

RESOLUTION NO. 17-116

WHEREAS, the City has adopted Resolution 14-103, setting forth a fee schedule for permits issued by the Building Department; and

WHEREAS, the City is incurring increasing costs for inspections and plans review arising from property conversions affecting change in occupancy without collecting the costs of such inspection and review, as the current fee schedule does not include a permit fees for a change in occupancy permit; and

WHEREAS, the Florida Building Code (2014) provides that a change in occupancy must be approved by the Code Official and a certificate of occupancy shall be issued where it has been determined that the requirements for the change in occupancy have been met; and

WHEREAS, the City desires to revise and update the permit fee schedule to defray the cost incurred by the City for the review and inspections, which shall be collected from the applicants upon their submittal of an application for a change of occupancy.

NOW THEREFORE BE IT RESOLVED THAT the fee schedule adopted by Resolution 14-103 be amended to establish a \$50 fee for change of occupancy permits, which are required upon the change of occupancy classification of any building or structure.

AND BE IT FURTHER RESOLVED THAT this Resolution shall take effect immediately upon its passage.

PASSED, APPROVED, AND ADOPTED in regular session this 27th day of July, 2017.

CITY OF PANAMA CITY BEACH, FLORIDA

By 
MIKE THOMAS, MAYOR

ATTEST:


JO SMITH, DEPUTY CITY CLERK



CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:

Building and Planning Department/Mel Leonard

2. MEETING DATE:

July 27, 2017

3. REQUESTED MOTION/ACTION:

It is requested that the City Council consider approving a \$50 permit fee for issuance of a change of occupancy permit.

4. AGENDA

PRESENTATION
PUBLIC HEARING
CONSENT
REGULAR

5. IS THIS ITEM BUDGETED (IF APPLICABLE)? YES NO

N/A

BUDGET AMENDMENT OR N/A

DETAILED BUDGET AMENDMENT ATTACHED YES NO

N/A

6. BACKGROUND: (WHY IS THE ACTION NECESSARY, WHAT GOAL WILL BE ACHIEVED)

Currently the Florida Building Code requires a permit application and approval from the Building Official whenever there is a change of occupancy. As of now, we do not have a prescribed fee clearly established for the change of occupancy permit. Proposed is a \$50.00 fee that will be collected at the time of application in an attempt to defray the costs incurred by the City for the administration, review and inspections involving the change of occupancy use of a building.