 2016 as "Vietnam Veterans Day" in Panama City Beach and encouraging all Americans to thank our Vietnam Veterans for their service."

Ms. Fowler read the Consent Agenda. Mayor Oberst invited public comment: there was none. **Councilman Curry made the motion to approve the Consent Agenda. Second was by Councilwoman Strange and the motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

REGULAR AGENDA

1 ITEM NO. 1 FDOT U.S. 98 PANAMA CITY BEACH PARKWAY (MANDY LANE TO THOMAS DRIVE INTERSECTION) PD&E STUDY. Ms. Sherry Alaghemand, Project Manager, spoke at length concerning the "F" level of service on the Panama City Beach Parkway and explained the various components of the PD&E study. She invited everyone to the public kickoff meeting April 21st at the Lyndell Senior Center beginning at 5:30 P.M. She presented a powerpoint presentation of their plans.

2 ITEM NO. 2 RESOLUTION 16-62, 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FOR POLICE ATV FOUR-WHEELER ALL-TERRAIN VEHICLE AND BUDGET AMENDMENT #18, PUBLIC HEARING. The Public Hearing was opened at 2:18 P.M. Ms. Myers read Resolution 16-62 by title. Mr. Gisbert

explained that Captain McClanahan had received another Grant for one more four-wheeler. The Mayor asked if there were any questions and there were none. **Councilman Reichard made the motion to approve Resolution 16-62. Second was by Councilman Russell.** The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

The Public Hearing was closed at 2:19 P.M.

3 ITEM NO. 3 RESOLUTION 16-63, BIDS- REPLACEMENT GEOTHERMAL POOL HEATING/COOLING UNIT AND BUDGET AMENDMENT #19, PUBLIC HEARING. The Public Hearing was opened at 2:19 P.M. Ms. Myers read Resolution 16-63 by title. Councilman Reichard asked if this item had been bid and Mr. Gisbert confirmed that it had been originally bid as five (5) units. He said there were only funds in the budget for one unit and if all five units were purchased, it would deplete all of the remaining contingency budget for the pool. Staff recommended purchasing only one heater and only one company sent a quote which included installation.

Councilwoman Strange asked the cost of the five units and Ms. Myers responded Eighty Three Thousand, Seven Hundred Seventy-Five Dollars (\$83,775.00) with cost savings for multiple units. Mr. Gisbert said one unit was bought about six months ago and now another unit failed. He said if the remaining units operated one more year, another unit could be replaced next year and begin a cycle similar to the rotation used for the police cars. With no further questions, **Councilwoman Strange made the motion to approve Resolution 16-63. Second was by Councilman Curry.** The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

The Public Hearing was closed at 2:23 P.M.

4 ITEM NO. 4 UTILITIES DEPARTMENT UPDATED JOB DESCRIPTIONS, DISCUSSION & APPROVALS. Ms. Fowler explained that these job descriptions redistributed the duties as they used to be with only reporting changes. She added that Mr. Shortt asked to remove one line from one job description, highlighted on the handout placed before each Councilor. Mayor Oberst said these job descriptions had been reviewed by Mr. Shortt, Mr. Gisbert and Ms. Myers, and Ms. Fowler confirmed that Staff recommended these job descriptions be changed. The Mayor asked if there were any questions or comments; there were none. **Councilman Curry made the motion to accept the job descriptions. Second was by Councilman Russell.** The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

5 ITEM NO. 5 ORDINANCE 1368, AMENDED & RESTATED FLOOD MANAGEMENT ORDINANCE, 1ST READING. Ms. Myers read Ordinance 1368 by title and explained that this Ordinance adopted a new set of regulations based on the State's model code which captured structures currently not regulated by the Florida Building Code. She continued that at the next meeting, Staff would present the First Reading of a new Ordinance amending Chapter 8, which would adopt technical amendments related to the floodplain. She said by the end of April upon adoption of both Ordinances, the City would be eligible for a flood insurance discount for all citizens. The Mayor asked if there were any questions or comments and there were none. **Councilwoman Strange made the motion to approve Ordinance 1368. Second**

was by **Councilman Russell**. The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

6 ITEM NO. 6 UPDATED FINANCIAL INFORMATION. Ms. White presented numerous graphs detailing the different funds in the General Fund and reminded that these were cash collections. Some lag behind one month, some two months such as the Fuel Tax. Regarding Franchise Fees, electricity was a large revenue item and up all five months so far, accumulatively 5%. Regarding the Local Communications Service Tax, this was one source of revenue that had not increased over the past few years due to people doing away with their home phones. The biggest source of revenue in the General Fund, Business Tax Receipts, had been almost Ten Million Dollars last year, and so far had been up every month to date, up 12%, almost Three Hundred Thousand Dollars. Mr. Gisbert said this showed the buildup of the slow season. Mayor Oberst commented that March was not the most important revenue collection month now, but rather ranked eighth. Ms. White said for the eight funds making up the General Fund, revenue was up 10% in the five months to date. She said last year was the best financial year in the City's history. She said she would bring back updated reports to the Council this summer after some of the Spring Break figures were received.

Ms. White presented a new report on the Utility Fund and reminded that this was cash collection in water and sewer. She said they were also up, approximately Five Hundred Thousand Dollars, about 4%. She said the City generated approximately Thirty Million Dollars per year in water and sewer sales. Another new report concerned the submerged land lease on the Pier with increased collections at the Pier compared to the same time frame last year. Mr. Gisbert said some of those funds were being reinvested in the Pier, redoing walkways and painting. Ms. White said almost three quarters of a Million Dollars were set aside for renewal and replacement for the Pier in case of a storm.

Ms. White added that most people looking at the City's financial statements online commented what good shape the City was in because the City was fortunate not having a lot of debt. The General Fund had no debt and the Utility Fund debt was supported by the revenue stream in the utility system itself. She commented that the two new buildings were built with cash. Mr. Gisbert said hopefully the City could continue being conservative and in three to four years, the Annex could be rebuilt.

7 ITEM NO. 7 UTILITY REVENUE BONDS REFINANCING. Ms. White said at the last meeting, Staff had brought information to the Council about refinancing the Series 2009 Utility Revenue Bonds. An RFP was issued with five bidders responding. She summarized the bidders information and the best proposal was from Ameris Bank, at 2.78% fixed and estimated savings of Three Million Dollars at net present value. She said the municipal market was reviewed by the City's underwriter, RBC Capital, and it would also offer good savings but not as good as Ameris Bank. She explained the higher cost of issuance by going with the municipal market and not as quick. Staff recommended going with private bank funding and accepting the proposal from Ameris Bank. She said if approved, a Bond Resolution would be presented at the next meeting with hopes to close April 22, 2016. **Councilman Curry made the motion to accept Staff's recommendation. Second was by Councilman Reichard.** The Mayor called for comments; there were none. **The motion passed by unanimous roll call vote recorded as follows:**

Councilman Curry	Aye
Councilman Reichard	Aye
Councilman Russell	Aye
Councilwoman Strange	Aye
Mayor Oberst	Aye

8 ITEM NO. 8 FRONT BEACH ROAD TEMPORARY CLOSURE. Mr. Gisbert said this was an extensive closure of Front Beach Road and he wanted to inform the public via the media. The seven story hotel project in front of Gulf World needed a crane and FDOT had been contacted to close the road April 11 through April 13, 2016. He said FDOT had

already approved the permit and road closure so the City was merely acknowledging the closure and informing the public. He said the traffic would be rerouted with an easy detour.

Councilwoman Strange asked about the businesses in the road closure area and why previous condos were built without closing the road for three days. Mr. Gisbert said Front Beach Road had been closed in the past for tower cranes and this site was particularly narrow. Discussion ensued concerning prior road closures on Front Beach Road by FDOT.

9 ITEM NO. 9 CITY MANAGER UPDATE. Mr. Gisbert said the Conservation Park was now reopened after the trail stabilization and upgraded perimeter roads were completed. He said two new hotels were under construction and gave their locations. Councilman Reichard reported a new condo being planned near the County pier. Mr. Gisbert said a small amount of mulch was available now and more was due next week. Councilwoman Strange requested that a sign be placed where the new Colony Club Road Exit would be built. Councilman Russell said he also had received calls for a sign.

ANNOUNCEMENTS

Mayor Oberst announced that flags would remain at half-staff until Monday at sunset due to the bombings in Brussels which included the remembrance of the death of Sgt. Kevin Kight who was killed in the line of duty March 27th. She announced the Doggie Easter Egg Hunt would be held at the Conservation Park on March 26th. Flyers were on the table. She announced numerous political forums would be held. Early voting for the City elections would start April 11th at the Lyndell Senior Center and Super Tuesday would be at the Frank Brown Park Community Center on April 19th.

With nothing further, the meeting was adjourned at 3:00 P.M.

READ AND APPROVED this 28th of April, 2016.

IN THE EVENT OF A CONFLICT BETWEEN THE FOREGOING MINUTES AND A VERBATIM TRANSCRIPT OF THESE MINUTES, THE FOREGOING MINUTES SHALL CONTROL.



Mayor

ATTEST:



Deputy City Clerk